
AGENDA



University
of Regina

Go far,
together.

EXECUTIVE OF COUNCIL

Date: 22 November 2024
To: Executive of Council
From: Glenys Sylvestre, University Secretary
Re: Meeting of 27 November 2024

A meeting of Executive of Council is scheduled for 27 November 2024, 2:30-4:30 p.m. in the Administration Humanities Building, Room 527 (AH 527) and via web conferencing (Zoom). As per Section 4.6.2 of the Council Rules and Regulations, meetings shall be closed except to persons invited to attend and members of Council who chose to attend as guests.

AGENDA

1. **Approval of the Agenda**
2. **Approval of the Minutes of 23 October 2024 – Circulated with the Agenda**
3. **Business Arising from the Minutes**
4. **Remarks from the Chair**
5. **Report from the University Secretary**
6. **Report from Committees of Council**
 - 6.1 Council Committee on Academic Mission, Appendix I, Pages 2-3
 - 6.2 Consent Items, Appendix II, Pages 4-25
 - 6.3 Council Committee on the Faculty of Graduate Studies and Research, Appendix III, Pages 26-33
 - 6.4 Council Committee on Undergraduate Admissions and Studies, Appendix IV, Pages 34-37
 - 6.5 Joint Committee of Senate and Council on Ceremonies, *Distributed Confidentially*
7. **Graduand Lists**
 - 7.1 Graduand Lists for Approval – Omnibus Motion – *Distributed Confidentially*
 - 7.1.1 Faculty of Graduate Studies and Research
 - 7.1.2 Centre for Continuing Education
8. **Reports from Faculties, Academic Units, and Federated Colleges**
9. **Other Business**
10. **Adjournment**

UNIVERSITY OF REGINA
Executive of Council

Item for Information

Subject: Report from the Council Committee on Academic Mission for the Period of March 31, 2023 to November 4, 2024

Background and Description:

The Council Committee on Academic Mission (CCAM) last reported to Executive of Council in spring 2023. Since that time CCAM has migrated to hybrid meetings with most people attending in person but the option for remote participation is supported. Meeting agendas and minutes can be found on UR Source <https://ursource.uregina.ca/executive/governance/council-committees/council-committee-on-academic-mission.html> . Academic Unit Reviews (AUR) can be found on the AUR website - <https://ursource.uregina.ca/executive/governance/council-committees/academic-unit-reviews.html>

The vast majority of CCAM's work focuses on the Academic Unit Review Process and meeting with academic units that are in some aspect of the AUR cycle; shortly after the report from the external reviewers has been received, 15 – 18 months after the review, or five years after the review. The meetings generally focus on how units responded to, managed, and put into action various recommendations from the external report. Since our last report, we have met with the following units:

- DDL Review Consultation
- Department of Geology (name change consultation)
- Faculty of Nursing (accreditation update)
- Department of Mathematics and Statistics – verbal response to external report
- Department of History - verbal response to external report
- Faculty of Kinesiology and Health Studies –15 – 18-month AUR follow-up and discussion
- Faculty of Business Administration –accreditation update and discussion
- Department of Justice Studies 15 – 18-month AUR follow-up and discussion
- Department of Film – 15 – 18-month AUR follow-up and discussion
- Centre for Continuing Education-15 – 18-month AUR follow-up and discussion
- Department of English – 5-year follow-up
- Department of Geology – 5-year follow-up discussion
- Department of Economics – 5-year follow-up discussion
- School of Journalism – 5-year follow-up discussion
- Department of Music – 5-year follow-up discussion
- Faculty of Engineering and Applied Science – *Graduate Programs* – 5-year follow-up discussion
- Department of English (name change consultation)
- La Cité – verbal response to external report
- Department of History 15 – 18-month AUR follow-up and discussion

CCAM also provided input on topics related to the academic mission of the University including:

- Revising the current AUR cycle from 10 to 7 years and the development of a minor AUR which in a given unit and on occasion may replace the major AUR
- The role of FGSR in the AUR process
- Student Academic Enhancement Programs
- Strategic Enrollment Management
- Strategic Enrollment Plan
- AI and the Artificial Intelligence Working Group Terms of Reference

We continue to seek student membership on this committee.

On behalf of the committee, I would like to thank everyone who met with us this year and I hope our time together was informative and pleasant. While the committee is aware that meeting with CCAM causes panic in many, I can assure you that such a reaction is unnecessary and might possibly be a haunting memory from appearing before PPC (which could be terrifying). What makes serving on this committee quite rewarding is the discussions are often inspiring, informative and engaging as your colleagues are learning with you during this entire process.

Lastly, and again on behalf of the committee, I would like to thank Kristina Eckel and Yvonne Gray for their amazing (but often thankless) support of this committee and its work.

On behalf of CCAM

WP

UNIVERSITY OF REGINA
Executive of Council

Subject: Consent Items

Item(s) for Decision:

In order to increase meeting efficiency, items that are straightforward and likely not requiring discussion have been placed in “Consent Items.” Items found in the consent items will require one motion (omnibus) from Executive of Council. If a Council member has a question or feels an item should be discussed they should notify the University Secretary in writing, at least two business days prior to the meeting to ensure individuals with the relevant expertise are invited to attend, in order to respond to any questions that may arise.

1. COUNCIL COMMITTEE ON THE FACULTY OF GRADUATE STUDIES AND RESEARCH

1.1 Faculty of Engineering and Applied Science

1.1.1 Program Change – Master’s Certificate in Artificial Intelligence

MOTION: That the Master’s Certificate in Artificial Intelligence be modified, effective 202520.

Master's Certificate (MCert) in Artificial Intelligence in Engineering

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-sse.html#fact_2_6

Current		Proposed	
	Cr Hrs		Cr Hrs
Choose 1 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873	3	Choose 1 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873	3
Choose 2 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873, ENSE 805, ENSE819, ENSE 828, ENSE 834 , ENSE 865 or ENEL 865, ENSE 870 , ENSE 871, ENSE 874 , ENSE 883 *	6	Choose 2 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873, ENSE 805, ENSE819, ENSE 828, ENSE 865 or ENEL 865, ENSE 871, ENSE 883 *	6
*Additional electives may be permitted with approval of program chair.		*Additional electives may be permitted with approval of program chair.	

Rationale:

ENSE 834, ENSE 870 and ENSE 874 were made historical in 201930 and therefore should be removed from the program.

(end of Motion)

1.2 Faculty of Graduate Studies and Research

1.2.1 Graduate Scholarship Based Funding (GSBF) and Thesis Only Scholarship (TOS) Terms of Reference – Revision

MOTION: That the Terms of Reference for the FGSR Graduate Scholarship Base Fund (GSBF), and the FGSR Thesis Only Scholarship (TOS) be revised, 202510.

Current	Proposed
<p>Post Program Maintenance – Students who are, or will be, in post program maintenance (i.e. have completed all formal credit hour degree requirements in the program and therefore register in GRST 995AA, AB) are NOT eligible for these funds.</p>	<p>Credit hour restriction – Students who <i>have completed the minimum number of credit hours required for their program</i> are NOT eligible for these funds.</p>

Rationale:

Under the current Terms of Reference, students who are in Maintenance of Candidacy are not eligible for most FGSR-administered awards. However, students can artificially prolong their eligibility by taking more thesis research hours than required for their program, additional courses they don't need, neglecting to take a required zero credit hour seminar, or by other means. By postponing their entry into Maintenance of Candidacy, students are circumventing the intention of this restriction. Moreover, when students take classes they don't need, they occupy a seat that may be needed by a student who actually requires the course for their program. This poses particular difficulties given students are now able to register for classes up to a year in advance.

We would like to propose an amendment to the Terms of Reference for all FGSR-administered awards with this restriction that would restrict eligibility to those who have not yet completed the minimum number of credit hours for their program. For most Master’s programs, this would mean students would be eligible within their first 30 credit hours of registration, and for most PhD programs, students would be eligible within their first 60 credit hours of registration. If the minimum number of credit hours required in a program is greater than these numbers (e.g., students in PhD-after-B.Sc. programs; students in the MFA IDP program), students would remain eligible until they have completed the minimum number of credit hours required for their program.

Attachment A: Graduate Scholarship Base Fund (GSBF) Terms of Reference

Attachment B: Thesis Only Scholarship (TOS) Terms of Reference

(end of Motion)

1.2.2 Graduate Teaching Assistantship (GTA) and Graduate Teaching Fellowship (GTF) Terms of Reference Revision

MOTION: That the Terms of Reference for the FGSR Graduate Teaching Assistantship (GTA) and the FGSR Graduate Teaching Fellowship (GTF) be revised, 202510.

