

UNIVERSITY OF REGINA SENATE

Date: May 20, 2020
To: Members of Senate
From: Glenys Sylvestre, Executive Director (University Governance) and University Secretary
Re: June 3, 2020

A meeting of Senate is scheduled for June 3, 2020 from 9:00 a.m. to 12:00 p.m. by Video Conference.

In addition, this meeting will be immediately followed by a facilitated session with the presidential search consultant (Boyden) to obtain the input of Senate in development of the position profile of the next University of Regina president. We intend to have all of this completed by 12:00 p.m.

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of February 7, 2020 - *circulated with the Agenda*
4. Business Arising from the Minutes
 - 4.1 Faculty of Arts renaming, Verbal Update
5. Optional Reports
 - 5.1 Chancellor, Verbal Update
 - 5.2 President
 - 5.3 University Secretary, Appendix I, p.3
 - 5.3.1 Senate District Representatives, *For Information*
 - 5.3.2 Representative of Senate elected to the Board of Governors, *For Information*
6. Reports from Senate Committees
 - 6.1 Senate Nominating Committee Report
 - 6.1.1 Membership on Senate Standing and Faculty Council Committees, *For Approval*, Appendix II, pp.4-8
 - 6.2 Senate Membership and Elections Committee Report
 - 6.2.1 Amendment to the District Boundaries, *For Approval*, Appendix III, pp.9-11
 - 6.3 Senate Bylaws Committee Report
 - 6.3.1 Senate Bylaws– Revisions, *For Approval*, Appendix IV, pp.12-65
7. Items from Executive of Council, *For Approval/Information*, Appendix V, pp.66-147
8. Briefs, Submissions or Recommendations from Elected or Appointed Representatives of Senate
 - 8.1 Board Members Elected by Senate, Verbal Update

9. Academic and Administrative Reports
 - 9.1 “University of Regina Pandemic Response” presentation by Dr. d. Gregory, Interim Provost and Vice-President (Academic)
 - 9.2 Annual Enrolment Report 2019-2020, *For Information*, Appendix VI, pp.148-157
10. Other Business
 - 10.1 Recognition of Departing Senate Members
 - 10.2 Next Meeting of Senate – 9:00 a.m., October 16, 2020
11. *In Camera* session
 - 11.1 Report from Joint Committee on Senate and Council on Ceremonies
 - 11.1.1 Honorary Degree Candidates for Addition to the Approved Roster, *For Approval*, Appendix VII, p.158
 - 11.2 Report from Senate Appeals Committee, *For Information*, Verbal Update
12. Adjournment



Glenys Sylvestre
Executive Director (University Governance) and University Secretary

**UNIVERSITY SECRETARY REPORT TO SENATE
June 3, 2020**

5.3 ITEMS FOR INFORMATION

5.3.1 2020 Senate Election of District Representatives

Background and Description:

An election was scheduled for May 15, 2020 to elect Senate district representatives for terms from July 1, 2020 to June 30, 2023. Nominations were called for the following districts:

District 2 (Weyburn-Indian Head)
District 8 (Dundurn-Delisle)
District 9 (North Battleford-Prince Albert)
District 11 (Regina) – 2 vacancies

The following persons were declared elected by acclamation:

District 2 (Weyburn-Indian Head) – Patti Kindred (BSc)
District 9 (North Battleford-Prince Albert) – Robert Krismer (BEd)
District 11 (Regina) – Bryan Lacey (BFA), Greg Bamford (BAdmin)

No nominations were received for District 8.

5.3.2 Election of a Representative of Senate to the Board of Governors

Background:

Dr. Marlene Smadu's first term as representative of Senate elected to the Board of Governors will expire on June 30, 2020. A call for nominations was sent by the University Secretariat with a nomination deadline of May 20, 2020. One nomination was received: Dr. Marlene Smadu expressed her interest in serving for a second term, therefore Dr. Marlene Smadu is declared elected by acclamation to serve from July 1, 2020 to June 30, 2023.

May 20, 2020
Prepared by: Preeti Daniels, Administrator (Board & Senate)

**REPORT TO SENATE
JUNE 3, 2020
FROM THE SENATE NOMINATING COMMITTEE**

6.1 ITEMS FOR APPROVAL

6.1.1 Membership on Senate Standing and Faculty Council Committees

MOTION: That Senate approves the recommendation from the Senate Nominating Committee that the individuals whose names are designated with highlights on the attached report (Attachment A) be approved to fill the vacancies on Senate Standing and Faculty Council Committees for the terms indicated.

Background:

Each year, the Senate Nominating Committee meets to review forthcoming vacancies on Senate Standing and Faculty Council committees. A call for volunteers was distributed at the end of January and the deadline for applications was March 31. An additional call for volunteers was distributed mid-April and the deadline for additional applications was May 4. The Senate Nominating Committee met on May 14, 2020 to review the slate of volunteers and vacancies to be filled and agreed upon the slate of nominations as appended to this report as *Attachment A*.

May 15, 2020

Prepared by: Preeti Daniels (Administrator-Board of Governors and Senate)
On behalf of: Senate Nominating Committee

**Vacancies Senate Standing
Committee & Faculty Membership
2020-2021**

Names highlighted in **green** are new members, who are appointed by other bodies or individuals.

Names highlighted in **yellow** will be vacant, and recommendation to fill those vacancies have been made by the Senate Nominating Committee.

1. Executive Committee – 2 Year Terms – Committee meets as required.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Resource	N/A
Harold Riemer	Academic Member	2022
Darrell Paproski	Elected or Appointed	2021
Edward Strueby	Elected or Appointed	2021

2. Nominating Committee – 2 Year Terms – Committee typically meets in the Spring.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Resource	N/A
Robert Berthiaume	Academic/Professional	2022
Jean-Marc Nadeau	Academic/Professional	2022
John Bumbac	Elected	2021
Robert Krismer	Elected	2022

3. Committee on Membership and Elections – 2 Year Terms - Committee meets as required.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Resource	N/A
Brett Waytuck	Academic Member	2021
Douglas Farenick	Academic Member	2021
Blair McClinton	Elected or Appointed	2021
Patti Kindred	Elected or Appointed	2022
TBA	Named by URSU	2021

4. Committee on Affiliation and Federation – 2 Year Terms - Committee meets as required.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Resource	N/A
Geordy McCaffrey	Affiliated College	2021
Brett Waytuck	Academic Member	2021
Bob Kayseas	Fed. College Head	2022
April Stadnek	Elected or Appointed	2022
Jeffie Anderson	Elected or Appointed	2021

5. Committee to Review the Bylaws of Senate – 2 Year Terms – Committee typically meets in the Spring.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Resource	N/A
Robert Berthiaume	Elected or Appointed	2021
April Stadnek	Elected or Appointed	2021
Art Wakabayashi	Elected or Appointed	2021
Robert Krismer	Elected or Appointed	2022
Donna Brunskill	Elected or Appointed	2021

6. Senate Appeals Committee – 2 Year Terms - Committee meets as required.

Member		End of Term	
Chancellor	Ex-Officio	N/A	
University Secretary	Ex-Officio	N/A	
Jerome Cranston	Dean**	2021	**Appointed by VP (Academic)
Cathy Rocke	Dean**	2022	**Appointed by VP (Academic)
Jean-Marc Nadeau	Elected or Appointed	2022	
Brian Lacey	Elected or Appointed	2022	
Robert Berthiaume	Elected or Appointed	2021	
Adynea Russell	Elected or Appointed (Alt.)	2021	
John Bumbac	Elected or Appointed (Alt.)	2021	
April Stadnek	Elected or Appointed (Alt.)	2021	
TBA	Named by URSU	2021	
TBA	Named by URSU (Alt.)	2021	
TBA	Named by GSA	2021	
TBA	Named by GSA (Alt.)	2021	

7. Joint Committee on Ceremonies – 2 Year Terms (Senate Members) Committee meets as required.

Member		End of Term
Chancellor	Ex-Officio	N/A
President	Ex-Officio	N/A
University Secretary	Ex-Officio	N/A
Registrar	Resource	N/A
Olivia Arnal	Senate Member	2021
Blair McClinton	Senate Member	2021
Rae Staseson	Council Member	2022
Andrei Volodin	Council Member	2021
Monica Deters	Alumni Representative	2020

Faculty Councils

1. Faculty of Arts (2) – 2 Year Terms - Meets five times per year (bimonthly Sept – May).

Member		End of Term	
Jeffie Anderson	Member	2021	
John Bumbac	Member	2021	

2. Faculty of Business Administration (2) – 2 Year Terms - Meets one time per month (Sept – May).

Member		End of Term	
Greg Bamford	Member	2022	
Adynea Russell	Member	2022	

3. Faculty of Education (2) – 2 Year Terms - Meets five times per year (Sept - May).

Member		End of Term	
John Bumbac	Member	2021	
Gwen Keith	Member	2021	

4. Faculty of Engineering and Applied Science (2) – 2 Year Terms - Meets one time per month (Sept - May).

Member		End of Term	
Rick Kullman	Member (APEGS Rep)	N/A	
Patti Kindred	Member	2022	

5. Faculty of Graduate Studies and Research (2) – 2 Year Terms – Meets bimonthly, six times per year.

Member		End of Term	
Jeffie Anderson	Member	2021	
John Bumbac	Member	2021	

6. Faculty of Kinesiology and Health Studies (2) – 2 Year Terms – Meets two times per year (Nov and Mar).

Member		End of Term	
April Stadnek	Member	2021	
Linda Sulz	Member	2022	

7. Faculty of Media, Art and Performance (2) – 2 Year Terms - Meets one time per month (Sept - May).

Member		End of Term	
Lore Ruschiensky	Member	2021	
Robert Krismer	Member	2022	

8. Faculty of Nursing (2) – 2 Year Terms - Meets one time per month (Sept – May).

Member		End of Term	
John Bumbac	Member	2021	
Sue Myers	Member	2021	

9. Faculty of Science (2) – 2 Year Terms – Meets three times per year (Sept, Jan and May).

Member		End of Term	
Greg Bamford	Member	2022	
Blanche Nobert	Member	2021	

10. Faculty of Social Work (2) – 2 Year Terms – Meets two times per year (Nov and Mar).

Member		End of Term	
Sandra Fortman	Member	2022	
Ken Mazur	Member	2021	

11. Centre for Continuing Education (2) – 2 Year Terms – Meets two times per year (Oct and Feb/Mar).

Member		End of Term	
Maggie Pioro	Member	2021	
Gwen Keith	Member	2022	

12. La Cité universitaire francophone (1) – 2 Year Terms – Meets two times per year (Oct and Feb/Mar).

Member		End of Term	
Laurent Mougeot	Member	2022	

University of Regina
Senate Membership and Elections Committee

6.2 ITEMS FOR APPROVAL

MOTION:

That Senate approves the recommendation of the Senate Membership and Elections Committee to adjust the Senate district boundaries to:

- Expand the boundaries of District 12 (Saskatoon) to include District 8 (Dundurn-Delisle), and rename this district to District 6 (Saskatoon and Area); and
- Renumber the current District 6 (Melville-Yorkton-Hudson Bay) to District 8 (Melville-Yorkton-Hudson Bay); and
- Allocate 3 members of Senate to District 11 (Regina); and as a result
- Reduce the number of Senate Districts from 12 to 11, but retain 14 members of Senate as district representatives.

Background and Description:

At the May 2019 Senate Bylaws Committee meeting, the Committee requested consideration of adjustment of the Senate District boundaries to better reflect the location of University of Regina alumni and respond to a persistent difficulty in obtaining representation from District 8 (Dundurn-Delisle).

For the past number of years, we have had difficulty finding an alumni representative from District 8 (Dundurn-Delisle) to serve on the University of Regina Senate, leaving a Senate vacancy. Currently, there are only 361 eligible convocants from District 8, and 198 email addresses on file.

The Senate Electoral District Map currently consists of 12 districts. With the proposed adjustment, the number of Senate districts would be reduced by 1, for a total of 11 districts. *Attachment A* shows both the current Senate electoral district map, as well as the new map that will appear in the Senate Bylaws (also included in the recommendation from the Senate Bylaws Committee, included on page 65 of this agenda package).

Following is a table showing the alumni summary statistics as of January 2018. Although not completely up-to-date, this provides an idea to the Committee as to the location of our current Saskatchewan alumni, for purposes of Senate district membership allocation. District 8 is currently our smallest senate district, by alumni population. Regina is, by far, the largest.

Currently:

District	District Name	Eligible Convocants	Email Addresses
District 1	Moosomin-Estevan	1310	530
District 2	Weyburn-Indian Head	2411	1247
District 3	Assiniboia-Bengough	468	188
District 4	Swift Current-Gravelbourg	695	282
District 5	Maple Creek-Rosetown-Lloydmin.	629	233
District 6	Melville-Yorkton-Hudson Bay	1434	551
District 7	Melfort-Wynyard-Davidson	2069	876
District 8	Dundurn-Delisle	361	198
District 9	North Battleford-Prince Albert	2326	864
District 10	Moose Jaw	1420	631
District 11	Regina – 2 <i>representatives</i>	26397	14327
District 12	Saskatoon – 2 <i>representatives</i>	3546	1700

After the proposed adjustment, the District numbering and alumni figures would change as shown in the table below (changes are shown in **bold**):

District	District Name	Eligible Convocants	Email Addresses
District 1	Moosomin-Estevan	1310	530
District 2	Weyburn-Indian Head	2411	1247
District 3	Assiniboia-Bengough	468	188
District 4	Swift Current-Gravelbourg	695	282
District 5	Maple Creek-Rosetown-Lloydmin.	629	233
District 6	Saskatoon and Area – 2 <i>representatives</i>	3907	1898
District 7	Melfort-Wynyard-Davidson	2069	876
District 8	Melville-Yorkton-Hudson Bay	1434	551
District 9	North Battleford-Prince Albert	2326	864
District 10	Moose Jaw	1420	631
District 11	Regina – 3 <i>representatives</i>	26397	14327

Section 28 of the University of Regina Act affords the power to the Senate to establish Senate districts and their boundaries, amend those boundaries, and prescribe the number of persons resident within a district who are to be elected as members of the Senate from that district.

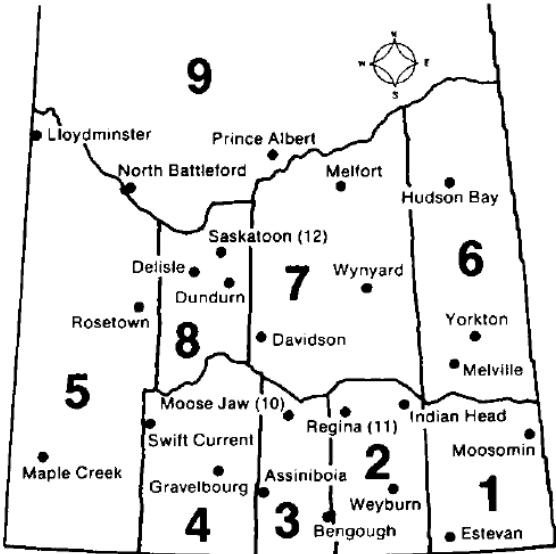
The Bylaws of the Senate also require adjustment to properly reflect these changes. The proposed adjustments are included as item 6.3 of this agenda package.

May 13, 2020

Prepared by: Preeti Daniels (Administrator-Board of Governors and Senate)

On behalf of: Senate Membership & Elections Committee

Electoral District Map



Electoral District Map – Proposed New Map



**REPORT TO SENATE
JUNE 3, 2020
FROM THE COMMITTEE TO REVIEW THE BYLAWS OF SENATE**

6.3 ITEMS FOR APPROVAL

MOTION:

That Senate for approves the revisions to the *Senate Bylaws* as presented as *Attachment A*.

Background and Description:

The amendments are recommended by the committee to Review the Bylaws of Senate, after review and discussion at their meeting on May 13, 2020.

Amendments to the *Senate Bylaws* are proposed related to the following:

- Adjustments to Senate Districts to expand boundaries to better reflect the location of University of Regina alumni and respond to a persistent difficulty in obtaining representation from District 8 (Dundurn-Delisle) (3.2.1 and Appendix B)
 - *These adjustments were recommended by the Senate Committee on Membership and Elections at their meeting of May 6, 2020.*
- Adjustment to correctly reflect that representatives elected by Senate to the Board of Governors may no longer be members of Senate through their entire Board term (2.1.2 and 3.4.1)
- Adjustment to reflect attendance expectations for all Senators (4.2)
- Change deadline to receive agenda items to fourteen days after meeting notice (4.5.1.), and agenda and supporting materials distribution to one week before the Senate meeting date (4.5.2). These changes support the work of academic and governance bodies, and reflect the ability to more quickly deliver Senate packages electronically, rather than by mail.
- Adjustment to modify the membership of the Faculty of Nursing Council (6.6.8)
- Other minor adjustments and corrections to typographical and formatting errors.

May 13, 2020

Prepared by: Preeti Daniels (Administrator-Board of Governors and Senate)
On behalf of: Senate Bylaws Committee



SENATE BYLAWS

Approved by Senate on June ~~5th, 2019~~ 3rd, 2020
& Board of Governors on July 10th, ~~2019~~2020

Preamble

These Bylaws, as approved by the Senate and the Board of Governors and attested under the hand of the Secretary of the University and deposited in the office of the Secretary, shall be deemed to be the original roll of, and to be the revised Bylaws of the Senate of the University of Regina, ~~2019~~2020, and, as such, shall come into force and have effect on, from and after this 10th day of July, ~~2019~~ 2020.

The official version of the Senate Bylaws may be found at:

<https://www.uregina.ca/president/governance/senate/bylaws.html>

TABLE OF CONTENTS

Preamble	2
I. Interpretation	6
1.1 Definitions	6
1.2 Headings	7
1.3 Conflict with Bylaws	7
1.4 Invalid Provisions.....	8
1.5 Interpretation.....	8
II. Senate Overview and Membership of the Senate	8
2.1 Authority and Accountability	8
2.2 Composition of the Senate.....	10
2.3 Representative Members of Professional Societies.....	11
2.4 Eligibility for Professional Societies.....	11
III. Elections of Members of Senate	13
3.1 Election of the Chancellor	13
3.2 Election of District Representatives	14
3.3 Election of Student Representatives	16
3.4 Election of Members by Senate to the Board of Governors	17
3.5 Equality of Votes.....	18
IV. Meetings of the Senate	18
4.1 Rules of Order.....	18
4.2 Frequency of Meetings.....	18
4.3 Special Meetings.....	18
4.4 Quorum	19
4.5 Agenda and Minutes	19
4.6 Chair of Senate Meetings	19
4.7 E-Mail Vote	20
4.8 Media Privileges	20

4.9	Retention of Official Records.....	20
4.10	Report on the Status of Faculties and Other Academic Units.....	21
4.11	Orientation for New Members.....	21
4.12	Travel and Subsistence Allowance	21
4.13	Recognition of Retiring Members of Senate	22
4.14	University Privileges for Senate Members	22
V.	Committees of Senate	22
5.1	General	22
5.2	Senate Standing Committees	23
5.3	Joint Senate and Council Committees.....	28
VI.	Faculties.....	30
6.1	Responsibilities.....	30
6.2	Faculties Approved	31
6.3	Other Approved Academic Units.....	31
6.4	Structural Composition of Departmentalized Faculties	31
6.5	Composition of Faculties	32
6.6	Other Specific Representation	34
6.7	Other Academic Units	39
6.8	Advisory Councils.....	40
VII.	Convocation: Granting of Degrees and Certificates, and Installations	40
7.1	Examinations for Degrees.....	41
7.2	Degrees Conferred	41
7.3	Special Meetings of Convocation	42
7.4	Delegation to Council	42
7.5	Rescission of Degrees	42
7.6	Installation, Administration of Oath of Office, and Investiture.....	43
VIII.	Standards for Students	43
8.1	Entrance and Admission Requirements	43
8.2	Disciplinary Measures.....	43
8.3	Appeals	43
IX.	Affiliation.....	44

9.1 Aim..... 44

9.2 Definition 44

9.3 General Terms – Theological Colleges..... 44

9.4 General Terms – Colleges Other than Theological 45

9.5 Colleges Currently Affiliated..... 46

X. Federation46

 10.1 Aim 46

 10.2 Definition..... 46

 10.3 General Terms 47

 10.4 Colleges Currently Federated..... 48

APPENDIX A.....49

APPENDIX B 51

I. Interpretation

1.1 Definitions

In these Bylaws, and in any other rules, regulations or enactments made by the Senate, unless the context otherwise requires, the following definitions shall apply:

- a. "Academic Unit" means a unit, other than a Faculty, at the University whose mission is primarily to teach and/or do research in a demonstrably coherent field of knowledge.
- b. "Act" means *The University of Regina Act*, as amended from time to time.
- c. "Board" or "Board of Governors" means the Board of Governors of the University established pursuant to the Act.
- d. "Business Day" means any date which is not a Saturday, Sunday or statutory holiday in Regina, Saskatchewan.
- e. "Bylaws" means these bylaws of the Senate, the bylaws of the Board.
- f. "CCE" means the Centre for Continuing Education.
- g. "Chancellor" means the Chancellor of the University established pursuant to the Act.
- h. "Convocation" means the Convocation of the University established pursuant to the Act.
- i. "Council" means the University of Regina Council established pursuant to the Act.
- j. "Dean" means the most senior leadership role of a Faculty that reports to the Provost and Vice-President (Academic).
- k. "Department" means a part of a Faculty with a focus on one or more academic disciplines.
- ~~k. "Director" or "Executive Director" means the most senior leadership role of the Academic Unit or other units that reports to a Vice-President that is responsible for teaching, research, scholarship or admission (e.g. Student Affairs, UR International, Enrolment Services).~~
- l. "Election Date" has the meaning ascribed thereto in clause 3.2.5.
- m. "Executive" means the Executive Committee of the Senate.
- n. "Executive of Council" means the executive of the Council established by Council as described in Part IV of Council's Rules and Regulations.

- o. “*Ex officio*” means a person who holds office because of his/her position.
- p. “Faculty” means a unit that has a focus of several closely related academic disciplines. A Faculty usually, but not always, comprises two or more Departments and/or programs and is led by a Dean. The current Faculties are Arts, Business Administration, Education, Engineering and Applied Science, Media, Art, and Performance, Graduate Studies and Research, Kinesiology and Health Studies, Nursing, Science and Social Work.
- q. “Joint School” means a unit that combines an Academic Unit of the University with an Academic Unit from another post-secondary institution. A Joint School is led by a Director selected by both institutions and reports to the Provosts of each institution.
- r. “*In camera*” means holding a portion of the meeting restricted to Senate members.
- s. “Minister” means the member of the Executive Council of the Provincial Government to whom the administration of the Act is assigned from time to time.
- t. “President” means the President and Vice-Chancellor of the University.
- u. “Professional Society” has the meaning ascribed thereto in clause 2.3.1.
- v. “Quorum” means the number of Senate members required to be present to legally transact the business of Senate or any committee of Senate, as the case may be.
- w. “Senate” means the University of Regina Senate established pursuant to the Act.
- x. “University” means the University of Regina.
- y. “University Secretary” means the Secretary of the University as defined in the Act.
- z. “University Secretariat” means the Office of the University Secretary.

All capitalized terms used in these Bylaws and not otherwise defined shall have the respective meanings given to such terms in the Act.

1.2 Headings

The headings used throughout the Bylaws are inserted for reference purposes only and are not to be considered in construing the terms and provisions of these Bylaws or to be deemed in any way to clarify, modify or explain the effect of such terms or provisions.

1.3 Conflict with Bylaws

In the event of any conflict between the provisions of these Bylaws and the provisions of the Act, the provisions of the Act shall govern.

1.4 Invalid Provisions

The invalidity or unenforceability of any provisions of these Bylaws shall not affect the validity or enforceability of the remaining provisions of these Bylaws.

1.5 Interpretation

The Senate is the sole authority for the interpretation of these Bylaws and the decision of the Senate upon any question of interpretation, or upon any matters affecting the University and provided for by these Bylaws shall be final and binding.

II. Senate Overview and Membership of the Senate

2.1 Authority and Accountability

- 2.1.1 The Act establishes Senate as the senior academic decision-making body. It derives its powers and responsibilities from section 33 of the Act, which provides that:
- (1) The Senate shall:
 - a. Provide for the regulation and conduct of its meetings and proceedings as outlined and updated from time to time in these Bylaws.
 - b. Hear reports from Council, the Board or the President as may be provided for by the Act and these Bylaws.
 - c. Consider and take action upon all matters referred to it by the Board or Council.
 - d. Appoint scrutineers for the counting of the votes for the election of Chancellor and for the elected members of the Senate.
 - e. Appoint a committee to hear appeals by students for the decisions of Council and its Committees (the Council Committee on Student Appeals and the Council Discipline Committee).
 - f. Make rules and regulations regarding the discipline of students including the admonition, dismissal, suspension and expulsion of students and the imposition of fines and the levying of assessments for property damage.
 - g. Appoint examiners for, and make the necessary rules relating to, the conduct of examinations for Professional Societies or other bodies where the University is required or authorized by any Act to do so.

- (2) The Senate may:
- a. Establish any committees that it considers necessary.
 - b. Provide for the granting of degrees, certificates of proficiency and honorary degrees.
 - c. Authorize on academic grounds the establishment of any Faculty or other Academic Unit, School, Department, chair, institute or program of instruction or any major changes or revisions in the curricula related to these units, and recommend on these matters to the Board.
 - d. Authorize the establishment or discontinuance of an advisory council for any Faculty or other Academic Unit, School or Department and prescribe or alter the composition, duties and powers of an advisory council.
 - e. Determine the admission requirements and standards for students.
 - f. Provide for the affiliation or federation of any educational institution with the University, the modification of the terms of any affiliation or federation or the dissolution of any affiliation or federation.
 - g. Recommend to the Board or Council any matters that Senate considers proper to promote the interests of the University or in order to fulfill its obligations under the Act.
 - h. Request the Board or Council to report to Senate on any matters over which the Senate has authority.
 - i. Appoint members to committees composed of members of the Senate and members of the Board or Council.
 - j. Make bylaws governing the election of members of the Senate.
 - k. Make bylaws governing the nomination and election of the Chancellor.
 - l. Make or alter bylaws touching any matter regarding the University and not inconsistent with the Act or any law in force in Saskatchewan.
 - m. Delegate to Council any of the powers conferred on it by the Act.
 - n. Do any other thing that it deems necessary to promote the best interests of the University or to meet the purposes of the Act.

- 2.1.2 As well, pursuant to section 56 of the Act, Senate is responsible for electing two ~~members of representatives~~ of the Senate to serve on the Board of Governors.
- 2.1.3 The Senate cannot act independently on all academic matters. Senate cannot take any action in respect of
- a. the granting of degrees, certificates of proficiency and honorary degrees;
 - b. the establishment of a Faculty or other Academic Unit, School, Department, chair, institute or program
 - c. the approval of major revisions of curricula;
 - d. establishment of advisory councils;
 - e. determination of admission requirements and standards; or
 - f. on matters regarding affiliation or federation
- without having received Council's recommendations on such matters (which responsibility has been delegated by Council to Executive of Council). Further, as described above, many of its significant decisions are subject to Board approval.
- 2.1.4 Details of academic standards for students approved by Senate are found in the *University of Regina Undergraduate Calendar* and/or the *University of Regina Graduate ~~Studies and Research~~ Calendar*. The Calendars published on the University website are the official versions.

2.2 Composition of the Senate

- 2.2.1 The Senate shall be composed of the members described in Section 27 of the Act.
- 2.2.2 For further certainty, all members of the Senate, including those who hold membership by reason of their office (as delineated in clauses 27(1) (a) and (c) of the Act), are voting members of Senate.
- 2.2.3 For the purposes of clause 27(1) (a) of the Act, the following individuals have been nominated by the President and approved by the Senate as "other directors of academic and students affairs" holding membership in the Senate:
- a. the Registrar;
 - b. the Associate Vice-Presidents (Academic), (Research) and (Student Affairs);
 - c. the University Librarian;

- d. the Director of the Centre for Continuing Education;
- e. the Executive Director or Director of the Regina campus of the Johnson-Shoyama Graduate School of Public Policy; and
- f. the Director of La Cité universitaire francophone.

No fixed size shall be established for Senate membership.

2.3 Representative Members of Professional Societies

- 2.3.1 Pursuant to Section 27(2) of the Act, Senate may consider for membership professional societies, or any other group or organization in the province that in Senate's opinion contributes in a significant way to the social, economic and cultural welfare of Saskatchewan (collectively, "**Professional Societies**").
- 2.3.2 Professional Societies wishing to have a representative on Senate may apply in writing to the Secretary in accordance with these Bylaws.
- 2.3.3 Each Professional Society granted representative membership by Senate shall in any year in which a representative is to be appointed or in which a vacancy arises, appoint such a representative, whose three-year term will commence on July 1st of that year and who shall be eligible for a second term. Such appointment shall be certified by the president or secretary of the Professional Society and a notice of the appointment shall be forwarded to the Secretary of the University.
- 2.3.4 The Professional Societies that have been granted representative membership on Senate are set out in Appendix A to these Bylaws.
- 2.3.5 The Professional Societies granted representative membership on Senate shall be reviewed at regular intervals by the Membership and Elections Committee in accordance with that committee's terms of reference.

2.4 Eligibility for Professional Societies

- 2.4.1 Guidelines to Determine Membership Eligibility
 - i. Any "professional society" applying for representative membership on Senate shall demonstrate that it falls within the generally accepted definition of, or criteria for, a "professional society" - e.g. lawyers, doctors, chartered professional accountants, etc.
 - ii. Any "group or organization in the province" applying for representative membership on Senate shall demonstrate:
 - that it has, or could have, province-wide membership,

- and that it has and continues to make a meaningful contribution to the social, economic and cultural welfare of the province.

2.4.2 Guidelines Concerning Continued Membership Eligibility and Re-application by Delinquent Professional Societies

Each representative member of Senate from a Professional Society must be a resident of Saskatchewan and is expected to regularly attend all Senate meetings. In the event of poor attendance by a representative member, the following guidelines shall apply:

- Following absence by a representative member of a Professional Society from three consecutive Senate meetings, the Secretary shall correspond with the Professional Society to determine its interest in continuing membership on the Senate and to reiterate the attendance expectations.
- Absence by a representative member of a Professional Society from five consecutive Senate meetings shall be deemed as indicating that the Professional Society has discontinued its membership and the Secretary shall advise the Professional Society that its representative membership on Senate has been withdrawn.
- A Professional Society that has had its membership withdrawn in accordance with these Bylaws may re-apply for representative membership. Unless significant changes have taken place in the Professional Society, or in the Senate membership structure, a letter from the Professional Society to the Secretary, requesting consideration for readmission by the Committee on Membership and Elections (for recommendation to Senate) and confirming the Professional Society's commitment to fully participate in the business of Senate, will suffice (and the Professional Society is not required to comply with clause 2.4.1).
- A Professional Society that has its membership reinstated will become a member on July 1st following the date on which the Senate approves its reinstatement.
- If a Professional Society's representative membership on Senate is withdrawn pursuant to clause 2.4.2(b) of these Bylaws a second time, such withdrawal shall normally be considered permanent.

A Professional Society granted representative membership on Senate shall be advised of these attendance guidelines at the time its application for membership is approved.

III. Elections of Members of Senate

3.1 *Election of the Chancellor*

3.1.1 Eligibility

Members of Senate are eligible to vote to elect the Chancellor. Members of Convocation are eligible to nominate candidates for Chancellor.

3.1.2 Call for Nominations

The call for nominations for Chancellor will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.1.3 Submission of Candidates for Nominations

The names of candidates for nomination to the position of Chancellor must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by seven members of Convocation. The submission must include the written consent of the person being nominated.

3.1.4 Date of the Election

The election for Chancellor shall take place at the June Senate meeting in the year in which an election is required to be held.

3.1.5 Process for Election of Chancellor

- a. The Senate shall elect the Chancellor in accordance with the Act and these Bylaws.
- b. If only one person is duly nominated for the office of Chancellor, the Secretary shall declare that person to be elected by the Senate as Chancellor at the June Senate meeting.
- c. If more than one person is duly nominated for the office of Chancellor, the Secretary will prepare a ballot and biographical information on each of the nominees for distribution with the June Senate meeting agenda.
- d. At the time for the election during the June Senate Meeting, the Vice-Chancellor will assume the role of the Chair and will call for scrutineers from the floor.
- e. Each nominee will be invited to speak to Senate for three to five minutes.
- f. Ballots will be circulated at the meeting and collected for counting outside of the meeting area with the scrutineers in attendance.

- g. The successful candidate will be announced by the Vice-Chancellor prior to adjournment of the June Senate meeting.

3.1.6 Term of Office

The term of the Chancellor will commence on July 1st of the election year and the Chancellor will hold the office for a term of three years.

A person may be elected to serve as Chancellor for a second term, but no person may serve more than two consecutive terms as Chancellor.

3.1.7 Vacancy in Office

In the event of a vacancy in the office of the Chancellor (in accordance with Section 21 of the Act) the Executive Committee of Senate shall recommend an appointee to Senate (at its next duly constituted meeting of Senate) to serve the unexpired portion of the Chancellor's term.

3.2 Election of District Representatives

3.2.1 Districts and District Representatives

- a. For the purposes of subsection 28(a) of the Act the Senate establishes the ~~12~~ 11 districts (and their respective boundaries) as set forth in Appendix B to these Bylaws (which districts and boundaries may from time to time be amended by Senate).
- b. Only one member of Senate is to be elected from each district except for the Regina district and the Saskatoon ~~and Area~~ district in which ~~two additional~~ representatives are to be elected in each such district.

3.2.2 Eligibility

- a. Only members of Convocation residing in the district whose addresses are known to the Secretary are eligible to vote for the member of Senate to represent such district.
- b. If any correspondence mailed by the Secretary to a person is returned with notification that the address of the person to whom it was sent is unknown this shall be deemed sufficient evidence for the Secretary to update the Convocation list for the next Senate election as an unknown address until such time that the member of Convocation updates his/her personal mailing address.
- c. In order to be eligible to vote in a district election an individual must be ordinarily resident in such district. A person may not vote in more than one district election.

3.2.3 Call for Nominations

The call for nominations for members of districts will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.2.4 Submissions of Candidates for Nomination

- a. The names of candidates for nomination to the position of district representatives must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by three members of Convocation, regardless of such member's district of residence. The submission must include the written consent of the person being nominated.
- b. To be eligible for election in a district the nominee must be a resident of that district.

3.2.5 Date of the Election

The election for district representatives shall take place between May 15th and May 31st every year in which an election is required to be held. The Secretary will set the date for the election (the "**Election Date**") and announce it at the fall Senate meeting the year prior to the election year.

3.2.6 Process for Election of District Representatives

- a. If the number of persons nominated for the election in a district is equal to the number of members to be elected by Convocation for that district, the Secretary shall declare such person(s) to be elected as the representative to Senate for such district.
- b. When an election is necessary, at least 14 Business Days prior to the Election Date the Secretary shall send by mail or e-mail to each member of Convocation who is entitled to vote at the election, and whose mailing and/or e-mail address is known to the Secretary (as set out on the Convocation list), a paper or electronic ballot and a brief biography of each person who has been nominated to serve as the district representative.
- c. To be counted in the election, a paper or electronic ballot must be received by the Secretary on or before the Election Date.
- d. The Secretary shall set the date to count the ballots, not less than three Business Days following the Election Date. Upon the completion of the scrutiny and counting of the ballots, the Secretary shall advise the candidates of the results of the election.

