



UNIVERSITY OF REGINA BOARD OF GOVERNORS
Meeting of the Board of Governors
Tuesday, September 24, 2024
AH 527

Present: C. Delorme (Board Chair), K. Addison, M. Ahmad, A. Cameron, M. Deters (via videoconference), K. Howlett, J. Keshen, P. Klein, A. Russell (via videoconference)

Resources: D. Biesenthal, D. Ford, d. Gregory, G. Sylvestre, C. Yost

Regrets: M. Lang, L. Bellegarde

Guests: M. Butikofer, N. Paskewitz

Recorder: S. Nelson

1. Call to order and Introductions

The Chair called the meeting to order at 8:04 a.m.

1.1 Reconciliation

The Chair acknowledged that the University of Regina and its federated colleges are on Treaty 4 and Treaty 6 — the territories of the nêhiyawak, Anihšīnāpēk, Dakota, Lakota, and Nakoda peoples, and the homeland of the Michif/Métis nation.

2. Approval of Agenda

Howlett - Ahmad
Moved approval of the agenda as circulated.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. A. Russell declared a conflict with item 12.3, and she will abstain from discussion and vote on that item.

(All resources and guests with the exception of G. Sylvestre withdrew from the meeting at 8:07 a.m.)

4. In Camera Session

The Board held an *In Camera* session with management excused.

(All resources and guests returned to the meeting at 8:34 a.m.)

5. Minutes

5.1 Approval of Minutes of July 30, 2024

Addison - Cameron

Moved approval of the minutes of July 30, 2024 as circulated.

CARRIED

6. Business Arising

None

7. Strategic Presentation – “Alumni Relations Strategy”

M. Butikofer, Executive Director, University Advancement was invited to share the presentation, and noted that it would not focus solely on alumni relations, but also donor relations and fundraising

(N. Paskewitz joined the meeting at 8:52 a.m.)

At the conclusion of the presentation, discussion followed and included:

- The University of Regina is a charitable organization, and one of the largest in the city and province
- Alumni/donor database will undergo University processes to ensure data security and will give faculties the ability to utilize the information to connect with their alumni.
- Advancement is aiming to work hand in hand with the Alumni association to create efficiencies, prevent duplication of work, and improve volunteer experience
- Many universities have alumni relations staff within each faculty. University of Regina has far fewer staff supporting this function than our comparator institutions, including University of Saskatchewan
- Most fundraising success is being seen through large corporate donations, and the University is working to maintain this success and also grow smaller individual gifts
- Fundraising efforts require strategic investment

All questions were addressed by management.

(M. Butikofer withdrew from the meeting at 9:09 a.m.)

8. Strategic Items

8.1 Actuarial Funding Valuation for the Pension Plan for the Academic and Administrative Employees of the University of Regina (HR)

Howlett - Ahmad

That the Board of Governors approves the University’s filing of the actuarial funding valuation at December 31, 2023 for the Pension Plan for the Academic and Administrative Employees of the University of Regina - defined benefit component (“Attachment A”).

The question was called on the motion.

CARRIED

8.2 Actuarial Funding Valuation for the University of Regina Non-Academic Pension Plan (HR)

Howlett - Addison

That the Board of Governors approve the University's filing of the actuarial funding valuation at December 31, 2023 for the University of Regina Non-Academic Pension Plan ("Attachment A").

The question was called on the motion.

CARRIED

8.3 Graduate Advanced Training and Entrepreneurship (GATE) Centre (I&I)

Cameron - Addison

That the Board of Governors approve a \$100,000 budget with Level Two Approval (approval to complete the full design) to establish a new GATE Centre for the Faculty of Graduate Studies and Research (FGSR).

A. Cameron introduced the item to the Board and noted that the Investment and Infrastructure Committee requested additional information from management in order to better understand the cost estimates. The Investment and Infrastructure Committee deferred decision on this item to the Board, pending receipt of this information on the breakdown of estimated costs. The information was distributed at the meeting and has been appended to the [Official File](#).

Discussion followed and included:

- Having a further breakdown of the costs is very helpful to the Board's understanding, and will be included in future Board approvals
- The Facilities Management team has a comprehensive document to assist with cost estimates based on specific building characteristics such as age, code compliance upgrades required, accessibility deficiencies, etc. This information can form a Board presentation at a future meeting
- The close out of capital projects including a comparison of original estimated costs versus actual final costs would be useful information for the Board, and management will consider its inclusion in future Major Capital Project Status reports

The question was called on the motion.