Current https://www.uregina.ca/graduate-studies-research/assets/docs/scholarships-docs/gta-tor.pdf	Proposed
<p>Post Program Maintenance – Students who are, or will be, in post program maintenance (i.e. have completed all formal credit hour degree requirements in the program and therefore would register in GRST 995AA) ARE eligible for a maximum of one GTA or GTF from the FGSR. Part time Maintenance (i.e. GRST 995AB) ARE NOT eligible for a GTA or GTF. Academic units will make this option available only if they are unable to fill the positions from eligible, qualified students with remaining credit hours who are not holding other FGSR funding.</p>	<p>Credit hour restriction – Students who <i>have completed the minimum number of credit hours required for their program and are registered full-time</i> ARE eligible for a maximum of one GTA or GTF from the FGSR. Students who have completed the minimum number of credit hours required for their program and are registered part-time ARE NOT eligible for a GTA or GTF. Academic units will make this option available only if they are unable to fill the positions from eligible, qualified students with remaining credit hours who are not holding other FGSR funding.</p>

Rationale:

The proposed amendment retains the intended restrictions on these awards but aligns them with credit hour requirements rather than registration in Maintenance of Candidacy.

Attachment C: Graduate Teaching Assistantship (GTA) Terms of Reference and Graduate Teaching Fellowship (GTF) Terms of Reference

(end of Motion)

1.3 Faculty of Nursing

1.3.1 Collaborative Nurse Practitioner Program (CNPP) – Authorization for Release of Personal Information

MOTION: That the wording about the authorization form under the Admissions section of the CNPP be updated to align with new procedures in SLATE, effective immediately.

Current	Proposed
<p>https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/nursing.html#fact_2_2</p> <p>Admission Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research, be licensed to practice as an RN in a Canadian Province(s) or Territory and:</p> <ul style="list-style-type: none"> • Have an overall grade point average of 75% in the last 60 credit hours of most recent post-secondary studies; • Demonstrate completion of an approved baccalaureate nursing program; • Indicate which Canadian Province(s) or Territory applicant has licensure as a registered nurse; • Provide a CV/resume and cover letter. CV/resume should include your education (formal and continuing nursing education), nursing and work history, professional practice and/or community involvement. The cover letter (maximum 1 page) should include why you are interested in becoming a Nurse Practitioner and what supports you have that will ensure your success in the program. • Sign the Authorization for Release of Personal Information form; • In addition to two references required for FGSR, we require a third reference. Minimally, two of the references should be familiar with the applicants nursing practice (i.e., manager, supervisor, clinical faculty, preceptor); applicants must refer to FGSR criteria for further details. <p>Risk Management Requirements NOTE: details pertaining to these documents and the submission process will be provided after acceptance into the program.</p>	<p>Admission Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research, be licensed to practice as an RN in a Canadian Province(s) or Territory and:</p> <ul style="list-style-type: none"> • Have an overall grade point average of 75% in the last 60 credit hours of most recent post-secondary studies; • Demonstrate completion of an approved baccalaureate nursing program; • Indicate which Canadian Province(s) or Territory applicant has licensure as a registered nurse; • Provide a CV/resume and cover letter. CV/resume should include your education (formal and continuing nursing education), nursing and work history, professional practice and/or community involvement. The cover letter (maximum 1 page) should include why you are interested in becoming a Nurse Practitioner and what supports you have that will ensure your success in the program. • Sign the <i>Authorization for Release of Personal Information (included in the online application)</i>. • In addition to two references required for FGSR, we require a third reference. Minimally, two of the references should be familiar with the applicants nursing practice (i.e., manager, supervisor, clinical faculty, preceptor); applicants must refer to FGSR criteria for further details. <p>Risk Management Requirements</p>

	NOTE: details pertaining to these documents and the submission process will be provided after acceptance into the program.
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Rationale:

The Authorization for Release of Personal Information is needed to share information with Saskatchewan Polytechnic for the Collaborative Nurse Practitioner Program. Students used to have to submit a paper form for this. Students now submit the form with their application in SLATE. This change will alleviate confusion as students are still submitting the paper form along with the one in SLATE.

(end of Motion)

1.4 La Cité universitaire francophone

1.4.1 Master of Arts in French and Francophone Intercultural Studies (Thesis) – Program Change

MOTION: That the Master of Arts in French and Francophone Intercultural Studies (thesis) be changed, effective 202510.

Master of Arts (MA) in French and Francophone Intercultural Studies (thesis)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/la-cite.html#fact_2_2

Current		Proposed	
	Cr Hrs		Cr Hrs
FRN 8xx*	3	FRN 8xx*	3
FRN 8xx*	3	FRN 8xx*	3
FRN 8xx*	3	Elective 8xx*	3
FRN 8xx*	3	Elective 8xx*	3
FRN 900	3	FRN 900	3
FRN 901	15	FRN 900	0
		FRN 901	15
Total	30	Total	30
*Students may be permitted to enroll in up to two courses (or 50% of the course work) in cognate disciplines or departments.		*Students may be permitted to enroll in up to two courses (or 50% of the course work) in cognate disciplines or departments.	
Note: Students may not take an 8xx version of a course they have already taken at the 4xx level.		Note: Students may not take an 8xx version of a course they have already taken at the 4xx level.	
Well-prepared students will normally take 12 credit hours, or four graduate courses, in French. If required by the program,		Students are required to take FRN 900 twice - once in the fall semester and once in the winter semester.	

<p>one further course may be added. The MA candidate will present a three-credit seminar on his/her area of study in the semester preceding the defense.</p> <p>The thesis shall be written in French with an abstract in English. Graduate courses will be chosen in consultation with the student's program advisor. In special circumstances, and with the approval of the Graduate Co-ordinator, courses in a closely related field may be counted toward the degree.</p> <p>Not all the courses listed can be offered in any one year, and it may not be possible to provide supervision for a thesis in all of the fields in which the Program offers courses.</p>	<p>Well-prepared students will normally take 12 credit hours, or four graduate courses, in French. If required by the program, one further course may be added. The MA candidate will present a three-credit seminar on his/her area of study in the semester preceding the defense.</p> <p>The thesis shall be written in French with an abstract in English. Graduate courses will be chosen in consultation with the student's program advisor. In special circumstances, and with the approval of the Graduate Co-ordinator, courses in a closely related field may be counted toward the degree.</p> <p>Not all the courses listed can be offered in any one year, and it may not be possible to provide supervision for a thesis in all of the fields in which the Program offers courses.</p>
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Rationale:

The current program template does not make it clear that students in the Master of Arts in French and Francophone Intercultural Studies (thesis) need to take FRN 900 twice. This change ensures students know that they need to register in FRN 900 twice. Also, 6 credit hours of FRN 8xx have been changed to Elective 8xx to show that students can register in two courses in cognate disciplines or departments.

(end of Motion)

1.4.2 Doctorat en Études francophones et interculturelles – Program Change

MOTION: That the Doctorat en Études francophones et interculturelles (Doctorate in Francophone and Intercultural Studies – thesis route) be changed effective 202510.

Doctorat en Études francophones et interculturelles (Doctorate in Francophone and Intercultural Studies – thesis route)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/la-cite.html#fact_2_1

Current		Proposed	
	Cr Hrs		Cr Hrs
FRN 804 Séminaire de recherche doctorale	3	FRN 804 Séminaire de recherche doctorale	3
FRN 8XX	3	FRN 8XX	3
FRN 8xx	3	FRN 8xx	3
FRN 8xx	3	FRN 8xx	3
FRN 8xx	3	FRN 8xx	3
FRN 800 Examen de synthèse/Comprehensive Exam	0	FRN 800 Examen de synthèse/Comprehensive Exam	0

FRN 9XX Thesis	45	FRN 901	45
TOTAL	60	TOTAL	60
Notes: FRN 801 (Bibliographie et méthodologie) – students lacking this postgraduate methods course, an equivalent course or equivalent experience must take this course in their first semester in addition to the credits required for the Doctorate program. Up to two courses may be taken outside the academic unit, with the permission of the graduate chair.		Notes: FRN 801 (Bibliographie et méthodologie) – students lacking this postgraduate methods course, an equivalent course or equivalent experience must take this course in their first semester in addition to the credits required for the Doctorate program. Up to two courses may be taken outside the academic unit, with the permission of the graduate chair.	

Rationale:

Having FRN 9xx thesis does not work well with Degree Audit. It requires a great deal of administrative work by having to manually move courses to fill these credit hours. Since these credit hours can only be filled by FRN 901 (research hours), it is best to have FRN 901 in the program template. This will then populate in Degree Audit and reduce the administrative burden by having student research hours automatically fill these FRN 901 credit hours. This change is calendar clean-up.