- e. The Secretary will announce the results of the election at the June Senate meeting and will ask for approval to destroy the ballots at the June Senate meeting.

3.2.7 District Representative Vacancy – One Year Appointment

- a. If no person is nominated as a representative for a particular district by April 15th in the election year, the Secretary will advise the Chair of the Senate Nominating Committee.
- b. The Senate Nominating Committee may recommend an appointee for the vacancy for the district representative to be approved at the next scheduled Senate meeting. The appointed district representative will serve a maximum one year term and will be eligible for nomination for the following election.

3.2.8 Terms of Office

- a. The term of each elected district representative will commence on July 1st of the election year. The district representative will be an elected member of Senate for a term of three years.
- b. A person may be elected as a district representative for a second (three year) term, but no person may serve more than two consecutive terms as a district representative.
- c. A person who has been elected or appointed as a district representative for two consecutive terms shall not be eligible for further re-election or appointment to the Senate until after the expiration of one year from the date of the end of the second term.

3.2.9 Appeals and Complaints

- a. All appeals and complaints respecting the election of district representatives shall be in writing, and shall be filed with the Secretary within 10 days after the declaration of elected members at the applicable June Senate meeting.
- b. Every appeal or complaint shall be signed by at least three members of Convocation and shall in each case set out the reasons for appeal or the grounds of complaint.
- c. Every appeal or complaint shall be heard and finally determined by the Senate Committee on Membership and Elections.

3.3 Election of Student Representatives

- 3.3.1 The election procedures for elected student representatives to Senate shall be determined by the applicable students' society(ies) which will advise the Secretary by

April 30th in each year of the names of the six students elected to serve a one year term on Senate. The one year term for each elected student representative shall be effective May 1st.

- 3.3.2 Students are eligible to serve a second (one year) term if they are duly re-elected and meet the criteria of a Student as defined in Section 27(1) (d) of the Act.
- 3.3.3 Where an elected student representative ceases, at any time, to be qualified to serve as a member of Senate (as required by the Act), the Secretary shall declare the position vacant, and advise the applicable students' union president.
- 3.3.4 It is recommended by Senate that a minimum of one of the six students elected as representatives to Senate be a graduate student of the University.

3.4 Election of ~~Senate~~ Representatives of Senate ~~Members-by-Senate~~ to the Board of Governors

- 3.4.1 Section 56 (2) (d) of the Act provides that two people elected by the Senate shall serve on the Board of Governors for a term of three years and are eligible to serve a second term, if elected. As ~~Senate members representatives~~ elected by Senate to the Board of Governors, such individuals must be members of Senate at the time of their first nomination and election to the Board. In cases in which their Senate membership expires in advance of expiration of their term of office on the Board, such individuals will continue to serve as a ~~Senate member representative~~ elected by Senate to the Board until their term of office on the Board expires, and will be eligible to be re-elected by Senate to continue to serve on the Board, as ~~a Senate member representative~~ elected by Senate to the Board of Governors, for a second term despite the fact that at the time of such re-election they are not members of Senate. In such instances, these ~~Senate members representatives~~ elected by Senate to the Board of Governors will officially be invited to attend all meetings of Senate as "guests".
- 3.4.2 The process for electing a ~~representative of~~ Senate ~~member~~ to the Board of Governors shall be as follows:
 - a. The Secretary calls for nominations.
 - b. Nominations are received by the Secretary in advance of the June meeting of the Senate (to be endorsed by two members of Senate and accompanied by a brief biography of one page or less).
 - c. Nominations close two weeks prior to the June Senate meeting
 - d. The Secretary will prepare a ballot and biographical information on the nominees for distribution at the June Senate meeting.

- e. At the June Senate meeting, the Chair (Chancellor) will call for scrutineers from the floor.
- f. Each nominee will be invited to speak for two minutes.
- g. Ballots are circulated and then collected for counting outside of the meeting area with the scrutineers in attendance.
- h. The successful candidate(s) will be announced prior to adjournment of the meeting.

3.5 Equality of Votes

In the case of equality of votes for the Chancellor, or the Senate representatives to the Board of Governors, the presiding Chair of the applicable Senate meeting, in the presence of the Secretary and scrutineers, shall have the deciding vote for the person to be declared elected.

IV. Meetings of the Senate

4.1 Rules of Order

Conduct of the meetings of Senate shall be guided by the rules of order as detailed in the current edition of *Robert's Rules of Order*.

4.2 Frequency of Meetings

The Senate shall meet at least two times a year. Senate regularly meets three times a year. Dates of the meetings will be set in advance by the Chancellor, in consultation with the President and Vice-Chancellor and Secretary. At least one meeting per year will be at the time of the Spring or Fall convocation ceremony.

All Senators are expected to attend scheduled Senate meetings, and meetings of Senate committees and Faculty councils for which they have been appointed. Persistent failure to attend may result in a request to resign membership on Senate and/or resulting committees or councils. Specific attendance expectations for representative members of Senate from a Professional Society are found in 2.4.2 of these Senate Bylaws.

4.3 Special Meetings

The Chancellor:

(i) may, when deemed necessary, and

(ii) shall, whenever so requested in writing by at least ten members of Senate,

call a special meeting of the Senate. The request in (ii) shall state the object(s) for which the members wish the meeting called. Where a special meeting is called notice in writing stating the object of such special meeting shall be sent by the Secretary to each member of Senate at least ten days before the date of the scheduled meeting.

4.4 Quorum

25% of the membership shall constitute a quorum for the transaction of business at any regular or special meeting of the Senate.

4.5 Agenda and Minutes

4.5.1 Four weeks before the date of a regular meeting of Senate, the Secretary shall send an invitation for agenda items to all members of Senate and ask that this information be provided in writing during the following ~~ten~~ **fourteen** days.

4.5.2 **At least two one** week before the date of a regular meeting of Senate the Secretary shall send to each Senate member (i) the notice of meeting, (ii) the agenda, (iii) the motions to be considered at the meeting, and (iv) such other material as the Secretary deems necessary.

4.5.3 A copy of the minutes of every regular or special meeting of Senate shall be included with the agenda for the following meeting of Senate.

4.6 Chair of Senate Meetings

The Chancellor shall be Chair of all meetings of Senate (other than as provided for in these Bylaws). In the absence of the Chancellor, the President and Vice-Chancellor shall be Chair and, in the absence of both, Senate shall select from its members a person to act as Chair.

4.7 E-Mail Vote

The Chair of either Senate or any of the respective Committees shall determine the necessity for an e-mail vote if necessary in between meetings of the Senate. The e-mail address that will be used is the one provided by the member and updated regularly at each meeting. The regulations for e-mail votes of Senate are as follows:

- a. Decision by e-mail votes shall require an eighty percent (80%) return of responses and a two thirds (66.6%) majority of those voting.
- b. Five days from date of e-mailing shall be allowed to complete the poll, from date of notification by e-mail.
- c. Decisions taken by Senate by e-mail are deemed approved and will be announced by e-mail and documented by the Secretary in the official record of Senate.
- d. Committee decisions by e-mail will be recommended to Senate for approval at its next meeting.

4.8 Media Privileges

Meetings of Senate are open to the public and all media, with the provisions that:

- a. Senate reserves the right to conduct all or part of its proceedings *in camera* when confidential matters are being considered.
- b. The Chair has the right to exclude any member of the public or the media who is being disruptive to the business of Senate.

4.9 Retention of Official Records

The official copy of the Senate meeting materials and minutes of all Senate meetings shall be retained in the Secretary's Office. A copy of such documents shall be provided to the University Archives. Minutes (other than for in camera matters) are posted on the University website (<http://www.uregina.ca/president/governance/senate/minutes.html>) when approved.

4.10 Report on the Status of Faculties and Other Academic Units

Reports from Faculties and other Academic Units may be presented at each regular Senate meeting.

Such reports to the Senate may include:

- a. Providing an update or status report on new or significantly modified programs that were approved by Senate; or
- b. Focusing on the developments and changes since a Faculty or other Academic Unit last reported to the Senate, and on the strengths, future plans and aspirations for the particular Faculty or Other Academic Unit.

4.11 Orientation for New Members

An orientation session for new members of Senate will be arranged each year prior to the fall meeting of Senate.

4.12 Travel and Subsistence Allowance

The Board has approved the application of the University's travel and subsistence allowance policy to Senate members as follows:

- a. all non-Regina resident members of Senate shall be permitted to claim the University-approved personal rates for the direct return travel from their regular place of residence to the Senate or Committee meeting location;
- b. when necessary, a subsistence allowance will be provided when supported by receipts or at the University-approved rates, whichever is lesser; and.
- c. when officially representing the University outside of Regina, the Chancellor will be reimbursed for travel and subsistence costs at University-approved rates.

The University policy for Travel Expenses can be found at:

<http://www.uregina.ca/policy/browse-policy/policy-EMP-050-005.html>

4.13 Recognition of Retiring Members of Senate

Retiring members of Senate are recognized annually at the June Senate meeting.

4.14 University Privileges for Senate Members

Members of Senate (excluding ex-officio members and student representatives) have access to the following University services (to be arranged through the University Secretariat office):

- a. Complimentary library card; and
- b. Complimentary University parking for attendance at Senate and Senate committee meetings.

V. Committees of Senate

The Senate shall appoint the standing committees outlined in Section 5.2 and such other *ad hoc* or special committees as deemed necessary for carrying out the work of the Senate.

5.1 General

- 5.1.1 The President and the Chancellor shall be *ex officio* members of all Senate committees.
- 5.1.2 Unless otherwise provided for in these Bylaws, membership on Senate committees is for a two-year renewable term.
- 5.1.3 Unless otherwise provided for in these Bylaws, Senate committees will select their chairs from the committee members.
- 5.1.4 The Secretary shall be responsible for ensuring that minutes are maintained for meetings of all Senate committees. A copy of all reports, meeting materials and minutes for all Senate committees for which the Secretary does not serve as secretary shall be provided to the Secretary in sufficient time to enable a copy thereof to be sent to each member of Senate along with the notice of meeting at which this report will be presented.
- 5.1.5 Committees created by the Senate Nominating Committee shall have the power to act until their terms of reference and membership have been ratified at the next regular meeting of Senate.
- 5.1.6 Membership on Senate standing committees will terminate with the termination of the Senate committee member's term on Senate.

- 5.1.7 Membership on special or *ad hoc* Senate committees is not contingent upon the committee member's continued membership on the Senate.
- 5.1.8 Each Senate committee shall present a report at least annually to a regular meeting of Senate.
- 5.1.9. A majority of committee members shall constitute a Quorum for such committee, unless otherwise specified in the terms of reference for the committee.
- 5.1.10 Each committee may, from time to time, make such rules and regulations as it may deem necessary for carrying out the provisions of these Bylaws applicable to such committee.

5.2 Senate Standing Committees

5.2.1 Executive Committee

Membership:

Chancellor (as Chair)
President and Vice-Chancellor (as Vice-Chair)
One member of Senate present by virtue of their office
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Executive Committee shall have the power to act on behalf of Senate whenever there is brought to the attention of the Executive Committee a matter which, in its opinion, ought to be disposed of prior to the next regular meeting of Senate.

1. Decisions taken by the Executive Committee on behalf of Senate shall be communicated to all members of Senate and presented to Senate at its next meeting for approval or modification.
2. The Executive Committee shall perform such other duties as the Senate may from time to time direct.
3. Meetings of the Executive Committee shall be at the call of the Chair.
4. In the event of a vacancy in the role of Chancellor, the Executive Committee is responsible for recommending to Senate an appointee to fill the unexpired portion of the Chancellor's term.

Four members of the Executive Committee shall constitute a quorum.

5.2.2 Nominating Committee

Membership:

Chancellor
President and Vice-Chancellor
Two members of Senate elected as District Representatives
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Nominating Committee shall have the responsibility to:

1. Nominate members of Senate to serve on its committees or other bodies to which Senate is entitled to name representatives.
2. Make interim appointments of Senate representatives on Senate committees or other bodies.
3. Review memberships on all Senate committees and make such recommendations as deemed appropriate.
4. Make appointment recommendations to Senate for vacant district representative on Senate.

5.2.3 Committee on Membership and Elections

Membership:

Chancellor
President and Vice-Chancellor
Two members of Senate present by virtue of their office
Two other members of Senate
One student member of Senate

University Secretary (Resource)

Terms of Reference:

The Membership and Elections Committee shall have the responsibility to:

1. Consider and review applications from Professional Societies for Senate membership and make recommendations thereon to Senate.
2. From time to time, review the existing Senate membership and make recommendations for appropriate courses of action to Senate.
3. Advise the Secretary on such matters pertaining to Senate elections as the Secretary may from time to time refer to the Committee.

5.2.4 Committee on Affiliation and Federation

Membership

Chancellor
President and Vice-Chancellor
One member of Senate present by virtue of their office
One President of an affiliated college
One President of a federated college
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Affiliation and Federation Committee shall have the responsibility to:

1. Periodically review and make recommendations concerning Senate policy in relation to federation and affiliation.
2. Receive and review recommendations from Council concerning applications for affiliation and federation.
3. Act on matters concerning applications for affiliation and federation as members of an *Ad Hoc* Joint Committee of Senate and Council on Affiliation and Federation.

5.2.5 Committee to Review The Bylaws of the Senate

Membership:

Chancellor
President and Vice-Chancellor
Five members of Senate

University Secretary (Resource)

Terms of Reference:

The Committee to review the Bylaws of Senate shall have the responsibility to:

1. As required, consider amendments to the Bylaws.
2. Review and consider amendments to the Act.

5.2.6 Senate Appeals Committee

Membership:

Chancellor or Vice-Chancellor (Chair)

2 Deans (all remaining Deans or Directors listed in Bylaws 6.2 and 6.3 may act as alternates)*

1 undergraduate member of the University of Regina Students Union (and 1 alternate)**

1 member of the Graduate Students Association (and 1 alternate)**

3 other members of Senate (and 3 alternates)

University Secretary (Resource)

* *Deans or Directors listed in Bylaws 6.2 and 6.3 may only hear cases which do not involve students from their Faculty or Academic Unit.*

** *Preferably but not necessarily student members of Senate.*

Term of membership: one year, renewable for up to 2 years, for the student members, and 2 years for other committee members. Terms of members are staggered.

Quorum: All eight members of the Senate Appeals Committee must be present to constitute quorum.

NOTE: In the event that Quorum is not met when a hearing is scheduled, the Chair may ask the Appellant and the Respondent if they agree to waive the Quorum requirement and if they are prepared to proceed before the Committee members present at that hearing. The Appellant and the Respondent must both agree, in writing, to waive the Quorum requirement and to proceed with the Committee as comprised. If they do not both agree, the hearing will be rescheduled.

Terms of Reference for the Senate Appeals Committee:

To act as an appeal review tribunal for decisions of the Council Discipline Committee and the Council Committee on Student Appeals, in accordance with section 33(1)(e) of the Act.

The Committee will uphold the decision of the Committees being appealed from unless the appellant can demonstrate that the decision was contrary to the evidence

presented or manifestly unfair to the appellant.

The Committee will report its decisions, for information only, along with any minority dissenting opinion, to the next regular meeting of Senate. The decision of the Committee is final.

Rules for Conduct of Hearings

A. Preparation

- a. Meetings are held as required.
- b. Requests for a hearing, in the form of a notice of appeal of a decision of the Council Discipline Committee or the Council Committee on Student Appeals, must be submitted in writing to the Secretary's office. The notice must specify the grounds upon which the appeal is based and what remedy or remedies the appellant believes to be appropriate. An appeal must be brought within 30 days of the date of the decision being appealed.
- c. Where an appeal is brought by the student, the Dean, Director or administrator that was the representative of the University at the hearing before the Council Discipline Committee or the Council Committee on Student Appeals will be the respondent to the appeal.
- d. Written notice of the hearing, Procedures of the Committee, as well as the transcript of the preceding Committee hearing, is provided to the appellant, the respondent, and the Chair of the Council Discipline Committee or Council Committee on Student Appeals (as the case may be) at least three weeks in advance of the scheduled date.
- e. Cases will be heard *in absentia* unless a rescheduling is requested in writing. Cases must be heard within 4 months of the date of the first notice of hearing, other than in exceptional circumstances and only pursuant to the order of the Chair.
- f. Two weeks prior to the hearing, the appellant is expected to provide to the Secretary a written submission outlining the basis for the appeal (i.e. how the decision of the preceding Committee was contrary to the evidence or manifestly unfair). This submission will be provided to the respondent.
- g. No new information will be considered: the appeal is an appeal on the record from the preceding Committee hearing.
- h. If the respondent wishes to provide a written submission, such submission must be provided to the Secretary at least 10 days in advance of the hearing.
- i. At least one week in advance of the hearing, the Secretary will distribute the appellant's notice of appeal and written submission to the members of the Senate Appeals Committee and the respondent, together with a copy of all material filed by both sides at the preceding Committee.

B. Hearing

- a. The hearing is not open to the public.
- b. The appellant and the respondent may each bring one representative. No witnesses or other members of the public are permitted.

- c. Parties are asked to state their case concisely. The Chair may set a time limit if already-known facts are being reiterated.
- d. The appellant and/or the appellant's representative will present his or her case. The appellant has the onus of showing that the grounds raised by the notice of appeal are established and further that the existence of such grounds discloses that the decision of the preceding Committee was contrary to the evidence presented or manifestly unfair to the appellant.
- e. The respondent and/or the respondent's representative will reply.
- f. Committee members may ask questions of either party.
- g. The appellant or his/her representative will summarize the case.

C. Judgment

- a. The deliberations of the Committee occur after the parties and their representatives have withdrawn. These deliberations are confidential.
- b. The Committee may uphold or overturn the finding of the preceding Committee, rescind the penalty, ascribe a different penalty than that assigned by the Committee preceding, or refer the case back to the preceding Committee to be reheard.
- c. The decision of the Committee and the reasons for the decision shall be rendered in writing to the parties, the Chair of the Committee being appealed from, the student's Dean (where not one of the parties) and the University Registrar.

5.3 Joint Senate and Council Committees

5.3.1 Joint Committee on Ceremonies

Membership

Chancellor
President and Vice-Chancellor (as Chair)
University Secretary
2 members, appointed by Senate
2 members, appointed by Council
1 member, selected by the University of Regina Alumni Association

Registrar (Resource)

Terms of Reference:

The Joint Committee on Ceremonies shall:

- 1. Have general responsibility for all ceremonial functions associated with the University;

2. Review the relevant sections of these Bylaws relating to the convocation ceremonies and recommend changes to Council and Senate;
3. Recommend appropriate guidelines and criteria for the awarding of honorary degrees;
4. Invite, receive and review suggestions for candidates to whom honorary degrees might be awarded;
5. Recommend for approval to Council and Senate candidates for honorary degrees;
6. Provide adequate résumés for all honorary degree candidates recommended to Council and Senate; and,
7. Approve convocation hoods when requested by a Faculty for new degrees.

5.3.1.1 Criteria for Selection of Honorary Degree Recipients

People who are to be honoured by the University with an honorary degree for their service should, in general, have contributed in their particular field of endeavor in ways which are consistent with the basic goals and objectives of the University. It is the custom that three or four persons be honoured at the Spring convocation ceremony and one or two persons at the Fall convocation ceremony. The Joint Committee on Ceremonies will present a slate of nominees to Council and Senate sufficient in number to maintain a list of approved candidates for several years of ceremonies. Once approved by Council and Senate, the President and Vice-Chancellor will approach the candidates to arrange for their attendance at the applicable convocation ceremony, according to their availability. For special occasions, nominations will be made for specific candidates for particular convocation ceremonies.

Generally, in each year, candidates should be selected from among the general classes listed below:

- a. A Saskatchewan or prairie figure, well known and respected regionally, for distinguished work which has earned him or her a reputation in public service.
- b. A distinguished person from a professional field or the creative arts field who is recognized as having achieved a reputation for excellence.
- c. A scientist, humanitarian, public servant or public figure who is recognized nationally or internationally for distinguished work and reputation.
- d. On occasion, special efforts may be made to mark the time or circumstance by placing special emphasis on some particular field of endeavor.

The following persons are not eligible for consideration for an honorary degree:

- a. current members of the Board or Senate (excluding Chancellors Emeriti);
- b. current or recent members of the faculty or staff of the University;
- c. current students; and,
- d. holders of elected office at any level (such as municipal, provincial, or federal)

VI. Faculties

6.1 Responsibilities

6.1.1 The responsibilities of a Faculty include the following:

- a. Subject to the provisions of the Act, these Bylaws and the general control of Council, to have charge of matters of scholarship and discipline within such Faculty.
- b. To make recommendations to Council concerning the requirements for admission; the courses of study; the conditions for graduation; and the nature of the degrees to be conferred.
- c. To establish rules and methods for the advancement and graduation of students and their suspension for failure to meet minimum academic performance standards.
- d. To recommend candidates for degrees in course and candidates for scholarships, prizes, etc.
- e. To report to Council and Senate in respect of long-term academic planning.
- f. To prepare courses of study, including the curriculum for any degree program offered or to be offered and submit same to Council for approval.
- g. To investigate and determine allegations of student academic misconduct and non-academic misconduct, assign penalties related to academic misconduct, and report the same to the Secretary and the Registrar, in accordance with the *University of Regina Undergraduate Calendar* and/or the *University of Regina Graduate Academic Calendar*.
- h. The Dean of any Faculty shall transmit to Council, for consideration and review, all matters which belong to the purview of Council or which, from their nature, concern more than one Faculty.
- i. Each Faculty shall keep a record of its proceedings and this record shall be open to any member of the Faculty (with the exception of proceedings that contain personal information) and a copy shall be forwarded to the Secretary.

6.2 *Faculties Approved*

1. Faculty of Arts
2. Faculty of Business Administration
3. Faculty of Education
4. Faculty of Engineering & Applied Science
5. Faculty of Graduate Studies and Research
6. Faculty of Kinesiology and Health Studies
7. Faculty of Media, Art and Performance
8. Faculty of Nursing
9. Faculty of Science
10. Faculty of Social Work
11. Other faculties as approved from time to time by Senate

6.3 *Other Approved Academic Units*

1. Centre for Continuing Education
2. La Cité universitaire francophone
3. Johnson Shoyama Graduate School of Public Policy
4. Other Academic Units as approved from time to time by Senate

6.4 *Structural Composition of Departmentalized Faculties*

6.4.1 Faculty of Arts

The internal structure of the Faculty of Arts is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments, School and Programs
 - a. Anthropology
 - b. Economics
 - c. English
 - d. Gender, Religion and Critical Studies
 - e. Geography and Environmental Studies
 - f. Health Studies
 - g. History
 - h. International Languages
 - i. Justice Studies
 - j. Philosophy and Classics

- k. Politics and International Studies
- l. Psychology
- m. Sociology and Social Studies
- n. School of Journalism

Laboratory instructors appointed in areas or departments within the Faculty of Arts are granted full membership in the organizational structure of the area or department concerned.

6.4.2 Faculty of Media, Art, and Performance

Generally, the internal structure of the Faculty of Media, Art, and Performance is to be a departmental organization with each Department reporting directly to the Dean through its Head.

- 1. Departments
 - a. Film
 - b. Music
 - c. Theatre
 - d. Visual Arts

The Faculty of Media, Art, and Performance has appointed a limited number of faculty members in non-departmentalized positions. These faculty members report directly to the Dean through the Interdisciplinary Programs Coordinator.

6.4.3 Faculty of Science

The internal structure of the Faculty of Science is to be a departmental organization with each Department reporting directly to the Dean through its Head.

- 1. Departments
 - a. Biology
 - b. Chemistry and Biochemistry
 - c. Computer Science
 - d. Geology
 - e. Mathematics and Statistics
 - f. Physics

6.5 Composition of Faculties

The membership of all Faculties, other than the Faculty of Graduate Studies and Research, shall include:

1. The President and Vice-Chancellor of the University
2. The Vice-Presidents of the University
3. The Dean of the Faculty
4. All other Deans
5. The University Secretary
6. The Registrar
7. The University Librarian (or designate)
8. Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within the Faculty and others who hold academic appointments in that Faculty.

9. Students

University policy for student participation on Faculties is that:

- a. there be a formal mechanism for appropriate student participation at all levels in the University decision-making processes.
- b. student members of any committee, Faculty or council, etc., enjoy all the rights and responsibilities of membership.
- c. it be recognized that students are more likely to make significant contributions to the operation of the University at the Departmental or equivalent level, and that each Department or equivalent devise its own mode of student participation.
- d. above the Departmental level, student participation be formalized in such a way as to provide for representation of up to 20% of the number of Faculty constituents on the body except where students already constitute more than 20% of the constituent body, and where 2/3 of the faculty members on that constituent body wish to retain this greater than 20% student representation.

Note: For purposes of interpretation of d), above, of the rules governing student participation, units above the Departmental level will provide for 20% student participation.

- e. where a constituent body of a Faculty (or of Council) has less than 5 members, the allocation of student representatives shall be such that each constituent body has at least one student representative.

- f. the Dean of the Faculty of Graduate Studies and Research shall continue to represent the Faculty of Graduate Studies and Research at Council.
- g. graduate students, in addition to being eligible for election to the Faculty of Graduate Studies and Research, may declare with their respective undergraduate dean, the Department or equivalent area with which they wish to be associated for purposes of possible undergraduate election and representation.
- h. every precaution be taken to protect the privacy of all parties. If confidentiality is a major concern in the area of study of any committee or body, then due regard shall be taken for this concern prior to appointing or selecting members for this body. When members are so selected, they shall be treated as equal, and unethical conduct on the part of any member shall be the basis for disciplinary action.
- i. disputes involving student participation shall be resolved by the administrative authority for the constituent body in which the dispute arises.
- j. Procedures be developed to ensure an adequate appraisal and evaluation of the systems.

6.6 Other Specific Representation

Each Faculty, Academic Unit or related body referred to in the following section shall have representation from other Faculties, Academic Units, and related bodies as set out below which are in addition to those memberships listed under section 6.5. These representatives shall be selected or elected from their respective organizations and in accordance with standard practice in that organization. The names of the representatives shall be forwarded to the Faculty, Academic Unit, or related body as well as the Secretary.

6.6.1 Faculty of Arts

- Business Administration (2)
- Education (1)
- Engineering and Applied Science (1)
- Kinesiology and Health Studies (1)
- La Cité universitaire francophone (1)
- Media, Art, and Performance (1)
- Nursing (1)
- Science (2)
- Social Work (1)
- Centre for Continuing Education (Director or designate) (1)

Presidents and Deans of each Federated College
Faculty Members of Federated Colleges in subject areas

Members of Senate (2) – appointed for two-year terms

6.6.2 Faculty of Business Administration

Arts (2)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
Media, Art, and Performance (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (Director or designate) (1)
Manager of Co-operative Education and Student Employment Services or designate (1)

First Nations University of Canada (1)

Members of Senate (2) – appointed for two-year terms

6.6.3 Faculty of Education

Arts (2)
Business Administration (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (1)

Campion College (1)
First Nations University of Canada (1)
Luther College (1)

Director (or designate) of NORTEP (Northern Teacher Education Program)
Director (or designate) of SUNTEP (Saskatchewan Urban Native Teacher Education Program)
Director (or designate) of YNTEP (Yukon Native Teacher Education Program)

Members of Senate (2) – appointed for two-year terms

6.6.4 Faculty of Engineering and Applied Science

Arts (1)

Business Administration (1)

Education (1)

Kinesiology and Health Studies (1)

Media, Art, and Performance (1)

Nursing (1)

Science (2)

Social Work (1)

Centre for Continuing Education (Director or designate) (1)

Manager of Co-operative Education and Student Employment Services or designate (1)

Members of Senate (2) – appointed for two-year terms

6.6.5 Faculty of Graduate Studies and Research

President and Vice-Chancellor

Provost and Vice-President (Academic)

Vice-President (Research)

University Secretary

University Librarian (or designate)

Registrar (or designate)

President, Graduate Students' Association

Dean, FGSR

Associate Deans of FGSR

Director, Graduate Student Services, FGSR

Chairs, Standing Committee, FGSR

Manager, Graduate Scholarships & Awards, FGSR

Associate Deans of Graduate Studies and Research or designate from each Faculty offering graduate programs

Director and Associate Director, Johnson Shoyama Graduate School of Public Policy – Regina campus or designate, and

Director, La Cité universitaire francophone or designate

Federated Colleges (one accredited Faculty member from each)

Accredited Faculty members (2 from each Faculty offering graduate programs; 3 if Faculty has > 100 graduate students)
Graduate students representative of thesis and professional programs at Master's and Doctoral levels (4)

Members of Senate (2) – appointed for two-year terms

6.6.6 Faculty of Kinesiology and Health Studies

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
La Cité universitaire francophone (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (1)

Members of Senate (2)- appointed for two-year terms

6.6.7 Faculty of Media, Art, and Performance

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology & Health Studies (1)
La Cité universitaire francophone (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (1)
Faculty Members from Federated Colleges teaching Media, Art, and Performance courses recognized for B.A., B.F.A., and B.Mus. degrees

Members of Senate (2) – appointed for two-year terms

6.6.8 Faculty of Nursing

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)

La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Science (1)
Social Work (1)
Centre for Continuing Education (or designate) (1)

Representative from First Nations University of Canada (1)
~~Dean of Nursing (or designate) from Saskatchewan Polytechnic (1)~~

Members of Senate (2) - appointed for two-year terms

6.6.9 Faculty of Science

Arts (2)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Social Work (1)
Director, Centre for Continuing Education (or designate)
Centre for Continuing Education (1)

Presidents and Deans of Federated Colleges
Members of the Federated Colleges teaching courses in Science

Members of Senate (2) - appointed for two-year terms

6.6.10 Faculty of Social Work

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Science (1)
Director, Centre for Continuing Education (or designate)

Dean, Champion College (or designate)
Dean, Luther College (or designate)

First Nations University of Canada (1)

Members of Senate (2) – appointed for two-year terms
Saskatchewan Association of Social Workers (1)

6.7 Other Academic Units

6.7.1 Centre for Continuing Education (CCE)

Ex officio:

Director, Centre for Continuing Education (Chair)
Assistant Director, Centre for Continuing Education
Director, English as a Second Language Program
Vice-Presidents (Provost and Academic), (Administration), (Research) or designates
University Secretary
Registrar
Head, Conservatory of Performing Arts
Head, Credit Studies Division
Head, Flexible Learning Division
Head, Lifelong Learning Centre
All tenured and tenure-track English as a Second Language Program Instructors
Permanent APT employees of the Centre for Continuing Education

Standing:

Deans (or designates) of all undergraduate Faculties
Dean (or designate), Faculty of Graduate Studies and Research
Associate Vice-President (Student Affairs) or designate
University Librarian or designate
Director of La Cité universitaire francophone (or designate)
A designate from each of the Federated Colleges: Campion College, First Nations
University of Canada and Luther College
A current student or alumnus of a Credit Studies certificate program appointed by the
Director of CCE
A current student or alumnus of a Non-Credit programming area appointed by the
Director of CCE
Members of Senate (2) – appointed for two-year terms

6.7.2 La Cité universitaire francophone

The President and Vice-Chancellor of the University
The Vice-Presidents of the University
The Director of La Cité universitaire francophone
All other Faculty Deans and Academic Unit Directors
The University Secretary
The Registrar
The University Librarian (or designate)

Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within La Cité and others who hold academic appointments in La Cité.

Student representatives (1 undergraduate and 1 graduate student)

Sessional Instructor representative

Other Specific Representation:

La Cité universitaire francophone Manager, Administration and Finance (ex-officio, non-voting)

La Cité universitaire francophone Academic Advisor/Coordinator of Credit Programs and Student Services (ex-officio, non-voting)

Arts (1)

Business Administration (1)

Education (1)

Engineering and Applied Science (1)

Kinesiology and Health Studies (1) Media, Art, and Performance (1) Nursing (1)

Science (1)

Centre for Continuing Education (1)

Member of Senate (1) – appointed for two-year term

All tenured and tenure-track academic staff who each courses in French sponsored by or offered in partnership with La Cité will be a member of La Cité Academic Unit Council during the academic year that the courses are taught.

6.7.3 Johnson-Shoyama Graduate School of Public Policy – Regina Campus

All Tenure-Track and Tenured Faculty Members (including those holding joint appointments)

Executive Director

Director

Director of Outreach and Training

Administrative Managers (2)

6.8 **Advisory Councils**

Senate may authorize Advisory Councils from time to time for various Faculties. Where such an Advisory Council is created, details of membership and terms of reference will be the responsibility of the applicable Faculty.

VII. **Convocation: Granting of Degrees and Certificates, and Installations**

In accordance with the Act, Senate shall provide for the granting of degrees and certificates of proficiency. Details of approved University of Regina degrees and certificates of proficiency are found in the *University of Regina Undergraduate Calendar* or the *University of Regina Graduate Academic Calendar*. Details of Convocation procedures are found in the *Convocation Procedures Manual*.

7.1 Examinations for Degrees

7.1.1 The examiners of the University shall be:

- a. The Professors, Associate Professors, Assistant Professors, Lecturers, Special Lecturers, Sessional Lecturers and Instructors of the University.
- b. Such other Lecturers or teachers of the University as the Council may appoint.
- c. Such external and independent examiners, not being Professors, Lecturers or teachers of the University, as the Board, on the recommendation of the Council, may appoint.

7.1.2 All matters respecting the subjects, time and mode of the examinations and respecting the degrees and distinctions (including institutional honours) to be conferred by the University shall be provided for by regulations, which are prepared by the Council. Such regulations shall be published in the University of Regina Undergraduate Calendar or the University of Regina Graduate Academic Calendar.

7.2 Degrees Conferred

7.2.1 Degrees in Course

Degrees may be conferred at meetings of Convocation or by certification of the lists of graduands by the Chancellor's signature. The formal admission of candidates to degrees shall, in the absence of the Chancellor, be made by the President and Vice-Chancellor, or by a member of the Senate or Council appointed for that purpose. Recipients of degrees shall be presented for acknowledgment at convocation by the Dean of the Faculty (or designate), to which the degree belongs. Graduates who are absent from convocation will be collectively acknowledged at the ceremony for which their name appears on the Convocation program.

7.2.2 Honorary Degrees

Each recipient of an honorary degree shall be presented for admission at convocation by the President and Vice-Chancellor or by a person designated for that purpose by the President and Vice-Chancellor. The Chancellor confers the degree, and the University Secretary hoods the candidate.

7.2.3 Posthumous Credentials

A degree, diploma or certificate may be awarded posthumously when the requirements for a degree, diploma or certificate are 75 per cent completed. The concurrence of the next of kin is required to submit the application for graduation. The dean or designate

of the student's primary faculty of registration will contact the next of kin for this approval, and recommend the student to Executive of Council for graduation. Posthumous credentials will be acknowledged in the Convocation program and may be acknowledged or presented at the ceremony.

A credential is not considered to be posthumous if the student dies following completion of the program requirements but prior to formal approval for conferral, or following conferral of the credential but prior to the ceremony at which the credential would have been acknowledged.

