



EXECUTIVE OF COUNCIL

Date: 20 February 2019
To: Executive of Council
From: Glenys Sylvestre, Executive Director (University Governance) and University Secretary
Re: Meeting of 27 February 2019

A meeting of Executive of Council is scheduled for 27 February 2019, 2:30-4:30 p.m. in AH 527. As per Section 4.6.2 of the Council Rules and Regulations, meetings shall be closed except to persons invited to attend and members of Council who choose to attend as guests.

AGENDA

1. **Approval of the Agenda**
2. **Approval of the Minutes of Meeting 23 January 2019- *circulated with the Agenda***
3. **Business Arising from the Minutes**
4. **Remarks from the Chair**
5. **Report from the University Secretary**
6. **Reports from Committees of Council**
 - 6.1 Council Committee on Undergraduate Admissions and Studies, Appendix I, Pages 2-5
7. **Graduand Lists**
 - 7.1 Graduand Lists for Approval – Omnibus Motion – *circulated at the meeting*
 - 7.1.1 Faculty of Business Administration
 - 7.1.2 Faculty of Education
 - 7.1.3 Faculty of Graduate Studies and Research
 - 7.1.4 Faculty of Kinesiology and Health Studies
 - 7.1.5 Faculty of Social Work
 - 7.1.6 Centre for Continuing Education
 - 7.1.7 La Cité universitaire francophone
 - 7.2 Correction of Errors to Previously Approved Graduates – *circulated at the meeting*
 - 7.2.1 Faculty of Graduate Studies and Research
8. **Other Business**
 - 8.1 2019-2020 Executive of Council Meeting Schedule, For Information, Appendix II, Page 6
 - 8.2 Academic Integrity Assessment Committee, For Discussion, *Distributed at the meeting*
9. **Adjournment**

**REPORT TO EXECUTIVE OF COUNCIL – February 27, 2019
From the February 7, 2019
Council Committee on Undergraduate Admissions and Studies Meeting**

APPROVAL ITEMS FOR EXECUTIVE OF COUNCIL

1. Faculty of Arts

1.1 Psychology

Motion 1: Revision to BA Honours in Psychology content in program template

To remove the requirement of PSYC 406 or 407 from the Bachelor of Arts Honours in Psychology and replace with PSYC 408 as outlined in the template below, **effective 201930.**

Credit hours	BA Honours in Psychology in Required Courses
BA Honours in Requirements	
3.0	PSYC 101
3.0	PSYC 102
3.0	PSYC 204
3.0	PSYC 210
3.0	PSYC 220
3.0	PSYC 230
3.0	PSYC 255
3.0	PSYC 270
3.0	PSYC 305
6.0	PSYC 400AA and 400AB
3.0	PSYC 405
3.0	PSYC 406 or 407 PSYC 408
3.0	400-level PSYC course
3.0	300- or 400-level PSYC course
3.0	300- or 400-level PSYC course
3.0	300- or 400-level PSYC course
3.0	300- or 400-level PSYC course
3.0	300- or 400-level PSYC course
3.0	300- or 400-level PSYC course
57.0	Subtotal: 75.00% major GPA required
Arts Core Requirements	
30.0	Same as stated above for the BA in Psychology.
Open Electives	
33.0	11 elective courses
120.0	Total: 70.00% PGPA and 60.00% UGPA required

Rationale: PSYC 406 and PSYC 407 are complementary and currently either can be used to meet the Psychology honours degree requirements. Combining them into a single course, PSYC 408, will provide more breadth and allow greater flexibility in how it is taught. This change is intended to make it so that more faculty members in psychology are able to teach this course, which is of particular importance at this point in time as the only psychology historian in our department retired in July 2018.

The Department does not plan to offer PSYC 406 and PSYC 407 after 201920. Students who have previously taken PSYC 406 or PSYC 407 may use it in place of PSYC 408 to fulfill their degree requirements. Students may only receive credit for both PSYC 406 and PSYC 407 if both courses were taken prior to 201920.

(end of Motion 1)

1.2 International Studies Program**Motion 2: Asian Studies and European Studies Concentrations Admissions**

To suspend admissions to the Asian Studies Concentration and European Studies Concentrations from the Bachelor of Arts in International Studies and the Bachelor of Arts Honours in International Studies, effective **201920**.

Rationale: This motion is the product of a term long deliberation on the part of the Department of Politics and International Studies and the International Studies Program advisory committee and has been passed by PAIS as a department. We are still working on revisions to the program, but it became very clear that very low enrolment in these two concentrations and the absence of permanent faculty to support them render them unsustainable. By suspending admissions to these concentrations, we will be able to focus more efficiently on the two successful streams in the International Studies program (International Affairs and Development Studies). There is one student in each of these concentration and when they have completed their programs we will submit another motion to make these concentrations historical.

(end of Motion 2)

Motion 3: Chinese Studies Minor

To make the Chinese Studies minor, outlined below, historical, **effective 201930**.