(end of Motion)

2. COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES

2.1 Faculty of Engineering and Applied Science

2.1.1 Undergraduate Programs (Electronic Systems Engineering, Energy Resource Systems Engineering, Environmental Systems Engineering, Industrial Systems Engineering, and Software Systems Engineering) – Removal of Term 4 Spring/Summer

MOTION: To remove Term 4 Spring/Summer from Electronic Systems Engineering (ESE), Energy Resource Systems Engineering (ERSE), Environmental Systems Engineering (EVSE), Industrial Systems Engineering (ISE), Software Systems Engineering (SSE) programs, effective 202520.

Rationale:

The courses in Term 4 spring/summer term are a repeat of Term 4 winter term. The original rationale of having a repeated term is to allow students to go on Co-op during Term 4 winter term and not cause a delay in their graduation. Recently there has been more flexibility in which terms students can go out on Co-op work terms, and the number of students doing Term 4 spring/summer is also declining (due to various reasons such as students that are off track, or those who are doing a 6- or 8-month Co-op). Therefore, there is no longer a need to have a repeated Term 4 in the spring/summer.

In the 2025-26 Undergraduate Calendar, “Spring/Summer” will be removed from the Term 4 heading in each program template.

(end of Motion)

2.1.2 Undergraduate Programs (Electronic Systems Engineering, Energy Resource Systems Engineering, Environmental Systems Engineering, Industrial Systems Engineering, and Software Systems Engineering) – Co-operative Education Program Revisions

MOTION: To remove winter Co-op from first Co-op term, effective 202520.

Sequencing table

p. 214, 2024-25 Undergraduate Calendar

Fall	Winter	Spring	Fall	Winter	Spring	Fall
1	2		3	Work term or 4	Work term or 4	5
Winter	Spring	Fall	Winter	Spring	Fall	Winter
Work term	6	Work term	7	Work term	8	9

Rationale:

The motion to remove winter Co-op from the Co-op sequencing is consistent with motion 4.2.1 to remove Term 4 Spring/Summer course offerings.

(end of Motion)

3.1 Centre for Continuing Education

3.1.1 Certificate in Reconciliation Studies – Program Revision

MOTION: To remove INSW 377 and add INSW 495 AA-ZZ to the requirements for the Certificate in Reconciliation Studies, effective 202520

Credit Hours	Certificate in Reconciliation Studies Required Courses
3.0	INDG 100
3.0	INDG 260
3.0	INDG 262
3.0	ILP 100

6.0	Two of the following: ADMN 225, EIND 205, INAH 100, INHS 100, INHS 101, INHS 250, INDG 232, INDG 332, INSW 200, INSW 377 any one course from INSW 495 AA-ZZ series , or an Indigenous Language course numbered 100.
18.0	Total: 60% PGPA required

Rationale:

The Certificate in Reconciliation Studies was designed to be an online program. The course INSW 377 is not intended to be offered online due to its content, so including it as an option does not align with the program structure. INSW 495 AA-ZZ covers reconciliation topics and is intended as an online course. The Indigenous Studies unit recommended these changes on May 14, 2024.

INSW 377 3:3-0**Introduction to Traditional Self-Healing**

This course, taught by a traditional person, assists students in self-healing following First Nations teachings. This course uses the sacred circle to discuss personal issues. There is a concentration on traditional principles, protocols, philosophies of traditional healing, and ceremonies.

Prerequisite: INSW 200. Concurrent enrolment is allowed.

INSW 495 1-3:3-0**Individual and Group Inquiries - an AA-ZZ series**

Tutorials, directed readings, "learning contracts", and other agreements stipulating specified objectives negotiated between an instructor and individual students or groups of students.

***Must be accepted into the School of Indigenous Social Work (SISW).*

(end of Motion)

ITEMS FOR INFORMATION

1. COURSE CHANGES

Faculty of Engineering and Applied Science (effective 202520)

Current	Proposed
<p>ENIN 880CC Engineering Asset Management (3) Course topics include but are not limited to introduction to asset management, performance indicators, level of service, engineering asset deterioration mechanisms and condition evaluation, asset database management and GIS tool, risk-based decision support tools, lifecycle cost and benefit analysis, resource allocation, and integrated asset management.</p>	<p>ENIN 843 Engineering Asset Management (3) Course topics include but are not limited to introduction to asset management, performance indicators, level of service, engineering asset deterioration mechanisms and condition evaluation, asset database management and GIS tool, risk-based decision support tools, lifecycle cost and benefit analysis, resource allocation, and integrated asset management.</p>
<p>ENIN 880BJ Composite Manufacturing and Analysis (3) Comprehensive review of composite manufacturing including value added processing of waste streams. Characterization and modeling of material and mechanical properties of composites using ASTM standards. Property assessments includes density, tensile, compression, flexural, acoustic absorptivity, FTIR spectroscopy, and others. Composite product design involving process flow mapping of material and energy.</p>	<p>ENIN 840 Composite Manufacturing and Analysis (3) Comprehensive review of composite manufacturing including value added processing of waste streams. Characterization and modeling of material and mechanical properties of composites using ASTM standards. Property assessments includes density, tensile, compression, flexural, acoustic absorptivity, FTIR spectroscopy, and others. Composite product design involving process flow mapping of material and energy.</p>
<p>ENGG 601 Co-op Placement Work Term 1 (4) Students enrolled in a work study semester will be required to register in six credit hours for each of two work semesters in a work placement.</p>	<p>ENGG 601 Co-op Placement Work Term 1 (0) <i>The first one semester co-op placement for Graduate Students in the Faculty of Engineering and Applied Science. To register, a student must be in good standing and enrolled in a Master's program in the Faculty of Engineering and Applied Science.</i></p>
<p>ENGG 602 Co-op Placement Work Term 2 (4) Students enrolled in a work study semester will be required to register in six credit hours for each of two work semesters in a work placement.</p>	<p>ENGG 602 Co-op Placement Work Term 2 (0) <i>The second one semester co-op placement for Graduate Students in the Faculty of Engineering and Applied Science. To register, a student must be in good standing and enrolled in a Master's program in the Faculty of Engineering and Applied Science.</i></p>

La Cité universitaire francophone (effective 202510)

Current	Proposed
<p>FRN 900 – Séminaire (3) Ce séminaire obligatoire s'étend sur deux sessions (automne et hiver) et compte 1,5 crédit par session. Il a été conçu pour permettre aux étudiant.e.s de deuxième cycle de discuter de leurs projets et travaux de recherche entre eux/elles, en présence du corps professoral dans un contexte convivial. Il sert aussi à faciliter l'implication des étudiant.e.s au sein de la communauté universitaire, ainsi que dans la communauté fransaskoise au sens large.</p>	<p>FRN 900 – Séminaire (0-3) Ce séminaire obligatoire a été conçu pour permettre aux étudiant.e.s de deuxième cycle de discuter de leurs projets et travaux de recherche entre eux/elles, en présence du corps professoral dans un contexte convivial. Il sert aussi à faciliter l'implication des étudiant.e.s au sein de la communauté universitaire, ainsi que dans la communauté fransaskoise au sens large. Les étudiant.e.s devront obligatoirement s'inscrire au séminaire deux fois, durant les sessions d'automne et d'hiver.</p>

<p>This mandatory seminar spans two sessions (fall and winter) and has 1.5 credits per session. It was designed to allow graduate students to discuss their projects and research work with each other, in the presence of the faculty in a friendly context. It also serves to facilitate student involvement within the university community, as well as in the broader Fransaskois community.</p>	<p>This mandatory seminar is designed to allow graduate students to discuss their projects and research work with each other, in the presence of the faculty in a friendly context. It also serves to facilitate student involvement within the university community, as well as in the broader Fransaskois community. Students must register for the seminar twice, during the fall and winter sessions.</p>
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2. INACTIVATE COURSES

Faculty of Social Work

That the following course be made inactive effective 202510.

SW 831 – Work, Welfare and Social Justice

3. BUSINESS ARISING FROM PREVIOUS MEETING

Follow-up from September 11, 2024 CCFGSR meeting: JSGS's Personal Statement questions for the PhD in Public Policy (after Master's) and Master of Public Policy

At the September 11, 2024, CCFGSR meeting, JSGS added new personal statement questions to their admission requirements for the PhD in Public Policy (after Master's) and Master of Public Policy. While the change to the program page refers to these questions as personal statement questions, the text of the actual questions makes reference to these questions as "Letter of Intent" questions. As we do not want graduate students to confuse JSGS's personal statement questions with FGSR's letter of intent, the text of these questions is being updated to read "personal statement questions." The attached appendices show the updates to the questions.