7.3 Special Meetings of Convocation

The Chancellor is hereby authorized to convene special meetings of Convocation at times other than regular meetings of Convocation for conferring of degrees *honoris causa* upon such persons as may be selected by the President and Vice-Chancellor, provided that the names of such persons shall have been considered, approved and submitted by the Joint Committee on Ceremonies to Council and Senate as provided by the Act.

7.4 Delegation to Council

Senate has authorized the granting, by Council, of such degrees and certificates of proficiency as have been provided for by the Senate.

7.5 Rescission of Degrees

The Senate, acting on the recommendation of Council or on its own initiative but after receiving a report from Council, may revoke degrees (including an honorary degree), diplomas, certificates or distinctions conferred by the University and all privileges connected therewith from any holder of the same:

- a. who shall have been convicted of any criminal offence which shall be held (by the Council) to be of an immoral, or scandalous or disgraceful nature;
- b. whose membership in a Professional Society has been revoked for misconduct; or
- c. whose conduct, in the opinion of the Senate, shall constitute a breach of any agreement made with the University as a condition of the conferment of such degree or degrees, diplomas, certificates or distinctions (including institutional honours).

The Senate may restore the degree, diploma, certificate or distinction or privileges revoked by Senate without further examination, on cause being shown, and after report by Council.

7.6 Installation, Administration of Oath of Office, and Investiture

7.6.1 Chancellor

The Chancellor will be presented by the President and Vice-Chancellor or his or her designate. The Oath of Office for installation of the Chancellor will be administered by the Lieutenant-Governor or, in his/her absence, the Chief Justice. The robes of office will be presented to the Chancellor by the University Secretary.

7.6.2 President and Vice-Chancellor

The President and Vice-Chancellor will be presented by the Chair of the Board or his or her designate. The Chancellor will administer the Oath of Office. The robes of office will be presented to the President and Vice-Chancellor by the University Secretary.

VIII. Standards for Students

Details of standards for students are found in the *University of Regina Undergraduate Calendar* and the *University of Regina Graduate Academic Calendar* and as amended from time to time by Senate.

8.1 Entrance and Admission Requirements

In accordance with the Act Senate shall determine admission requirements and standards for students as detailed in the *University of Regina Undergraduate Calendar* and the *University of Regina Graduate Academic Calendar* and as amended from time to time by Senate.

8.2 Disciplinary Measures

Section 33(1) (f) of the Act gives Senate the power to make regulations respecting the discipline of students. These powers have been delegated to the Council.

8.3 Appeals

Students have the right to appeal disciplinary or academic decisions made by a Faculty to the Council Discipline Committee (for disciplinary rulings and penalties) or the Council Committee on Student Appeals (for academic decisions). Decisions of Council and its Committees shall be

subject to appeal to the Senate Appeals Committee under Section 33 (e) of the Act.

X. Affiliation

9.1 Aim

The aim of affiliation is to associate with the University for the purpose of promoting the general advancement of higher education in the Province those post-secondary institutions which are carrying on work recognized as of university calibre by the Senate of the University, where such association is of mutual benefit to the University and the institution seeking affiliation.

9.2 Definition

A college affiliated with the University is a post-secondary institution, legally and financially independent, whose academic affairs, in whole or in part, are governed by the Senate without the institution becoming academically merged with the University. This means:

- a. The college employs its own administrative, academic and support staff (whose salaries and wages it itself pays), and constructs and maintains its own buildings, which may or may not be on or adjacent to the University.
- b. By agreement, the college offers selected classes which count towards degrees or certificates conferred by the University.
- c. The academic standards of the college are under the jurisdiction and supervision of the Senate, Council and the appropriate Faculty of the University.
- d. The college selects and appoints its own academic staff, however the academic credentials of the academic staff teaching classes recognized for University degree credit must be approved by the University.
- e. The President of the college is a member of Senate; however, other officers and faculty of the college are not members of any of the governing or academic bodies of the University.

9.3 General Terms – Theological Colleges

Conditions for the affiliation and continued affiliation of theological colleges with the University are that:

- a. the theological college shall offer at least the equivalent of five semester courses for which credit is given by the University towards a degree.
- b. the normal admission requirements of the theological college be at least equal to those of the University.
- c. students who receive the theological degree of the college shall normally have a minimum of one year of Arts credit other than theological options.
- d. the academic qualifications of the staff and the adequacy of the library facilities be approved by the Senate of the University.
- e. except in cases of emergency as recognized by the Senate, the minimum number of full-time students who qualify under regulation 9.3 (2) above be not less than an average of twelve students per year over any or every period of three consecutive years.
- f. the course of studies leading to the first theological degree at the Bachelor's level of the college should normally require a period of at least three academic years for completion.
- g. The University reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

9.4 General Terms – Colleges Other than Theological

Conditions for the affiliation and continued affiliation with the University of colleges other than theological colleges are that:

- a. the courses offered by the college for which the University will give credit toward a degree or certificate are considered by the University to be equivalent in quality to its own courses.
- b. the college offers at least the equivalent of five semester courses for which credit is given by the University toward a degree or certificate.
- c. the offering of each course and the appointment of instructors to teach courses recognized for University credit shall be mutually agreed upon annually by the appropriate Academic Unit of the University. Coordination of this function shall be through the Office of the Provost and Vice-President (Academic) of the University.
- d. the amount of credit given for work from an affiliated college be consistent with the regulations of the University respecting off-campus work.
- e. The University reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

9.5 *Colleges Currently Affiliated*

- a. Gabriel Dumont Institute
- b. Saskatchewan Polytechnic ~~—with respect to the Faculty of Nursing~~

X. **Federation**

10.1 *Aim*

The aim of federation is to:

- (i) associate with the University, and
- (ii) integrate with it in matters academic

post-secondary institutions within the Province which are legally and financially independent of the University, for the purposes of: (a) assisting the University in its task of presenting, reflecting upon and scrutinizing as broad a spectrum as possible of values and viewpoints; and (b) providing students with an opportunity to experience a smaller college environment within the broader context of the University.

10.2 *Definition*

A college federated with the University of Regina is a post-secondary institution, legally and financially independent but exclusively academically integrated with the University. This means:

- a. The college employs its own administrative, academic and support staff and constructs and maintains its own buildings which must be on or adjacent to the University.
- b. By agreement with the University, the college offers courses in mutually agreed upon disciplines, which are part of certificate or degree programs of the University. The students of the college take other University courses required for the certificates degrees.
- c. The academic standards of the college are governed by these Bylaws.
- d. The college selects and appoints its own professors, provided the University approves their academic qualifications.

- e. The president, provost and academic vice-president, dean and faculty of the college are voting members of the Faculty of Arts or Faculty of Science or such other Faculties as are approved in the federation agreement with such college, and are members of Council. The president of the college is member of Senate.

10.3 General Terms

The conditions for recognition as a federated college of the University shall include the following:

- a. The college must be authorized by the University to give courses recognized for a University credential in the subjects of at least four Departments of the Faculties of Arts and/or Science.
- b. The college faculty members teaching University courses must possess qualifications sufficiently high to be recognized as members of the appropriate Faculties and shall be so recognized.
- c. The college must be situated on or adjacent to the University in such a location that the work of the faculty members, teaching staff and students of the college and those of the University can be closely integrated to the mutual benefit of both parties.
- d. The officers and faculty members of a federated college are entitled to voting membership in the following academic bodies:
 - i. Senate: the president of the college.
 - ii. Council: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, instructors, lecturers, and professional librarians of the college.
 - iii. The Faculty of Arts: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Arts and recognized for Bachelors' degrees.
 - iv. The Faculty of Science: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Science and recognized for Bachelors' degrees.
 - v. Other Faculties when provided for by agreement: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and

instructors of the college and lecturers of the college teaching courses offered by such Faculty and recognized for Bachelors' degrees.

- e. Students enrolled in the college who have satisfied the University requirements for admission shall be admitted to such University courses as they are qualified to enter and continue therein on the same terms as other University students. Students enrolled in the University ordinarily, with the permission of the college, may take courses in the college recognized for a University credential in the Faculty of Arts, the Faculty of Science, or such other Faculties as may be agreed upon.

These conditions will apply provided the same tuition fee is required by both the college and the University.

- f. Academic appointments to and promotions within the college shall be made by the president of the college, but, prior to making such appointments or promotions, the president of the college shall secure the approval of the President and Vice-Chancellor of the University.
- g. The University will recognize instruction given by the college in such subjects as may be agreed upon by Council, provided that the instruction is given by qualified teachers and that the work done in each course is equivalent in extent and standards to that given in the University. This equivalence is to be determined by the head of the department in the college and the head of the Department in the University working out in co-operation the extent of the courses, the standard and all the particulars pertaining to the subjects, including the examinations, to their mutual satisfaction. Any disagreements will be resolved by the President and Vice-Chancellor of the University whose decision is final.
- h. The University will confer the appropriate post-secondary credential on such students of the college as have satisfied the requirements prescribed by the University.

10.4 Colleges Currently Federated

- a. Champion College
- b. First Nations University of Canada
- c. Luther College

APPENDIX A

List of Professional Societies and Organizations - (entitled to one representative on Senate)

- Assemblée communautaire francosaskoïse
- Association of Professional Engineers and Geoscientists of Saskatchewan
- Association of Saskatchewan Home Economists
- Athol Murray College of Notre Dame
- Canadian Federation of University Women (Saskatchewan Council)
- Canadian Public Relations Society (Regina)
- Chiropractors' Association of Saskatchewan
- College of Physicians and Surgeons of Saskatchewan
- Institute of Chartered Professional Accountants of Saskatchewan (CPA Saskatchewan)
- Interior Designers Association of Saskatchewan
- Law Society of Saskatchewan
- PMI Regina South Saskatchewan ~~Chapter~~ (PMI RSSC)
- Provincial Council of Women
- Psychology Association of Saskatchewan
- Regina & District Chamber of Commerce
- Registered Psychiatric Nurses Association of Saskatchewan
- Saskatchewan Association of Architects
- Saskatchewan Association of Chiefs of Police
- Saskatchewan Association of Optometrists
- Saskatchewan Association of Recreation Professionals
- Saskatchewan Association of Rural Municipalities

- Saskatchewan Association of School Councils
- Saskatchewan Association of Social Workers
- Saskatchewan Chamber of Commerce
- Saskatchewan College of Pharmacists
- Saskatchewan Colleges' CEO Council
- Saskatchewan Dietitians Association
- Saskatchewan Institute of Agrologists
- Saskatchewan League of Educational Administrators, Directors and Superintendents
- Saskatchewan Library Association
- Saskatchewan Library Trustees' Association
- Saskatchewan Professional Planners Institute
- Saskatchewan Registered Music Teachers' Association
- Saskatchewan Registered Nurses' Association
- Saskatchewan School Boards Association
- Saskatchewan Society of Occupational Therapists
- Saskatchewan Teachers' Federation
- Saskatchewan Urban Municipalities Association
- Saskatchewan Veterinary Medical Association
- Saskatchewan Women's Institute
- Ukrainian Canadian Congress, Saskatchewan Provincial Council
- University of Regina Alumni Association
- University of Saskatchewan Alumni Association

APPENDIX B

Districts and Map

1. District 1 (Moosomin-Estevan) - One Member

Commencing at the intersection of the eastern boundary of the Province of Saskatchewan with the United States boundary, then northward along the eastern boundary of the Province of Saskatchewan to the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the United States boundary, then eastward along the United States boundary to the point of commencement.

2. District 2 (Weyburn-Indian Head) - One Member

Commencing at the intersection of the eastern limit of range 11, west of the second meridian and the United States boundary, then northward along the eastern limit of the said range 11 to the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 22, west of the second meridian, then southward along the eastern limit of said range 22 to the intersection with the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within the Regina City limits.

3. District 3 (Assiniboia-Bengough) - One Member

Commencing at the intersection of the eastern limit of range 22, west of the second meridian and the United States boundary, then northward along the eastern limit of range 22, west of the second meridian to the Qu'Appelle River, then westward along the Qu'Appelle River to its intersection with the third meridian, then southward along the third meridian to the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within Moose Jaw City limits.

4. District 4 (Swift Current-Gravelbourg) - One Member

Commencing at the intersection of the third meridian and the United States boundary, then northward along the third meridian to the Qu'Appelle River, then westward along the Qu'Appelle River and the South Saskatchewan River to the eastern limit of range 15 to the United States boundary, then eastward along the United States boundary to the point of commencement.

5. District 5 (Maple Creek-Rosetown-Lloydminster) - One Member

Commencing at the intersection of the eastern limit of range 15, west of the third meridian, and the

United States boundary, then westward along the United States boundary to the intersection of the western boundary of the Province of Saskatchewan, then northward along the western boundary of the Province of Saskatchewan to its intersection with the North Saskatchewan River, then southeastward along the North Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then southward along the eastern limit of range 13, to its intersection with the South Saskatchewan River then westward along the South Saskatchewan River to its intersection with the eastern limit of range 15, west of the third meridian, and then southward along the eastern limit of range 15 to the point of commencement. For the purposes of this legal description, the town of Battleford is deemed to lie on the same side of the North Saskatchewan River as does the city of North Battleford and is therefore excluded from this district.

~~1-~~ **6. District 6 (Melville-Yorkton-Hudson Bay)-(Saskatoon and Area) - Two Members**

Commencing at the intersection of Qu'Appelle River and the eastern limit of range 2, west of the third meridian, then westward along the Qu'Appelle River to its intersection with the South Saskatchewan River, then westward along the South Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then northward along the eastern limit of range 13 to the North Saskatchewan River, then eastward along the North Saskatchewan River to its intersection with the northern limit of township 42, then eastward along the northern limit of township 42 to the intersection of the South Saskatchewan River, then southward along the South Saskatchewan River to its intersection with the eastern limit of range 2, west of the third meridian, then southward along the eastern limit of range 2 to the point of commencement.

This district also includes the area within the Saskatoon city limits.

~~2-~~ **7. District 7 (Melfort-Wynyard-Davidson) - One Member**

Commencing at the intersection of the eastern limit of range 11, west of the second meridian, and the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 2, west of the third meridian, then northward along the eastern limit of range 2, west of the third meridian, to the South Saskatchewan River, then northward and eastward along the South Saskatchewan River and the Saskatchewan River to its intersection with the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the point of commencement.

~~3-~~ **8. District (Melville-Yorkton-Hudson Bay) - One Member**

Commencing at the intersection of the Qu'Appelle River and the eastern boundary of the Province of Saskatchewan, then westward along the Qu'Appelle River to the eastern limit of range 11, west of the second meridian, then northward along the eastern limit of range 11 to its intersection with the Saskatchewan River, then northeastward along the Saskatchewan River to its intersection with the eastern boundary of the Province of Saskatchewan to the point of commencement.

~~4-~~ **9. District 9 (North Battleford-Prince Albert) - One Member**

All that portion of the Province of Saskatchewan commencing at the intersection of the Saskatchewan River and the eastern boundary of the Province of Saskatchewan, then westward along the Saskatchewan and South Saskatchewan Rivers to its intersection with the northern limit of township 42, then westward along the northern limit of township 42 to its intersection with the North Saskatchewan River, then southward and northwestward along the North Saskatchewan River to its intersection with the western boundary of the province, then northward along the western boundary of the province to the northwest corner of the province, then eastward along the northern limit of the province to the northeast corner of the province, then southward along the eastern boundary of the province to the point of commencement. For purposes of this electoral district description, the town of Battleford is deemed to lie on the same side of the boundary as the city of North Battleford and is, therefore, included herein.

~~5-~~ 10. District 10 (Moose Jaw) - One Member

Area within the Moose Jaw City limits.

~~6-~~ 11. District 11 (Regina) – ~~Two~~Three Members

Area within the Regina City limits.

~~7-~~ 12. ~~District 12 (Saskatoon) – Two Members~~

~~Area within the Saskatoon City Limits~~

Electoral District Map – Proposed New Map



**REPORT TO THE UNIVERSITY OF REGINA SENATE
FROM THE EXECUTIVE OF COUNCIL MEETINGS OF
26 FEBRUARY 2020, 30 MARCH 2020, 22 APRIL 2020, AND 20 MAY 2020**

LEGEND:

202020 - SPRING/SUMMER 2020 TERM

202030 - FALL 2020 TERM

202110 - WINTER 2021 TERM

202120 - SPRING/SUMMER 2021 TERM

1. COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH

1.1 FACULTY OF ARTS

1.1.1 Justice Studies Program (Thesis-Based) Admission Suspension

MOTION: That the admissions to the Master of Arts in Justice Studies (thesis-based) and the Master of Arts in Police Studies (thesis-based) programs be suspended for a period of 2 years effective immediately.

RATIONALE: The Department of Justice Studies determined that it does not currently have the faculty capacity to supervise graduate students in a traditional thesis-based program. Effective 1 November 2019, the department will only have three members who are authorized to chair a thesis, although a fourth member will be able to do so upon successfully defending their dissertation.

The department has decided to instead focus their attention on their very successful undergraduate program, which was 350 declared majors as of October, 2019.

Students currently enrolled in the MA program will still be supported by their faculty member supervisors in order to complete their programs.

This motion was approved by the Research and Graduates Studies Committee at the meeting of 4 December 2019, and by the Arts Faculty Council at the meeting of 15 January 2020.

(End of Motion)

1.2 FACULTY OF ENGINEERING AND APPLIED SCIENCE

1.2.1 Program Name Change - PhD in Process Systems Engineering (PSEng) - Thesis after Bachelor's Degree

MOTION: That the PhD in PSEng (thesis) program be changed to PhD in Process Systems Engineering (PSEng) - Thesis after Bachelor's degree, effective 202030.

Current PhD in PSEng (thesis)		Proposed <i>PhD in PSEng – thesis after Bachelor's degree</i>	
5 ENPC Courses (minimum)	15	5 ENPC Courses (minimum)	15
4 Engineering Courses (approved by Process Systems Engineering)	12	4 Engineering Courses (approved by Process Systems Engineering)	12
ENGG 800	3	ENGG 800	3
ENGG 900	0	ENGG 900	0
ENPC 901	60	ENPC 901	60
Total	90	Total	90

ENPC Courses:

ENPC 821, ENPC 831, ENPC 833, ENPC 845, ENPC 857, ENPC 869, ENPC 880AA, ENPC 880AC

PSEng Courses Approved for Process Systems Engineering:

ENGG 811, ENGG 813, ENGG 814, ENGG 815, ENGG 816, ENGG 817, ENGG 819, ENIN 833, ENIN 835, ENIN 880BF, ENPE 821, ENPE 861, ENEV 832, ENEV 863, ENEV 864, ENEV 886CF, ENEL 831

RATIONALE: This motion will allow FGSR to distinguish between students who got into the PSEng PhD program following completion of an MASc from those after a BAsC degree, The two categories of students have different program requirements.

(End of Motion)

1.3 FACULTY OF NURSING

1.3.1 Course Change - NURS 900AA-ZZ

MOTION: That the NURS 900AA-ZZ - Special Topics in Nursing course change, effective 202020.
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Current NURS 900AA-ZZ	Proposed NURS 900AA-ZZ
Grading Mode: Credit, Normal	Grading Mode: Credit, Normal, Pass/Fail (default)
Credit Hours: 0 – 3	Credit Hours: 0 – 6
Other Contact Hours: 0 - 3	Other Contact Hours: 0 – 14

RATIONALE: This series of courses is used for many reasons; visiting students, advanced standing, course replacement, etc. These changes will allow greater flexibility when scheduling and will cover all possible scenarios in the future. The grade mode pass/fail: Currently it is set for normal (percent), adding pass/fail lets us have both as an options when scheduling the course. Courses that have high clinical or only clinical would use the pass/fail option. The credit hours from max 3 to 6: This change will allow us to give up to 6 credit hours for the course which is equivalent to two courses or full-time status, if required. Contact hours from 3 to 14: These hours represent clinical hours, 14 credit hours represents the most clinical hours currently in any MNUR course.

(End of Motion)

1.4 FACULTY OF SCIENCE

1.4.1 Credit Hour Changes - CS 601/602

MOTION: That the credit hours for the following two courses be changed, effective 202030.

CS 601 - Graduate Co-op Work Term I

CS 602 - Graduate Co-op Work Term II

RATIONALE: A motion for a new co-operative education option at the graduate level was approved at Senate in October 2017. Computer Science modified CS 601 and CS 602 to work within these guidelines shortly thereafter. At that time, we did not modify the credit hours associated with these courses, but had the intention that students would only be charged the co-op fee (\$871.00 at the time). A motion at Board of Governor's was passed in May 2018 stating "That the Co-op Fee be increased by 2.8% to the nearest \$0.25 (\$895.50) and that the application of this fee be extended to all graduate co-op placements". FGSR's motions regarding co-op courses were interpreted that students in the co-operative education option and programs would be charged the co-op education fee in addition to any credit hours (tuition and service fees) associated with the class. By setting the credits associated with CS 601 and CS 602 to zero, students will only be charged the co-op fee, which was our original intention.

(End of Motion)

2. COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES

2.1 FACULTY OF ARTS

2.1.1 Admission Requirements to the Department of Economics

MOTION: To make the following revisions to the Canadian High School, Universities and Colleges (Including Transfers from other University of Regina Faculties), and Outside Canada admission requirements for Economics, effective 202110.

Canadian High School

1) To change the Canadian High School admissions requirements to require one of Pre-Calculus 30 or Foundations of Mathematics 30 for all Economics degree programs;

2) To change the minimum average Canadian High School admission requirements for Economics Majors from 65% to 70%.

1) RATIONALE: This proposal makes explicit the math component in the admissions requirements and admission grade calculations. Students wishing to be admitted as Econ Majors from high school are required to have mastery of skills and knowledge developed in level 30 mathematics to be successful in Economics programs; these changes will reflect these requirements.

2) RATIONALE: This change mirrors the current Faculty of Science requirements for a Major in Economics. Additionally, in the last few years we have increasingly observed in our classrooms a lack of academic preparedness and have seen unprecedented falling rates and low class averages in the introductory level

courses. Given the non-competitive admission process at the U of R, it is important that high schools graduates who are not academically prepared to succeed in their degree are admitted to pathway programs such as Arts Transition which will better facilitate their successful progress in their economics degree.

Furthermore, Faculty of Arts is seriously considering increasing the admission minimum average for all Arts degrees. Until then students who intend an economics major and do not meet the Additional Econ requirements will not be eligible to declare an Econ major upon admission but can be enrolled in Arts. The implication of this change ahead of the Faculty as a whole is that such students may declare an Econ major following the requirements for admission from Universities and Colleges.

FACULTY OR PROGRAM	HIGH SCHOOL COURSE REQUIREMENTS BY FACULTY	MINIMUM AVERAGE	ADDITIONAL REQUIREMENTS
ARTS (U of R, Campion, Luther, or FNUniv)	<ul style="list-style-type: none"> English Language Arts A30 and B30¹ One math or science course chosen from Biology 30, Calculus 30, Chemistry 30, Computer Science 30, Earth Science 30, Foundations of Mathematics 30, Pre-calculus 20⁴, Pre-calculus 30, Physics 30, Workplace and Apprenticeship Math 30 One language, social science, or fine/performing arts course chosen from Arts Education 30, Catholic Studies 30, Christian Ethics 30, Cree 30, Drama 30, Economics 30, , French 30, Geography 30, German 30, History 30, Latin 30, Law 30, Mandarin 30, Music 30, Native Studies 30, Psychology 30, Social Studies 30, Spanish 30, Theatre Arts 30, Ukrainian 30, Ukrainian Language Arts 30, Visual Art 30, One of Accounting 30, Catholic Studies 30, Entrepreneurship 30, Graphic Arts 30, Information Processing 30, Photography 30, Theatre Arts 30, or Wildlife Management 30 or one additional course from the two bullets immediately above. 	65% Economics – 70%	Students intending to complete a degree program in major in Economics are recommended to have required to have one of Pre-Calculus 20 , Pre-Calculus 30 or Foundations of Mathematics 30.

Admissions from Universities and Colleges (Including Transfers from other University of Regina Faculties)

FACULTY OR PROGRAM	REQUIREMENTS BY FACULTY	ADDITIONAL REQUIREMENTS
ARTS (U of R, Campion, FNUniv, Luther)	<p>Applicants must have attempted 15 credit hours or more of approved post-secondary courses with a minimum UGPA of <u>60.00%</u>; <u>65.00%</u> for a degree programs in <u>Economics</u>.</p> <p>Applicants who have attempted 15 credit hours or more of approved post-secondary courses with a UGPA below 60% will be admitted to the Arts Transition Program.</p> <p><i>[Additional text removed for agenda.]</i></p>	<p>Students intending to major in <u>declaring a degree program in Economics will need require</u> one of Pre-Calculus 20, Pre-Calculus 30, or Foundations of Mathematics 30, <u>or MATH 102, or equivalent.</u></p> <p>Students applying to the combined major of Economics and Business Administration must complete at least two courses in Economics with a minimum GPA of <u>65.00%</u> on all attempted Economics courses before being permitted to declare this major.</p> <p><i>[Additional text removed for agenda.]</i></p>

RATIONALE: This mirrors the current requirements for the BSC Major in Economics, and the BUS requirements. This change is needed in light of the approved changes at the February 5, 2020 APDC meeting surrounding Canadian High School admission average in order to provide a reasonable pathway for students to succeed in competing an Economics degree program.

Outside Canada

FACULTY OR PROGRAM	COURSE REQUIREMENTS BY FACULTY	MINIMUM AVERAGE	ADDITIONAL REQUIREMENTS
ARTS (U of R, Campion, FNUniv, or Luther)	<ul style="list-style-type: none"> • One English literature course • One math or science course • One language, social science, or fine/performing arts course • One additional academic subject 	65% <u>Economics – 70%</u>	<p>A senior secondary mathematics course is recommended for a major in Economics.</p> <p><u>Students declaring a degree program in Economics require:</u></p> <ul style="list-style-type: none"> • <u>a senior secondary mathematics course; and</u> • <u>a senior secondary social science course</u>

RATIONALE: Students wishing to be admitted as Econ Majors are required to have mastery of skills and knowledge developed equivalent to Canadian high school level 30 mathematics and level 30 social science courses, along with courses in the other areas, to be successful in Economics programs. The minimum average of 70% reflects changes in our other admissions requirements. It is important to note that this is also a signaling issue for recruitment in international markets, where the grade point average signals a high standard of education offered at the University of Regina. This is particularly important in this market since the data shows in the last five years a considerable percentage of students admitted from high school into an Economics major have been international students.

(End of Motion)

2.2 FACULTY OF ARTS AND FACULTY OF SCIENCE

2.2.1 Revisions to the Geography and Environmental Studies Programs

MOTION: To revise the Bachelor of Geographic Information Science; minor in Geographic Information Science; Bachelor of Science in Environmental Geoscience; and Bachelor of Science Honours in Environmental Geoscience program requirements to include the GES course name and prefixes as outlined below, effective 202120.

Bachelor of Geographic Information Science (BGISc)

The BGISc is a joint program with Saskatchewan Polytechnic (Prince Albert Campus). For admission into this program, students must meet the regular admission requirements for the Faculty of Arts and have completed the Saskatchewan Polytechnic Certificate in Geographic Information Science for Resource Management with a minimum 65.00% graduating average. Students meeting admission requirements will be granted 30 credit hours of block transfer credit toward this degree program, which includes GEOG GES 203, GEOG GES 207, GEOG GES 303 and 21 credit hours of elective credit.

Credit hours	Bachelor of Geographic Information Science Required Courses
Major Requirements	
3.0	<u>GEOG GES 120</u>
3.0	<u>GEOG GES 121</u>
3.0	<u>GEOG GES 203</u>
3.0	<u>GEOG GES 207</u>
3.0	<u>GEOG GES 210</u>
3.0	ENST <u>GES 200</u>
1.0	<u>GEOG GES 255</u>
3.0	One additional 200-level <u>GEOG GES</u> course
3.0	<u>GEOG GES 303</u>
3.0	<u>GEOG GES 307</u>
3.0	<u>GEOG GES 309</u>
1.0	<u>GEOG GES 355</u>

Credit hours	Bachelor of Geographic Information Science Required Courses
3.0	GEOG GES 409
1.0	GEOG GES 455
6.0	Two GEOG GES courses at the 300- or 400-level
42.0	Subtotal: 65.00% major GPA required
Arts Core Requirements	
0.0	ARTS 099
3.0	ENGL 100
3.0	Any course in MATH, STAT, CS (except CS 100), ECON 224, PHIL 150, 352, 450, 452, 460, SOST 201
3.0	Any course in ART, ARTH, CTCH, FILM, INA, INAH, MAP, MU, MUCO, MUEN, MUHI, MUTH, THAC, THDS, THEA, or THST
0.0	Any course in ASTR, BIOL, CHEM, GEOL or PHYS that has a laboratory component, or GEOG GES 121 - Requirement met in major
3.0	One of: ENGL 110; PHIL 100; RLST 245, 248; SOST 110
6.0	Two language courses (or one six-credit course) in the same language other than English.
0.0	Any course in ANTH; GEOG GES 100 or 120; INDG 232, 234, 238, 332, or 432; RLST (except RLST 181, 184, 186, 188, 284, 288) - Requirement met in major
3.0	Any course in HIST, CATH 200, CLAS 100, IDS 100 or INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230 or INDL 241, 242, or any one of INDL 240AA-ZZ
0.0	Any course in ECON, GEOG GES (except GEOG GES 100, 120, 121, 309, 321, 323, 325, 327, 329, 333, 411, 421, 423, 429, or 431), INDG 236, 258, 305, 358, IS, JS, LING 270, PSCI, PSYC, SOC, SOST or WGST - Requirement met in major
3.0	Any course in INCA, INDG (except for INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230, 232, 234, 236, 238, 258, 305, 332, 358, 432), INHS or any one of ENGL 214, 310AA- ZZ; GEOG GES 344; HIST 310; JS 350, 351; KIN 105; LING 230, PSCI 338, or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies
24.0	Subtotal
Open Electives	
54.0	18 elective courses
120.0	Total: 60.00% PGPA and UGPA required

Minor in Geographic Information Science

Credit hours	Geographic Information Science minor, Required Courses
3.0	GEOG GES 100-level course
3.0	GEOG GES 203
3.0	GEOG GES 207
3.0	GEOG GES 303
3.0	GEOG GES 307
3.0	GEOG GES 309
18.0	Total: 65.00% GPA required

BSc in Environmental Geoscience

Geography courses for the purpose of this degree only shall be deemed to be within the Faculty of Science. The Bachelor of Science combined major in Environmental Geoscience is offered by the Faculty of Science.

Credit hours	BSc Major in Environmental Geoscience Required Courses
3.0	GEOL 102
3.0	GEOL 201
3.0	GEOL 210
3.0	GEOL 211
3.0	GEOL 240
3.0	GEOL 241
3.0	GEOL 307 or BIOL 456
3.0	GEOL 314
3.0	GEOL 329 or GEOG GES 329
3.0	GEOL 353
3.0	GEOL 396 or GEOG GES 411
3.0	GEOL 429 or GEOG GES 429
3.0	GEOL 460
3.0	GEOG GES 121
3.0	GEOG GES 203
3.0	GEOG GES 207
3.0	GEOG GES 303
3.0	GEOG GES 309
3.0	GEOG GES 321
3.0	GEOG GES 323
3.0	GEOG GES 327
3.0	CHEM 104
3.0	CHEM 105
3.0	CS 110
3.0	MATH 110
3.0	PHYS 109 and PHYS 119 or PHYS 111 and PHYS 112
3.0	STAT 100 or 160
3.0	BIOL 100 or 101
87.0	Subtotal: 65.00% major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, or Media, Art, and Performance electives
3.0	One Science, Arts, La Cité, or Media, Art, and Performance elective
3.0	One Science elective
9.0	Three Open electives
120.0	Total: 65.00% PGPA and 60.00% UGPA required

BSc Honours in Environmental Geoscience

Geography and Environmental Studies courses, for the purpose of this degree only, shall be deemed to be within the Faculty of Science. The Bachelor of Science Honours program is offered by the Faculty of Science. Students planning an honours program should consult with the Heads of the Geography and Environmental Studies and Geology Departments.

Credit hours	BSc BA-Honours in Environmental Geoscience, <u>Required Courses</u>
3.0	GEOL 102
3.0	GEOL 201
3.0	GEOL 210
3.0	GEOL 211
3.0	GEOL 240
3.0	GEOL 241
3.0	GEOL 307 or BIOL 456
3.0	GEOL 314
3.0	GEOL 329 or GEOG GES 329
3.0	GEOL 353
3.0	GEOL 396 or GEOG GES 411
3.0	GEOL 400AC (or GEOL 400AA and 400AB) or GEOG GES 499AC (or GEOG GES 499AA and 499AB)
3.0	GEOL 413 or higher, or GEOG GES 409 or higher
3.0	GEOL 429 or GEOG GES 429
3.0	GEOL 460
3.0	GEOG GES 121
3.0	GEOG GES 203
3.0	GEOG GES 207
3.0	GEOG GES 303
3.0	GEOG GES 309
3.0	GEOG GES 321
3.0	GEOG GES 323
3.0	GEOG GES 327
3.0	CHEM 104
3.0	CHEM 105
3.0	CS 110
3.0	MATH 110
3.0	PHYS 109 and 119 or PHYS 111 and 112
3.0	STAT 100 or 160
3.0	BIOL 100 or 101
96.0	Subtotal: 75.00% major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
3.0	One Science, Arts, La Cité, or Media, Art, and Performance elective
3.0	One Science elective
120.0	Total: 70.00% PGPA and 60.00% UGPA required

Professional Registration as a Geoscientist in the Province of Saskatchewan

Graduates with a BSc degree in Geography and Environmental Studies from the University of Regina may apply to the Association of Professional Engineers and Geoscientists of Saskatchewan for registration as a Professional Geoscientist. Candidates who wish to meet the criteria for eligibility should consult the Head of the Department of Geography and Environmental Studies for more information regarding requirements.

BACKGROUND AND RATIONALE: Currently, the Undergraduate Calendar and Course Calendar contain two prefixes for the Department of Geography and Environmental Studies: GEOG and ENST. To reflect the new program creation in Motion 3 of this agenda, the Department is creating a single subject code of GES,

Geography and Environmental Studies, in order to combine the course catalogue prefixes of GEOG, *Geography*, and ENST, *Environmental Studies*, effective 202120. With this change:

- All active and inactive GEOG and ENST courses will be revised to GES courses.
- All other references to GEOG XXX, *Geography*, or ENST XXX, *Environmental Studies*, will be changed to GES, *Geography and Environmental Studies* in the Undergraduate Calendar and Course Catalogue.

In addition to the updates within the Department of Geography courses and programs, there are numerous GEOG and ENST references throughout the Undergraduate Calendar that that will require updating, such as the Faculty of Arts Core Requirements and the following Faculties and Programs: Business Administration, Education, Media, Art, and Performance, Science, Centre for Continuing Education, La Cite, and Professional Pathways and Transfer Opportunities.

(End of Motion)

2.2.2 Geography and Environmental Studies Admissions Suspension

MOTION: To suspend admissions to the following programs in Geography and Environmental Studies, effective 202120.