CARRIED

8.4 Virtual Reality (VR) Lab Pilot Project (I&I)

Cameron - Howlett

That the Board of Governors approve a \$50,000 budget with Level One and Two Approval (approval to complete the full design) to complete the design of a project to establish a pilot project for the Virtual Reality (VR) Lab in the Faculty of Nursing.

The question was called on the motion.

CARRIED

9. Administrative Items

9.1 2024-2025 Terms of Reference and Annual Work Plans for the Board of Governors and its Standing Committees (A&RM, I&I, GOV&NOM, DSA, HR)

Howlett – Klein

That the Board of Governors approves the amendments for the Terms of Reference and Annual Work Plans of the Board of Governors and its Standing Committees.

The question was called on the motion.

CARRIED

9.2 Adjustment to Out-of-Scope Benefits (HR)

Howlett - Cameron

1. *That the Board of Governors approves increasing paramedical service coverage for licensed psychologists or social workers for eligible out-of-scope employees from \$300 to \$1,000 effective October 1, 2024.*

2. *That the Board of Governors approves increasing the Flexible Spending Benefit for eligible out-of-scope employees from \$1,000 to \$1,200 effective January 1, 2025.*

The question was called on the motion.

CARRIED

9.3 Policy Update – GOV-050-005 – Ownership of Intellectual Property (HR)

Howlett - Ahmad

That the Board of Governors approve the revised policy GOV-050-005 Ownership of Intellectual Property (Attachment A).

The question was called on the motion.

CARRIED

9.4 Provincial Auditor's Post-Audit Questionnaire (A&RM)

Addison – Ahmad

That the Board of Governors approves the attached Post-Audit Questionnaire as completed by University of Regina Management.

The question was called on the motion.

CARRIED

9.5 Revision of the Office of Internal Audit Charter (A&RM)

Addison - Deters

That the Board of Governors approve the revised Charter of the Office of Internal Audit (Attachment A).

The question was called on the motion.

CARRIED

9.6 Policy Update – GOV-080-015 – Internal Audit Policy (A&RM)

Addison - Klein

That the Board of Governors approve the revised policy GOV-080-015 Internal Audit as attached (Attachment A).

The question was called on the motion.

CARRIED

9.7 Policy Update – GOV-100-016 – Violence Prevention (A&RM)

Addison - Ahmad

That the Board of Governors approve the revised policy GOV-100-016 Violence Prevention (Attachment A).

The question was called on the motion.

CARRIED

9.8 Faculty of Nursing HyFlex Classrooms (I&I)

Cameron - Ahmad

That the Board of Governors approve a \$750,000 budget with Level Three Approval (approval to tender and construct the project) for the development of two new HyFlex Classrooms for the Faculty of Nursing. This project is in support of the Faculty of Nursing 24 seat expansion in 2024-25.

The question was called on the motion.

CARRIED

9.9 UR International Renovation Project (I&I)

Cameron - Klein

That the Board of Governors approve a \$75,000 budget with Level One and Two Approval (approval to complete the full design) for the UR International Renovation Project.

A. Cameron introduced the item to the Board and noted that the Investment and Infrastructure Committee requested additional information from management in order to better understand the cost estimates. The Investment and Infrastructure Committee deferred decision on this item to the

Board, pending receipt of this information on the breakdown of estimated costs. The information was distributed at the meeting and has been appended to the [Official File](#).

The question was called on the motion.

CARRIED

9.10 Faculty of Education Sessional Hub (I&I)

Cameron - Addison

That the Board of Governors approve a \$50,000 budget with Level One and Two Approval (approval to complete the full design) to renovate rooms ED 386 & 387 into a sessional hub and meeting space for the Faculty of Education.

A. Cameron introduced the item to the Board and noted that the Investment and Infrastructure Committee requested additional information from management in order to better understand the cost estimates. The Investment and Infrastructure Committee deferred decision on this item to the Board, pending receipt of this information on the breakdown of estimated costs. The information was distributed at the meeting and has been appended to the [Official File](#).

The question was called on the motion.

CARRIED

9.11 La Cité 2024 Infrastructure Project (I&I)

Cameron - Klein

That the Board of Governors approve a \$50,000 budget and Level Two Approval (approval to complete the full design) for the La Cité 2024 Infrastructure Project.

The question was called on the motion.

CARRIED

(N. Paskewitz withdrew from the meeting at 9:30 a.m. Board recessed at 9:30 a.m. and returned at 9:52 a.m.)