Attachment D: PhD in Public Policy (after Master's)

Attachment E: Master of Public Policy

4. GENERAL INFORMATION

Faculty of Engineering and Applied Science

In 2007, Engineering submitted a motion to convert their PhD in Engineering into four individual PhD programs. After this motion was approved at CCFGSR, Dr. Paitoon Tontiwachwuthikul—dean of the Faculty of Engineering and Applied Science at the time— sent CCFGSR a memo correcting the request and stated that these four programs would be in addition to the original PhD in Engineering program. When the motion appeared in EofC and Senate, it was never updated to clarify that the four individual PhD Programs were in addition to the existing PhD in Engineering. Rather, the motion was updated to add direction to review Dr. Tontiwachwuthikul's memo.

This stand-alone PhD in Engineering (after MAsc and after Bachelor's) was removed from the Graduate Calendar and replaced with the four individual PhD Programs. Looking back to 2007, we can only assume that this memo was missed or misinterpreted. As the two variations of the PhD in Engineering are still active and have never been discontinued, they were added back to the current Graduate Calendar ([Program Page of the Faculty of Engineering and Applied Science](#)) as they appeared in the 2005-2007 Graduate Calendar.

Faculty of Media, Art, and Performance

As of September 10, 2024, a one-year moratorium on admissions into the Master of Arts in Film Studies has been implemented.

La Cité universitaire francophone

FGSR's La Cité program page had a typo in the program template for the Master of Arts (MA) in French and Francophone Intercultural Studies (thesis). The Program template listed FRN 801, but FGSR confirmed that this course was never added to the program and that it should have actually read FRN 8xx* (to complete the 12 credit hour requirement). This program template has been corrected to correctly state FRN 8xx*.

ATTACHMENT A

Graduate Scholarship Base Fund (GSBF) Terms of Reference

ELIGIBILITY:

Qualifications - Holders of these awards are required to be admitted as a **fully-qualified student** in a Master's or Doctoral degree program at the University of Regina. PhD students must have a minimum of a first class average (equivalent to a minimum of 80%) at their previous institution. Masters students must have a minimum of 75% coming into their Masters and must maintain 80% throughout their Master's program. University of Regina Graduate Fellowship (URGF) and University of Regina Graduate Awards (URGA) offers will only be given with an offer of admission to a thesis-based graduate program and including MAP's MFA's & PhD's Thesis Project (Research Creation Students).

In Good Standing – Students must hold and maintain a minimum 80% average. An incomplete and/or failing grade from the previous semester's work will render the student ineligible for support. Failure to continue to be fully eligible each semester while holding this scholarship, will require the scholarship to be canceled.

~~**Post Program Maintenance** – Students who are, or will be, in post-program maintenance (i.e. have completed all formal credit hour degree requirements in the program and therefore register in GRST-995AA, AB) are **NOT** eligible for these funds.~~

~~**Credit hour restriction** – Students who *have completed the minimum number of credit hours required for their program* are **NOT** eligible for these funds.~~

Required – GRST 800AA must be completed by the end of the first semester in which a student begins their program, in order to be eligible. Failure to complete GRST 800AA by the end of their first semester will require the scholarship to be discontinued.

Registered Full-Time - Recipients of the UR Graduate Fellowships (URGF) and UR Graduate Awards (URGA) are required to be registered full-time in the semesters in which the funding is to be received and, accordingly, are required to register in no fewer than 6 credit hours of course or thesis work pertaining to their program during the corresponding semester when there are outstanding, unfulfilled requirements (i.e. thesis or course credit) in their programs. For students having between 3 and 5 credit hours of unfulfilled requirements remaining, this remainder will determine the number of credit hours in which they are obliged to register to qualify for funding. All awardees are required to be registered full-time (for URGF and URGA) by the **5th** day of the first month (January, May, or September) of the semester in which the award is to be paid, in order to meet payroll deadlines.

Part-time students may only be awarded UR Graduate Scholarships (URGS). URGS awardees must also adhere to the registration dates above.

Program Changes - If a student wishes to change their route or program, the effected departments and faculty must agree on graduate funding. Notification must be made to FGSR at the time of that change.

Holders of Major Awards (value of \$17,500 or over) - Students who are holding major awards such as national scholarships, i.e. NSERC, SSHRC or CIHR are **NOT** eligible for URGF funds. However, they are eligible for URGA and URGs funds.

Employment – There is no restriction on employment while holding this scholarship

Other Awards - URGF students may only hold other funding up to a maximum of \$5,000. This includes internal University of Regina scholarships. Exception: Students are allowed to apply for and hold travel awards.

RATES OF SUPPORT:

Each line faculty may determine the number of awards and the amount of each award, subject to the total amount they are allocated from FGSR and the three (3) funding levels, outlined below:

There are three funding levels. Students may only hold one of the following awards:

1. **UR Graduate Fellowship (URGF) -**
 PhD URGF: A minimum of \$20,000 per year for up to four years
 Master's URGF: A minimum of \$10,000 per year for up to two years
2. **UR Graduate Award (URGA) -**
 PhD URGA: A minimum of \$10,000 per year for up to four years
 Master's URGA: A minimum of \$5,000 per year for up to two years
3. **UR Graduate Scholarship (URGS) – NEW!**
 URGs: A minimum of \$500 per semester. All payments must be in increments of 5 or 10 dollars.
(For example we will not accept \$551.52 but we will accept \$550 or \$555).

APPLICATION & ADJUDICATION:

Each line faculty may determine the application and adjudication criteria against which they want to evaluate students, provided the students meet the minimum requirements, as described in this Terms of Reference.

PROCEDURES:

Carry forward – Departments **cannot** carry forward **any** funds to the next fiscal year. After fiscal year end, unspent balances will be returned to FGSR.

Usage – The money in these accounts are to be used only for graduate student scholarships, as noted in this Terms of Reference, and no other purpose.

Notification – Notification will be made to **new** student by FGSR for all **new** students receiving GSBF funding, via an Admission Funding Letter. For **current** students, notification will be made to students via a Banner workflow, initiated by FGSR.

Payroll – Students will receive this scholarship on a semester basis. Each faculty will provide all fully eligible students to FGSR on the template provided so that FGSR can initiate a Banner Workflow. FGSR will request your nominations each semester with the deadline being approximately the third week of May, September and January of each year.

For fiscal year end, all nominations must be submitted to FGSR *no later than April 1* of each year, in order to be processed.

All FGSR funding is subject to annual budgetary approval and up to the discretion of the Dean of FGSR.

ATTACHMENT B

Thesis Only Scholarship (TOS) Terms of Reference

The intent of the TOS is to attract high quality graduate students and grow research based programs at our university.

ELIGIBILITY:

Qualifications - Holders of these awards are required to be a **fully-qualified THESIS** based student in a Master's or Doctoral degree program at the University of Regina, including MAP's PhD Thesis Project (Research Creation) students. Master's & PhD students must have a minimum of a first class average (equivalent to a minimum of 80%) at their previous institution (if first semester) and continuing students must maintain 80% throughout their program.

In Good Standing – Students must hold and maintain a minimum 80% average. An incomplete and/or failing grade from a previous semester's work will render the student ineligible for support. Failure to continue to be fully eligible each semester while holding this scholarship, will require the scholarship to be cancelled.

~~**Post Program Maintenance** – Students who are, or will be, in post program maintenance (i.e. have completed all formal credit hour degree requirements in the program and therefore register in GRST 995AA, AB) are **NOT** eligible for these funds.~~

Credit hour restriction – Students who *have completed the minimum number of credit hours required for their program* are **NOT** eligible for these funds.

Required – Grad Thrive Plus 800AA must be completed by the end of the first semester in which a student begins their program, in order to be eligible. Failure to complete this by the end of their first semester will require the scholarship to be discontinued.

Registered Full-Time - Recipients of the Thesis Only Scholarship (TOS) are required to be registered full-time in the semesters in which the funding is to be received and, accordingly, are required to register in no fewer than 6 credit hours of thesis work pertaining to their program during the corresponding semester when there are outstanding, unfulfilled requirements in their programs. For students having between 3 and 5 credit hours of unfulfilled requirements remaining, this remainder will determine the number of credit hours in which they are obliged to register to qualify for funding. All awardees are required to be registered full-time by the **5th** day of the first month (January, May, or September) of the semester in which the award is to be paid, in order to meet payroll deadlines.