- Bachelor of Arts in Geography
- Bachelor of Arts Honours in Geography
- Bachelor of Arts in Environmental Studies
- Bachelor of Science in Geography
- Bachelor of Science Honours in Geography
- Minor in Geography
- Bachelor of Arts combined Geography and Economics
- Bachelor of Science combined Biology and Geography

Students currently in any of these programs will have until April 30, 2025 to complete the program or transfer into a new Geography and Environmental Studies (GES) program.

RATIONALE: Following the completion of the Unit Review for Geography and Environmental Studies in 2016-2017, the Department met for four strategic planning sessions. The following motions formalize the decisions arising from these extensive department discussions.

As a result of under-enrolment and / or new program creation (see the subsequent motions), we are archiving the programs and substituting these with a new complement of streamlined options for students that better reflect our teaching and research capacity.

The expertise within the Department has changed with recent retirements, new hires and new faculty interests. The redesign of Majors and Minors provides an opportunity to build a set of courses 'from the ground up' that better reflect our current capacity and expertise. Notably, similar changes have taken place in Geography departments across Canada.

To simplify our programs, the BSc honours will only require the completion of an honours thesis (six credits) over and above the BSc program.

(End of Motion)

2.2.3 Creation of New Geography and Environmental Studies Programs

MOTION: To create the Bachelor of Arts (BA) and Bachelor of Arts Honours (BA Hons) in Geography and Environmental Studies; the Bachelor of Science (BSc) and Bachelor of Science Honours (BSc Hons) in Geography and Environmental Studies; and a Minor in Geography and Environmental Studies as outlined below, effective 202120.

BA in Geography and Environmental Studies

Credit hours	BA in Geography and Environmental Studies, required courses
Major Requirements	
3.0	GES 120
3.0	GES 121
3.0	GES 200
9.0	Three 200-level GES courses
18.0	Six 300- or 400-level GES courses
6.0	Two 400-level GES courses
6.0	Two GES courses
48.0	Subtotal: 65.00% major GPA required
Arts Core Requirements	
0.0	ARTS 099
3.0	ENGL 100
3.0	Any course in MATH, STAT, CS (except CS 100), ECON 224, PHIL 150, 352, 450, 452, 460, SOST 201
3.0	Any course in ART, ARTH, CTCH, FILM, INA, INAH, MAP, MU, MUCO, MUEN, MUHI, MUTH, THAC, THDS, THEA, or THST
0.0	Any course in ASTR, BIOL, CHEM, GEOL or PHYS that has a laboratory component, or GEOG GES 121 - Requirement met in major
3.0	One of: ENGL 110; PHIL 100; RLST 245, 248; SOST 110
6.0	Two language courses (or one six-credit course) in the same language other than English-
0.0	Any course in ANTH; GEOG GES 100 or 120; INDG 232, 234, 238, 332, or 432; RLST (except RLST 181, 184, 186, 188, 284, 288) - Requirement met in major
3.0	Any course in HIST, CATH 200, CLAS 100, IDS 100 or INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230 or INDL 241, 242, or any one of INDL 240AA-ZZ
0.0	Any course in ECON, GEOG GES (except GEOG GES 100, 120, 121, 309, 321, 323, 325, 327, 329, 333, 411, 421, 423, 429, or 431), INDG 236, 258, 305, 358, IS, JS, LING 270, PSCI, PSYC, SOC, SOST or WGST - Requirement met in major
3.0	Any course in INCA, INDG (except for INDG 208, 210, 215, 216, 218, 219, 221, 228, 229, 230, 232, 234, 236, 238, 258, 305, 332, 358, 432), INHS or any one of ENGL 214, 310AA- ZZ; GEOG GES 344; HIST 310; JS 350, 351; KIN 105; LING 230, PSCI 338 or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies
24.0	Subtotal
Open Electives	
48.0	16 elective courses

Credit hours	BA in Geography and Environmental Studies, required courses
120.0	Total: 60.00% PGPA and UGPA required

BA Honours in Geography and Environmental Studies

Admission to the Geography Honours program requires the following:

- PGPA of at least 70.00%;
- Major GPA of at least 75.00%;
- Completion of the Faculty of Arts Core Requirements; and
- Completion or registration in at least 60 credit hours.

Credit hours	BA Honours in Geography and Environmental Studies, required courses
Honours Major Requirements	
3.0	GES 120
3.0	GES 121
3.0	GES 200
9.0	Three 200-level GES courses
18.0	Six 300- or 400-level GES courses
6.0	Two 400-level GES courses
6.0	GES 499 (499AC, or both 499AA and 499AB)
6.0	Two GES courses
54.0	Subtotal: 75.00% major GPA required
Arts Core Requirements	
24.0	Same as stated above for the BA in Geography
Open Electives	
42.0	14 elective courses
120.0	Total: 70.00% PGPA and 60.00% UGPA required

BSc in Geography and Environmental Studies

Environmental Studies courses for the purpose of this degree only shall be deemed to be within the Faculty of Science.

The Bachelor of Science major in Geography and Environmental Studies is offered by the Faculty of Science. See the Faculty of Science section for more information.

Credit hours	BSc in Geography and Environmental Studies required courses
3.0	GES 120
3.0	GES 121
3.0	GES 200
9.0	Three 200-level GES courses
18.0	Six 300- or 400-level GES courses
6.0	Two 400-level GES courses
6.0	Two GES courses
Cognate courses	
3.0	BIOL 100 or 101 or 150
3.0	CHEM 104 or PHYS 109
3.0	CS 110
3.0	STAT 100 or 160
3.0	MATH 103 or 110
63.0	Subtotal: 65.00% major GPA required

Credit hours	BSc in Geography and Environmental Studies required courses
3.0	ENGL 100
3.0	ENGL 110
6.0	Two Arts, La Cité, or Media, Art, and Performance electives
9.0	Three Science electives
18.0	Six Science, Arts, La Cité, or Media, Art, and Performance electives
18.0	Six Open electives
120.0	Total: 65.00% program GPA and 60.00% UGPA required

BSc Honours in Geography and Environmental Studies

Courses within in the major requirements in gGeography and Environmental Studies are considered Science courses only for the purposes of these programs. The Bachelor of Science Honours program is offered by the Faculty of Science. Students planning an honours program should consult with the Head of the Geography and Environmental Studies Department.

Credit hours	BSc Honours in Geography and Environmental Studies, required courses
3.0	GES 120
3.0	GES 121
3.0	GES 200
9.0	Three 200-level GES courses
18.0	Six 300- or 400-level GES courses
6.0	Two 400-level GES courses
6.0	GES 499 (499AC or both 499AA and 499BB)
6.0	Two GES courses
3.0	BIOL 150
3.0	CHEM 104 or PHYS 109
3.0	CS 110
3.0	STAT 100 or 160
3.0	MATH 103 or 110
69.0	Subtotal: Major Requirements 75.00% Major GPA required
3.0	ENGL 100
3.0	ENGL 110
12.0	Four Arts, La Cité, or Media, Art, and Performance electives
6.0	Two Science electives
12.0	Four Science, Arts, La Cité, or Media, Art, and Performance electives
15.0	Five Open electives
120.0	Total: 70.00% Program GPA required

Minor in Geography and Environmental Studies

Credit hours	Geography and Environmental Studies minor, required courses
3.0	GES 120
3.0	GES 121
3.0	GES 200

3.0	GES course
3.0	GES course
3.0	GES 300- or 400-level course
18.0	Total: 65.00% GPA required

RATIONALE: Following extensive Departmental review and discussion, we are combining the Geography program and the Environmental Studies program to create a new BA, BSc and Minor in Geography and Environmental Studies.

One of the core outcomes of the Unit Review was the need to reduce our number of programs to ensure healthy program delivery. The creation of a BA and a BSc in Geography and Environmental Studies offers a more streamlined approach. At the same time, we are reducing the number of mandatory classes to create flexibility for students in upper years to enable them to create programs based on their individual interests. The organization of the two programs better reflects our teaching and research capacity and will meet student demand better.

Up until now, students outside of our Department were able to graduate with a Minor in Geography, but not a Minor in Environmental Studies. The new program creation of a combined Minor in Geography and Environmental Studies will create flexibility for students outside of the discipline and will satisfy student demand for a Minor in Environmental Studies. To simplify our programs, the BA/BSc honours will only require the completion of an honours thesis (6 credits) over and above the BA/BSc program.

(End of Motion)

2.3 FACULTY OF BUSINESS ADMINISTRATION

2.3.1 New Certificate – Ideation, Creativity, and Entrepreneurship Certificate

MOTION: To create a new Ideation, Creativity, and Entrepreneurship (ICE) certificate as outlined below, effective 202030.

Credit Hours	Ideation, Creativity, and Entrepreneurship Certificate Required Courses
Core Requirements	
3.0	BUS 201 Entrepreneurship: Creativity, Design and Innovation
3.0	BUS 302* Entrepreneurship and Business Modeling *Note: BUS 302 has a prerequisite of the completion of 30 credit hours
Elective Requirements	
3.0	Choose One of: <ul style="list-style-type: none"> • BUS 303 Small Business Start-Up and Management • BUS 376 Selected Topics in Entrepreneurship • BUS 394 Entrepreneurial Finance • BUS 402 New Enterprise Creation • BUS 403 SME Consulting Experience
6.0	Choose Two of: (Some of these courses are listed above also. However, they cannot be double counted) <ul style="list-style-type: none"> • BUS 100 Introduction to Business • BUS 210 Introduction to Marketing • BUS 285 Introduction to Financial Accounting

	<ul style="list-style-type: none"> • BUS 250 Introduction to HRM • BUS 301 Negotiation • BUS 303 Small Business Start-Up and Management • BUS 376 Selected Topics in Entrepreneurship • BUS 394 Entrepreneurial Finance • BUS 402 New Enterprise Creation • BUS 403 SME Consulting Experience • ADMN 225 First Nations Economic Development • ARTS 301 AIESEC Global Internship (includes entrepreneurship in description of course) • MAP 400AC, International Arts Management • MAP 208, The Business of Fashion • MAP 102, Exploring Cultural Regina • CTCH 213 Branding, Advertising & Design • CTCH 214 Visual Communication for the Web • NSLI 300 Nonprofit Organization Management • NSLI 260 Nonprofit Organization Governance and Leadership • PHIL 282 Philosophical Issues in Sustainable Development • PPE 200 Foundations of Philosophy, Politics and Economics
15.0	

RATIONALE: The purpose of the ICE certificate is three-fold:

- 1) To provide an opportunity for business students with existing majors to gain innovation creativity and entrepreneurship knowledge, that could be applied with working in their majors (e.g., as an accountant or banker).
- 2) To expose non-business students from faculties where there is a high incidence of entrepreneurship as a career choice (e.g., engineering, fine arts, kinesiology, science, etc.). There is evidence that gaps in these skills and knowledge are being recognized across Academia, resulting in campus wide offerings of these types of programs.
- 3) This program would be packaged in a certificate, which is very appealing to students to differentiate themselves.

For more information on the ICE certificate, refer to the Registrar's Academic Programming Questionnaire in **Attachment A**.

(End of Motion)

2.4 FACULTY OF BUSINESS ADMINISTRATION AND CENTRE FOR CONTINUING EDUCATION

2.4.1 Revision to the Certificate in Hospitality, Tourism, Gaming and Entertainment Management

MOTION: That the required courses in the Certificate in Hospitality, Tourism, Gaming and Entertainment Management be revised as outlined below, effective 202030.

Hospitality, Tourism, Gaming and Entertainment Management Certificate (HTGEM)

Credit hours	HTGEM Required Courses
3-0	ADMN 261
3-0	ADMN 406
3-0	Three of: ADMN 262, ADMN 311, ADMN 351, ADMN 374, ADMN 396, ADMN 437AA ZZ
3-0	
3-0	

15.0	Total
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Hospitality, Tourism, Gaming and Entertainment Management Certificate (HTGEM)

Credit hours	HTGEM Required Courses
<u>3.0</u>	<u>ADMN 100</u>
<u>3.0</u>	ADMN 261
<u>3.0</u>	One of: ADMN 262 or <u>263</u>
<u>3.0</u>	Two of: <u>ADMN 205, 210, 225, 250, 260, 262*, 263*</u>
<u>3.0</u>	
<u>15.0</u>	<u>Total</u>

*ADMN 262 and ADMN 263 are also listed in "One of", however, they cannot be double counted.

RATIONALE: The Certificate in Hospitality, Tourism, Gaming and Entertainment Management (HTGEM) has always had a small number of students since it was established and has not been a financially sustainable program, namely at the 300- and 400-levels. The issue was one of intended audience, which was higher level employees in the hospitality and gaming industries, and the enrolment stayed low because of the limited pool. It has also been noticed the certificate was not addressing the knowledge, skills, and abilities of the core customer base, SIGA and SLGA.

The intent is to make the courses introductory in scope, to address the front-line service level of these companies based on their required employment needs. This gives a larger customer base and the ability of the service industries, in hospitality, tourism and gaming, to use this program to cultivate their employee's capacity for career enhancement. This would also offer students the added ability to move from the certificate with increased flexibility in the use of their classes; the ability to ladder from certificate into degree programs.

(End of Motion)

2.5 FACULTY OF EDUCATION

2.5.1 Revision to Admission Requirements

<p>MOTION: That the following information be added to the Education portion of the additional requirement of the Admission Requirements section of the Undergraduate Calendar, effective 202030.</p>

<p>EDUCATION (U of R)</p> <p>INDIGENOUS EDUCATION (FNUniv)</p>	<ul style="list-style-type: none"> English Language Arts A30 and B30¹ One math or science course chosen from Biology 30, Calculus 30, Chemistry 30, Computer Science 30, Earth Science 30, Foundations of Mathematics 30, Pre-Calculus 20⁴, Pre-Calculus 30, Physics 30 or Workplace and Apprenticeship Mathematics 30 One language, social science, or fine/performing arts course chosen from Accounting 30, Arts Education 30, Band 30², Catholic Studies 30, Choral 30², Christian Ethics 30, Cree 30, Dance 30, Drama 30, Economics 30, Entrepreneurship 30, French 30, Geography 30, German 30, Graphic Arts 30, History 30, Information Processing 30, Latin 30, Law 30, Mandarin 30, Music 30², Native Studies 30, Photography 30, Physical Education 30, Psychology 30, Social Studies 30, Spanish 30, Theatre Arts 30, Ukrainian 30, Ukrainian Language Arts 30, Visual Art 30, Wildlife Management 30. One additional course from the lists above.² <p>Joint BEd/ BKin Program</p> <p>Students applying into the Joint BEd/ BKin Program must meet the admission criteria for both the Faculty of Education and the Faculty of Kinesiology and Health Studies (BKin).</p> <p>Joint BEd/BSc Program</p> <p>Students applying into the Joint BEd/ BSc Program must meet the admission criteria for both the Faculty of Education and the Faculty of Science.</p> <p>Joint BMusEd/BMus Program</p> <p>Students applying to the joint BMusEd/BMus Program must meet the admission criteria for both the Faculty of Education (BMusED) and the Faculty of Media, Art, and Performance (BMus).</p>	<p>65%</p>	<p>The following courses are required for the programs shown:</p> <p>BEd Elementary: One of Workplace and Apprenticeship Mathematics 30, Foundations of Mathematics 30 or Pre-Calculus 30</p> <p>BEd Secondary with major or minor in Math or Physics: Pre-Calculus 30</p> <p>BEd Secondary with major or minor in Chemistry: Pre-Calculus 30, Chemistry 30, and Physics 30</p> <p><u>Bac en éducation (élémentaire, secondaire et français de base)</u></p> <p><u>Pour être admis.e en 1re année, il faut: avoir réussi le cours français immersion 30 ou français fransaskois A30 ou B30 ou passer le test «French Pre-Assessment Registration Test» du Programme d'études francophones et interculturelles et obtenir le niveau FRN 201 ou plus.</u></p> <p>Joint BMusEd/BMus:</p> <p>Successful completion of an audition and an examination in music theory to be given by the Music Department.</p> <p>Indigenous Education: Interview is required.</p>
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RATIONALE: This requirement is currently listed in the Bac program section of the calendar and should be listed with the Admission section for consistency of communication.

(End of Motion)

2.5.2 Program Deletion - Nantes Collaborative Program

MOTION: To delete the Nantes Collaborative Program, effective 202030.
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~~Nantes Collaborative Program~~~~Collaboration internationale à l'élémentaire~~

Baccalauréat en éducation après diplôme (BEAD) Collaboration internationale à l'élémentaire Cohorte : AI — ailleurs — (vers l'étranger) (outbound) (63 heures de crédit) (63 credit hours)	
Première année Université de Regina Year 1 University of Regina	
Automne — Hiver Fall — Winter DESO 315 (3) DLNG 315 (3) DMTH 315 (3) DSCI 315 (3) ECSF 317 (3) EDAC 050 (0) EPSF 315 (3) EPSF 325 (3) Un cours de : Choose one of the following : DART 315 (3) DEPH 315 (3) DMXE 315 (3)	Printemps Spring EFLD 406 (9)
Deuxième année l'Université de Nantes Year 2 l'Université de Nantes	
Bloc de transfert de crédits — (30) Block Transfer Credit — (30)	

Baccalauréat en éducation après diplôme (BEAD) Collaboration internationale à l'élémentaire Cohorte : ICI — ici (vers le Canada) (Inbound) (60 heures de crédit) (60 credit hours)	
Première année l'Université de Nantes Year 1 l'Université de Nantes	
Transfert de crédit Bloc de transfert de crédits — (30) Transfer Credit Block Transfer Credit — (30)	
Deuxième année Université de Regina Year 2 University of Regina	
Automne — Hiver Fall — Winter EDAC 050 (0) EPSF 315 (3) EPSF 325 (3) DREC 401 cours de thèse (3) DREC 401 cours de thèse (3) Cours au choix requis (9)	Printemps Spring EFLD 406 (9)
Note: Des cours additionels pourraient être requis pour combler les exigences de certification du Ministère de l'éducation de la	

Saskatchewan.
Note: Additional required courses may be required in order to meet the provincial Ministry of Education requirements for teacher certification in Saskatchewan.

Collaboration internationale au secondaire

Baccalauréat en éducation après diplôme (BEAD) Collaboration internationale au secondaire Cohorte : ICI — ici (entrant) (inbound) (60 heures crédit) (60 credit hours)	
Première année l'Université de Nantes Year 1 l'Université de Nantes	
Transfert de crédit Bloc de transfert de crédits — (30) Transfer Credit Block Transfer Credit — (30)	
Deuxième année Université de Regina Year 2 University of Regina	
Automne — Hiver Fall — Winter DFMM 400 or 435 (3) DLNG 300 (3) EDAC 050 (0) EPSF 300 (3) EPSF 350 (3) DREC 401 cours de thèse (3) DREC 401 cours de thèse (3) Cours au choix requis (3)	Printemps Spring EFLD 401 (9)
Des cours additionnels pourraient être requis pour combler les exigences de certification du Ministère de l'éducation de la Saskatchewan <i>Note: Additional required courses may be required in order to meet the provincial Ministry of Education requirements for teacher certification in Saskatchewan.</i>	

RATIONALE: That the Nantes Collaborative Program is no longer offered. All previously enrolled students have completed the program.

(End of Motion)

2.5.3 Revisions to the Arts Education Program

MOTION: That the Four-Year Bachelor of Education (BEEd) and Two-Year After Degree in the Arts Education program templates be revised as outlined below, effective 202030.

Four-Year Arts Education Program (120 credit hours) Arts Education Major Concentration areas: Dance Education, Drama Education, Literature Education, Music Education, and Visual Education
Term 1-2 (Fall-Winter) CTCH 110 or CTCH 111 (3)-Media, Art, and Performance Elective (Major) (3) EAE 201 (Major)(3) ECS 101 (3) ECS 110 (3)

Four-Year Arts Education Program (120 credit hours) Arts Education Major Concentration areas: Dance Education, Drama Education, Literature Education, Music Education, and Visual Education	
ENGL 100 (3) ENGL 110 (3) INDG 100 (3) MATH 101 (3) Natural Science (3) note 1 Concentration elective (3) note 2	
Term 3 (Fall)	Term 4 (Winter)
ELIT 101 Concentration elective: <u>ELIT 101, EDAN 101, EDRA 101, EMUS 101 or EVIS 101 (3)</u> EDAN 101 Arts Education Major Course: <u>ELIT 101, EDAN 101, EDRA 101, EMUS 101 or EVIS 101 (Major) (3)</u> EDRA 101 Arts Education Major Course: <u>ELIT 101, EDAN 101, EDRA 101, EMUS 101 or EVIS 101 (Major) (3)</u> EMUS 101 Concentration elective (3) note 2 EVIS 101 Media, Art, and Performance Elective (Major) (3)	ELIT 202 Concentration elective: <u>ELIT 202, EDAN 202/402 or 403, EDRA 202, EMUS 202 or EVIS 202 (3)</u> EDAN 202, 402, or 403 Arts Education Major Course: <u>ELIT 202, EDAN 202/402 or 403, EDRA 202, EMUS 202 or EVIS 202 (Major) (3)</u> EDRA 202 Arts Education Major Course: <u>ELIT 202, EDAN 202/402 or 403, EDRA 202, EMUS 202 or EVIS 202 (Major) (3)</u> EMUS 202 Concentration elective (3) note 2 EVIS 202 Open elective (3)
Term 5	Term 6
EAE 302 (Major)(3) Elective (3) ECS 203 (3) EFLD 060 (0) Concentration Curriculum elective : <u>EVIS 326, ELNG 310, EDRA 203, ELNG 300, EDAN 301, EMUS 366/377 (3) note 2</u> Concentration elective Arts Education Major Course: <u>ELIT 101/202, EDAN 101/202/402/403, EDRA 101/202, EMUS 101/202, or EVIS 101/202 (Major) (3) note 2</u>	EAE 312 (3) EAE 350 (Major) (3) ECS 401 (3) EFLD 061 (0) EFLD 360 (0) ECCU 400 or EAE 400 (3) Concentration elective (<u>EMUS 366/377, EVIS 326, ERDG 310/317, ELNG 351, EDAN 301, EDRA 203 (3) note 2</u>) Education Methods & Curriculum course (ELNG 300 level, ERDG 300 level, ESST 300 level, EMTH 300 level, ESCI 300 level) (3) Education Methods & Curriculum course (ELNG 300 level, ERDG 300 level, ESST 300 level, EMTH 300 level, ESCI 300 level) (3)
Term 7	Term 8
EFLD 402 (15)	MAP 202 Media, Art, and Performance Elective (3) EPSY 400 (3) Concentration elective (3) note 2 Open elective (3) Open elective (3)
Notes:	
<ol style="list-style-type: none"> Natural science courses are to be selected from astronomy, biology, chemistry, geology, physics, or an approved natural science. Students require an area of concentration (Dance Education, Drama Education, Literature Education, Music Education, or Visual Education) as part of their program. Students' progress from one term to the next is dependent upon achieving positive assessments and evaluations in student review meetings which focus on academic and professional development. Students require at least 3 credit hours in each of the Arts Education areas: Dance, Drama, Literature, Music and Visual Education. 	

Arts Education After Degree (BEAD) Program (60 credit hours) Arts Education Major Concentration Areas: Creative Technologies Education, Dance Education; Drama Education, Literature Education; Music Education, Visual Education	
Term 1	Term 2
EAE 302 (3) EFLD 060 (0) Choose four three of the following (4)(9): EDAN 101, EDRA 101, ELIT 101, EMUS 101, EVIS 101 <u>One Concentration Curriculum elective (EMUS 366/377, EVIS 326, ELNG 300, ELNG 310, EDAN 301, EDRA 203) (3)</u>	EAE 312 (3) EAE 350 (3) ECS 401 (3) EFLD 061 (0) EFLD 360 (0) ECCU 400 or EAE 400 (3) Concentration elective (<u>EMUS 366/377, EVIS 326, ERDG 310/317, ELNG 351, EDAN 301, EDRA 203 (3)</u>) <u>One Education Methods & Curriculum courses (ELNG 300-level, ERDG 300-level, ESST 300-level, EMTH 300-level, ESCI 300-level) (3)</u> <u>One Education Methods & Curriculum courses (ELNG 300-level, ERDG 300-level, ESST 300-level, EMTH 300-level, ESCI 300-level) (3)</u>
Term 3	Term 4 (note 3)

EFLD 402 (15)	<p>Secondary Focus</p> <p>Choose four of the following (12): EDAN 202/400/402/ or 403, EDRA 202, ELIT 202, EMUS 202, EVIS 202 (3) EPSY 400 (3)</p> <p>Elementary Focus</p> <p>ECS 203 (3) One of EDAN 202/402/403, EDRA 202, ELIT 202 or EVIS 202 (3) ELIB/ELIT/ELNG/ERDG <u>elective</u> (3) One of ECE, EHE, EMTH, EPE, ESCI, ESST 310 or 317 (3) EPSY 400 (3)</p>
<p>Notes:</p> <ol style="list-style-type: none"> Students require an area of concentration (Creative Technologies Education, Dance Education, Drama Education, Literature Education, Music Education or Visual Education) as part of their program. Students' progress from one term to the next is dependent upon achieving positive assessments and evaluations in student review meetings which focus on academic and professional development. Students may choose either focus in term 4 based on preference for Elementary or Secondary Teacher Education. 	

RATIONALE: The removal of EFLD 060 and 061 align with other program areas that have eliminated zero credit hour PLACE experiences. All other changes increase program flexibility for current students, while also allowing transfer students greater access to the program.

(End of Motion)

2.6 FACULTY OF SCIENCE

2.6.1 Revision to Admission Requirements - Science Qualifying Program

MOTION: To update the admission requirements to the Science Qualifying Program for applicants from outside of Canada as outlined in the table below," effective 202030.

Faculty of Program	Course Requirements by Faculty	Minimum Average
Science	<p>a.) One English literature course b.) One pre-calculus course c.) Two of Biology, Calculus, Chemistry, Computer Science, Earth Science, or Physics</p> <p>If an applicant is missing only one of the three course requirements listed above, then they may be admitted to the Science Qualifying Program, provided that they have at least one of the subjects listed in (c)</p>	<p>70%</p> <p>65% for Science Qualifying</p>

RATIONALE: This change will close a loop hole through which many international students with no high school level Science background have been admitted to the Faculty of Science's Qualifying Program.

(End of Motion)

2.6.2 Residency and Transfer Credit Revisions

MOTION: To make the following changes to the Residency and Transfer Credit section in the Undergraduate Calendar, effective 202030.

1. Add KIN 101, PMTH 091, and PMTH 092 to the list of courses that may not be used in science Programs.
2. Change the wording when listing excluded courses in the calendar from “degree or certificate” to “program” to account for diploma offerings.

“Residency and Transfer Credit

...

The Faculty of Science does not accept ACAD 100, UNIV 100, UNIV 101 and/or UNIV 110, AMTH 001, 091, 002, 092 and /or 003, PMTH 091, 092, Science 101 and 105, RDWT 120, KIN 101 or courses numbered 0xx for credit toward any ~~degree or certificate~~ program in the Faculty of Science.”

RATIONALE:

1. KIN 101 is a writing courses offering similar to RDWT 120 designed specifically for Kinesiology students. AMTH 091 and AMTH 092 are being renamed PMTH 091 and PMTH 092

The Faculty of Science now offers diploma programs in addition to degrees and certificates.

(End of Motion)

2.6.3 Science Qualifying Process Revisions

MOTION: To update the requirements of the Faculty of Science Qualifying Process as outlined below, effective 202030.

Science Qualifying Process

~~Students possessing a high school admissions average between 65.00% and 70.00% or a post-secondary UGPA (minimum 24 credit hours) between 60.00% and 65.00%, and/or are missing a course requirement (i.e. Math A30, B30 or C30, Pre-Calculus 30, science course) will be admitted to the Science Qualifying Process.~~

Science Qualifying students are:

- ~~Limited to 12 credit hours per term;~~
- ~~Must complete the missing pre-requisite or approved replacement course;~~
- ~~Must attend an academic advising session prior to first year registration; and~~
- ~~Must see an advisor prior to registration every term until Science Qualifying conditions are met.~~

~~Once a student has reached 18 credit hours, completed the necessary course requirements and obtained a UGPA of 65.00% or higher, they will be automatically transfer from Science Qualifying to Science. Students who meet the course requirements and obtain a post-secondary UGPA of 65.00% prior to completing 18 credit hours may request, at the Science Student Services office, to be admitted to the Bachelor of Science program.~~

Science Qualifying Process

Students applying to the Faculty of Science who do not meet the Science admissions requirements may be admitted to the Science Qualifying program if they:

- Possess a high school average between 65% and 69%, inclusive, and are missing only one of the three course requirements outlined in the Admissions section of the Undergraduate Calendar, or
- Possess a post-secondary UGPA (minimum of 24 credit hours) between 60% and 64%, inclusive, and are missing only one of the three course requirements outlined in the Admissions section of the Undergraduate Calendar

Additionally, students applying to the Faculty of Science who do not meet the Science admission requirements may be admitted to the Science Qualifying program if they:

- Meet the criteria to be admitted to the University of Regina as a mature student, or
- Are admitted at the discretion of the Faculty of Science

Students who are admitted as Science Qualifying have the following conditions placed on their admission:

- The student may register in a maximum of 12.0 credit hours per term.
- The student must complete the missing pre-requisite or approved replacement course within the first 45.0 credit hours of their program (see chart below). It is expected that the student will work towards completing any missing course requirement each semester.
- The student must meet with a Science Academic Program Advisor during their first semester of study (preferably prior to registration) to review their Qualifying status and develop a registration plan.

Science Qualifying students will be reviewed each semester. Qualifying status will be removed and a student will be changed to “fully qualified” status if at the end of the semester:

- the student has achieved a UGPA of at least 60%, and;
- the student has successfully completed the missing pre-requisite or approved replacement course (see chart below), and;
- any other conditions on their admission that are outlined in their admissions letter have been completed.

Missing Course	Required Qualifying Course / Course Sequence
English language Arts A30 and B30 or an equivalent English literature course	ENGL 100
Pre-Calculus 30 or an equivalent Pre-Calculus course	MATH 102 Note: Math 102 requires high school prerequisites. Students not possessing the high school prerequisites (or equivalents) will be required to take additional courses including, but not limited to, PMTH 091, PMTH 092.

One of the two required Science courses: (Biology 30, Calculus 30, Chemistry 30, Computer Science 30, Physics 30, Earth Science 30 or two of any equivalent Biology, Calculus, Chemistry, Computer Science, Earth Science, or Physics courses)	Any 100-level course in the Faculty of Science
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RATIONALE: These change are designed to

1. Enhance the use of advising resources and to facilitate student registration.
2. Bring the Qualifying requirements into alignment with the academic performance standards required of fully qualified students.
3. To provide clarity in the Undergraduate Calendar as to the Science Qualifying Process.

(End of Motion)

2.7 FACULTY OF SOCIAL WORK

PRE-AMBLE: We would like to note that there were accidental, erroneous deletions/changes made to the Calendar for 2019/20, in anticipation of these motions. These were originally approved at the Undergraduate Studies Committee in April 2019. However, they were not forwarded for approval at Faculty Council. They were added to the draft version of the calendar as ‘forthcoming’ motions pending approval, but some were mistakenly added to the final version of the calendar. The motions below, if approved, will correct any errors made in the 2019/20 Calendar. We have implemented procedures to ensure this won’t happen in the future.

2.7.1 Revisions to the Admission Requirements for the Bachelor of Indigenous Social Work (BISW) and Certificate in Indigenous Social Work (CISW)

MOTION: To make the following admission requirements revisions to the Bachelor of Indigenous Social Work (BISW) and Certificate in Indigenous Social Work (CISW), effective 202030.

- A. Remove the conditional admission option for BISW and CISW programs, as indicated below (see section ‘Application Information’ in “Application & Admission to the BISW/CISW”).
- B. Remove all references to the Child Abuse Registry check for admission to CISW and/or BISW
- C. Remove transcripts as an admission document

Page 278 of 2018/19 UG Calendar

Application and Admission to the BISW/CISW

Application Information

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- ~~Students may apply in the term that they are completing their qualifying courses. In this case, if the Admission Committee recommends acceptance into the CISW or BISW, it will be conditional on successful completion of those courses, and students won’t be transferred into the social work faculty until completion is acquired.~~

Application Documents

All the following documents must be included in the application or the student will not be interviewed. The student may resubmit a completed application for the next admission date.

1. Criminal Records Check – Current within three months of interview

2. ~~Child Abuse Registry Check—Current within three months of interview~~
3. Cover Letter
4. Résumé
5. Three letters of references
6. Statement on aspirations in Indigenous Social Work
7. ~~Current University transcript~~

Readmission to the SISW

If an SISW student has been required to discontinue they may apply to be readmitted to the university through the First Nations University of Canada (FNUUniv) readmissions process when they have met the necessary conditions. If successfully readmitted to the FNUUniv, the student must make a written request to the Department Head of DIEHSW for an interview with the SISW Admissions Committee. The Admissions Committee reserves the right to request that the student submit a new application package. If readmitted the student will need to provide a current CPIC ~~and~~ within the first term they are registered.

Students who were previously admitted to the CISW or BISW program and who have not been registered in any courses for a period of more than 5 years must submit a written request, including a current resume, for readmission to the Department Head of DIEHSW for an interview with the SISW Admissions Committee. The Admissions Committee reserves the right to request that the student submit a new application package. If readmitted the student will need to provide a current CPIC ~~and Child Abuse Registry Check (CARC)~~ within the first term they are registered.

Canadian Police Information Check (CPIC) ~~and Child Abuse Registry Check (CARC)~~

Effective May 2005, all students applying to the School of Indigenous Social Work must provide a current CPIC ~~and a current report from the Child Abuse Registry(ies)~~ relevant to the applicant's place(s) of residence for review by the Admissions Committee. A CPIC that indicates a criminal record does not preclude students from admission to the School of Indigenous Social Work. Such records will be reviewed and assessed with respect to the nature of the offence(s), what the student has done to rectify the situation, and what measures the student has taken to enhance their personal development subsequent to the charges/convictions. ~~This same consideration will be applied to the Child Abuse Registry Check.~~ Applications for admission to the School of Indigenous Social Work will not be considered complete without a CPIC.

Returning students who were previously admitted to the program, but have taken time off from school will be required to submit a CPIC to the SISW within their first term of registration in classes. Failure to provide a CPIC may prohibit students from registering in subsequent terms and/or graduating.

~~Applicants must also provide a letter of clearance from the relevant Child Abuse Registry(ies).~~

RATIONALE A: With two admission dates per year, conditional admission is no longer necessary.

RATIONALE B: It is no longer applicable for SISW applicants to provide Child Abuse Registry Check (CARC), as the Ministry of Social Services no longer provides social work students with the CARC.

RATIONALE C: Students applying to the CISW or BISW programs have submitted their transcripts from other post-secondary institutions previously. During the admission review process, the School of Indigenous Social Work (SISW) provides copies of transcripts; therefore, students do not have to request transcripts.

(End of Motion)

2.7.2 Program Grade Point Average (PGPA) for Graduation in Indigenous Social Work Programs

MOTION: To increase the PGPA from 65% to 70% for graduation purposes for Certificate in Indigenous Social Work and the Bachelor of Indigenous Social Work, effective 202120.