10. Consensus Items

Addison - Cameron

Agreed to move items 10.1, 10.2, 10.3, 10.4, 10.5 as an omnibus motion as follows:

10.1 Trust and Endowment Committee Terms of Reference (I&I)

That the Board of Governors approve the attached Terms of Reference for the Trust and Endowment Committee (TEC) (Attachment A).

10.2 Change in Trust and Endowment Investment Fund Manager (I&I)

That the Board of Governors approve a motion passed at the regular meeting of the Trust and Endowment Committee (TEC) on Aug 26, 2024, of a full redemption of the \$7.2 million currently managed by TD Greystone Real Estate (TD) and transferring proceeds to Bentall Prime (Bentall).

10.3 Appointment of APT Representative to the Academic and Administration Benefits Committee (AABC) (HR)

That the Board of Governors approves the appointment of Bradley Martin as APT representative to the Academic and Administrative Benefits Committee (AABC).

10.4 Policy Update – EMP-010-030 – Out-of-Scope Senior Appointments (HR)

That the Board of Governors approves the addition of the University of Regina Students' Union (URSU) President, Mahad Ahmad, to the membership of the Investment and Infrastructure Committee.

10.5 Policy Update – GOV-090-040 – Investments (I&I)

That the Board of Governors approve the revised policy EMP-010-030 Out-of-Scope Senior Appointments (Attachment A).

The question was called on the omnibus motion.

CARRIED

11. Reports

11.1 Board Chair's Report

The Board Chair provided an update on events and activities since the last Board meeting, including a signing event on September 13 for the new URFA-Academic collective agreement.

11.2 Chancellor's Report

The Chancellor provided a verbal report of the activities she has been involved in since the previous meeting including Chancellor's Community and 50th Anniversary events.

The Chair thanked P. Klein for her report.

11.3 President's Activity Report

J. Keshen provided highlights from the written report circulated prior to the meeting and also reported on upcoming events and activities.

The Chair thanked J. Keshen for his report.

11.4 Key Messages

This report is regularly provided for the Board's information. It provides a few key messages for Governors to speak to in their conversations with community members.

11.5 URSU President's Report

M. Ahmad provided a verbal report. Highlights included:

- A new menu was released by The Lazy Owl with reduced pricing

- UPass activation was moved online this year, which greatly reduced in-person service assistance to activate (1,500 versus 5,000)
- URSU will have a referendum regarding an increase in the levy for emergency bursaries from \$0.25 to \$3.00
- Welcome Week received many sponsorships, and activities came in on budget
- Health and Dental fees need to increase in order to cover benefits, however URSU was unaware that they needed University Board approval

The Chair thanked M. Ahmad for his report.

11.6 Report from the Vice-President (Research)

C. Yost provided highlights from the written report circulated prior to the meeting, and also reported on upcoming events and activities. He described changes to CFI Innovation funding and lost opportunity to further utilize federal funds for research support.

The Chair thanked C. Yost for his report.

11.7 Committee Chair Highlights

K. Addison provided an update on behalf of the Audit and Risk Management Committee, including:

- Presentation on strategic enrolment and an update on registered credit hours which has seen significant growth
- Updates were made to Terms of Reference, Internal Audit Charter, and Internal Audit policy due to changes in Institute of Internal Auditor (IIA) standards
- Review of the internal auditor's consulting engagement on internal chargeback processes, including the auditor's recommendations for improvement

K. Howlett provided an update from the Human Resources Committee, including:

- Report on workforce demographics and turnover – this report now consolidates multiple reports, and stabilization in some of the statistics is being seen after the disruption of the pandemic
- The Committee has asked that future reports provide additional information on employee departures and strategies to improve Indigenous recruitment

A. Cameron provided an update on behalf of the Investment and Infrastructure Committee, including:

- Presentation on Indigenous Procurement including information on progress, and information to assist staff with using Indigenous providers for smaller purchases
- Major Capital Project Status report, with most projects reported as "green"

A. Russell provided an update from the Governance and Nominations Committee, including:

- Discussion of a board retreat planned for early in the new year

(Resources with the exception of G. Sylvestre and D. Biesenthal withdrew from the meeting at 10:53 a.m.)

12. In Camera Session I – 10:53 a.m.

These items are recorded in the *In Camera* minutes and are retained in the [Official File](#).

(J. Keshen and G. Sylvestre withdrew from the meeting at 11:05 a.m.)

13. In Camera Session II – 11:05 a.m.

The Board held an *In Camera* session with the President excused.

Adjournment – 11:45 a.m. Moved by Klein.



Cadmus Delorme
Board Chair



Glenys Sylvestre
University Secretary