Program Changes - If a student wishes to change their route or program, the effected departments and faculty must agree on graduate funding. Thesis only programs will be considered. Notification must be made to FGSR at the time of that change.

Holders of Major Awards (value of \$17,500 or over) - Students who are currently holding major awards such as national scholarships, i.e. NSERC, SSHRC or CIHR or equivalent, are **NOT** eligible for TOS funds.

Other Awards – TOS students may only hold other funding up to a maximum of \$17,500. This includes internal University of Regina scholarships & foreign scholarships.

Exception: Students are allowed to apply for and hold travel awards.

Employment –There is no restriction on employment while holding this scholarship.

RATES OF SUPPORT:

Each line faculty may determine the number of awards, however the minimum amount that can be given is \$1000 dollars and is subject to the total amount faculties are allocated from FGSR, based on their percentage of full time, thesis only students. . All payments must be in increments of 5 or 10 dollars. For example, we will not pay \$1043.23 but we will pay \$1040 or \$1045.

APPLICATION & ADJUDICATION:

Each line faculty may determine the application and/or adjudication criteria against which they want to evaluate students, provided the students meet the minimum requirements, as described in this Terms of Reference.

PROCEDURES:

Carry forward – Departments **cannot** carry forward any funds to the next fiscal year. After fiscal year end, unspent balances will be returned to FGSR.

Usage – The money in these accounts are to be used only for graduate student thesis scholarships, as noted in this Terms of Reference, and no other purpose.

Notification & Payroll – Faculties must rank their students (ex. #1-10) when they nominate them to FGSR, based on academic standing and leadership. Notification will be made to the student via a Banner Workflow, initiated by FGSR. **For fiscal year end, nominations must be submitted to FGSR no later than April 1 of each year, in order to be processed.**

All FGSR funding is subject to annual budgetary approval and up to the discretion of the Dean of FGSR.

Graduate Teaching Assistantship (GTA) Graduate Teaching Fellowship (GTF) Terms of Reference

POSITIONS:

For deadline dates, please refer to the date(s) set by your academic unit. If no deadline date is set by the Academic Unit, refer to the deadlines set by the Faculty of Graduate Studies and Research (FGSR) listed on the scholarship pages at <https://www.uregina.ca/graduate-studies-research/scholarships/index.html> (under the heading FGSR Funding/Special Awards). Both the GTA and the GTF fall under the CUPE Local 2419 collective agreement.

Graduate Teaching Assistantship (GTA):

- Students are to submit the FGSR Funding Application Form for GTAs **to their academic unit** by the appropriate deadline.
- Duties will normally consist of assisting with the instructional program of undergraduate courses or laboratories, assisting with research on curriculum development for a course, and/or marking assignments or tests, counseling or tutoring positions.
- They do not include acting as a research assistant for the personal research of any individual professor.
- The maximum number of hours of work per semester is 120.
- Payment will be on a bi-weekly schedule. The payroll will be initiated by the academic unit, via Banner Workflow.
- Duties are to be assigned by the academic unit and should be received by the student prior to, or at the start of, the semester in which the GTA is to be held.

Graduate Teaching Fellowships (GTF):

- Students are to complete and submit an FGSR Funding Application Form for a GTA **to their academic unit** by the appropriate deadline and indicate that they would like to be considered for a GTF.
- The difference in salary between the GTA and the GTF is paid by the Academic Unit. The payroll will be initiated by the academic unit, via Banner Workflow.
- Payment will be on a bi-weekly schedule.
- Duties normally consist of teaching one undergraduate, 3 credit-hour class per semester. The work is directed by a faculty member assigned by the head of the academic unit.

ELIGIBILITY:

Qualifications

- Holders of these positions are required to have current status as a **fully-qualified student** in a master's or doctoral degree program in the FGSR at the University of Regina.
- Applicants are required to have appropriate qualifications to participate in the instructional program in the assigned academic unit.
- Recipients of the GTA and the GTF who have not already completed the Graduate Teaching Enhancement Course (GTEC) regularly offered by the University, will be required to do so with in two semesters of their first GTA. Should a student fail to complete GTEC within two semesters students will not be allowed to hold a GTA or GTF until after they have completed the course. Please see the CTL website for info regarding the Spring 2024 session: <https://ctl.uregina.ca/gtec>.

Starting in Fall 2024 FGSR will register students directly into the GTEC course which will be known as GRST 800AB.

- Students may be required to provide evidence that they have sufficient command of the English language for carrying out the prescribed responsibilities.

In Good Standing – Students must be achieving satisfactory performance. An incomplete and/or failing grade from the previous semester's work will render the student ineligible for support for a minimum of one semester.

Required – Grad Thrive Plus 800AA must be completed by the end of the first semester in which a student begins their program, in order to be eligible.

~~**Post-Program Maintenance** – Students who are, or will be, in post-program maintenance (i.e. have completed all formal credit hour degree requirements in the program and therefore would register in GRST 995AA) ARE eligible for a maximum of one GTA or GTF from the FGSR. Part time Maintenance (i.e. GRST 995AB) ARE NOT eligible for a GTA or GTF. Academic units will make this option available only if they are unable to fill the positions from eligible, qualified students with remaining credit hours who are not holding other FGSR funding.~~

Credit hour restriction – Students who *have completed the minimum number of credit hours required for their program and are registered full-time* ARE eligible for a maximum of one GTA or GTF from the FGSR. *Students who have completed the minimum number of credit hours required for their program and are registered part-time* ARE NOT eligible for a GTA or GTF. Academic units will make this option available only if they are unable to fill the positions from eligible, qualified students with remaining credit hours who are not holding other FGSR funding.

Registered Full-Time - Awardees are required to be registered full-time^x in the semester in which the funding is to be received and, accordingly, are required to register in no fewer than 6 credit hours of course, or thesis work pertaining to their program when there are outstanding unfulfilled requirements (i.e., thesis, or course credit) in their programs. For students with between 3 and 5 credit hours of unfulfilled requirements, this remainder will define the number of credit hours in which they are obliged to register to qualify for funding.

Registration Date - Awardees are required to be registered full-time by the **5th** day of the first month (January, May, or September) or by an earlier date if specified by the academic unit, of the semester in which the award is to be paid in order to meet payroll deadlines. Note: payment will be withheld until the student is registered full-time.

Holders of other FGSR Funding – Students who are holding, or will hold, scholarships from FGSR are eligible to hold a GTA but not a GTF. Academic units will make this option available only if they are unable to fill the positions from eligible, qualified students with remaining credit hours who are not holding other FGSR funding.

Academic units will also have the *option* to offer a second GTA to eligible students in such circumstances, pending availability.

Holders of Major Awards (value of \$17,500 or more) - Students who are holding major awards such as national scholarships, i.e. NSERC, SSHRC or CIHR or equivalent, **are eligible** to receive funding as a Graduate Teaching Assistant (GTA) but not as a GTF during the tenure of their major award.

Other Employment – Normally, a GTA would not be awarded to a student who is on a Co-op work term. **GTA holders are not eligible for over time. If a student is working FULL TIME on campus (CUPE/APT/Out of Scope) they are not eligible to hold a GTA.** If a student is working on campus in a PART TIME position the student is only allowed to work 75 hours every two weeks. This would include the hours for the GTA. A GTA is approximately 15 hours every two weeks. There are no restrictions for holding jobs off campus.

DOCUMENTS and OTHER REQUIREMENTS for the GTA and the GTF:

To be included with the Application Form:

- Unofficial Transcripts or a University of Regina advising report by term is required to accompany the application form. Students are to see their Academic Unit/Department for the Advising Report.
- A SIN (Social Insurance Number) or TTN (Temporary Tax Number) – is **required** for all positions before payroll can be processed. Information on how to apply for a Social Insurance number or Temporary Tax Number (for students on a Study Permit) is available on the Human Resources web-site: <https://www.uregina.ca/hr/students/employment/apply-for-sin.html>. The employment contract should be completed by your academic unit on letterhead.
- Students who have never been paid through the University of Regina are to complete a TD1, TD1 SK and an Authorization for Direct Deposit and Union Dues Deduction Authorization – CUPE 2419 available from the Human Resources website (<https://www.uregina.ca/hr/students/employment/forms.html>).

RATES OF SUPPORT:

Rates of pay are determined by the current CUPE Local 2419 Collective Agreement. The pay rates are listed in the CUPE Local 2419 agreement on page 29:

<https://www.uregina.ca/hr/students/employment/cupe2419-agreement.html>

AVAILABILITY OF AWARDS:

There are always significantly more eligible applicants for these graduate awards than there is available funding. The process is competitive and there is no guarantee that a student will receive a recommendation for funding even though the student has performed very well in the program, or that if recommended, an award can be offered.