Page 293 of 2020-21 UG Calendar

Graduation Requirements

Students must achieve a GPA of 70.00% on all INSW courses contributing to the degree or certificate and an overall PGPA of ~~65~~**70.00%** on all courses contributing to the degree or certificate.

RATIONALE: Students must have a PGPA of 70% to graduate. This aligns with the UofR Social Work graduating PGPA requirements, and we believe will better prepare graduates for professional social work practice.

(End of Motion)

2.7.3 Aurora Certificate in Social Work (CSW)

MOTION: To assign a completion date of August 31, 2020 for the Aurora Certificate in Indigenous Social Work (CSW), and remove most CSW references from the Calendar, effective 202030.

RATIONALE: The Aurora Certificate in Indigenous Social Work (CSW) program contract is ending June 2020. There is only one student registered this winter 2020 term in the program. Aurora College and the Faculty of Social Work have communicated with, and supported, students throughout the process of Aurora CSW program termination. Graduates from the Aurora CSW will still be permitted to bypass the 'regular' BSW Admission requirements, until further notice.

(End of Motion)

2.7.4 Admission for UofR Certificate in Social Work (CSW) Graduates to the Bachelor of Social Work (BSW)

MOTION: To add a statement to the Calendar clarifying the BSW Admission process for graduates of the former U of R CSW (not Aurora CSW) program, effective 202030.

BSW Admission for U of R CSW Program Graduates

The U of R Faculty of Social Work delivered a Certificate in Social Work (CSW) program from 1984-2008. The Faculty of Social Work no longer admits to the CSW program. Past graduates of the U of R CSW program who are seeking admission to the BSW program are to follow the competitive BSW Admission process listed above. Note, any other mention of the CSW throughout the Faculty of Social Work section of the Undergraduate Calendar is in reference to the Aurora CSW program.

RATIONALE: Our advisors occasionally meet with graduates from our former CSW program (not Aurora CSW) who would like to return to the U of R to pursue the BSW. There is not a written policy indicating that these students must follow the 'regular' BSW Admission requirements. This policy will help provide clarity for

students and advisors. Notably, students with a completed credential in social work are protected from stale-dating on courses that were part of the credential, in accordance with our stale dating policy. Therefore, CSW graduates, once admitted to the BSW, will be able to transfer several of their SW courses to the BSW degree.

(End of Motion)

2.8 CENTRE FOR CONTINUING EDUCATION

2.8.1 Admission from Universities and Colleges (Including Transfer from Other University of Regina Faculties)

MOTION: To include language around post-secondary admission requirements for undergraduate certificate programs in the Admissions section, page 17 of the 2020-21 Undergraduate Calendar as outlined below, effective 202110.

Centre for Continuing Education (CCE)

Open admission is available to students who are 21 years of age or older or who have special approval from the Director of CCE. Students who are accepted on the basis of open admission are not eligible to transfer to other faculties at the University of Regina until regular university and specific faculty admission requirements are met. Official transcripts are required from all students prior to the assessment of transfer credit.

Applicants who have attempted 15 credit hours or more of approved post-secondary courses must have a minimum UGPA of 60% to be admitted to CCE undergraduate certificate programs.

Students in the Academic Recovery Program (ARP) may not transfer to CCE until they have successfully completed ARP.

BACKGROUND: Increasingly we have students applying for admission to CCE programs who do not meet high school admission requirements but have an undergraduate record that demonstrates an ability to succeed at university-level study. Further, there are students who do meet either open admission requirements or high school requirements but who consistently do not perform at acceptable university-level standards.

RATIONALE: The advantages of implementing this new requirement is two-fold: it will provide access to CCE programs for those students who do not meet high school or open admission requirements but have already proven their ability to be successful; and second, this rule will force students who previously have not been successful from accessing CCE as a “back door”, unless they petition for special consideration. Students who petition for admission are given an opportunity to reflect on their academic performance and make plans for improvement while allowing the CCE Director to review the student’s reflection and goals and set parameters around registration and other supports required for the student’s first and subsequent registration terms with CCE.

(End of Motion)

2.9 LA CITE UNIVERSITAIRE FRANCOPHONE

2.9.1 New Pathway – Integrated Pathway: La Cité and University of Ottawa

MOTION: That the creation of an Integrated Pathway in French and Francophone Intercultural Studies (FFIS) Program and Law be approved as outlined below, effective 202120

Note: the French translation of the program description will be added to the Calendar at a later date.

Integrated Pathway in French and Francophone Intercultural Studies and Law -- Bachelor of Arts (BA) and Juris Doctor (JD)

In partnership with the Programme de Common law en français (PCLF) at the University of Ottawa, La Cité offers an Integrated Pathway allowing students to earn a BA in FFIS and a JD in six years of study. In the first three years, students complete 90 credit hours in FFIS at the University of Regina, including all of the Major requirements and the Arts Core requirements. In the final three years, students complete 95 credits in the PCLF at the University of Ottawa. After having successfully completed the first year of Law at the University of Ottawa, students in the Integrated Pathway are eligible to graduate with a BA in FFIS. Upon successfully completing three years of study in the PCLF, students in the Integrated Pathway receive the JD from the University of Ottawa.

Admission requirements

Students must first meet La Cité's admission requirements as outlined in the Admissions section of the Calendar. Following admission to the FFIS Program, students may apply to the Integrated Pathway by contacting the Associate Director of La Cité prior to April 1st of their first year of study. To be admitted into the Integrated Pathway, students must have obtained an average of 85.00% or more in their six highest 30 level (Grade 12) high school courses; must have completed 30 credit hours in the FFIS program, and must have a UGPA of 80.00% or more in their post-secondary studies.

Language requirements

Students in the Integrated Pathway must take a minimum of 45 credits in French over the course of their three years in the FFIS Program. The University of Ottawa may, at its discretion, require that a student who has completed the first three years of the Integrated Pathway pass a French-language competence test before admitting the student into the PCLF Program.

Credit hours	Integrated Pathway in French and Francophone Studies and Law Bachelor of Arts (BA) and Juris Doctor (JD)
FFIS Major Requirements	
39.0	Same as stated above for the BA in FFIS
Arts Core Requirements	
27.0	Same as stated above for the BA in FFIS
Open Electives	
24.0	8 elective courses
90.0*	Subtotal: 80.00% UGPA required for guaranteed admission into the PCLF
JD course requirements, PCLF, University of Ottawa	
95.0	After completing 30 credit hours in the PCLF with a minimum UGPA of 60.00%, the student may apply to graduate with the BA (FFIS)
185.0	

* Students must complete a minimum of 45 credit hours in French at the University of Regina

RATIONALE: The proposed Integrated Pathway will help La Cité recruit new students into the FFIS program. This option will be appealing to students who wish to continue their education in French and intend to study law. The PCLF at the University of Ottawa trains lawyers to practice law in French outside of Quebec. There is significant demand for lawyers able to practice Common Law in both Official Languages. With this initiative, we will position the FFIS program as a natural stepping stone for local and regional students who wish to study Common Law in French. The Integrated Pathway requires no new resources, nor are any new courses being proposed. We expect to admit between 2 and 5 students into the Integrated Pathway per year. La Cité is committed to promoting the program option through its marketing and communications channels.

(End of Motion)

2.10 ACADEMIC AND RESEARCH COMMITTEE

2.10.1 Temporary Admission and Transfer Regulation Change

MOTION: To approve the High School Grading Variances and Neutral Post-Secondary Grade Credit Recognition - Winter 2020 Grades Only as outlined below, effective as soon as possible.

High School Grading Variances and Neutral Post-Secondary Grade Credit Recognition - Winter 2020 Grades Only

High School Admission

Final grades of high school graduates will be accepted as presented. High School students whose winter 2020 studies were disrupted are strongly encouraged to take part in the additional learning supports that have been offered by their secondary educational system and/or the transitional supports being offered by the U of R.

The final transcript deadline of August 15 for **domestic students** remains unchanged. Students who are anticipating delays in the receipt of their final transcript by the U of R should contact enrolment.services@uregina.ca.

The final transcript deadline of September 16 for **international students** remains unchanged. Students who are anticipating delays in the receipt of their final transcript by the U of R should contact international.admissions@uregina.ca.

All application deadlines remain unchanged.

Transitional Supports

To be added once known.

Student Supports

To be added once known.

IB & AP A-Level Admission & Transfer

In recognition of the cancellation of IB exams, eligible students will continue to be admitted based on their secondary transcripts. Transfer credit will continue to be awarded based on the final grades presented from the IBO. Students whose winter 2020 exams were cancelled are strongly encouraged to take part in the transitional supports being offered by the U of R.

At this time, AP and A-Level exams are scheduled to proceed and no changes to our current admission and transfer policies are anticipated.

Undergraduate Post-Secondary Admission

In recognition that some post-secondary institutions have implemented mandatory or optional neutral passing grades for the winter 2020 term. Credit hours related to neutral passing grades will be recognized for the purposes of admission. However, neutral grades from the winter 2020 term will not be used in the calculation of a student's admission grade point average (AGPA).

Undergraduate Transfer Credit Recognition

Neutral passing grades from the winter 2020 term from other post-secondary institutions will be recognized for transfer credit.

Undergraduate Prerequisite Recognition

Neutral passing grades from the winter 2020 term that are awarded transfer credit, will be recognized as meeting course prerequisites.

Undergraduate Letter of Permission (LOP)

U of R students who are studying on a U of R issued letter of permission at another institution that are in receipt of a neutral passing grade(s) in the winter 2020 term will be recognized as completing the requirement(s) and will be awarded transfer credit.

Undergraduate Student Exchange

U of R students who are studying on a student exchange at another institution that are in receipt of a neutral passing grade(s) in the winter 2020 term will be recognized as completing the requirement(s) and will be awarded transfer credit.

Undergraduate Entrance Scholarships and Awards

Neutral grades will not impact a student's eligibility for an entrance scholarship or award provided that the student meets all other published selection criteria (minimum GPA, etc.).

Graduate Admission

Graduates from **Canadian post-secondary institutions** who are in receipt of neutral passing grades in the winter 2020 term will be considered for admission provided that they satisfy all other admission requirements. The final GPA presented on the student's incoming transcript will be used to determine program admissibility.

Graduates from **post-secondary institutions outside of Canada** who are in receipt of neutral passing grades will be considered for admission on a case-by-case basis.

Graduate Transfer Credit Recognition

Graduate students who are requesting transfer credit or advanced standing based on neutral grades received in the winter 2020 term will be reviewed on a case-by-case basis.

(End of Motion)

3. FACULTY OF NURSING

3.1 Temporary Suspension of Admissions to the After Degree Nursing Program

MOTION: That admissions to the After Degree Nursing Program be temporarily suspended for the Fall 2020 intake only, effective immediately.

The SCBScN Program Administrative Committee (PAC) has reviewed the current information that we have about the availability of clinical placements for the spring/summer and fall terms as this is where the most restriction is for students to move forward in the program. We only have access to the clinical placements as approved by the SHA, including actual unit placements (that need to match the course needs), number of groups and numbers of students in groups. After this review by PAC, we are recommending that admission to the ADNP program be temporarily suspended for the Fall 2020 intake. Admissions would resume as usual for the Fall 2021 intake. There are a number of reasons for this recommendation:

1. ADNP students begin clinical in the same clinical setting (medical surgical) as the current SCBScN students entering their 2nd year. The number of clinical spots available for these placements is finite and there are not sufficient placements for ADNP students who would be admitted this Fall in addition to current students in their second year. We have lost placements on some units because they have been designated COVID only; students are not accepted on these units. The only way to replace these units for students who are already in the program is to use the ones that have previously been used for students admitted to the ADNP program. There are no other medical surgical units that can then be used for incoming ADNP students.
2. It is challenging to find faculty to teach in the clinical setting at this time. Sask Polytech (teaches 63% of the clinical) is experiencing this challenge due to the increased number of courses that need to be offered in order to facilitate students finishing the program. The U of R (teaches 37% of the clinical) is experiencing issues in recruiting sufficient Clinical Nursing Practica Coaches (CNPC). These CNPCs typically work in the SHA and teach for the program during their days off. It is challenging for them to arrange the same days off each week in order to teach, given the flexibility asked of them in the SHA at this time. In addition, if they teach on a different unit than the one on which they work in their SHA position, the current guidelines do not allow for work on more than one unit which makes them unavailable for their usual teaching. A clinical course is not always available on the same unit the CNPC works on.
3. Students in the ADNP have their first clinical course in the program in the same clinical area that students in the SCBScN program have in their second year. ADNP students are learning skills that SCBScN students learned in the first year of their program, concurrently as they are in the clinical course. This means that they are just learning about PPE, handwashing and other skills that protect the student and patient from organisms. In addition, ADNP students are required to complete certification in CPR; First Aid; Transfer, Lifting and Re-positioning (TLR); and Fit testing prior to the beginning of the school year. At the present time, due to social distancing and other requirements, these courses are not available. This puts the ADNP students at increased risk for injury to

themselves and others (including patients). First year SCBScN students do not need these requirements to be completed until November as they are not in the clinical setting until the Winter term.

4. Students who have been admitted to the ADNP program in the past few years (since it has been offered) have stated that their primary reason for choosing the program was the ability to complete their degree in a short period of time. If we were to admit these students but not be able to provide clinical experience when they required it, this would prolong the length of their program and potentially reflect negatively on the reputation of the Faculty and University.

The U of S announced in April that they were suspending admissions to their Post Degree BSN program (the same type of program as ADNP) for the 2020 admission year. Those students were to start their program in May, 2020 and the U of S determined that they did not have the clinical capacity to offer the program this academic year.

Sandra Blevins, Dean, School of Nursing and Health Sciences, has already spoken with the Sask Polytech provost about this decision and received support for the temporary suspension of admissions to the ADNP program for the Fall 2020.

(End of Motion)

4. COUNCIL COMMITTEE ON RESEARCH

4.1 Amendment of Research Chairs Policy

<p>MOTION: The Council Committee on Research recommends approval of the revisions to the Research Chairs policy RCH-010-020 as outlined in Attachment B.</p>

RATIONALE: The current policy was approved on March, 2016. The proposed revisions are intended to clarify and simplify the policy by removing detailed procedures. It has been updated to include a specific requirement to consider the principles of equity, diversity and inclusion as they apply to research chairs.

(End of Motion)

ITEM(S) FOR INFORMATION

The following items were approved at Executive of Council and are listed for information to Senate. If you would like further information about a particular motion, please see <https://www.uregina.ca/president/governance/council/eofc-meetings.html> or contact the University Secretariat.

1. COUNCIL COMMITTEE ON ACADEMIC MISSION

1.1 Update to the Terms of Reference

Executive of Council approved amendments to the Council Committee on Academic Mission Terms of Reference, effective immediately.

2. COUNCIL COMMITTEE ON BUDGET

2.1 Annual Report

The annual report was received for information.

3. COUNCIL COMMITTEE ON RESEARCH

3.1 Change to Council Committee on Research Terms of Reference

Executive of Council approved amendments to the Council Committee on Research Terms of Reference, effective 1 July 2020.

4. COUNCIL NOMINATING COMMITTEE

4.1 Replacements on Council Committees Requiring Council Membership

Executive of Council approved that the individuals listed be approved to serve on the Committees of Council.

5. FACULTY OF GRADUATE STUDIES AND RESEARCH SCHOLARSHIP AND AWARDS COMMITTEE

5.1 Governor Generals' Academic Gold Medal

Executive of Council approved that Dr Teal Sapach (Doctor of Philosophy in Clinical Psychology) be awarded the Governor General's Academic Gold Medal.

6. CONSENSUS ITEMS

6.1 Faculty of Arts

Revision to Bachelor of Arts Honours in Sociology Program

Executive of Council approved to revise the Bachelor of Arts Honours in Sociology, effective 202030.

Revisions to the Bachelor of Arts in Economics and Society Program

Executive of Council approved to revise the Bachelor of Arts in Economics and Society requirements, effective 202120.

Revision to the Bachelor of Arts in Philosophy Program

Executive of Council approved to revise the Bachelor of Arts Honours in Philosophy, effective 202030.

6.2 Faculty of Education

Revision to Program Grade Point Average (PGPA)

Executive of Council approved that the minimum required PGPA within the Elementary, Secondary, and Arts. Ed. Programs be set at 65% across all terms (including progress to pre-internship and internship), effective 202030

Undergraduate Calendar Revisions

Executive of Council approved that changes be made to the following Faculty of Education sections in the Undergraduate Calendar:

- Transfer from Other Faculties or Post-Secondary Institutions
 - Registration in Courses Outside of the Program
 - Requests for Modifications of Course or Program Requirements
- Effective 202030.

Changes to the Le Bac Section of the Undergraduate Calendar

Executive of Council approved that changes be made the following La Bac Sections in the Undergraduate Calendar:

- Religious Education Minor
 - Revision to all Français de base programs
 - Baccalauréat en éducation secondaire après diplôme Français de base Majeure (BEAD)
- Effective 202030.

Undergraduate Calendar Revisions – Elementary Program

Executive of Council approved that changes be made regarding progress in the Elementary program, effective 202030.

Undergraduate Calendar Revision – Progress in the Program

Executive of Council approved changes be made to the Progress in the Program section of the Education portion of the undergraduate calendar, effective 202030.

Revision to the Two-Year Elementary Bachelor of Education (BEd) After Degree Program

Executive of Council approved that Term 4 of the Two-Year Elementary BEd After Degree (BEAD) Program template be changed from "one of ECE 325, 425, 435 or 445 (3)" to "One ECE 300- or 400-level (3)," effective 202030.

Revisions to the Elementary Program

Executive of Council approved to make revisions to the Elementary Program templates, effective 202110.

Revisions to the Secondary Bachelor of Education (BEd)

Executive of Council approved that ECS 303 be moved to term 5 in all four-year Secondary Bachelor of Education Programs, effective 202030.

Revisions to the Baccalauréat en éducation secondaire Template Option A (120 crédits) and Option B (150 crédits)

Executive of Council approved that changes be made to the Baccalauréat en éducation secondaire templates Option A (120 credits) and Option B (150 credits), effective 202030.

Que les modifications soient apportées au modèle de Baccalauréat en éducation secondaire Option A (120 crédits) et Option B (150 crédits), à compter de 202030.

Master of Indigenous Education (MIED) Program Change

Executive of Council approved that the Master of Indigenous Education Program be modified, effective 202030.

Title Correction

Certificate Title Correction

At February's Senate meeting the new certificate program Certificate for Internationally Trained Educators was approved. Since then, we have learned the certificate was titled in

correctly. The correct title is **Certificate for Internationally Educated Teachers. This has been corrected in the 2020-21 Undergraduate Calendar and in Banner.**

6.3 Faculty of Engineering and Applied Science

Revision to the Environmental Systems Engineering (EVSE) Elective List

Executive of Council approved to update the elective list for EVSE program, effective 202110.

Revisions to the Software Systems Engineering (SSE) Program

Executive of Council approved to update the SSE program, effective 202110.

6.4 Faculty of Graduate Studies and Research

Gerontology Program Change

Executive of Council approved that the Master of Arts / Science in Gerontology program be modified, effective 202030.

6.5 Faculty of Media, Art and Performance

PhD in Media and Artistic Research Program Change

Executive of Council that the Interdisciplinary PhD in Media and Artistic Research program be modified, effective 202030.

Master of Music (Voice) Program Change

Executive of Council approved that the Master of Music in Voice Performance program be modified, effective 202030.

6.6 Faculty of Science

Eligible Elective – La Cité Courses

Executive of Council approved to allow French, French Studies, and French Language courses offered through La Cité to count for purposes of meeting categorized elective requirements, effective 202030.

Revisions to the Bachelor of Science Honours in Chemistry

Executive of Council approved to replace one CHEM 400-level course with one CHEM 300 or 400-level Course in the BSc Honours in Chemistry, effective 202120.

6.7 Faculty of Social Work

Practicum Grade Point Average for Indigenous Social Work Programs

Executive of Council approved to increase the practicum GPA for CISW and BISW from 65% to 70%, effective 202120.

Program Grade Point Average (PGPA) for Prior Learning Assessment and Recognition (PLAR) in Indigenous Social Work Programs

Executive of Council approved to increase the PGPA for PLAR purposes for Certificate in Indigenous Social Work (CISW) and the Bachelor of Indigenous Social Work (BISW) from 65% to 70%, effective 202120.

Revision to the Recommended General University Studies List

Executive of Council approved to update the 'Recommended General University Studies' course listing for the Bachelor of Social Work (BSW), effective 202030.

6.8 Centre of Continuing Education

Revision to the Certificate in Administration I and II

Executive of Council approved to remove ECON 202 as a named course in the Certificate in Administration Level I and II, effective 202030.

6.9 Johnson-Shoyama Graduate School of Public Policy

Master of Public Administration Program Change

Executive of Council approved that the Master of Public Administration program be modified, effective 202030.

Master of Health Administration (MHA) Program Change

Executive of Council approved that the Master of Health Administration program be modified, effective 202030.

6.10 La Cité universitaire francophone

Revision to the French and Francophone Intercultural Studies (FFIS) - Bachelor of Arts Honours Program

Executive of Council approved that changes to the BA Honours Program in French and francophone intercultural studies (FFIS) be made, effective 202030.

6.11 Enrolment Services and UR International

Creation of an Admissions Grade Point Average (AGPA)

Executive of Council approved to create new terminology of an “Admissions Grade Point Average (AGPA)” for use in undergraduate admissions, effective 202110.

6.12 Registrar’s Office

Academic Schedule 2021-2022

Executive of Council approved that 2021-2022 Academic Schedule, effective 202120.

7. 30 March 2020 Special Executive of Council Meeting

Revision to the Council Rules and Regulations

Executive of Council approved to revise the Executive of Council section of the Council Rules and Regulations to allow members in attendance using web conferencing technology to speak to and vote on matters being considered by Executive of Council.

Change to the ‘Grade of W’ Withdrawal Date for the Winter 2020 Term

Executive of Council approved to extend the ‘Grade of W’ withdrawal date to the last day of classes in the Winter 2020 term (9 April 2020).

Grading System for the Winter 2020 Term

Executive of Council approved to create a new course grade: CRC (Credit - COVID 19).

Executive of Council approved to create a new course grade: NCC (No Credit - COVID 19).

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire**I. PROGRAM INFORMATION**

Program Name: Ideation, Creativity and Entrepreneurship

Type of Program:

X	Certificate
	Diploma
	Baccalaureate
	After Degree
	Other (specify):

Credential Name (if different from Program Name):

Faculty(ies)/School(s)/Department(s): Business Administration

Expected Proposal Submission Date (Month/Year): September 2019

Expected Start Date (Month/Year): January 2020

II. RATIONALE (CCAM)

1. Describe the rationale/need for this program.

The purpose is three-fold:

- 1) Provide an opportunity for business students (enrolled in other majors) to acquire innovation, creativity and entrepreneurship knowledge, skills and abilities, that could be applied working in their disciplines (e.g., as an accountant or banker).
- 2) Expose non-business students to innovation, creativity and entrepreneurship knowledge, skills and abilities – students from faculties where there is a high incidence of entrepreneurship as a career choice (e.g., engineering, fine arts, kinesiology, science, etc.). There is evidence that gaps in these skills and knowledge are being recognized across academia, resulting in campus wide offerings of these types of programs.
- 3) Provide an opportunity to new and current students to complete a micro-credential in an area recognized as an important contributor to economic growth (micro credentials are becoming increasingly appealing to students as a means to differentiate themselves).

2. What are the key objectives and/or goals of this program and how will it be delivered?

1. Expose prospective students to divergent and convergent systematic approaches to create ideas, recognize opportunities, and capitalize on those opportunities.
2. Provide business principles and models in the context of entrepreneurship (e.g., provide

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

- accounting acumen).
3. Develop an awareness of general business model functions.
 4. Recognizing that 50% of people working in business are employed with small and medium-sized business, and 98% of all Canadian businesses are small business, to expose students from non-entrepreneurial professions to entrepreneurial knowledge and spirit.
 5. Have the U of R participate in and contribute to the entrepreneurial ecosystem in Regina and Saskatchewan.
 6. Connect entrepreneurs and business leaders in various sectors to the students in the program.
 7. Expose students to experiential education with a focus on real world experimentation.

3. How does this program compare to similar programs (Provincial/National)?

At least 26 universities offer entrepreneurship classes in their business schools: University of Victoria, University of Alberta, University of Northern BC, University of Saskatchewan, University of Manitoba, University of Windsor, UBC, Simon Fraser University, York University, University of Toronto, Ryerson University, University of Waterloo, Wilfrid Laurier University, Queens University, Thompson Rivers University, Concordia University, University of Ottawa, McGill University, McMaster University, Mount Royal University, Université de Montréal, l'Université Laval, Dalhousie University, St. Mary's University, Trent University and University of New Brunswick.

Ryerson University has an Entrepreneurship and Small Business Certificate. University of Toronto, McGill University, University of Saskatchewan, and Mount Royal University offer an Entrepreneurship Certificate. Thompson Rivers University offers a Certificate in Entrepreneurial Skills. Simon Fraser University offers a Certificate in Innovation and Entrepreneurship. Concordia University offers a Graduate Certificate in Entrepreneurship. Trent University offers an Entrepreneurship and Marketing Certificate. A number of colleges also offer Certificates, such as Durham College, Portage College, BCIT.

4. List the expected benefits of the program to University of Regina students.

Approximately 70% of businesses fail within first seven years, due to lack of resources and lack of management skills. The certificate would provide additional skills, practical and necessary experiences and training to both business and non-business students. Since small business is a job creator, successful entrepreneurs can create jobs for university graduates. Education and skills acquisition are essential components of a comprehensive entrepreneurial ecosystem and in offering this certificate U of R would strengthened its role and impact in the community. Entrepreneurship aligns with both the federal and provincial governments' interests and mandates so this may create opportunities for the U of R to benefit from that alignment. More generally, understanding how business models work is a highly useful skill for entrepreneurs, managers, and policy makers.

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

5. What is the impact on current programs? Does this program duplicate or overlap with existing University programming in any way? If so, the affected unit(s) must be consulted. Attach letters from affected units that show the host unit(s) and affected unit(s) have established a plan for managing the program overlap.

The current entrepreneurship major is not well subscribed by business students, given their desire for employability first and the Faculty's policy of no double majors. Therefore, a certificate building on existing classes will increase the popularity of the innovation and entrepreneurship courses, as they will no longer compete directly with other majors. The certificate will also appeal to non-business students in their own programs, offering an outlet for their entrepreneurship interests. Furthermore, it would provide a readily accessible avenue for non-business students to pair their educational pathways and degree outcomes with innovation focused, creative thinking and entrepreneurial and small business management tools.

III. STRATEGIC CONSIDERATIONS (CCAM)

1. How does this program support your Faculty's Strategic Plan?

The new program should assist with improving student satisfaction and engagement by offering additional choices for students. With the critical thinking and creativity skills fostered in the certificate, employers will value students with a broader skill set, which should help increase employer satisfaction. With two entrepreneurship scholars within the Faculty, additional resources and possible research assistants should assist in enhancing research output and impact. The certificate program also serves as an opportunity for faculty to anticipate future job and skills needs within the entrepreneurial, business and government sectors (for example, social entrepreneurship skills, sales and customer dialogue skills, etc.).

2. How does this program support the University Strategic Vision and Objectives and/or create other opportunities for the University?

The certificate will support the priority Student Success, providing increased options to our diverse student base and opportunities for experiential learning, and the priority Commitment to our Communities by staying relevant and aligning with the municipal, provincial and federal government priorities. In addition, building upon the efforts of the Rawlinson Executive in Residence in Indigenous Entrepreneurship (within the Faculty) this provides Indigenous students with additional options.

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

3. Are there any other strategic considerations for this program?

Not specifically referenced in the strategic plan, but the certificate will create another opportunity to strengthen communication and link across faculties.

4. Does this program support external and/or community needs? Please attach letters of support if available.

This certificate will link to both the City of Regina and Government of Saskatchewan's economic objectives. The University of Regina is represented on the boards of the Economic Development Regina and Council for Entrepreneurial Growth and this certificate demonstrates our commitment to helping grow the entrepreneurial ecosystem. Also, the Enactus social entrepreneurship student club (with students from many faculties) is linked to the Council for Entrepreneurial Growth and the city's AudacityYQR brand. This certificate will therefore provide the necessary skills, training, knowledge and experiential education opportunities for students across campus who participate in Enactus, in turn also acting as a tool for recruitment.

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

IV. Program Plan

1. What are the program admission requirements?

Open to all University of Regina students.
It must be noted that BUS 302, which is a required course in the certificate, has a prerequisite of 30 university credit hours.

2. Insert the proposed curriculum here.

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

Course Name or Subject Area	Subject and Course Number (s)	Credit Hours
Core Requirements		6
	BUS 201 Entrepreneurship: Creativity, Design and Innovation	
	BUS 302 Entrepreneurship and Business Modeling	
Elective Requirements		9
	<p>CHOOSE ONE OF:</p> <ul style="list-style-type: none"> • BUS 303 Small Business Start-Up and Management • BUS 376 Selected Topics in Entrepreneurship • BUS 394 Entrepreneurial Finance • BUS 402 New Enterprise Creation • BUS 403 SME Consulting Experience 	

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

	<p>CHOOSE TWO OF: (Some of these courses are listed above also. However, they cannot be double counted)</p> <ul style="list-style-type: none"> • BUS 100 Introduction to Business • BUS 210 Introduction to Marketing • BUS 285 Introduction to Financial Accounting • BUS 250 Introduction to HRM • BUS 301 Negotiation • BUS 303 Small Business Start-Up and Management • BUS 376 Selected Topics in Entrepreneurship • BUS 394 Entrepreneurial Finance • BUS 402 New Enterprise Creation • BUS 403 SME Consulting Experience • ENGG 436 Engineering Entrepreneurship • ADMN 225 First Nations Economic Development • ARTS 301 AIESEC Global Internship (includes entrepreneurship in description of course) • MAP 400AC, International Arts Management • MAP 208, The Business of Fashion • MAP 102, Exploring Cultural Regina • CTCH 200AG Branding, Advertising & Design • CTCH 200AK Visual Communication for the Web • NSLI 300 Nonprofit Organization Management 	
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ATTACHMENT A

Registrar’s Undergraduate Academic Programming Questionnaire

	<ul style="list-style-type: none"> • NSLI 360 Nonprofit Organization Governance and Leadership • PHIL 282 Philosophical Issues in Sustainable Development • PPE 200 Foundations of Philosophy, Politics and Economics 	
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3. Is any of the curriculum new or under development? If so, list here.

No

Course Name	Subject and Course Number	NEW	UD	Anticipated Date of Course Availability

Note: Please attach new and under development course descriptions as appendices.

4. What are the total credit requirements? Are there other conditions a student must fulfill to graduate?

Students need to complete five courses (15 credit hours) to graduate.

5. Are there any other program specific regulations that differ from other programs within the faculty (minimum GPA requirements, etc.)?

No

6. What is the source of students for the program?

The program will be open to students from faculties across the University of Regina

ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

7. How will students be recruited to the program?

Website, word of mouth and poster marketing.

8. What is the expected 5 year enrolment?

Year 1	Year 2	Year 3	Year 4	Year 5
20 - 50	50 - 75	75 - 100	100 - 150	150 - 200

9. How will prospective and current students receive academic advising?

Through their respective faculties.

V. Needs and Costs of the Program (CCB)

1. Are there any new faculty/staff resources required for the program? What will be the cost of the new resources?

The program is based on existing courses at the Faculties of Business Administration, Engineering and Arts. Therefore no additional resources/costs would be incurred.

2. What is the budget source of the new resources?

NA

ATTACHMENT A

Registrar’s Undergraduate Academic Programming Questionnaire

3. What existing faculty/staff resources will be used? Is this additional workload or are these resources being redirected?

The program is based on existing courses at the Faculties of Business Administration, Engineering and Arts. No significant additional workload is anticipated.

4. Proposed budget and revenue from the Program. **NA**

Year	Projected Revenue	Projected Expenses	Net
1			
2			
3			
4			
5			
5 Year Total			

5. What additional Library holdings are required and what is the cost?

No additional Library holdings are required.

6. Will the program have any specialized classroom, laboratory, or space needs? If yes, please specify.

No

VI. Faculty/Department/Academic Unit Contact Person

Contact Person(s)	Email	Telephone
Saqib Khan	Business.AD. Academic@uregina.ca	(306)337-3218

VII. Approvals

	Signature (if required)	Date
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ATTACHMENT A

Registrar's Undergraduate Academic Programming Questionnaire

Department Head/Program Director		
Associate Dean (Undergraduate)		
Departmental/Program Council		
Faculty Council		November 15, 2019
CCUAS		
CCB (if deferred)		
CCAM (if deferred)		
Executive of Council		
Senate		

ATTACHMENT B

Research Chairs (DRAFT Revision)

Number: RCH-010-010
 Audience: All members of the University's research community
~~Issued: March 8, 2016~~
 Last revised:
 Owner: Provost and Vice-President (Academic) and Vice-President (Research)
 Approved by: Board of Governors
 Contact: Vice President (Research) – 306-585-5184

Introduction

The University establishes Research Chairs to enrich the institutional research environment, acknowledge the Chairholder as an expert in their area of research, and bring prestige to the University.

~~Research This policy applies to all employees (faculty, staff, and student employees) of the University's research community.~~

Chairs build on existing strengths or enhance emerging areas of strategic importance. They provide an enhanced training environment for students and postdoctoral fellows by exposing them to important research challenges and opportunities. The role played by Research Chairs in creating and mobilizing knowledge through research excellence is highly valued by the University of Regina. The University is committed to ensuring the highest standards of research in its community as may be recognized through the creation and renewal of Research Chairs.

This policy supports strategic, coherent, and principled selection of candidates and research areas that advance the strategic priorities of the University.

Definitions

- Chairholder – ~~an employee of the University who holds a~~ incumbent research chair
- ~~Research Chair~~
- ~~Chairs Secretariat~~ is responsible – A position that provides for the day-to-day administration of the appointment of an individual who has achieved excellence in their academic field. Canada Research Chair program
- ~~Research~~ includes scholarship, research, Chairs are funded by the Tri-Agency and creative or equivalent professional activities
- ~~Researcher~~ – an employee or student of are nominated according to the University who is engaged in research; one who performs diligent and systematic inquiry into a subject to discover or revise facts, theories, etc. guidelines established by the

ATTACHMENT B

- ~~▪ **Research Chair** – an honorary title bestowed by the University as a signal to internal and external parties that a researcher has been recognized for research excellence in a targeted discipline or research area~~

 - ~~– Canada Research **Chair (CRC)** – an employee of the University who holds a CRC as a result of a Government of Canada initiative; institutions receive an allocation of Research Chairs based on the amount of research funding received from the Tri-Council~~
- program. Endowed Research **Chair** – an employee of the University whose research is supported by an individual and/or corporate partners and/or professional or disciplinary associations. Endowed Research Chairs may be created to recruit, retain, and recognize renowned researchers in sponsored disciplines or research areas. Industrial Research Chairs are supported by corporate partners to conduct research that lies within the area of interest to the industry.