Credit hours-	Chinese Studies Minor Required Courses-
3.0	CHIN 111 or substitution-
3.0	One of CHIN 290AC, RLST 211, 290AL, 311-
3.0	PSCI 323-
6.0	IS 310AA-ZZ. An intensive one-month course to be held in China-
3.0	One of HIST 250, 352, 356-
18.0	Total: 65.00% GPA required-

Rationale: This motion was passed by PAIS department when we recognized that this minor was built around a special study abroad course to China which was delivered once about five years ago. We do not anticipate being able to offer that course again and the faculty member who is an expert on Chinese politics is retiring. Therefore, we'd like to have this minor deleted. All courses with the exception of IS 310 AA-ZZ will still be offered. There are no students registered in this minor in the student information system.

(end of Motion 3)

2. Faculty of Business Administration

2.1 Business Administration Programs

Motion 4: Faculty of Business Program Templates Revision

To change the statistics course requirement in all Faculty of Business program templates from STAT 100 to STAT 100 or STAT 160, **effective 201920**.

Rationale: Both STAT 100 and STAT 160 are introductory statistics courses. STAT 160 is intended for students in programs that need a detailed knowledge of statistics, whereas STAT 100 is not intended for students in such programs. So STAT 160 seems to be a more rigorous version of STAT 100 and STAT 200 combined. At present the Faculty of Business Administration accepts STAT 160 as a replacement of STAT 100. Including STAT 160 in the required courses for BBA program would streamline the process.

(end of Motion 4)

3. Faculty of Engineering and Applied Science

3.1 Petroleum Systems Program

Motion 5: Petroleum Systems Approved Electives

To update the approved electives in the Petroleum Systems Engineering program template as indicated below, **effective 201920**.

***Approved Electives:**

Minimum of two from: ENPE 340, ENPE 380, ENPE 435, ENPE 448, ENPE 470, ENPE 475, ENPE 481, ENPE 490, ENPE 491, ENPE 492

Minimum of two from: ENEV 422, ENIN 433, ENIN 453, ENIN 456

Social Sciences/Humanities elective: choose any Faculty of Arts course.

Rationale: In February 2018, four newly created PSE electives were brought forward at CCUAS, however these courses were not added to the elective list in the template. This change will ensure the 201830 degree audit is up to date and able to be used by advisors to ensure students have the correct courses for graduation. As well, it will ensure students utilizing the calendar rather than the internal program sheets to have the most current information.

(end of Motion 5)

4. Faculty of Science

4.1 Science Qualifying Program

Motion 6: Update to Science Qualifying Program Process

To update the requirements of the Faculty of Science Qualifying Process to clarify when students are to complete course(s) missing at the time of admission as indicated below, **effective 201920**.

Science Qualifying Process

Students possessing a high school admissions average between 65.00% and 70.00% or a post-secondary UGPA (minimum 24 credit hours) between 60.00% and 65.00%, and/or are missing a course requirement (i.e. Math A30, B30 or C30, Pre-Calculus 30, science course) will be admitted to the Science Qualifying Process

Science Qualifying students are:

- Limited to 12 credit hours per term;
- Must complete the missing pre-requisite or approved replacement course within the first 45.0 credit hours of their program;
- Must attend an academic advising session prior to first year registration; and
- Must see an advisor prior to registration every term until Science Qualifying conditions are met.

Once a student has reached 18 credit hours, completed the necessary course requirements and obtained a UGPA of 65.00% or higher, ~~they will be automatically transfer~~ their program will be updated from Science Qualifying to Science. Students who meet the course requirements and obtain a post-secondary UGPA of 65.00% prior to completing 18 credit hours may request, at the Science Student Services office, to be admitted to the Bachelor of Science program.

Rationale: Unless it is a required prerequisite for a future courses, students are currently delaying the required course as long as possible. Adding this line will make it mandatory for the students to take the course within the first 45.0 credit hours of the program.

(end of Motion 6)

(end of Report)

Submitted by the Registrar's Office
 On behalf of Saman Azadbakht, Chair
 Council Committee on Undergraduate Admissions and Studies

EXECUTIVE OF COUNCIL MEETING SCHEDULE

Executive of Council Meetings 2019-2020

All meetings are on Wednesdays from 2:30-4:30 p.m. in the Administration Humanities (AH) Boardroom, Room 527.

Meeting Dates

Deadline for Agenda Items*

September 25, 2019	September 13, 2019
October 23, 2019	October 11, 2019
November 27, 2019	November 15, 2019
January 22, 2020	January 10, 2020
February 26, 2020	February 14, 2020
March 25, 2020	March 13, 2020
April 22, 2020	April 9, 2020
May 20, 2020	May 8, 2020
June 17, 2020	June 5, 2020

**Graduand lists may be submitted up to 10:30 a.m. on the day of the meeting. However, notification of graduand lists for submission must be received by the deadline date.*