Please Note: If a student is found to not meet the terms of reference at any time during the tenure of the award, the FGSR reserves the right to rescind the GTA or GTF.

JSGS PhD in Public Policy (after Master's) Application Questions

The PhD is a research degree and is the highest degree awarded in Public Policy. It denotes an advanced level of competence in scholarly research and communication. Your ~~letter of intent~~personal statement offers you the opportunity to describe to the admissions committee your interests and to clearly detail your background and preparation, the ideas and methods that you bring to public policy, and to indicate the particular areas of interest in public policy. Please clearly address each of the following within 1,500 words.

1. Why do you want to pursue a PhD focusing on public policy?
2. What is your research background and preparation in policy-related research, including scholarly and practical experience?
3. Describe one or more general areas within public policy in which you would like to do research. Please provide some examples of specific topics you consider interesting and researchable within this area.
4. What type of theories and methods do you want to use or explore?
5. Please provide an example that demonstrates your ability to define a topic, apply theoretical concepts to it, cite existing key literature, and propose ways to create new scholarly knowledge on that topic. This example might relate to one of the sample topics you identified in (3) above.
6. Have you approached any of the faculty at our school regarding your application? If so, please provide their names and briefly describe the nature of your interactions.

JSGS Master of Public Policy (MPP) Program Application Questions

The MPP is a research degree. Your [letter of intent personal statement](#) offers you the opportunity to describe to the admissions committee your interests and fit with the MPP program. It also provides you with the opportunity to clearly detail your background and preparation, the ideas and methods that you bring to public policy and an indication of the particular areas of public policy that interest you. In your [letter of intent personal statement](#), ensure that you clearly address each of the following:

1. Why do you want to pursue a research degree focusing on public policy? What public policy challenge has personally motivated you to pursue a public policy degree?
2. What is your research background and preparation on policy-related research, including academic credentials and practical experience?
3. A master's thesis that examines a public policy problem is a requirement of this program. What research area are you interested in exploring? What type of theories and/or methods would you like to use in your research?
4. How would a master's in public policy at JSGS enable you to reach your career aspirations?
5. Have you approached any of the faculty at the school to be your supervisor? If so, please name them.

You do NOT need to have a well-developed research proposal. However, the committee would like to see that you can clearly articulate your interests and ideas. If you do have a specific project that you are committed to, please include that information in your [letter statement](#). This [letter statement](#) is an opportunity to show your personality, critical thinking ability, and interest in public policy research. Please say something original and distinctive that sets you apart from other applicants.

Your [letter of intent personal statement](#) should be a maximum of 700 words.

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on the Faculty of Graduate Studies and Research

Item(s) for Decision:

1. FACULTY OF ENGINEERING AND APPLIED SCIENCE

1.1 Faculty of Engineering and Applied Science – Embedded Certificate Options

MOTION: To allow graduate students the option to take an embedded certificate in conjunction with their Master’s degree program, effective immediately.

Rationale:

The Faculty of Graduate Studies and Research recently passed a motion to add embedded certificates to the Graduate Credential Framework. The Faculty of Engineering currently has 5 certificates available to embed. Approving this motion to align with the FGSR policy will allow students to acquire micro-credentials while doing their master’s degree to meet student demand.

(end of Motion)

1.2 Master of Engineering (Co-op) Programs (Electronic Systems Engineering, Environmental Systems Engineering, Industrial Systems Engineering, Petroleum Systems Engineering, Process Systems Engineering, Software Systems Engineering) – Program Revisions

MOTION: That the following six programs be revised, effective 202530.

Master of Engineering (MEng) in Electronic Systems Engineering (Co-op)
 Master of Engineering (MEng) in Environmental Systems Engineering (Co-op)
 Master of Engineering (MEng) in Industrial Systems Engineering (Co-op)
 Master of Engineering (MEng) in Petroleum Systems Engineering (Co-op)
 Master of Engineering (MEng) in Process Systems Engineering (Co-op)
 Master of Engineering (MEng) in Software Systems Engineering (Co-op)

Master of Engineering (MEng) in Electronic Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-ese.html#fact_2_6

Current		Proposed	
	Cr Hs		Cr Hrs
ENEL 800 to ENEL 884	3	ENEL 800 to ENEL 884	3

ENEL 800 to ENEL 884	3	ENEL 800 to ENEL 884	3
ENEL 800 to ENEL 884	3	ENEL 800 to ENEL 884	3
ENEL 7xx or 8xx	3	ENEL 7xx or 8xx	3
ENEL 7xx or 8xx	3	ENEL 7xx or 8xx	3
ENxx or related discipline 3xx to 8xx*	3	ENxx or related discipline 3xx to 8xx*	3
ENxx or related discipline 3xx to 8xx*	3	ENxx or related discipline 3xx to 8xx*	3
ENxx or related discipline 3xx to 8xx*	3	ENxx or related discipline 3xx to 8xx*	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1
ENEL 917 (may be taken over two semesters)	3	ENEL 917 (may be taken over two semesters)	3
TOTAL	38 credit hours	TOTAL	30 credit hours
*Up to three courses may be taken in related engineering or science disciplines relevant to the area of specialization and approved by ESE. Up to three courses may be taken at the 300/400 level and must be approved by ESE.		*Up to three courses may be taken in related engineering or science disciplines relevant to the area of specialization and approved by ESE. Up to three courses may be taken at the 300/400 level and must be approved by ESE.	

Master of Engineering (MEng) in Environmental Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-evse.html#fact_2_6

Current		Proposed	
	Cr Hs		Cr Hrs
ENEV 8xx	3	ENEV 8xx	3
ENEV 8xx	3	ENEV 8xx	3
ENEV 8xx	3	ENEV 8xx	3
ENEV 8xx	3	ENEV 8xx	3
ENxx or related discipline 8xx	3	ENxx or related discipline 8xx	3
ENxx or related discipline 3xx to 8xx	3	ENxx or related discipline 3xx to 8xx	3
ENxx or related discipline 3xx to 8xx	3	ENxx or related discipline 3xx to 8xx	3
ENxx or related discipline 3xx to 8xx	3	ENxx or related discipline 3xx to 8xx	3
ENGG 600	3	ENGG 600	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1
TOTAL	38 credit hours	TOTAL	30 credit hours

Master of Engineering (MEng) in Industrial Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-ise.html#fact_2_6

Current		Proposed	
	Cr Hs		Cr Hrs
ENIN 8xx	3	ENIN 8xx	3
ENIN 8xx	3	ENIN 8xx	3
ENIN 8xx	3	ENIN 8xx	3
ENxx 8xx	3	ENxx 8xx	3
ENxx 8xx	3	ENxx 8xx	3

ENIN 3xx to 8xx	3	ENIN 3xx to 8xx	3
ENxx or related discipline 3xx to 8xx	3	ENxx or related discipline 3xx to 8xx	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1
ENIN 902 (over 2 semesters at 3 cr hrs each)	6	ENIN 902 (over 2 semesters at 3 cr hrs each)	6
TOTAL	33 credit hours	TOTAL	30 credit hours

Master of Engineering (MEng) in Petroleum Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-pse.html#fact_2_6

Current		Proposed	
	Cr Hs		Cr Hrs
ENPE 8xx	3	ENPE 8xx	3
ENPE 8xx	3	ENPE 8xx	3
ENPE 8xx	3	ENPE 8xx	3
ENPE 8xx	3	ENPE 8xx	3
ENxx 8xx or ENPE 3xx to 4xx	3	ENxx 8xx or ENPE 3xx to 4xx	3
ENxx 8xx or ENPE 3xx to 4xx	3	ENxx 8xx or ENPE 3xx to 4xx	3
ENxx or related discipline 8xx*	3	ENxx or related discipline 8xx*	3
ENxx or related discipline 8xx*	3	ENxx or related discipline 8xx*	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1
ENPE 902	3	ENPE 902	3
TOTAL	33 credit hours	TOTAL	30 credit hours
*Subject to approval by Program Chair.		*Subject to approval by Program Chair.	