 - ~~– **Faculty Research Chair** – an employee of the University whose research is supported by a University Faculty. A Faculty Research Chair may be created, as funds permit, to support research of strategic importance to the University and to enhance recruitment and retention of faculty whose research expertise is of strategic importance to the University~~
 - ~~– **Industrial Research Chair** – an employee of the University who holds targeted NSERC funding to support development and engagement in major research endeavours of interest to industry~~
 - ~~– **Sponsored Research Chair** – sponsored and named by individual and/or corporate partners and/or professional or disciplinary associations for a defined duration that is governed by the amount of funding available and activities included in the professorship. Sponsored Chairs that include a research focus are administered under the same conditions as a Research Chair.~~
- **Research record** – data, results, ~~publications, performances, exhibitions, or related or~~ facts that are a result of scientific or academic inquiry (research); includes, but is not limited to, research proposals, notes, laboratory ~~and primary data~~ records (electronic and physical);₂ abstracts;₂ theses;₂ progress reports;₂ internal reports;₂ presentation ~~and conference materials; peer-reviewed~~ material, journal articles;₂ ~~performances;₂ and exhibitions~~ publications.
- ~~▪ **Sponsor** – the funding agency or entity who provides financial support for the creation and maintenance of a Research Chair~~
- **Tri-Council Agency** – CIHR (Canadian Institutes of Health Research), NSERC (Natural Sciences and Engineering Research Council of Canada), and SSHRC (Social Sciences and Humanities Research Council of Canada)

Policy

A Chairholder's academic freedom is not affected by holding a Research Chair and will be upheld by the University in the same manner as for all academic staff of the University.

ATTACHMENT B

The principles of Equity, Diversity and Inclusion must be considered in all aspects of the establishment, allocation, recruitment, and evaluation of Research Chairs.

Establishment and Allocation ~~of Research Chairs~~

- ~~1. Establishment and allocation of Research Chairs are the prerogative of the University and are intended to support and promote the University's strategic research goals and for reinforcing recruitment and training of graduate and highly qualified personnel.~~
- ~~2.1. A new Research Chair will be established with the authorization of Senate on the recommendation of Council with approval of the Board of Governors when funding for the Research Chair is made available from external or internal sources, such as when the University receives a new CRC from the Government of Canada or an industry partner provides funding for the creation of a titled, Sponsored, Endowed, or Faculty Research Chair.~~
- ~~3. When an existing Research Chair becomes vacant for any reason, the Vice President (Research), the Provost and Vice President (Academic), and the Associate Vice President (Academic and Research), and the relevant Dean(s) will determine the general research area of the Chair. Depending on the source of funds and conditions of sponsorship, Faculties and Academic Units will be invited to submit letters of intent (LOIs) demonstrating the strategic impact of allocating a Research Chair in a given area.~~
- ~~4.2. For allocation of a new Research Chair specifically designated by an external sponsor, targeting a specific research expertise, discipline, profile or candidate for a Research Chair, the establishment of the Research Chair shall be authorized by Senate on the recommendation of Council with approval of the Board of Governors and the allocation process will include consultation with the relevant Deans and Academic Unit head(s) and will follow Collective Agreement provisions for designation of a Research Chair to a currently employed faculty member. Provost and Vice President (Academic) and the relevant Dean(s), based on the strategic priorities of the University and, in the case of Canada Research Chairs, the Tri-Agency funding and training capacity of a research area.~~
- ~~5.3. An externally funded Research Chair is not permanently allocated to a specific research area, Faculty, Academic Unit, or Research Centre/Institute at the University unless such condition has been clearly stipulated by the external sponsor at the time of establishment of the Research Chair, and that stipulation has been agreed to by the Senate on the recommendation of Council with approval of the Board of Governors.~~
- ~~6. If an existing externally funded Research Chair becomes vacant due to resignation, retirement, nonrenewal, or any other reason, the Research Chair position reverts to the University pool and the internal allocation process described in the Processes will be followed. Similarly, an externally funded Research Chair position shall revert to the University pool should no candidate accept a given nomination.~~
4. Research Chairs should be filled in a timely manner. Once allocated, a candidate should be put forward by the nominating area within 12 months. Past 12 months, the Vice-President (Research) will assess whether the research area of the Chair should be reallocated.

Nomination and Appointment ~~of Research Chairs~~

ATTACHMENT B

~~7. The University will use its allocation of CRCs primarily to recruit new researchers and will endeavour to create and/or access opportunities for other Research Chairs to recognize researchers who currently hold faculty appointments at the University.~~

~~8.5. Nomination of an external candidate to a Research Chair will involve the recruitment of the candidate to the University with the nomination to the Research Chair to follow at the appropriate time following University policies and processes. In the recruitment process, all interested candidates will be notified that the position is related to a Research Chair and all conditions related to the Research Chair designation will be clearly outlined position and nomination process will be clearly outlined. A Chairholder will normally hold a full-time tenured or tenure track appointment at the University while the Research Chair designation is in effect. Chairholders are responsible to their Department Head and/or Dean for the performance of their University duties.~~

~~9. The procedure for the recruitment and appointment of faculty members is defined and governed by the Collective Agreement and Human Resources policies and processes.~~

~~10. The authorization to fill an allocated externally funded Research Chair may be revoked and the Research Chair reallocated if:~~

- ~~• the search process is not completed because of delays outlined in the Processes section of this document~~
- ~~• the candidacy is not approved by the external sponsor~~

~~To reallocate an externally funded Research Chair, the internal allocation process will be followed:~~

~~Formal Designation of Research Chairs~~

~~11. To obtain an externally funded Research Chair designation (e.g., CRC or IRC), the selected candidate must comply with the respective program requirements and agency guidelines. The agency grants the approval and the formal designation.~~

~~12.6. In the case of a Research Chair allocated to a research area that crosses Departments or Faculties, the individual must receive a primary appointment in one academic unit.~~

~~13. Renewal Other Research Chair designations may be granted at the discretion of the University, based on the priorities or requests of sponsors, whether internal or external.~~

~~7. Where the terms and conditions of a Research Chair allow for renewal, the Chairholder will normally be given the right to be considered for renewal. However, the University may determine that the area of a research chair needs to be changed to better align with strategic priorities or that a different candidate should be nominated because of principles of equity, diversity and inclusion~~

~~Terms, Conditions, and Support of Research Chairs~~

~~14. A Research Chair will normally hold a full-time tenured or tenure track appointment at the University while the Research Chair designation is in effect.~~

ATTACHMENT B

- ~~15.~~ ~~Externally sponsored~~ Research Chairs are subject to the terms and conditions of their awards as defined by the external or internal sponsor. ~~In the case of CRCs, the terms and conditions of institutional support are outlined in the Processes section of this document.~~
- ~~16.8.~~ Internally sponsored Research Chairs are subject to the These terms and conditions of their awards as defined will be reviewed by the internal (usually a Faculty in collaboration with the Provost's Research Office and before a Chair is established and during the nomination process. Terms and conditions of Research Chairs should be consistent with support from the Research Office) sponsor. University policy and the Collective Agreement.
- ~~17.9.~~ Normally, the University will support a request to extend the term of Research Chairs for Chairholders who take a leave (other than a sabbatical) from the University.
- ~~18.10.~~ Determination of budgets for Research Chairs is negotiated between the respective Dean and Chairholder per research funding and supports, and subject to funding agency guidelines sponsor guidelines. A copy of the agreed-upon budget must be on record with the Research Office.

Discontinuation and Termination ~~of Research Chairs~~

- ~~19.11.~~ Research Chairs may be discontinued by agreement between the University (upon authorization of Senate on the recommendation of Council with approval of the Board of Governors) and the Sponsor, whether internal or external. In such cases, the ~~Chairholder will present a plan to the~~ Faculty Dean, Vice President (Research) and Provost and Vice President (Academic) will discuss a plan for the phasing out of the Research Chair with ~~special~~ at the Chairholder. Special consideration ~~being~~ will be given to the implications for students and the highly qualified personnel involved in the ~~Research Chair's~~ Chairholder's activities.
- ~~20.~~ ~~Designation~~ The position of ~~the title,~~ Research Chair, ~~may be terminated is also discontinued~~ when:
- ~~• The status of the faculty appointment is changed to a non-eligible status as defined by the type of Research Chair (i.e., if the eligibility criteria outlined by the University and Sponsor are not met due to a change in a Chairholder's employment status — generally, a Chairholder holds a full-time, tenured or tenure-track faculty appointment at the University)~~
 - ~~• The outcome of the performance evaluation is unsuccessful or the Chairholder is terminated in accordance with the provisions of the Collective Agreement~~
 - ~~• The Chairholder is non-compliant with the policies and rules of the external sponsor or the University~~
 - ~~• The the~~ funding for the Research Chair is fully expended or no longer available
- ~~12.~~ ~~The procedure for the termination of a Research Chair designation is outlined in the Processes.~~

ATTACHMENT B

Roles and Responsibilities

~~Board of Governors~~

~~The University Board of Governors has purview under the University of Regina Act to approve establishment of new Research Chairs or discontinuation of existing Research Chairs upon recommendation from Senate.~~

~~Senate~~

~~The University Senate has purview under the University of Regina Act to authorize establishment of new Research Chairs or discontinuation of existing Research Chairs with approval from the Board of Governors. Proposals to establish new Research Chairs are presented to Senate by Executive of Council.~~

~~President and Vice Chancellor~~

~~The President and Vice Chancellor is responsible for working with the Vice President (Research) and Provost and Vice President (Academic) in the identification of new opportunities and requirements for discontinuation of Research Chairs and presents motions from Executive of Council to the Senate and Board of Governors.~~

Vice President (Research)

The Vice President (Research) is responsible for identifying opportunities and making recommendations to the Council Committee on Research for approval of establishment and allocation, nomination, designation, evaluation and renewal, and discontinuation of Research Chairs in consultation with the Provost and Vice President (Academic) to the President and Vice Chancellor.

Provost and Vice President (Academic)

The Provost and Vice President (Academic) works collaboratively with the Vice President (Research) ~~and the Associate Vice President (Academic and Research)~~ to identify the general disciplinary focus of new Research Chairs and is responsible for outlining required academic credentials and accomplishments required for candidates to be considered.

~~Executive of Council~~

~~The Executive of Council is responsible for making recommendations to Senate and the Board of Governors on the establishment and allocation, nomination, evaluation, and discontinuation or termination of Research Chairs within the procedures as outlined in this policy.~~

~~Council Committee on Research (CCR)~~

~~The CCR is responsible for making recommendations to Executive of Council on the establishment and allocation, nomination, evaluation, and discontinuation or termination of Research Chairs within the procedures as outlined in this policy.~~

ATTACHMENT B

Research Office

The Research Office provides support and advice based on best practices, legislation, and contractual agreements. The Research Office supports the Vice President (Research) and provides guidance on matters related to Research Chairs ~~and will also support the work of the CCR for those processes and procedures as designated..~~

~~Donor Relations~~

~~Donor Relations~~ University Advancement and Communications

University Advancement and Communication provides support and identifies external opportunities for the creation and allocation of Research Chairs. Staff work collaboratively with the Vice President (Research) and the Research Office to build relationships with potential external sponsors and in the development of sponsorship agreements.

Chairholders ~~Faculty Research Committees or equivalent~~

~~Members of Faculty Research Committees are responsible for identifying and preparing letters of intent (LOIs) and nominations for strategic allocation of Research Chairs at the University. Faculty committees will similarly be involved with the evaluation of Research Chair performance, renewal applications, and termination of designation.~~

~~Research Chairs~~

~~Research Chairs~~

Chairholders are responsible for understanding and complying with this policy, complying with any specific conditions under which the Chair has been established, and taking responsibility for their research, meeting performance criteria, and submitting all reports required for review, renewal, and completion of terms. Chairholders report directly to the Dean of the Faculty who hold oversight on the any reporting requirements.

~~Processes~~

~~(1) Externally Funded Research Chairs~~

~~Internal Allocation, Nomination and Formal Designation of Research Chairs~~

~~The procedure for internal allocation of new, vacant, or vacated Research Chairs to an academic/research unit and the designation of a candidate will follow the processes outlined herein. New Research Chairs shall be established under the authority of Senate and with approval of the Board of Governors.~~

Call for letters of intent (LOIs):

ATTACHMENT B

When an externally funded Research Chair is available, the Office of the Vice President (Research) will notify the Faculties as to the type, level, and any special conditions related to the Research Chair. Deans or their designate (usually the Associate Dean, Research) will coordinate submission of LOIs from their academic/research units. LOIs are expected to identify a strategic area for establishing a Research Chair and the profile of a potential Chairholder by addressing:

a) Rationale for the Research Chair allocation

- research strengths in the proposed field
- expected ability to leverage additional resources
- contribution to the creation and mobilization of knowledge through training of graduate students and highly qualified personnel, outreach activities and interdisciplinary collaboration, and potential of attracting a high-caliber candidate

b) Description of the research environment

- existing critical mass of research or, if an emerging area, the potential for building critical mass
- research environment within the academic/research unit

c) Strategic Research Plan

- expected impact on the research profile of the academic/research unit and the University
- demonstration of fit with the University's Strategic Research Plan, including recognition of or alignment with signature research clusters of the University
- positioning of the University with respect to the Research Chair in the Saskatchewan/Canada context

Candidates for CRC nominations are not expected to be identified and presented at the LOI stage since CRCs at the University of Regina are intended to target only external recruits. The recruitment process of new faculty members must be conducted in accordance with the Collective Agreement and HR policies and processes.

All Research Chair LOIs should address equity with the four designated groups: women, persons with a disability, Aboriginal Peoples, and visible minorities (required per CRC Secretariat).

Research Chair Nomination

When a Research Chair is allocated to an academic/research unit, a candidate will be identified and nominated to the Research Chair in accordance with the Collective Agreement and HR policies and processes. The process for nomination depends upon whether the candidate is a new recruit or has a faculty appointment at the University, the type of chair and how a nomination is evaluated.

Research Chair Designation

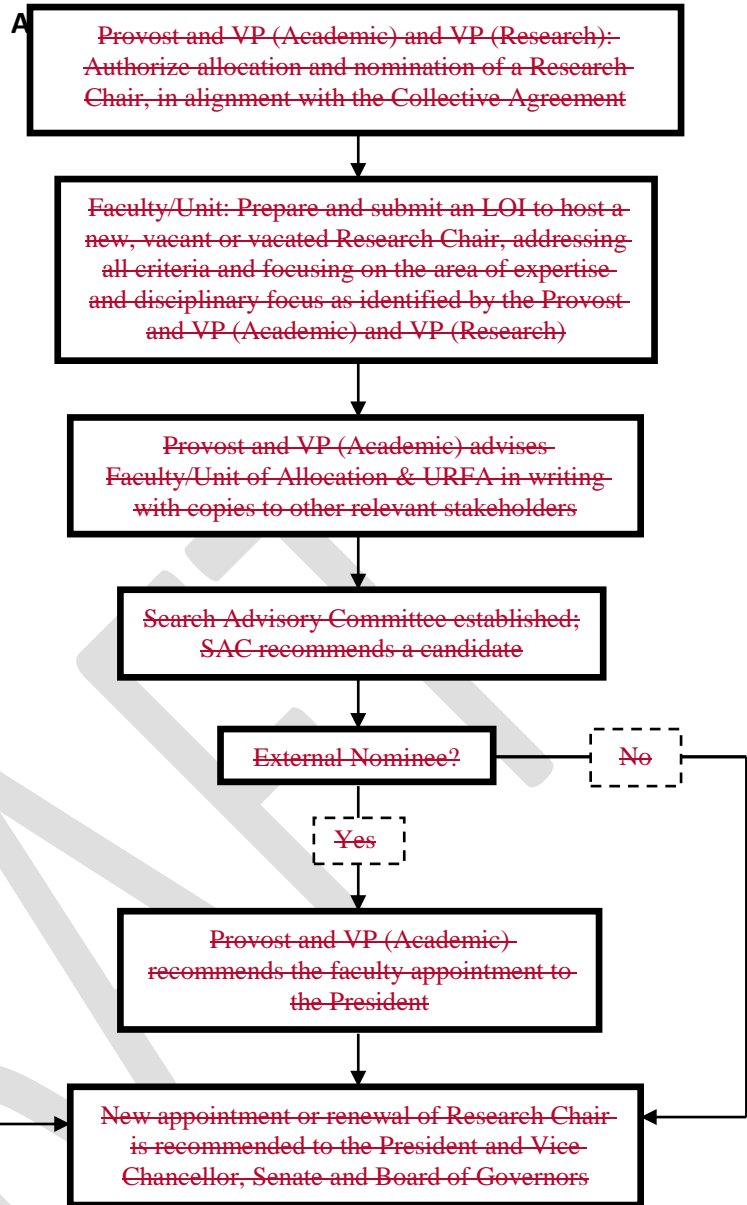
The formal designation of the Research Chair is conditional upon the approval of the nomination and the relevant external designation processes.

ATTACHMENT B

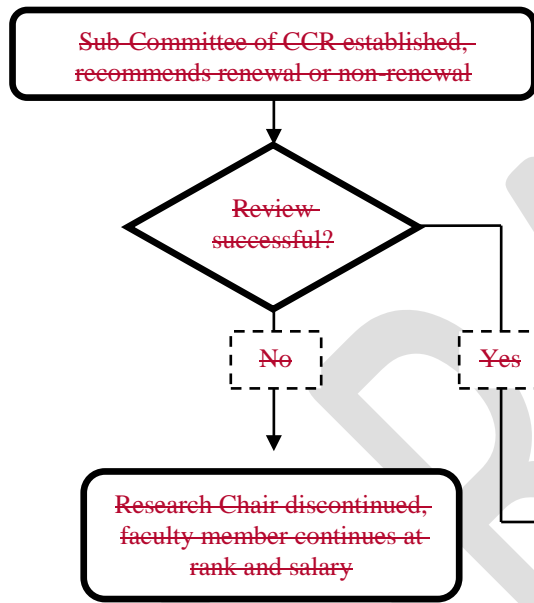
~~External designation (i.e., CRC and IRC) is completed following the Faculty search process for an external candidate. The recruitment and appointment of faculty members are defined and governed by the Collective Agreement and Human Resources policies and processes.~~

~~The terms and conditions of the Research Chair are governed by the external sponsor and the University.~~

DRAFT



Renewal Procedures



ATTACHMENT B

~~Special Conditions for Endowed or Sponsored Research Chairs~~

~~The procedure for internal designation of a candidate for new, vacant, or vacated Endowed or Sponsored Research Chairs for which specific objectives and expertise have been identified by the Sponsor will follow the processes outlined herein.~~

~~Sponsor-Driven Conditions~~

~~When a sponsor indicates interest in the creation of an Endowed or Sponsored Research Chair, Donor Relations, the Provost and Vice President (Academic) and Vice President (Research) will work collaboratively to negotiate the terms and prepare the agreements for creation of the Research Chair in alignment with the Collective Agreement.~~

- ~~a) For Sponsor-Identified Candidates: a new, vacated or vacant Research Chair is specifically designated by an external Sponsor, targeting a specific research expertise and ideal candidate from the existing faculty complement for delivering that specific research expertise.~~
- ~~b) For Undesignated Candidate: a new, vacated or vacant Research Chair is specifically designated by an external Sponsor, targeting a specific research expertise, discipline, or candidate profile for delivering that specific research expertise.~~

~~Establishment of a Research Chair~~

~~Establishment of a new Research Chair and allocation of a vacant or vacated Research Chair must be approved by the Vice President (Research) and Provost and Vice President (Academic), as well as the President and Vice-Chancellor and Board of Governors.~~

~~Research Chair Designation~~

~~The agreements for terms and conditions of the Research Chair will be drafted collaboratively by Donor Relations and the Research Office.~~

~~All Research Chair appointments must include a statement about how the Chair aligns with supporting a representative, addressing equity with the four designated groups: women, persons with a disability, Aboriginal Peoples, and visible minorities.~~

~~The formal designation of the Research Chair is conditional upon the approval of the nomination and the relevant external designation processes. Designation of a candidate will take place in accordance with the Collective Agreement and HR policies and processes.~~

ATTACHMENT B

Donor Relations Responsibility

Contact made with Sponsor, who confers with Donor Relations to identify terms, conditions, discipline or research area, and other relevant expectations for the Chair or Professorship

Sponsor confirms terms of establishment

Provost and Vice President (Academic) and Vice President (Research) Authority

Provost and VP (Academic) and VP (Research) authorize establishment of a Research Chair, specify the name and area of the Chair, source of funding, expected category of the position, and any special conditions associated with the appointment, and in alignment with the Collective Agreement

For Undesignated Faculty or Candidate

For Collaboratively Identified Internal Expert / Sponsor-Identified Candidate

Provost and VP (Academic) and VP (Research) invite submission of LOIs from Faculties and Academic Units

Provost and VP (Academic) advises URFA in writing with copies to other relevant

Search Advisory Committee established; SAC recommends a candidate

External Nominee

No

Yes

Provost & VP A recommends the faculty appointment to the President

Recommendation for or Renewal of Research Chair appointment to the President, Senate and Board of Governors

Renewal Procedures

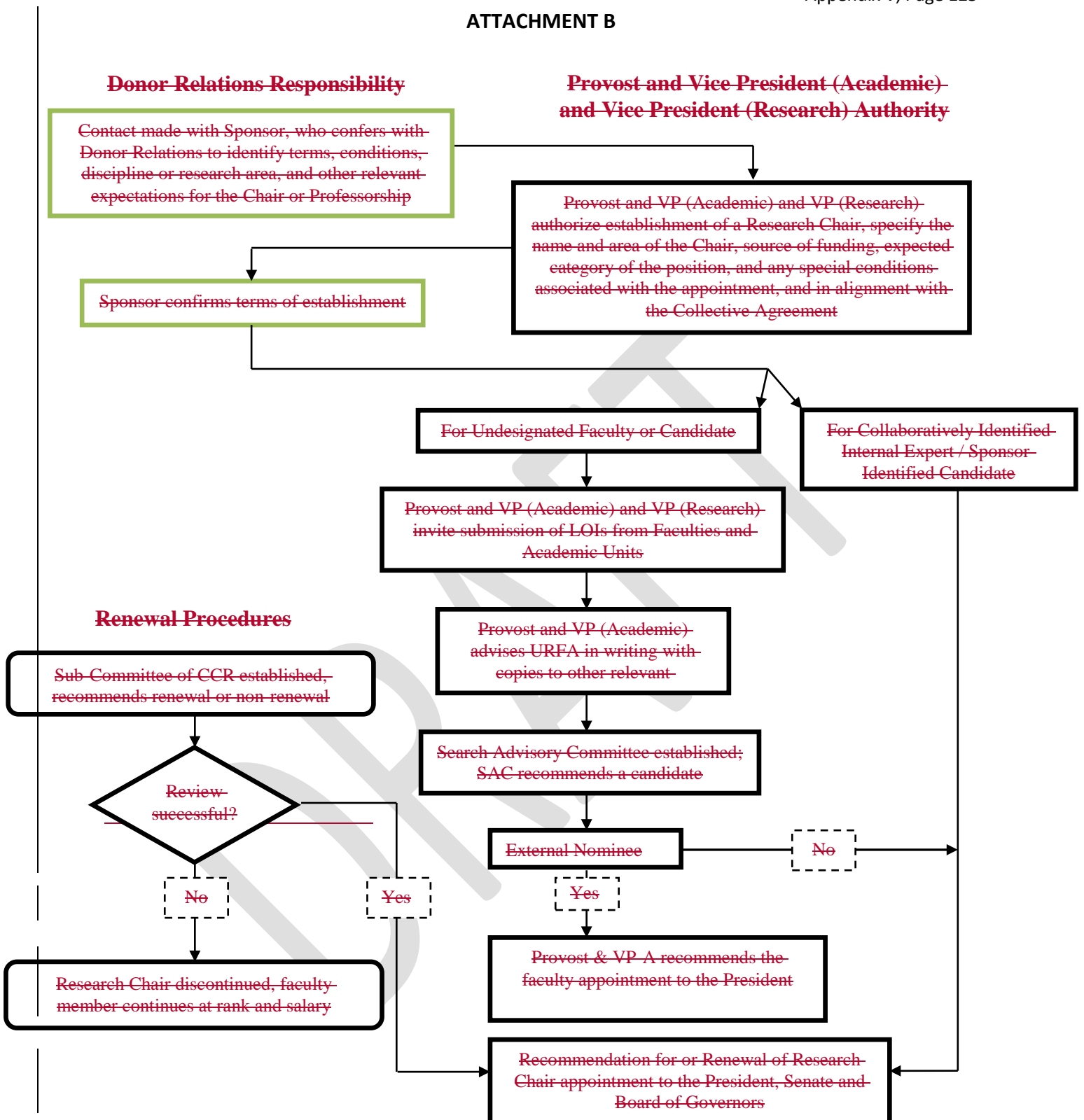
Sub-Committee of CCR established, recommends renewal or non-renewal

Review successful?

No

Yes

Research Chair discontinued, faculty member continues at rank and salary



ATTACHMENT B

~~(2) Internally Funded Research Chairs~~

~~The procedure for internal designation and funding of a candidate for new, vacant, or vacated Faculty Research Chairs for which specific objectives and expertise have been identified by the Faculty Dean, Provost and Vice President (Academic), and Vice President (Research) will follow the processes outlined herein. New Research Chairs shall be established under the authority of Senate and with provision of the Board of Governors.~~

~~Faculty Established Conditions and Expectations~~

~~When a Faculty indicates interest in the creation of a Faculty Research Chair, the Provost and Vice President (Academic) and Vice President (Research) will work collaboratively to determine the terms and conditions for said Research Chair and prepare the agreements for creation of the Research Chair in alignment with the Collective Agreement.~~

~~A new, vacated or vacant Faculty Research Chair will be specifically designated targeting a specific research expertise that is of strategic importance to the University and an ideal candidate from the existing faculty complement for delivering that specific research expertise.~~

~~Establishment of a Faculty Research Chair~~

~~Establishment of a new Faculty Research Chair and allocation of a vacant or vacated Research Chair must be approved by the Vice President (Research) and Provost and Vice President (Academic), as well as the President and Vice-Chancellor and Board of Governors.~~

~~Research Chair Designation~~

~~The agreements for terms and conditions of the Research Chair will be drafted collaboratively by the Faculty, in consultation with the Provost and Vice President (Academic), and the Research Office.~~

~~All Research Chair appointments must include a statement about how the Chair aligns with supporting a representative, addressing equity with the four designated groups: women, persons with a disability, Aboriginal Peoples, and visible minorities.~~

~~Designation of a candidate will take place in accordance with the Collective Agreement and HR policies and processes.~~

~~(3) All Research Chairs~~

~~Reporting, Evaluation and Renewal of Research Chairs~~

- ~~• Annual reporting is required of all Research Chairs.~~
 - ~~• The Research Office will coordinate the format, submission deadlines, and requirements for inclusion in annual reports.~~
 - ~~• Additional requirements for annual reporting of externally sponsored Research Chairs are governed by the rules of the external sponsor.~~

ATTACHMENT B

- ~~Mid-term review is required of all Research Chairs and will be coordinated by the Research Office in collaboration with Faculty Research committees.~~
- ~~Research Chairs that are renewable after a completed term must undergo an internal performance evaluation.~~
 - ~~Each Faculty will establish a committee at least 12 months prior to the external renewal application deadline to review the renewal package assembled by the Research Chair.~~
 - ~~The Faculty committee recommendation will be submitted to the Vice President (Research) and Council Committee on Research at least 6 months in advance of the external renewal application deadline.~~
 - ~~The renewal package will include annual reports, outcomes of the mid-term evaluation, and any other additional and applicable evidence to support renewal.~~
- ~~Following a positive recommendation from the Council Committee on Research to the Vice President (Research):~~
 - ~~An externally sponsored Research Chair may proceed with the development of the renewal dossier. A successful renewal nomination by the external sponsor will result in the continuation of the Research Chair designation.~~
 - ~~An Endowed or Sponsored Research Chair will be considered renewed and will receive a letter of appointment stating the terms and conditions of the upcoming term.~~
- ~~Following a negative recommendation by the Council Committee on Research, the Vice President (Research) confers with the Provost and Vice President (Academic) and the Chairholder's dean or director to confirm the Committee's recommendation and either return the Research Chair to the University pool, per policy, or mandate a second review of the Research Chair performance evaluation.~~

~~Discontinuation and Termination of Research Chairs~~

~~The following describes the procedure for the discontinuation of Research Chairs as well as the termination of the Research Chair designation.~~

~~Discontinuation of a Research Chair:~~

~~A Research Chair may be discontinued by mutual agreement between the University, as authorized by Senate on the recommendation of Council with approval of the Board of Governors and a Sponsor. The discontinuation may be due to the withdrawal or lack of sufficient funds by the Sponsor or other reasons.~~

~~The University may consider limited support during the phase-out period in order to ensure that existing student commitments are met. As a result, the Chairholder must present a plan for the phasing-out of the position, with special consideration being given to the implications for the students involved in the Research Chair's activities. The Chairholder retains their pre-existing academic appointment at their existing rank and salary level, excluding the stipend from the Research Chair.~~

~~GRCs Eliminated by the Chairs Secretariat~~

~~If an institution's performance decreases relative to other institution to the extent that the institution's Chair allocation is reduced through the re-allocation process, the Chairs Secretariat will reclaim the lost Chair allocations. The institution can choose, in consultation with the Secretariat, to give back unoccupied Chairs or to use a deactivation funding~~

ATTACHMENT B

~~mechanism using a sliding scale of decreasing support (100–50–0 per cent) on active Chairs.~~

~~CRC allocations eliminated prior to completion of a full term due to reallocation by the Chairs Secretariat require that the University of Regina terminate an existing CRC position. In that event, the Chairholder whose CRC is terminated will be granted an extension of all teaching load provisions and Faculty research support, at the discretion of the relevant Dean or Director. The institutional stipend and research portion will be terminated. Chairholders will retain their titles until the end of their existing terms.~~
~~<http://www.chairs-chaire.gc.ca/program-programme/allocation-attribution-eng.aspx>~~

~~Determination of the CRC whose term shall be terminated in the event of elimination by the Chairs Secretariat will be completed at the discretion of the Vice President (Research) who will consider time remaining in the existing terms of all CRCs, research performance and funding status of all CRCs, and potential for converting CRCs into other existing or emerging Chairs positions.~~

~~*Termination of a Chairholder's Designation as Research Chair:*~~

~~A Chairholder may, at any time, voluntarily relinquish a Research Chair designation. In this case, a written notice shall be sent by the Chairholder to the Faculty Dean who shall ensure that the Office of the Vice President (Research) and the Research Office are informed.~~

~~A Research Chair's designation may be terminated by the University if any of the following situations apply:~~

- ~~a) The status of the faculty appointment is changed to a non-eligible status as defined by the chair type. Eligibility criteria for **Chairholders** are governed by the University and the Sponsor. In general, a Chairholder holds a full-time, tenured or tenure-track faculty appointment at the University. If the faculty appointment changes (i.e. from full-time to part-time or adjunct), the Chairholder might not be eligible to continue holding the Research Chair designation and the designation will be terminated as of the date of the status change. The same applies if a Chairholder leaves the University.~~
- ~~b) The outcome of the Research Chair's performance evaluation is unsuccessful or if the Research Chair is terminated in accordance with the Collective Agreement and/or relevant HR policies and processes. Based upon the outcome of the performance evaluation for renewal, the CCR, in consultation with the Faculty committee, may decide not to renew the Research Chair. In cases of non-renewal, the Chairholder will relinquish the Research Chair at the end of the term. The Chairholder retains a full-time academic appointment at the existing rank and salary level, excluding the stipend from the Research Chair. In addition, if the Chairholder is terminated from the University in accordance with the Collective Agreement, the term as Research Chair shall terminate simultaneously.~~
- ~~c) The Chairholder is non-compliant with the regulations set by the University or by the Sponsor. There are two aspects of compliance that impact a Research Chair:

 - ~~(i) — compliance related to academic performance and/or~~
 - ~~(ii) — compliance with the regulations outlined by the University and the Sponsor.~~~~

~~Any compliance issues raised during annual reporting or mid-term review will be monitored in the following annual report. Two consecutive unsatisfactory evaluations may be grounds for ending the Research Chair designation. If the Faculty considers terminating the designation of a Research Chair during a term, a written justification shall be submitted to the Vice President (Research). In the spirit of conciliation, the Vice President (Research)~~

ATTACHMENT B

~~may convene all parties involved and seek advice from the CCR to propose a plan for either the realignment of the Research Chair or the phasing out of the Research Chair activities.~~

~~Non-compliance with the regulations outlined by the University or the Sponsor or the Collective Agreement may result in the freezing of funds for the Research Chair. Fraudulent use of funds or other forms of academic, scholarly, or research misconduct are sufficient grounds for the University to terminate the Research Chair designation without notice. In addition, the University will promptly report any fraudulent use of funds to the appropriate authorities and implement internal processes for academic, scholarly, and research integrity.~~

~~The grievance provisions of the Collective Agreement shall apply to the termination of a Research Chair's designation by the University.~~

~~When a Research Chair designation is terminated, the University will contact the Sponsor to inform them of the termination. If the Research Chair is still available to the University, it will become vacant and the internal procedure for a new nomination will be initiated in accordance with the allocation process.~~

~~The termination of a Canada Research Chair is governed by the CRC program Secretariat's administrative guidelines, acknowledging that University regulations supersede all other factors concerning the faculty appointment of Research Chairs.~~

Related Information

- [University of Regina 2015-2020 Strategic Plan](#)
- [GOV-022-025 – Research/Scholarly Misconduct](#)
- [RCH-020-005 – Care and Use of Animals](#)
- [RCH-020-010 – Ethics – Research with Humans](#)
- [GOV-022-010 – Conflict of Interest and Conflict of Commitment](#)
- [Tri-Agency Framework: Responsible Conduct of Research](#)
- [Chairs Secretariat](#)
- [EMP-010-010 – Employment Equity and Diversity Policy](#)
- [Canada Research Chair action plan](#)

ATTACHMENT B

Research Chairs (DRAFT Revision)

Number:	RCH-010-010
Audience:	All members of the University's research community
Last revised:	
Owner:	Provost and Vice President (Academic) and Vice President (Research)
Approved by:	Board of Governors
Contact:	Vice President (Research) – 306-585-5184

Introduction

The University establishes Research Chairs to enrich the institutional research environment, acknowledge the Chairholder as an expert in their area of research, and bring prestige to the University.

Research Chairs build on existing strengths or enhance emerging areas of strategic importance. They provide an enhanced training environment for students and postdoctoral fellows by exposing them to important research challenges and opportunities. The role played by Research Chairs in creating and mobilizing knowledge through research excellence is highly valued by the University of Regina. The University is committed to ensuring the highest standards of research in its community as may be recognized through the creation and renewal of Research Chairs.

This policy supports strategic, coherent, and principled selection of candidates and research areas that advance the strategic priorities of the University.

Definitions

- **Chairholder** – the incumbent research chair
- **Research Chair** – A position that provides for the appointment of an individual who has achieved excellence in their academic field. Canada Research Chairs are funded by the Tri-Agency and are nominated according to the guidelines established by the Canada Research Chairs program. Endowed Research Chairs are supported by an individual and/or corporate partners and/or professional or disciplinary associations. Endowed Research Chairs may be created to recruit, retain, and recognize renowned researchers in sponsored disciplines or research areas. Industrial Research Chairs are supported by corporate partners to conduct research that lies within the area of interest to the industry.
- **Research record** – data, results, or facts that are a result of scientific or academic inquiry (research); includes, but is not limited to, research proposals, notes, laboratory records (electronic and physical), abstracts, theses, progress reports, internal reports, presentation material, journal articles, and publications.

ATTACHMENT B

- **Tri-Agency** – CIHR (Canadian Institutes of Health Research), NSERC (Natural Sciences and Engineering Research Council of Canada), and SSHRC (Social Sciences and Humanities Research Council of Canada)

Policy

A Chairholder's academic freedom is not affected by holding a Research Chair and will be upheld by the University in the same manner as for all academic staff of the University.

The principles of Equity, Diversity and Inclusion must be considered in all aspects of the establishment, allocation, recruitment, and evaluation of Research Chairs.

Establishment and Allocation

1. A Research Chair will be established with the authorization of Senate on the recommendation of Council with approval of the Board of Governors when funding for the Research Chair is made available from external or internal sources.
2. When an existing Research Chair becomes vacant for any reason, the Vice President (Research) will determine the general research area of the Chair in consultation with the Provost and Vice President (Academic) and the relevant Dean(s), based on the strategic priorities of the University and, in the case of Canada Research Chairs, the Tri-Agency funding and training capacity of a research area.
3. An externally funded Research Chair is not permanently allocated to a specific research area, Faculty, Academic Unit, or Research Centre/Institute at the University unless such condition has been clearly stipulated by the external sponsor at the time of establishment of the Research Chair, and that stipulation has been agreed to by the Senate on the recommendation of Council with approval of the Board of Governors.
4. Research Chairs should be filled in a timely manner. Once allocated, a candidate should be put forward by the nominating area within 12 months. Past 12 months, the Vice-President (Research) will assess whether the research area of the Chair should be reallocated.

Nomination and Appointment

5. Nomination of an external candidate to a Research Chair will involve the recruitment of the candidate to the University following University policies and processes. In the recruitment process, all interested candidates will be notified that the position is related to a Research Chair and all conditions related to the Research Chair position and nomination process will be clearly outlined. A Chairholder will normally hold a full-time tenured or tenure track appointment at the University while the Research Chair designation is in effect. Chairholders are responsible to their Department Head and/or Dean for the performance of their University duties.
6. In the case of a Research Chair allocated to a research area that crosses Departments or Faculties, the individual must receive a primary appointment in one academic unit.

ATTACHMENT B

Renewal

7. Where the terms and conditions of a Research Chair allow for renewal, the Chairholder will normally be given the right to be considered for renewal. However, the University may determine that the area of a research chair needs to be changed to better align with strategic priorities or that a different candidate should be nominated because of principles of equity, diversity and inclusion

Terms, Conditions, and Support

8. Research Chairs are subject to the terms and conditions of their awards as defined by the external or internal sponsor. These terms and conditions will be reviewed by the Research Office before a Chair is established and during the nomination process. Terms and conditions of Research Chairs should be consistent with University policy and the Collective Agreement.
9. Normally, the University will support a request to extend the term of Research Chairs for Chairholders who take a leave (other than a sabbatical) from the University.
10. Determination of budgets for Research Chairs is negotiated between the respective Dean and Chairholder per research funding and supports, and subject to sponsor guidelines. A copy of the agreed-upon budget must be on record with the Research Office.

Discontinuation and Termination

11. Research Chairs may be discontinued by agreement between the University (upon authorization of Senate on the recommendation of Council with approval of the Board of Governors) and the Sponsor, whether internal or external. In such cases, the Faculty Dean, Vice President (Research) and Provost and Vice President (Academic) will discuss a plan for the phasing out of the Research Chair with the Chairholder. Special consideration will be given to the implications for students and the highly qualified personnel involved in the Chairholder's activities.
12. The position of Research Chair is also discontinued when the funding for the Research Chair is fully expended or no longer available.

Roles and Responsibilities

Vice President (Research)

The Vice President (Research) is responsible for identifying opportunities and making recommendations to the Council Committee on Research for approval of establishment and allocation, nomination, designation, evaluation and renewal, and discontinuation of Research Chairs in consultation with the Provost and Vice President (Academic) to the President and Vice Chancellor.

ATTACHMENT B**Provost and Vice President (Academic)**

The Provost and Vice President (Academic) works collaboratively with the Vice President (Research) to identify the general disciplinary focus of new Research Chairs and is responsible for outlining required academic credentials and accomplishments required for candidates to be considered.

Research Office

The Research Office provides support and advice based on best practices, legislation, and contractual agreements. The Research Office supports the Vice President (Research) and provides guidance on matters related to Research Chairs..

University Advancement and Communications

University Advancement and Communication provides support and identifies external opportunities for the creation and allocation of Research Chairs. Staff work collaboratively with the Vice President (Research) and the Research Office to build relationships with potential external sponsors and in the development of sponsorship agreements.

Deans

In the case of Research Chairs funded through donations from an external organization, Deans are responsible for managing the relationship with the donor.

Chairholders

Chairholders are responsible for understanding and complying with this policy, complying with any specific conditions under which the Chair has been established, and taking responsibility for their research, meeting performance criteria, and submitting all reports required for review, renewal, and completion of terms. Chairholders report directly to the Dean of the Faculty who hold oversight on the any reporting requirements.

Related Information

- [University of Regina 2015-2020 Strategic Plan](#)
- [GOV-022-025 – Research/Scholarly Misconduct](#)
- [RCH-020-005 – Care and Use of Animals](#)
- [RCH-020-010 – Ethics – Research with Humans](#)
- [GOV-022-010 – Conflict of Interest and Conflict of Commitment](#)
- [Tri-Agency Framework: Responsible Conduct of Research](#)
- [Canada Research Chairs Secretariat](#)
- [EMP-010-010 – Employment Equity and Diversity Policy](#)
- [Canada Research Chair action plan](#)

ATTACHMENT B

Research Chairs

Number: RCH-010-010
 Audience: All members of the University's research community
 Issued: March 8, 2016
 Last revised:
 Owner: Provost and Vice-President (Academic) and Vice-President (Research)
 Approved by: Board of Governors
 Contact: Vice President (Research) – 306-585-5184

Introduction

This policy applies to all employees (faculty, staff, and student employees) of the University's research community.

The role played by Research Chairs in creating and mobilizing knowledge through research excellence is highly valued by the University of Regina. The University is committed to ensuring the highest standards of research in its community as may be recognized through the creation and renewal of Research Chairs.

This policy supports strategic, coherent, and principled selection of candidates and research areas that advance the strategic priorities of the University.

Definitions

- **Chairholder** – an employee of the University who holds a Research Chair
- **Chairs Secretariat** – is responsible for the day-to-day administration of the Canada Research Chair program
- **Research** – includes scholarship, research, and creative or equivalent professional activities
- **Researcher** – an employee or student of the University who is engaged in research; one who performs diligent and systematic inquiry into a subject to discover or revise facts, theories, etc.
- **Research Chair** – an honorary title bestowed by the University as a signal to internal and external parties that a researcher has been recognized for research excellence in a targeted discipline or research area
 - **Canada Research Chair (CRC)** – an employee of the University who holds a CRC as a result of a Government of Canada initiative; institutions receive an allocation of Research Chairs based on the amount of research funding received from the Tri-Council
 - **Endowed Research Chair** – an employee of the University whose research is supported by an individual and/or corporate partners and/or professional or disciplinary associations. Endowed Research Chairs may be created to recruit, retain, and recognize renowned researchers in sponsored disciplines or research areas

ATTACHMENT B

- **Faculty Research Chair** – an employee of the University whose research is supported by a University Faculty. A Faculty Research Chair may be created, as funds permit, to support research of strategic importance to the University and to enhance recruitment and retention of faculty whose research expertise is of strategic importance to the University
- **Industrial Research Chair** – an employee of the University who holds targeted NSERC funding to support development and engagement in major research endeavours of interest to industry
- **Sponsored Research Chair** – sponsored and named by individual and/or corporate partners and/or professional or disciplinary associations for a defined duration that is governed by the amount of funding available and activities included in the professorship. Sponsored Chairs that include a research focus are administered under the same conditions as a Research Chair.
- **Research record** – data, results, publications, performances, exhibitions, or related facts that are a result of academic inquiry (research); includes, but is not limited to, research proposals, notes, laboratory and primary data records (electronic and physical); abstracts; theses; progress reports; internal reports; presentation and conference materials; peer-reviewed journal articles; performances; and exhibitions.
- **Sponsor** – the funding agency or entity who provides financial support for the creation and maintenance of a Research Chair
- **Tri-Council** – CIHR (Canadian Institutes of Health Research), NSERC (Natural Sciences and Engineering Research Council of Canada), and SSHRC (Social Sciences and Humanities Research Council of Canada)

Policy

A Chairholder's academic freedom is not affected by holding a Research Chair and will be upheld by the University in the same manner as for all academic staff of the University.

Establishment and Allocation of Research Chairs

1. Establishment and allocation of Research Chairs are the prerogative of the University and are intended to support and promote the University's strategic research goals and for reinforcing recruitment and training of graduate and highly qualified personnel.
2. A new Research Chair will be established with the authorization of Senate on the recommendation of Council with approval of the Board of Governors when funding for the Research Chair is made available from external or internal sources, such as when the University receives a new CRC from the Government of Canada or an industry partner provides funding for the creation of a titled, Sponsored, Endowed, or Faculty Research Chair.
3. When an existing Research Chair becomes vacant, the Vice President (Research), the Provost and Vice President (Academic), and the Associate Vice President (Academic and Research), and the relevant Dean(s) will determine the general research area of the Chair. Depending on the source of funds and conditions of sponsorship, Faculties and Academic Units will be invited to submit letters of intent (LOIs) demonstrating the strategic impact of allocating a Research Chair in a given area.

ATTACHMENT B

4. For allocation of a new Research Chair specifically designated by an external sponsor, targeting a specific research expertise, discipline, profile or candidate for a Research Chair, the establishment of the Research Chair shall be authorized by Senate on the recommendation of Council with approval of the Board of Governors and the allocation process will include consultation with the relevant Deans and Academic Unit head(s) and will follow Collective Agreement provisions for designation of a Research Chair to a currently employed faculty member.
5. An externally funded Research Chair is not permanently allocated to a specific research area, Faculty, Academic Unit, or Research Centre/Institute at the University unless such condition has been clearly stipulated by the external sponsor at the time of establishment of the Research Chair, and that stipulation has been agreed to by the Senate on the recommendation of Council with approval of the Board of Governors.
6. If an existing externally funded Research Chair becomes vacant due to resignation, retirement, nonrenewal, or any other reason, the Research Chair position reverts to the University pool and the internal allocation process described in the Processes will be followed. Similarly, an externally funded Research Chair position shall revert to the University pool should no candidate accept a given nomination.

Nomination and Appointment of Research Chairs

7. The University will use its allocation of CRCs primarily to recruit new researchers and will endeavour to create and/or access opportunities for other Research Chairs to recognize researchers who currently hold faculty appointments at the University.
8. Nomination of an external candidate to a Research Chair will involve the recruitment of the candidate to the University with the nomination to the Research Chair to follow at the appropriate time. In the recruitment process, all interested candidates will be notified that the position is related to a Research Chair and all conditions related to the Research Chair designation will be clearly outlined.
9. The procedure for the recruitment and appointment of faculty members is defined and governed by the Collective Agreement and Human Resources policies and processes.
10. The authorization to fill an allocated externally funded Research Chair may be revoked and the Research Chair reallocated if:
 - the search process is not completed because of delays outlined in the Processes section of this document
 - the candidacy is not approved by the external sponsor
 To reallocate an externally funded Research Chair, the internal allocation process will be followed.

Formal Designation of Research Chairs

11. To obtain an externally funded Research Chair designation (e.g., CRC or IRC), the selected candidate must comply with the respective program requirements and agency guidelines. The agency grants the approval and the formal designation.
12. In the case of a Research Chair allocated to a research area that crosses Departments or Faculties, the individual must receive a primary appointment in one academic unit.

ATTACHMENT B

13. Other Research Chair designations may be granted at the discretion of the University, based on the priorities or requests of sponsors, whether internal or external.

Terms, Conditions, and Support of Research Chairs

14. A Research Chair will normally hold a full-time tenured or tenure track appointment at the University while the Research Chair designation is in effect.
15. Externally sponsored Research Chairs are subject to the terms and conditions of their awards as defined by the external sponsor. In the case of CRCs, the terms and conditions of institutional support are outlined in the Processes section of this document.
16. Internally sponsored Research Chairs are subject to the terms and conditions of their awards as defined by the internal (usually a Faculty in collaboration with the Provost's Office and with support from the Research Office) sponsor.
17. Normally, the University will support a request to extend the term of Research Chairs for Chairholders who take a leave (other than a sabbatical) from the University.
18. Determination of budgets for Research Chairs is negotiated between the respective Dean and Chairholder per research funding and supports, and subject to funding agency guidelines.

Discontinuation and Termination of Research Chairs

19. Research Chairs may be discontinued by agreement between the University (upon authorization of Senate on the recommendation of Council with approval of the Board of Governors) and the Sponsor, whether internal or external. In such cases, the Chairholder will present a plan to the Faculty Dean, Vice President (Research) and Provost and Vice President (Academic) for the phasing out of the Research Chair with special consideration being given to the implications for students and the highly qualified personnel involved in the Research Chair's activities.
20. Designation of the title, *Research Chair*, may be terminated when:
- The status of the faculty appointment is changed to a non-eligible status as defined by the type of Research Chair (i.e., if the eligibility criteria outlined by the University and Sponsor are not met due to a change in a Chairholder's employment status – generally, a Chairholder holds a full-time, tenured or tenure-track faculty appointment at the University)
 - The outcome of the performance evaluation is unsuccessful or the Chairholder is terminated in accordance with the provisions of the Collective Agreement
 - The Chairholder is non-compliant with the policies and rules of the external sponsor or the University
 - The funding for the Research Chair is fully expended or no longer available

ATTACHMENT B

The procedure for the termination of a Research Chair designation is outlined in the Processes.

Roles and Responsibilities

Board of Governors

The University Board of Governors has purview under the University of Regina Act to approve establishment of new Research Chairs or discontinuation of existing Research Chairs upon recommendation from Senate.

Senate

The University Senate has purview under the University of Regina Act to authorize establishment of new Research Chairs or discontinuation of existing Research Chairs with approval from the Board of Governors. Proposals to establish new Research Chairs are presented to Senate by Executive of Council.

President and Vice Chancellor

The President and Vice Chancellor is responsible for working with the Vice President (Research) and Provost and Vice President (Academic) in the identification of new opportunities and requirements for discontinuation of Research Chairs and presents motions from Executive of Council to the Senate and Board of Governors.

Vice President (Research)

The Vice President (Research) is responsible for identifying opportunities and making recommendations to the Council Committee on Research for approval of establishment and allocation, nomination, designation, evaluation and renewal, and discontinuation of Research Chairs in consultation with the Provost and Vice President (Academic) to the President and Vice Chancellor.

Provost and Vice President (Academic)

The Provost and Vice President (Academic) works collaboratively with the Vice President (Research) and the Associate Vice President (Academic and Research) to identify the general disciplinary focus of new Research Chairs and is responsible for outlining required academic credentials and accomplishments required for candidates to be considered.

Executive of Council

The Executive of Council is responsible for making recommendations to Senate and the Board of Governors on the establishment and allocation, nomination, evaluation, and discontinuation or termination of Research Chairs within the procedures as outlined in this policy.

Council Committee on Research (CCR)

ATTACHMENT B

The CCR is responsible for making recommendations to Executive of Council on the establishment and allocation, nomination, evaluation, and discontinuation or termination of Research Chairs within the procedures as outlined in this policy.

Research Office

The Research Office provides support and advice based on best practices, legislation, and contractual agreements. The Research Office supports the Vice President (Research) and provides guidance on matters related to Research Chairs and will also support the work of the CCR for those processes and procedures as designated.

Donor Relations

Donor Relations provides support and identifies external opportunities for the creation and allocation of Research Chairs. Staff work collaboratively with the Vice President (Research) and the Research Office to build relationships with potential external sponsors and in the development of sponsorship agreements.

Faculty Research Committees or equivalent

Members of Faculty Research Committees are responsible for identifying and preparing letters of intent (LOIs) and nominations for strategic allocation of Research Chairs at the University. Faculty committees will similarly be involved with the evaluation of Research Chair performance, renewal applications, and termination of designation.

Research Chairs

Research Chairs are responsible for understanding and complying with this policy, complying with any specific conditions under which the Chair has been established, and taking responsibility for their research, meeting performance criteria, and submitting all reports required for review, renewal, and completion of terms.

Processes

(1) Externally Funded Research Chairs

Internal Allocation, Nomination and Formal Designation of Research Chairs

The procedure for internal allocation of new, vacant, or vacated Research Chairs to an academic/research unit and the designation of a candidate will follow the processes outlined herein. New Research Chairs shall be established under the authority of Senate and with approval of the Board of Governors.

Call for letters of intent (LOIs):

When an externally funded Research Chair is available, the Office of the Vice President (Research) will notify the Faculties as to the type, level, and any special conditions related to the Research Chair. Deans or their designate (usually the Associate Dean, Research) will coordinate submission of LOIs from their academic/research units. LOIs are expected to

ATTACHMENT B

identify a strategic area for establishing a Research Chair and the profile of a potential Chairholder by addressing:

- a) Rationale for the Research Chair allocation
 - research strengths in the proposed field
 - expected ability to leverage additional resources
 - contribution to the creation and mobilization of knowledge through training of graduate students and highly qualified personnel, outreach activities and interdisciplinary collaboration, and potential of attracting a high-caliber candidate

- b) Description of the research environment
 - existing critical mass of research or, if an emerging area, the potential for building critical mass
 - research environment within the academic/research unit

- c) Strategic Research Plan
 - expected impact on the research profile of the academic/research unit and the University
 - demonstration of fit with the University's Strategic Research Plan, including recognition of or alignment with signature research clusters of the University
 - positioning of the University with respect to the Research Chair in the Saskatchewan/Canada context

Candidates for CRC nominations are not expected to be identified and presented at the LOI stage since CRCs at the University of Regina are intended to target only external recruits. The recruitment process of new faculty members must be conducted in accordance with the Collective Agreement and HR policies and processes.

All Research Chair LOIs should address equity with the four designated groups: women, persons with disabilities, Indigenous Peoples, members of visible minority/racialized groups, and members of LGBTQ2+ communities (required per CRC Secretariat).

Research Chair Nomination

When a Research Chair is allocated to an academic/research unit, a candidate will be identified and nominated to the Research Chair in accordance with the Collective Agreement and HR policies and processes. The process for nomination depends upon whether the candidate is a new recruit or has a faculty appointment at the University, the type of chair and how a nomination is evaluated.

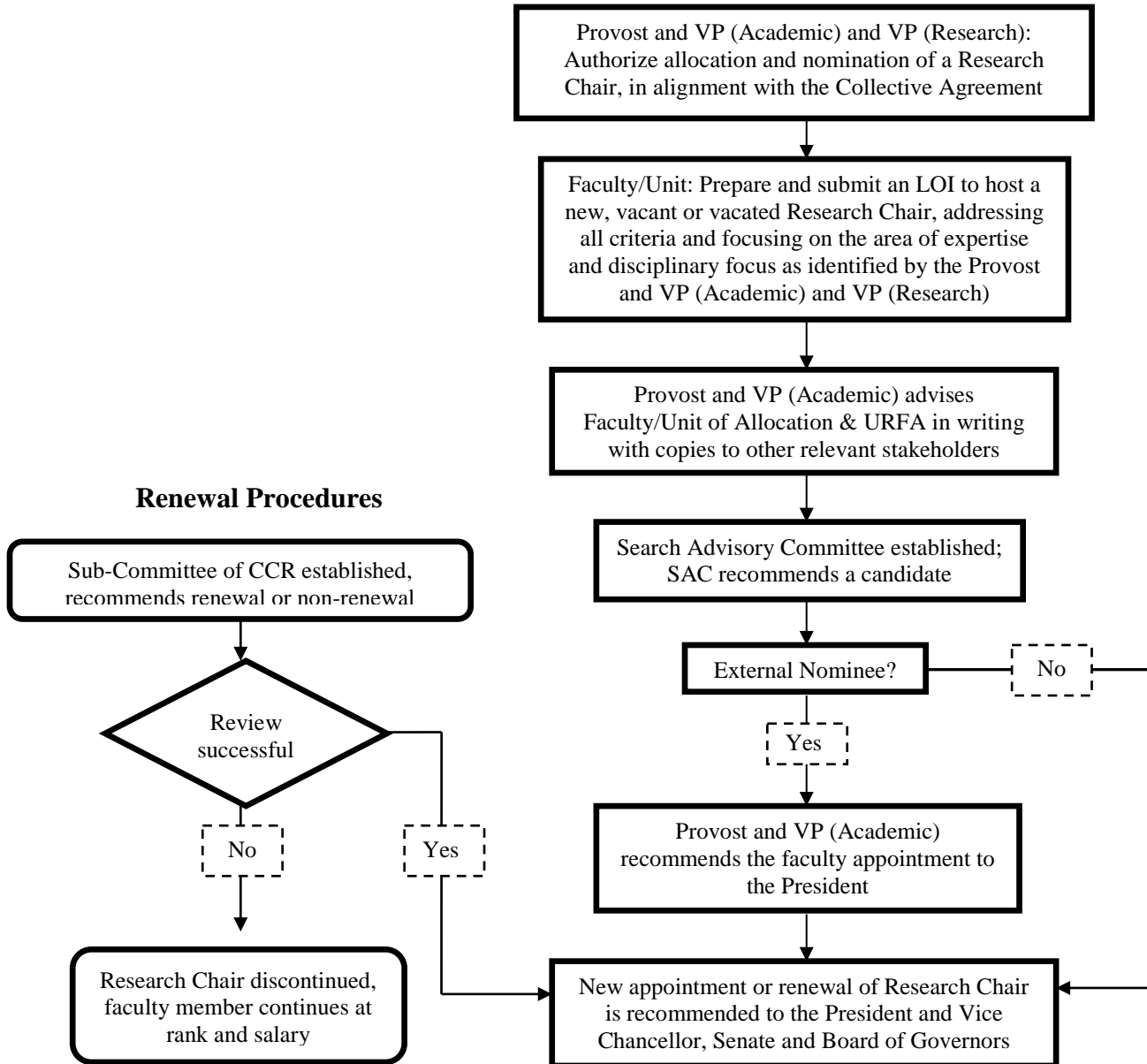
Research Chair Designation

The formal designation of the Research Chair is conditional upon the approval of the nomination and the relevant external designation processes.

External designation (i.e., CRC and IRC) is completed following the Faculty search process for an external candidate. The recruitment and appointment of faculty members are defined and governed by the Collective Agreement and Human Resources policies and processes.

The terms and conditions of the Research Chair are governed by the external sponsor and the University.

ATTACHMENT B



ATTACHMENT B

Special Conditions for Endowed or Sponsored Research Chairs

The procedure for internal designation of a candidate for new, vacant, or vacated Endowed or Sponsored Research Chairs for which specific objectives and expertise have been identified by the Sponsor will follow the processes outlined herein.

Sponsor-Driven Conditions

When a sponsor indicates interest in the creation of an Endowed or Sponsored Research Chair, Donor Relations, the Provost and Vice President (Academic) and Vice President (Research) will work collaboratively to negotiate the terms and prepare the agreements for creation of the Research Chair in alignment with the Collective Agreement.

- a) For Sponsor-Identified Candidates: a new, vacated or vacant Research Chair is specifically designated by an external Sponsor, targeting a specific research expertise and ideal candidate from the existing faculty complement for delivering that specific research expertise.
- b) For Undesignated Candidate: a new, vacated or vacant Research Chair is specifically designated by an external Sponsor, targeting a specific research expertise, discipline, or candidate profile for delivering that specific research expertise.

Establishment of a Research Chair

Establishment of a new Research Chair and allocation of a vacant or vacated Research Chair must be approved by the Vice President (Research) and Provost and Vice President (Academic), as well as the President and Vice-Chancellor and Board of Governors.

Research Chair Designation

The agreements for terms and conditions of the Research Chair will be drafted collaboratively by Donor Relations and the Research Office.

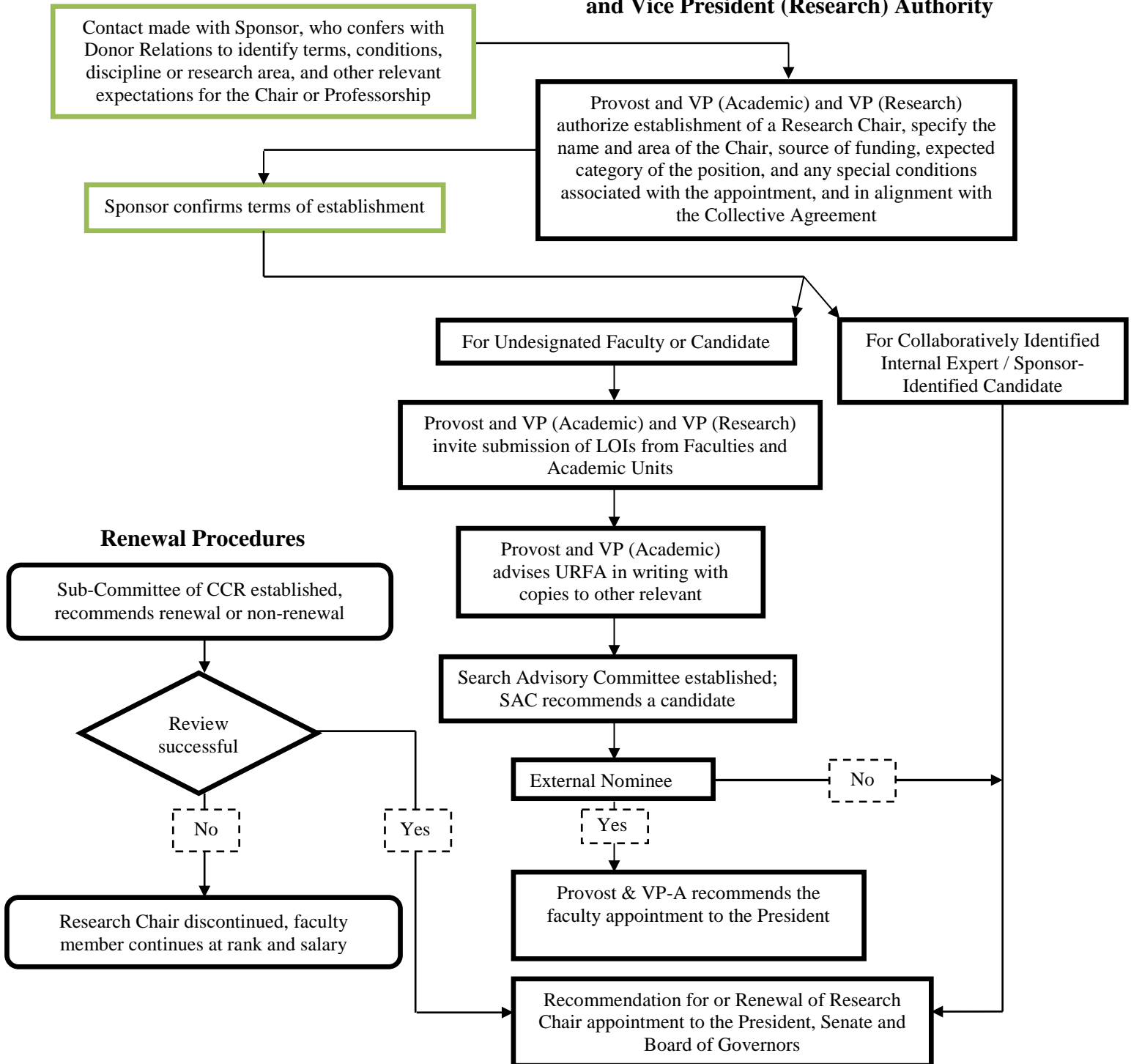
All Research Chair appointments must include a statement about how the Chair aligns with supporting a representative, addressing equity with the four designated groups: women, persons with a disability, Aboriginal Peoples, and visible minorities.

The formal designation of the Research Chair is conditional upon the approval of the nomination and the relevant external designation processes. Designation of a candidate will take place in accordance with the Collective Agreement and HR policies and processes.

ATTACHMENT B

Donor Relations Responsibility

Provost and Vice President (Academic) and Vice President (Research) Authority



ATTACHMENT B

(2) Internally Funded Research Chairs

The procedure for internal designation and funding of a candidate for new, vacant, or vacated Faculty Research Chairs for which specific objectives and expertise have been identified by the Faculty Dean, Provost and Vice President (Academic), and Vice President (Research) will follow the processes outlined herein. New Research Chairs shall be established under the authority of Senate and with provision of the Board of Governors.

Faculty-Established Conditions and Expectations

When a Faculty indicates interest in the creation of a Faculty Research Chair, the Provost and Vice President (Academic) and Vice President (Research) will work collaboratively to determine the terms and conditions for said Research Chair and prepare the agreements for creation of the Research Chair in alignment with the Collective Agreement.

A new, vacated or vacant Faculty Research Chair will be specifically designated targeting a specific research expertise that is of strategic importance to the University and an ideal candidate from the existing faculty complement for delivering that specific research expertise.

Establishment of a Faculty Research Chair

Establishment of a new Faculty Research Chair and allocation of a vacant or vacated Research Chair must be approved by the Vice President (Research) and Provost and Vice President (Academic), as well as the President and Vice-Chancellor and Board of Governors.

Research Chair Designation

The agreements for terms and conditions of the Research Chair will be drafted collaboratively by the Faculty, in consultation with the Provost and Vice President (Academic), and the Research Office.

All Research Chair appointments must include a statement about how the Chair aligns with supporting a representative, addressing equity with the four designated groups: women, persons with a disability, Aboriginal Peoples, and visible minorities.

Designation of a candidate will take place in accordance with the Collective Agreement and HR policies and processes.

(3) All Research Chairs

Reporting, Evaluation and Renewal of Research Chairs

- Annual reporting is required of all Research Chairs.
 - The Research Office will coordinate the format, submission deadlines, and requirements for inclusion in annual reports.
 - Additional requirements for annual reporting of externally sponsored Research Chairs are governed by the rules of the external sponsor.

ATTACHMENT B

- Mid-term review is required of all Research Chairs and will be coordinated by the Research Office in collaboration with Faculty Research committees.
- Research Chairs that are renewable after a completed term must undergo an internal performance evaluation.
 - Each Faculty will establish a committee at least 12 months prior to the external renewal application deadline to review the renewal package assembled by the Research Chair.
 - The Faculty committee recommendation will be submitted to the Vice President (Research) and Council Committee on Research at least 6 months in advance of the external renewal application deadline.
 - The renewal package will include annual reports, outcomes of the mid-term evaluation, and any other additional and applicable evidence to support renewal.
- Following a positive recommendation from the Council Committee on Research to the Vice President (Research):
 - An externally sponsored Research Chair may proceed with the development of the renewal dossier. A successful renewal nomination by the external sponsor will result in the continuation of the Research Chair designation.
 - An Endowed or Sponsored Research Chair will be considered renewed and will receive a letter of appointment stating the terms and conditions of the upcoming term.
- Following a negative recommendation by the Council Committee on Research, the Vice President (Research) confers with the Provost and Vice President (Academic) and the Chairholder's dean or director to confirm the Committee's recommendation and either return the Research Chair to the University pool, per policy, or mandate a second review of the Research Chair performance evaluation.

Discontinuation and Termination of Research Chairs

The following describes the procedure for the discontinuation of Research Chairs as well as the termination of the Research Chair designation.

Discontinuation of a Research Chair:

A Research Chair may be discontinued by mutual agreement between the University, as authorized by Senate on the recommendation of Council with approval of the Board of Governors and a Sponsor. The discontinuation may be due to the withdrawal or lack of sufficient funds by the Sponsor or other reasons.

The University may consider limited support during the phase-out period in order to ensure that existing student commitments are met. As a result, the Chairholder must present a plan for the phasing-out of the position, with special consideration being given to the implications for the students involved in the Research Chair's activities. The Chairholder retains their pre-existing academic appointment at their existing rank and salary level, excluding the stipend from the Research Chair.

CRCs Eliminated by the Chairs Secretariat

If an institution's performance decreases relative to other institution to the extent that the institution's Chair allocation is reduced through the re-allocation process, the Chairs Secretariat will reclaim the lost Chair allocations. The institution can choose, in consultation with the Secretariat, to give back unoccupied Chairs or to use a deactivation funding

ATTACHMENT B

mechanism using a sliding scale of decreasing support (100–50–0 per cent) on active Chairs.

CRC allocations eliminated prior to completion of a full term due to reallocation by the Chairs Secretariat require that the University of Regina terminate an existing CRC position. In that event, the Chairholder whose CRC is terminated will be granted an extension of all teaching load provisions and Faculty research support, at the discretion of the relevant Dean or Director. The institutional stipend and research portion will be terminated. Chairholders will retain their titles until the end of their existing terms.

<http://www.chairs-chaire.gc.ca/program-programme/allocation-attribution-eng.aspx>

Determination of the CRC whose term shall be terminated in the event of elimination by the Chairs Secretariat will be completed at the discretion of the Vice President (Research) who will consider time remaining in the existing terms of all CRCs, research performance and funding status of all CRCs, and potential for converting CRCs into other existing or emerging Chairs positions.

Termination of a Chairholder's Designation as *Research Chair*:

A Chairholder may, at any time, voluntarily relinquish a Research Chair designation. In this case, a written notice shall be sent by the Chairholder to the Faculty Dean who shall ensure that the Office of the Vice President (Research) and the Research Office are informed.

A Research Chair's designation may be terminated by the University if any of the following situations apply:

- a) The status of the faculty appointment is changed to a non-eligible status as defined by the chair type. Eligibility criteria for Chairholders are governed by the University and the Sponsor. In general, a Chairholder holds a full-time, tenured or tenure-track faculty appointment at the University. If the faculty appointment changes (i.e. from full-time to part-time or adjunct), the Chairholder might not be eligible to continue holding the Research Chair designation and the designation will be terminated as of the date of the status change. The same applies if a Chairholder leaves the University.
- b) The outcome of the Research Chair's performance evaluation is unsuccessful or if the Research Chair is terminated in accordance with the Collective Agreement and/or relevant HR policies and processes. Based upon the outcome of the performance evaluation for renewal, the CCR, in consultation with the Faculty committee, may decide not to renew the Research Chair. In cases of non-renewal, the Chairholder will relinquish the Research Chair at the end of the term. The Chairholder retains a full-time academic appointment at the existing rank and salary level, excluding the stipend from the Research Chair. In addition, if the Chairholder is terminated from the University in accordance with the Collective Agreement, the term as Research Chair shall terminate simultaneously.
- c) The Chairholder is non-compliant with the regulations set by the University or by the Sponsor. There are two aspects of compliance that impact a Research Chair:
 - (i) compliance related to academic performance and/or
 - (ii) compliance with the regulations outlined by the University and the Sponsor.