Master of Engineering (MEng) in Process Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-pseng.html#fact_2_6

Current		Proposed	
	Cr Hs		Cr Hrs
ENPC 8xx	3	ENPC 8xx	3
ENPC 8xx	3	ENPC 8xx	3
ENPC 8xx	3	ENPC 8xx	3
ENPC 8xx	3	ENPC 8xx	3
ENxx 8xx	3	ENxx 8xx	3
ENxx 8xx	3	ENxx 8xx	3
ENxx or related discipline 3xx-8xx*	3	ENxx or related discipline 3xx-8xx*	3
ENxx or related discipline 3xx-8xx*	3	ENxx or related discipline 3xx-8xx*	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1

ENPC 902	3	ENPC 902	3
TOTAL	38 credit hours	TOTAL	30 credit hours
*Approved Courses for PSENG: ENEL 831, ENEV 831, 832, 863, 864, 886CF, ENGG 811, 813, 814, 815, 816, 817, 818, 819, ENIN 835, 880BF, ENPC 869, ENPE 831 (subject to approval of PSENG).		*Approved Courses for PSENG: ENEL 831, ENEV 831, 832, 863, 864, 886CF, ENGG 811, 813, 814, 815, 816, 817, 818, 819, ENIN 835, 880BF, ENPC 869, ENPE 831 (subject to approval of PSENG).	

Master of Engineering (MEng) in Software Systems Engineering (co-op)

https://www.uregina.ca/graduate-studies-research/graduate-calendar/all-programs/engg-sse.html#fact_2_5

Current		Proposed	
	Cr Hs		Cr Hrs
ENSE 8xx	3	ENSE 8xx	3
ENSE 8xx	3	ENSE 8xx	3
ENSE 3xx to 8xx*	3	ENSE 3xx to 8xx*	3
ENSE 3xx to 8xx*	3	ENSE 3xx to 8xx*	3
ENxx 8xx	3	ENxx 8xx	3
ENxx 8xx	3	ENxx 8xx	3
ENxx or related discipline 3xx to 8xx*	3	ENxx or related discipline 3xx to 8xx*	3
ENxx or related discipline 3xx to 8xx*	3	ENxx or related discipline 3xx to 8xx*	3
ENGG 600	3	ENGG 600	3
ENGG 601	-4	ENGG 601	0
ENGG 602	-4	ENGG 602	0
ENGG 701	1	ENGG 701	1
ENGG 702	1	ENGG 702	1
ENGG 703	1	ENGG 703	1
TOTAL	38 credit hours	TOTAL	30 credit hours
*Only two courses may be at the Undergraduate level (3xx-4xx).		*Only two courses may be at the Undergraduate level (3xx-4xx).	

Rationale:

These six programs must be changed to reflect the removal of the 4 credit hour tuition fee from co-op courses (ENGG 601 and ENGG 602).

(end of Motion)

2. FACULTY OF GRADUATE STUDIES AND RESEARCH

2.1 Duolingo English Test – Graduate Calendar Change

MOTION: That the Duolingo English Test subscores be updated to align with Duolingo's recent changes, effective immediately.

Current

	Duolingo
FGSR Minimum	120 overall, 105 each for Literacy, Comprehension, and Conversation, 90 for Production
JSGS	120 overall, 105 each for Literacy, Comprehension, and Conversation, 90 for Production
Film Studies & Film Production	120 overall, 105 each for Literacy, Comprehension, and Conversation, 90 for Production
English	135 overall, 120 each for Literacy, Comprehension, and Conversation, 105 for Production

Proposed

	Duolingo
FGSR Minimum	125 overall, 120 each for Speaking, Writing, and Reading, 115 for Listening
JSGS	125 overall, 120 each for Speaking, Writing, and Reading, 115 for Listening
Film Studies & Film Production	130 overall, 130 each for Speaking, Writing, and Reading, 125 for Listening
English	130 overall, 130 each for Speaking, Writing, and Reading, 125 for Listening

Rationale:

July 1, 2024, the Duolingo English Test (DET) launched the addition of four new Individual subscores: Speaking, Writing, Reading, Listening (SWRL). These new subscores were piloted and based on the data received, concordance was meticulously calculated. In October 2024, the concordance scores for the SWRL were released.

Our Graduate Calendar needs to be updated to reflect DET's changes to the overall scores and to the subscores. The four integrated scores, Production, Literacy, Comprehension, and Conversation are a combination of the four new individual subscores. The integrated scores have been created by averaging two of the individual scores and are as follows:

Production (Combine writing and speaking) – 120-125

Literacy (Combine reading and writing) – 120-125

Comprehension (Combine listening and reading) – 117.5-182.5

Conversation (Combine speaking and listening) – 117.5-182.5

The new individual scores are as follows:

Speaking – 120-125

Writing – 120-125

Reading – 120-125

Listening – 115-120

Note: These score ranges are equivalent to an IELTS 6.5 overall score or a B2 CEFR certification. We are using the higher end of the score range for eligibility to graduate level education. Film Studies and English scores align with the higher IELTS score they expect students to meet.

(end of Motion)

3. JOHNSON SHOYAMA GRADUATE SCHOOL OF PUBLIC POLICY

3.1 Master’s Certificate in Public Management – Program Name Change

MOTION: That the Master’s Certificate in Public Management be modified and renamed to Master’s Certificate in Public Administration, effective 202520.

Current		Proposed	
Master’s Certificate in Public Management		Master’s Certificate in Public Administration	
This certificate should be of interest to individuals currently working in the public sector who do not have a background in administration and who want to improve their administrative and management skills. Students will develop the ability to analyze governing institutions and the processes of modern government along with some of the basic skills and techniques required to effectively manage in the public sector.		This certificate should be of interest to individuals currently working in the public sector who do not have a background in administration and who want to improve their administrative and management skills. Students will develop the ability to analyze governing institutions and the processes of modern government along with some of the basic skills and techniques required to effectively manage in the public sector.	
Certificate Requirements		Certificate Requirements	
JSGS 801	3 credit hours	JSGS 801	3 credit hours
Choose 2 of: JSGS 802, JSGS 807, JSGS 808, JSGS 815, JSGS 828, JSGS 853, JSGS 882	6 credit hours	Choose 2 of: JSGS 802, JSGS 805, JSGS 806, JSGS 807, JSGS 808, JSGS 838, JSGS 882	6 credit hours
Total	9 credit hours	Total	9 credit hours
Note: Students cannot receive credit for JSGS 882 if they have completed JSGS 815 or 817.		Note: Students cannot receive credit for JSGS 882 if they have completed JSGS 815 or 817.	
Note: The Master's Certificate in Public Management from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.		Note: The Master's Certificate in Public Administration from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.	

Rationale:

Changing the name of this certificate and replacing JSGS 815, JSGS 828 and JSGS 853 with JSGS 805 and JSGS 806 recognizes the revised needs of our audience. This change helps keep our micro-credentials up to date and attractive to students who are interested in familiarizing themselves with public administration but are not prepared for a full Master’s of Public Administration degree.

(end of Motion)

3.2 Master's Certificate in Public Policy Analysis – Program Name Change

MOTION: That the Master's Certificate in Public Policy Analysis be modified and renamed to Master's Certificate in Public Policy Research, effective 202520.

Current		Proposed	
Master's Certificate in Public Policy Analysis		Master's Certificate in Public Policy Research	
This certificate will be of interest to those directly involved in policy analysis development and to those involved in policy decisions who want to increase their understanding of the overall policy process. It will provide students with a basic foundation in public policy analysis, development, and evaluation. Students will develop analytic skills and gain a solid understanding of the basics of public policy implementation and development.		This certificate will be of interest to those directly involved in policy analysis development and to those involved in policy decisions who want to increase their understanding of the overall policy process. It will provide students with a basic foundation in public policy analysis, development, and evaluation. Students will develop analytic skills and gain a solid understanding of the basics of public policy implementation and development.	
Certificate Requirements		Certificate Requirements	
Choose 1 of: JSGS 806, JSGS 867, JSGS 869	3 credit hours	Choose 3 of: JSGS 803 , JSGS 851, JSGS 865, JSGS 869	9 credit hours
Choose 2 of: JSGS 805, JSGS 806, JSGS 807, JSGS 818, JSGS 819, JSGS 822, JSGS 851, JSGS 863, JSGS 864, JSGS 865, JSGS 867, JSGS 869, or another equivalent policy course recommended and approved by the Graduate Chair	6 credit hours		
Total	9 credit hours	Total	9 credit hours
Note: The Master's Certificate in Public Policy Analysis from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.		Note: The Master's Certificate in Public Policy Research from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.	

Rationale:

This certificate has mostly served as an academic exit for MPP or PhD students who cannot complete their programs. These changes merely reflect the courses that MPP or PhD students would have already taken. The modified certificate will not have direct admissions into the program as its older version posted ongoing low enrollments.

(end of Motion)

3.3 Master's Certificate in Economic Analysis – Program Suspension

MOTION: That the Master's Certificate in Economic Analysis for Public Policy be suspended, effective 202520.

Rationale:

There has been declining enrollment in this program since 2021.

(end of Motion)

UNIVERSITY OF REGINA
Executive of Council

Subject: Report from the Council Committee on Undergraduate Admissions and Studies

Item(s) for Decision:

1. FACULTY OF BUSINESS ADMINISTRATION

1.1 Undergraduate Application Procedures for Re-admission and Faculty/College Transfers – Admission Requirement Revision

MOTION: That the Faculty of Business Administration “Undergraduate Application Procedures for Re-admission and Faculty/College Transfers” requirements be revised, effective 202520.

Faculty	New Applicants or Current U of R Students with Less than 15 Credit Hours	University of Regina Internal Transfer Current and Returning Students	Additional Program Specific Admission Requirements
Business Administration	<p>Applicants who have attempted 15 credit hours or more of approved post-secondary education must have a minimum AGPA of 65% on the most recent 30* credit hours of post-secondary courses attempted. Applicants must also have completed the required high school admission courses or post-secondary equivalents.</p> <p>In cases where the total of attempted post-secondary credit hours is less than 15, applicants will be assessed for admission based on high school admission requirements.</p> <p>*Note: If an applicant has an AGPA of less than 65% on the most recent 30 credit hours of post-secondary courses attempted, the AGPA based on their entire post-secondary record will be compared to the 65% benchmark. If this alternative AGPA measure is 65% or greater, the student will be considered to have met the 65% AGPA requirement.</p>	<p>Applicants who have attempted 15 credit hours or more at the U of R must have a minimum UGPA of 65% on their U of R courses. Applicants must also have completed the required high school admission courses or post-secondary equivalents.</p>	<p>Applicants who have failed a core requirement after the maximum number of attempts are not admissible except by permission from the Office of the Associate Dean (Undergraduate Programs).</p> <p>Qualifying Status Applicants to Faculty of Business Administration undergraduate programs who meet all admission requirements with the exception that they are lacking one of the required high school courses will be admitted to their program with qualifying status.</p> <p>Conjoint BBA/BSRS-SRMI Program Applicants must meet the admission criteria for both the Faculty of Business Administration and the Faculty of Kinesiology and Health Studies.</p> <p>Note: Business Administration certificate programs are not eligible for direct entry.</p>

Rationale:

Currently, there is nothing in the Undergraduate Calendar that prevents admission/re-admission to the Faculty of Business Administration for students who have failed a required course twice. This has led to situations where students have been admitted to the BBA program that are ineligible to graduate with a Bachelor of Business Administration due to having failed a required course two or more times. (Students are required to discontinue from the Faculty of Business Administration if they fail a required course in

the program more than once, or ENGL 100 more than twice.) Adding this explicitly to the admission requirements section of the Undergraduate Calendar should prevent situations like this in the future.

(end of Motion)

1.2 Faculty of Business Administration Major Requirement – Program Revisions

MOTION: That the requirements for declaring a major for students in the Bachelor of Business Administration program be revised in the Faculty of Business Administration “Major Requirements” section in the University of Regina Undergraduate Calendar, effective 202520.

p. 154, 2024-25 Undergraduate Calendar

Major Requirements

~~Students graduating with the~~ Bachelor of Business Administration ~~students~~ may declare one major upon completion of ~~a minimum of 60 credit hours towards the program and successful completion of all required 000-, 100-, and 200-level BUS courses (BUS 007, BUS 100, BUS 205, BUS 210, BUS 250, BUS 260, BUS 275, BUS 285, BUS 288, and BUS 290), of the requirements of the Bachelor of Business Administration degree.~~ Students not declaring a major will be awarded the Bachelor of Business Administration with no major declared. Courses in ~~each available~~ majors ~~s-typically~~ have prerequisite courses and/or credit hour requirements. Students are required to plan their programs to allow room for prerequisites and should consult UR Self-Service, ~~and/or~~ their ~~academic~~ advisor to ascertain prerequisites and course sequencing requirements.

Rationale:

From both administrative and student experiences perspectives, allowing our BBA students to declare their major when they are halfway through their program allows for many benefits, including but not limited to:

- Students are able to be more pro-active and better plan the last half of their programs to ensure they are able to sequence and complete the required courses in the timeframe they are hoping for (this is a significant issue right now);
- Allows for more specific advising from our academic advisors when meeting with students about course requirements and sequencing;
- The Associate Dean (Undergraduate) can use the information from major declarations in order to anticipate demand for 300- and 400-level courses for scheduling purposes;
- Allows students to make more connections with other students they know are in their major and build a sense of community/affinity to their program;
- Hill can target students that have declared in each major for specific communication about targeted events, upcoming courses, professional development, employer information, etc.;
- The Application to Graduate system in Banner 9 UR Self-Service does not accommodate the concept of having students declare a major at the end point of applying to graduate, resulting in additional manual administrative tasks required by our staff and Registrar’s Office staff;
- Allows for easier assessment of potential transfer credit and/or secondary degree applications for students applying from other post-secondary institutions (specifically international institutions); and

- Allows for better data collection and reporting for various stakeholders, including those that we are affiliated with (e.g., CPA, CFA, CHPR, AACSB, etc.).

(end of Motion)

2. FACULTY OF NURSING

2.1 Registered Psychiatric Nursing (RPN) to Bachelor of Science in Nursing (BScN) – New Admission Pathway

Admissions from Universities and Colleges Including Transfers from other University of Regina Faculties

Additional Program Specific Admission Requirements

Registered Psychiatric Nurses (RPN) to Bachelor of Science in Nursing (BScN) Pathway

Admission to the RPN to BScN Pathway is competitive entry. To be considered, applicants must meet the following admission requirements:

- Completion of an approved psychiatric nurse diploma or degree from a recognized Canadian institution at the time of application.
- Unencumbered and unrestricted licensure with the Registered Psychiatric Nurses Association of Saskatchewan at the time of application.

Rationale:

This motion has been developed in consultation with Enrolment Services. Currently the Upper Year admission category includes any individual who has completed a minimum of 9 credit hours of nursing courses at an accredited Canadian institution. Some of these individuals applying into this category are registered psychiatric nurses who have completed a psychiatric nursing diploma or degree. These students receive transfer credit for the courses within the program they have completed and are able to enter the SCBScN program in Year 2. The number admitted in this category has been dependent upon attrition and filled gaps in registration. Although the demand for these seats is small with 5-10 applicants annually for only a minimal number of spaces available, this pathway would meet a need with little consequence. The seat expansion provided to the SCBScN program has allowed for the opportunity to dedicate a number of seats for RPN students which will meet the admission demand and provide the ability to educate registered nurses in a shortened period of time. This will meet the demands of the Ministry of Advanced Education and the requests from the Saskatchewan Health Authority. Other institutions have utilized the model of allocating credit hours to the completion of a psychiatric nursing diploma, along with current licensure within the province. This will acknowledge the competencies of the registered psychiatric nurse as per the licensing body and provide entry into the SCBScN program at the appropriate point and allow the RPN to attain the competencies of the registered nurse.

(end of Motion)

2.2 Registered Psychiatric Nurse to Bachelor of Science in Nursing Pathway – New Program

MOTION: That the required courses for the RPN to BScN pathway within the Saskatchewan Collaborative Bachelor of Science in Nursing (SCBScN) program be approved, effective 202620.

Registered Psychiatric Nurse to Bachelor of Science in Nursing

Credit hours	RPN to BScN, required courses
3.0	CNUR 203
3.0	CNUR 204
3.0	CNUR 205
3.0	CNUR 206
3.0	CNUR 209
3.0	CNUR 301
6.0	CNUR 302
6.0	CNUR 303
6.0	CNUR 305
3.0	CNUR 400
6.0	CNUR 401
3.0	CNUR 402
6.0	CNUR 403
6.0	CNUR 404
60.0	Subtotal: 65.00% GPA required
3.0	BIOL 222
3.0	INHS 100
3.0	STAT 100
3.0	ENGL 100
3.0	Open Elective
15.0	Subtotal
45.0	Previously completed approved psychiatric nursing program with current RPNAS licensure
120.00	Total: 65.00% PGPA required

Rationale:

A review of the competencies of the RPN as per the provincial regulatory body, Registered Psychiatric Nurses Association of Saskatchewan (RPNAS), has determined the gaps which are present in meeting the competencies of the registered nurse as per the provincial regulatory body, College of Registered Nurses of Saskatchewan (CRNS). Courses within the SCBScN program which the RPN will need to complete have been indicated in the program plan and transfer credit for licensure acknowledges the course outcomes which have been met via the entry level competencies of the RPN. The courses within the program plan will allow the RPN to meet the entry level competencies of the registered nurse.

(end of Motion)