Any compliance issues raised during annual reporting or mid-term review will be monitored in the following annual report. Two consecutive unsatisfactory evaluations may be grounds for ending the Research Chair designation. If the Faculty considers terminating the designation of a Research Chair during a term, a written justification shall be submitted to the Vice President (Research). In the spirit of conciliation, the Vice President (Research)

ATTACHMENT B

may convene all parties involved and seek advice from the CCR to propose a plan for either the realignment of the Research Chair or the phasing out of the Research Chair activities.

Non-compliance with the regulations outlined by the University or the Sponsor or the Collective Agreement may result in the freezing of funds for the Research Chair. Fraudulent use of funds or other forms of academic, scholarly, or research misconduct are sufficient grounds for the University to terminate the Research Chair designation without notice. In addition, the University will promptly report any fraudulent use of funds to the appropriate authorities and implement internal processes for academic, scholarly, and research integrity.

The grievance provisions of the Collective Agreement shall apply to the termination of a Research Chair's designation by the University.

When a Research Chair designation is terminated, the University will contact the Sponsor to inform them of the termination. If the Research Chair is still available to the University, it will become vacant and the internal procedure for a new nomination will be initiated in accordance with the allocation process.

The termination of a Canada Research Chair is governed by the CRC program Secretariat's administrative guidelines, acknowledging that University regulations supersede all other factors concerning the faculty appointment of Research Chairs.

Related Information

- [University of Regina 2015-2020 Strategic Plan](#)
- [GOV-022-025 – Research/Scholarly Misconduct](#)
- [RCH-020-005 – Care and Use of Animals](#)
- [RCH-020-010 – Ethics – Research with Humans](#)
- [GOV-022-010 – Conflict of Interest and Conflict of Commitment](#)
- [Tri-Agency Framework: Responsible Conduct of Research](#)
- [Chairs Secretariat](#)

UNIVERSITY OF REGINA
Senate

Item for Information

Subject: Annual Enrolment Report 2019-2020

Background and Description:

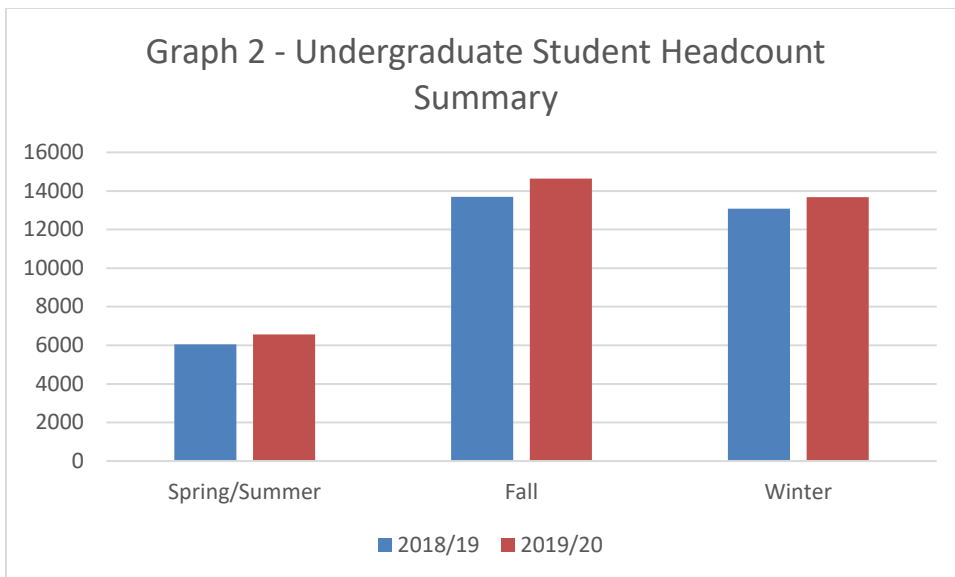
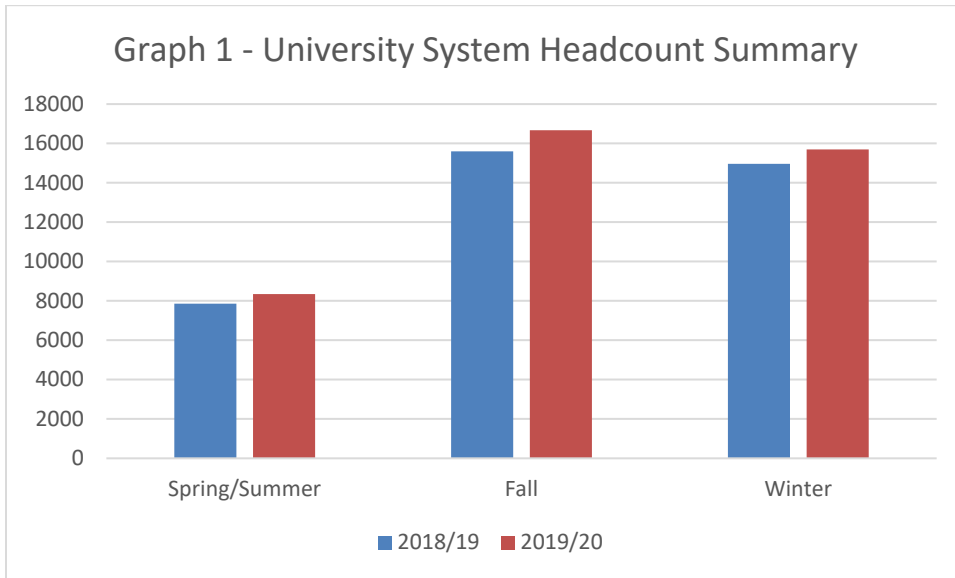
The following report is presented for information. The 2019-2020 academic year encompasses the spring/summer term of 2019, the fall term of 2019, and the winter term of 2020.

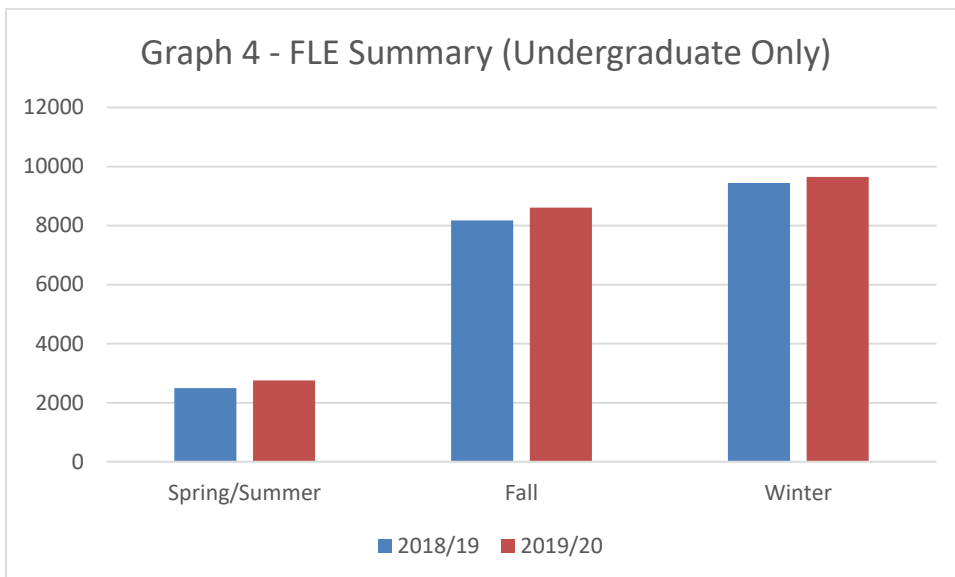
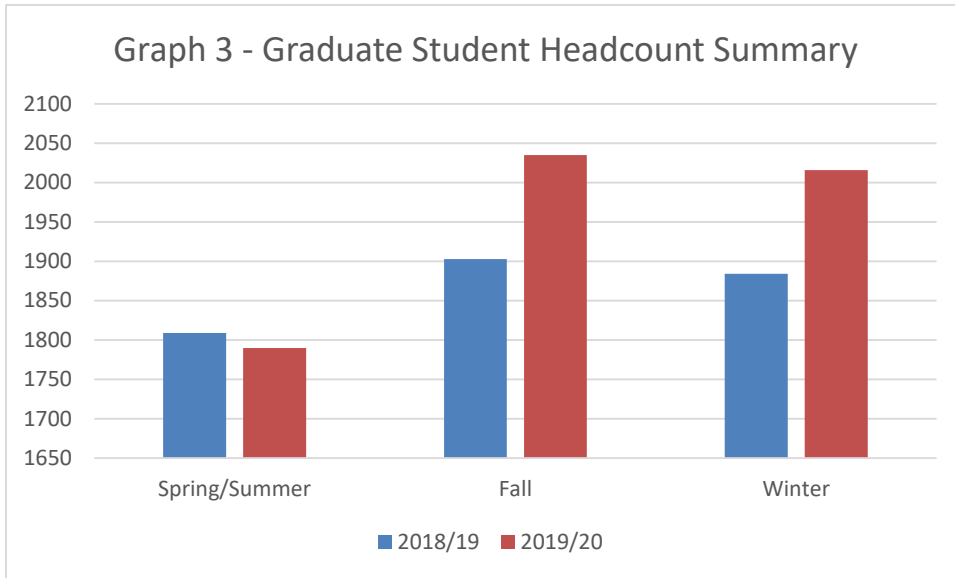
This report sets out the enrolment and registration numbers of the University of Regina for the 2019-2020 academic year in comparison to the previous 4 years. Registration rises as we approach the first few days of lectures and falls soon thereafter. For the sake of consistency during each of the five years in the graphs that follow, the numbers provided are taken on or about the fifth day of classes in each term represented. While the count of enrolment on this date does make the numbers volatile, it provides a general framework of enrolment trends at the University. Final counts are published on the University of Regina website by the Office of Institutional Research at www.uregina.ca/orp/statistics/index.html.

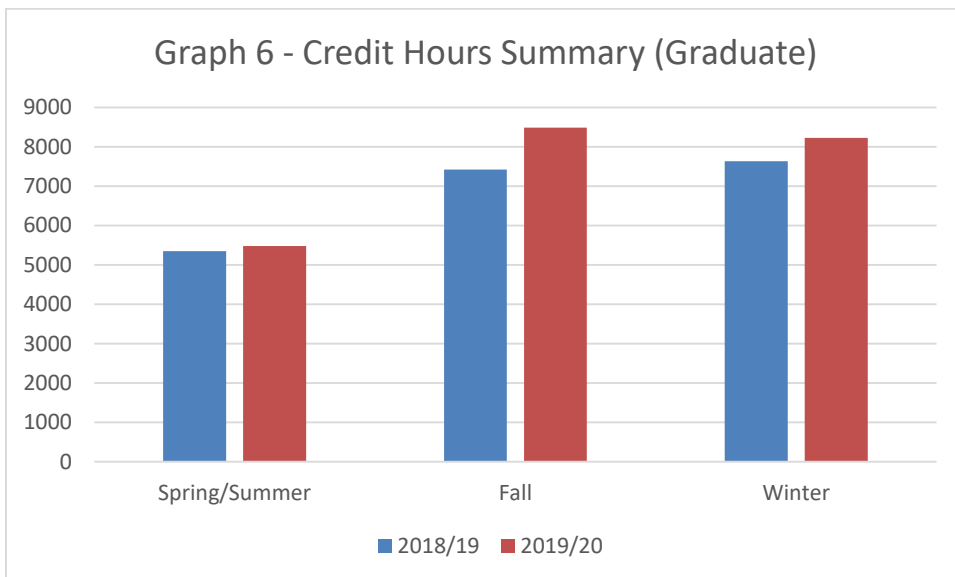
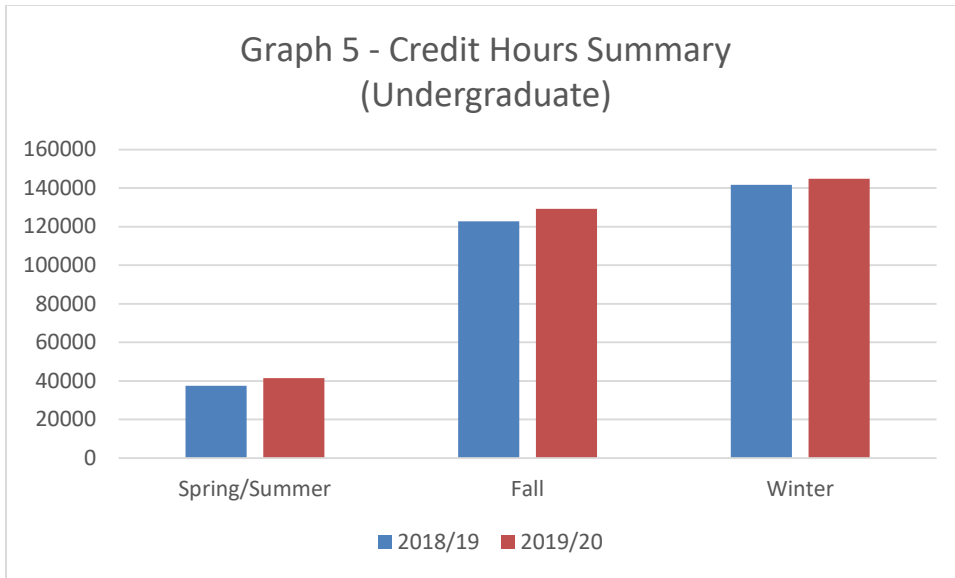
Enrolment Highlights Year over Year Comparison (Graphs 1 to 6)

- There was an increase in total headcounts throughout the University system year over year as follows:
 - The spring/summer headcount was 8,354 which increased by 6% (490 students).
 - The fall headcount was 16,678 which increased by of 7% (1,078 students).
 - The winter headcount was 15,703 which increased by 5% (737 students).
- The headcount increases/decreases for graduate studies were -1% (-19 students) for spring/summer, 7% (132 students) for the fall, and 7% (132 students) for the winter.
- Full load equivalents (FLE) are determined by taking the total number of registered credit hours and dividing it by 15 which is considered to be the 100% course load of a full time student. The Full Load Equivalents generated by undergraduate students in the University of Regina system have seen an overall increase of:
 - 10% (4,776 credit hours or 257 FLE) for the spring/summer term.
 - 5% (6,457 credit hours or 430 FLE) for the fall term.
 - 2% (3,187 credit hours or 212 FLE) for the winter term.
- The total registered credit hour increases/decreases for graduate students were 130 credit hours for spring/summer, 1,061 credits hours for fall, and 595.5 credit hours for winter.

N.B.: Preliminary headcounts for the 2020 spring/summer term show an increase in headcount of about 9% (801 students) and a 16% increase in the total registered credit hours (7,584 credit hours).

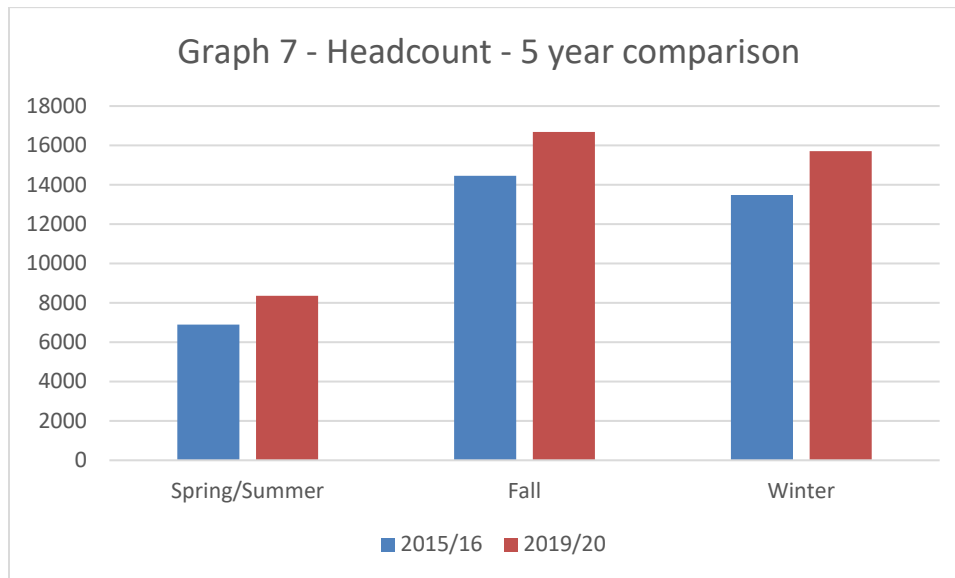






5 Year Enrolment Highlights (Graph 7)

- The University continues to see substantial overall growth in all terms over the past five years as follows:
 - 21% (1,458 students) for the spring/summer term.
 - 15% (2,228 students) for the fall term.
 - 16% (2,222 students) for the winter term.



Population Segments

The following counts include only students taking courses for credit and represent numbers at the end of the 4th week of lectures. They do not include students taking non-credit courses such as those in the ESL program. The numbers of Indigenous students reflect only those who self-declare their ancestry. This systematically under-represents the actual number of indigenous students. Information on the top 10 nations for international students has also been included.

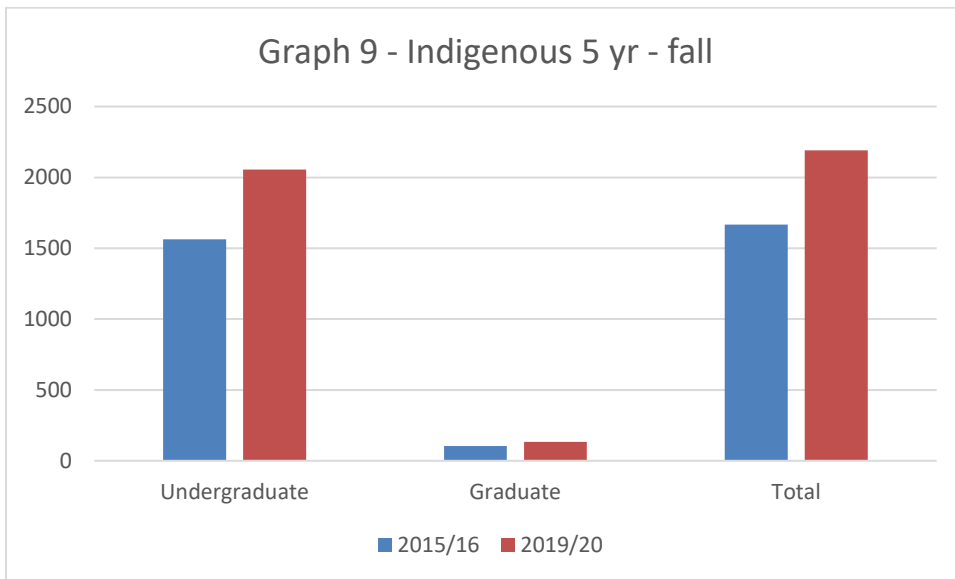
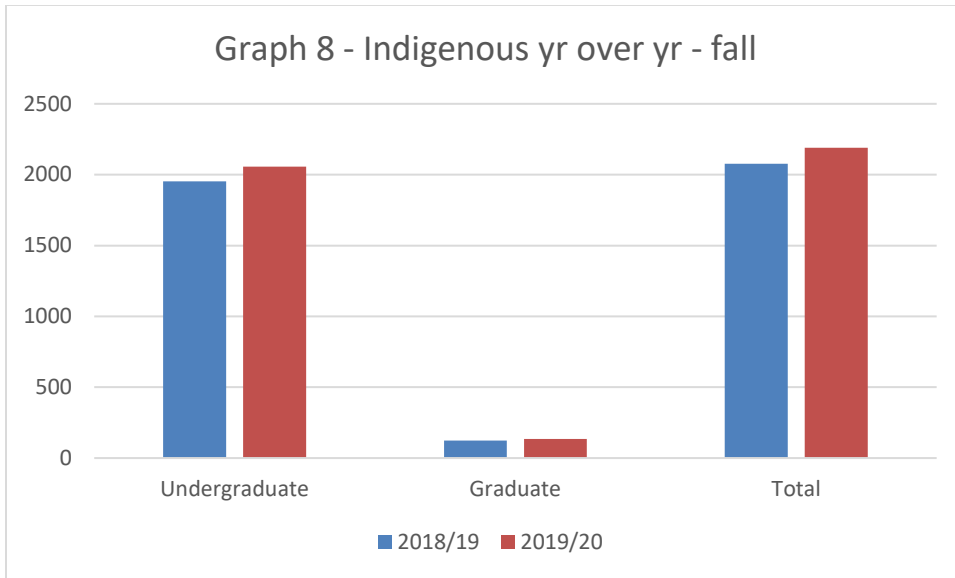
N.B. The information provided has been adapted from the Office of Institutional Research – Registration Statistics & Supplemental Reports and includes information only on the fall and winter terms.

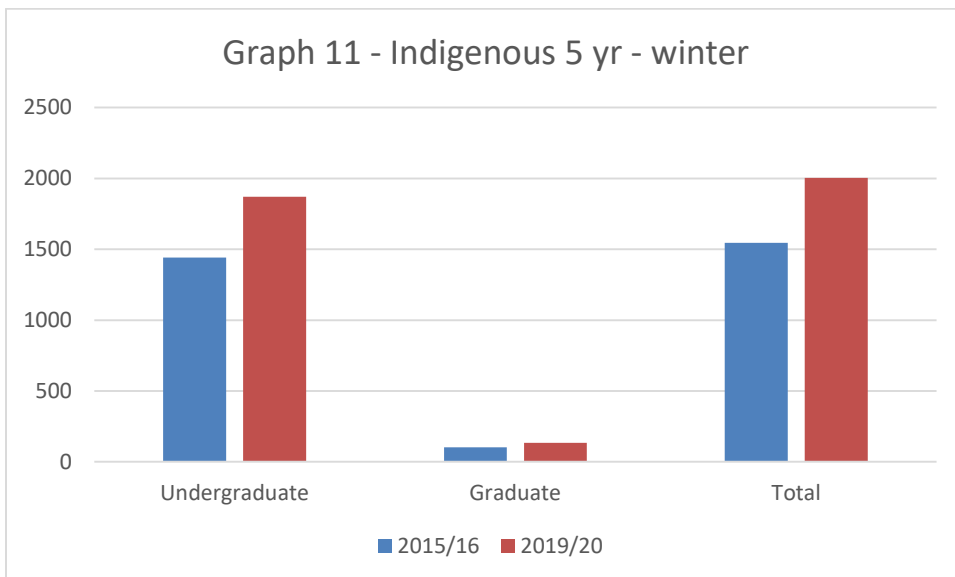
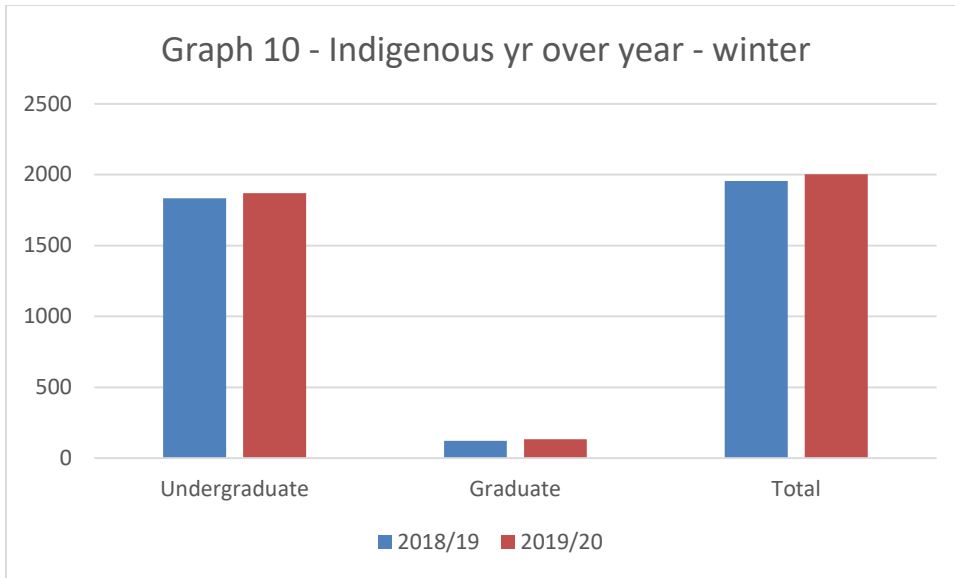
<https://www.uregina.ca/orp/statistics/index.html>

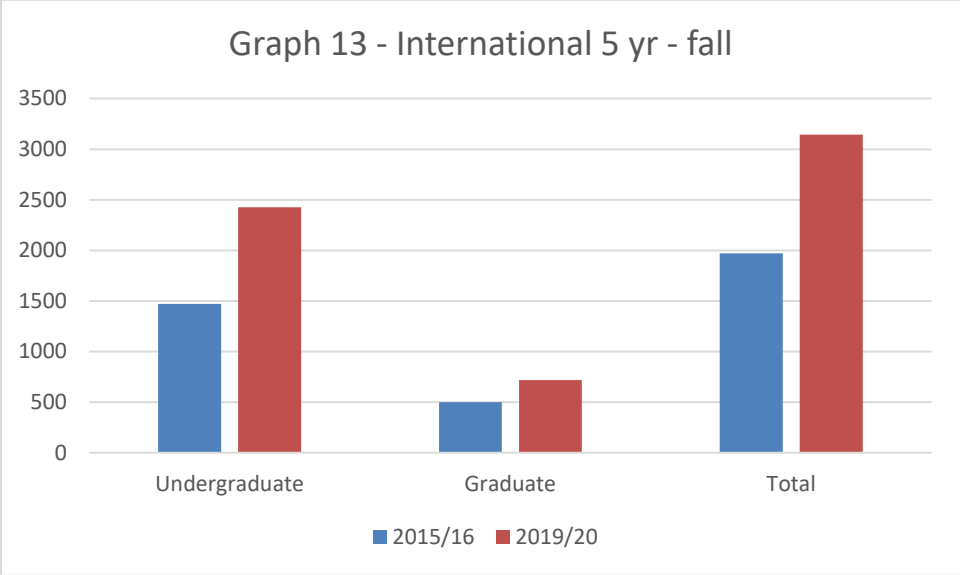
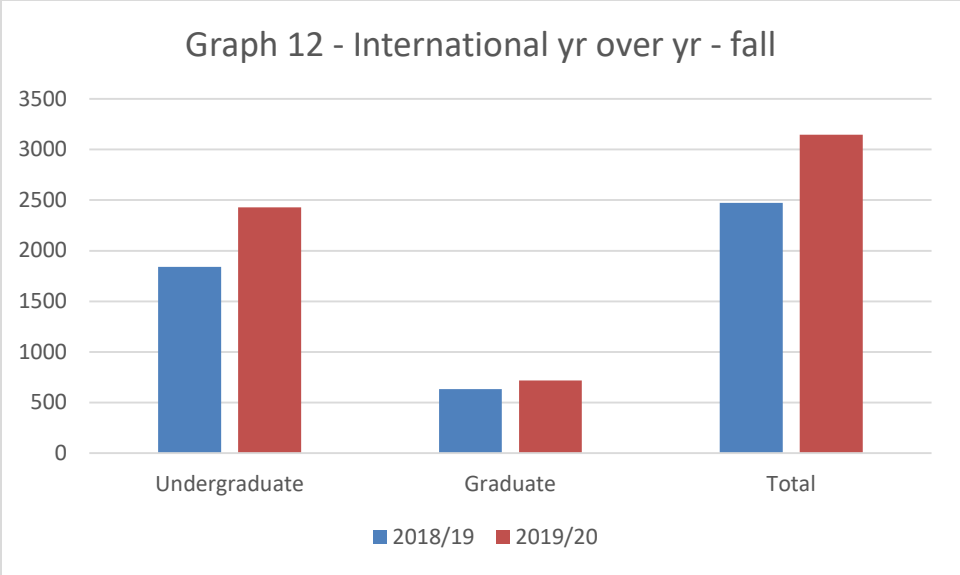
Population Segment Highlights (Graphs 8 to 15)

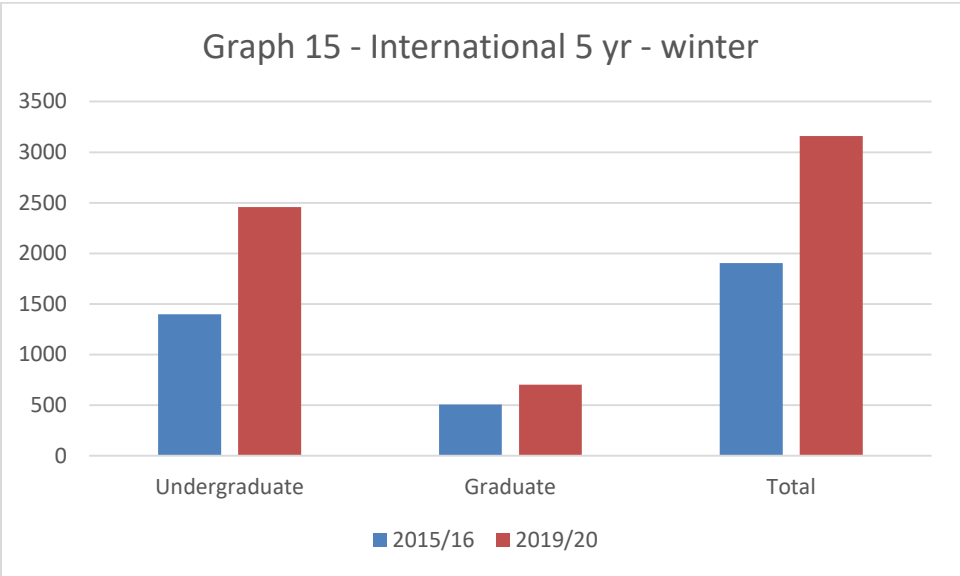
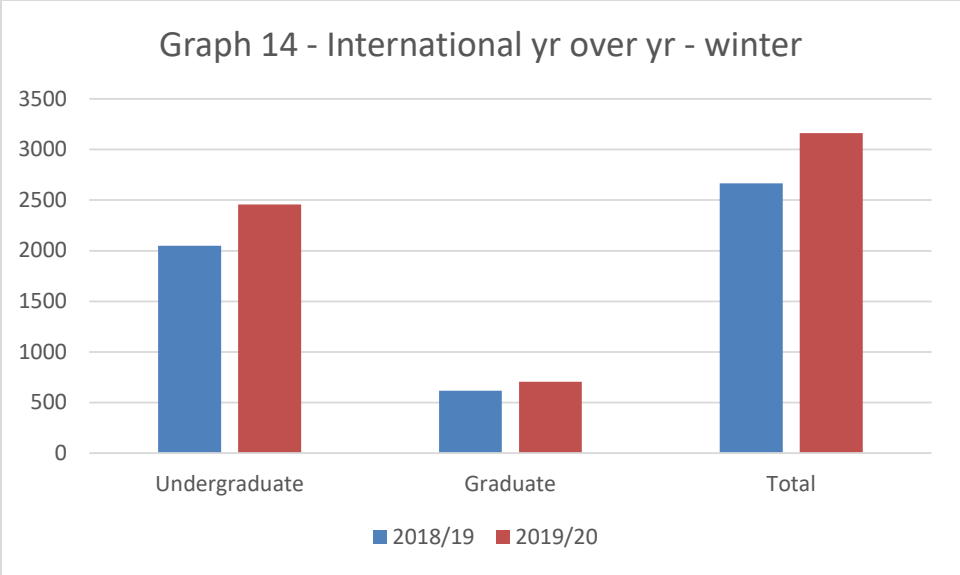
- The number of self-declared Indigenous students within the University system increased by 5% in the fall term and 2% in the winter term.
- The five year increase in self-declared Indigenous students was 31% in the fall term and 30% in the winter term.
- International visa students increased by 27% in the fall term and 19% in the winter term.
- The five year increase for international students was 60% in the fall term and 66% in the winter term.

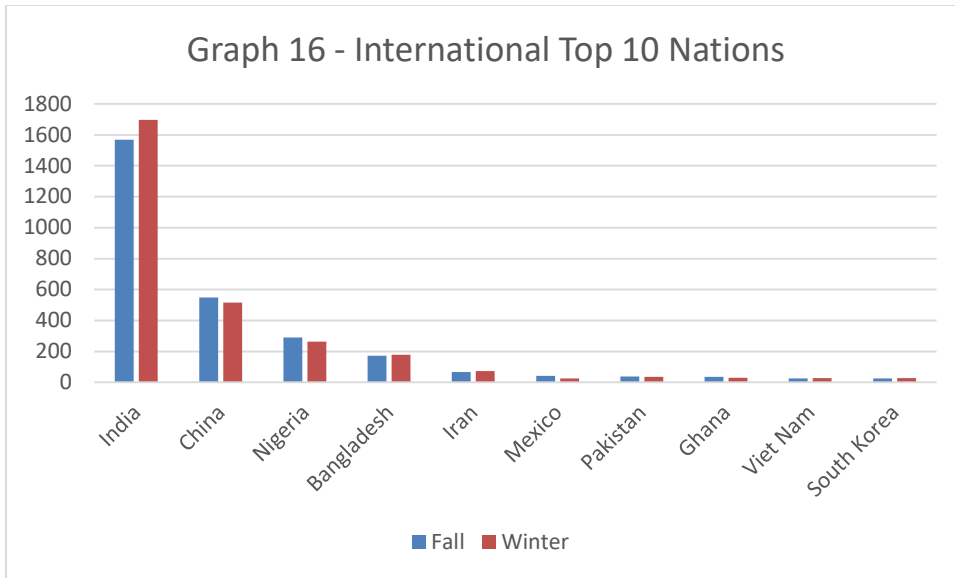
- The top 3 nations for international students (using both the fall and winter headcount data) are India, China and Nigeria.











Submitted on May 11, 2020 by the Registrar's Office and Student Affairs

**REPORT TO SENATE
FROM THE 5 MAY 2020 MEETING OF THE
JOINT COMMITTEE OF SENATE AND COUNCIL ON CEREMONIES**

ITEMS FOR APPROVAL

1. Honorary Degree Candidates for Addition to the Approved Roster

CONFIDENTIAL – to be distributed prior to the meeting

<p>MOTION: That the list of honorary degree candidates for addition to the Approved Roster, <i>as appended to the University's official file</i>, be approved.</p>

Due to the confidential nature of this information, the candidates' names and biographies are detailed in the report distributed confidentially prior to the meeting.

CATEGORIES OF NOMINATIONS

The Ceremonies Committee took the following considerations into account when selecting candidates for nomination to Executive of Council and Senate:

1. A Saskatchewan or prairie figure, well known and respected regionally for distinguished work which has earned him or her a reputation in public service
2. A distinguished person from a professional field or the creative arts field who is recognized as having achieved a reputation for excellence
3. A scientist, humanitarian, public servant or public figure who is recognized nationally or internationally for distinguished work and reputation
4. On occasion, special efforts may be made to mark the time or circumstance by placing special emphasis on some particular field of endeavor

Exclusion List:

The following persons are not eligible for consideration for an honorary degree:

- Current members of the Board of Governors or Senate (excluding Chancellors Emeriti)
- Current or recent members of the faculty or staff of the University
- Current students
- Holders of elected office at any level (such as municipal, provincial, or federal)