



UNIVERSITY OF REGINA BOARD OF GOVERNORS
Meeting of the Board of Governors
Tuesday, March 12, 2024
AH 527

Present: C. Delorme (Board Chair), L. Bellegarde, A. Cameron, M. Deters, K. Howlett, J. Keshen, P. Klein, M. Lang, T. Patel, A. Russell

Resources: L. Campbell (part), I. Dostaler, D. Ford, G. Sylvestre

Regrets: K. Addison, D. Biesenthal, C. Yost

Recorder: S. Nelson

1. Call to order and Introductions

The Chair called the meeting to order at 8:03 a.m.

1.1 Reconciliation

The Chair acknowledged that the University of Regina and its federated colleges are on Treaty 4 and Treaty 6 — the territories of the nêhiyawak, Anihšīnāpēk, Dakota, Lakota, and Nakoda peoples, and the homeland of the Michif/Métis nation.

2. Approval of Agenda

Russell - Patel

Moved approval of the agenda as circulated.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items.

M. Deters will recuse herself from discussion and voting on item 9.2.

A. Cameron will recuse himself from any discussions related to contract negotiations.

No other conflicts were declared

(All resources with the exception of G. Sylvestre withdrew from the meeting at 8:08 a.m.)

4. *In Camera* Session

The Board held an *In Camera* session with resources and guests excused.

(All resources and guests returned to the meeting at 8:18 a.m.)

5. Minutes

5.1 Approval of Minutes of December 12, 2023

Bellegarde - Klein

Moved approval of the minutes of December 12, 2023 as circulated.

CARRIED

6. Business Arising

None

7. Strategic Items

7.1 2024 University Risk Register (A&RM)

Lang – Howlett

That the Board of Governors approve the 2024 University Risk Register (Attachment A).

M. Lang introduced the item to the Board and highlighted that the risk register is the result of approximately 40 interviews completed by Coordinator of Risk Management. The corresponding mitigation strategies for the top 10 risks will be brought forward to the April Board meeting.

Discussion followed and included:

- Health and safety continues to be an area of focus and has moved up in ranking
- Multiple risks can result if the student population is not sustained, or if it grows too quickly; a strategic enrollment management plan is important in order to allocate resources correctly and allow for adequate faculty and staff
- The risk rankings are calculated based on their inherent risk
- The Board requested re-wording of risk register item #2 (Student Recruitment and Retention) related to enrolment growth.

The question was called on the motion, including the amended wording in the Risk Register.

CARRIED

The final version of the 2024 University Risk Register is [*appended to the Official File.*](#)

7.2 Internal Audit Plan 2024-25 (A&RM)

Lang – Deters

That the Board of Governors approve the annual internal audit plan for 2024-2025 (Appendix A).

M. Lang introduced the item to the Board and highlighted that he has frequent conversations with the Internal Auditor between meetings. The plan is a living document and the Board can provide instruction to alter the plan at any time throughout the year. He also noted that the audit plan is tied to the risks identified in the risk register.

Discussion followed and included:

- It would be valuable to receive a report on the timing of previous audits of risk mitigation activities noted in the risk register
- If mid-year adjustments to the plan are desired, the number of hours required to add additional audits would need to be calculated and a determination made as to whether the additional items are of higher priority than the ones currently on the plan
- Support for review of onboarding and offboarding processes as part of the proposed plan
- IT systems and cyber security continue to be high-risk items; the Committee Chair noted that A. Exner, AVP Information Services, will provide a presentation to a future meeting of the A&RM Committee

The question was called on the motion.

CARRIED

8. Administrative Items

8.1 Revitalization of the Administration-Humanities Pit (I&I)

Bellegarde – Cameron

That the Board of Governors approve a \$150,000 design budget with Level Two Approval (approval to complete the full design) for the Revitalization of the Administration-Humanities Pit. This investment is intended to further refine the project scope, schedule, and budget required to revitalize this historic university space, prior to the request for Level Three approval.

L. Bellegarde introduced the item to the Board and noted that the design of the space will include consideration of Indigenous cultures.

The question was called on the motion.

CARRIED

8.2 Renovations for Supply Management Services (I&I)

Bellegarde – Patel

That the Board of Governors approve \$100,000 with Level Two Approval (approval to complete the full design) to complete the design of an estimated \$1 M project to convert Wakpa Tower residence suites 126 – 129 to offices for Supply Management Services and Student Affairs.

L. Bellegarde introduced the item to the Board, noting that these renovations will enable proximity of Supply Management Services staff.

The question was called on the motion.

CARRIED

8.3 Expansion of Student Wellness Centre (I&I)

Bellegarde – Cameron

That the Board of Governors approve \$1.15M with Level Three Approval to tender and construct the expansion to the Student Wellness Centre, 119 Paskwāw Tower, with the aim of supporting student health and mental wellness. The project would create additional exam rooms, offices, and support space to accommodate an increase in nurse practitioners, mental health professionals, and accessibility staff.

L. Bellegarde introduced the item to the Board and noted that this investment will result in improved student service.

The question was called on the motion.

CARRIED

8.4 Increase in Non-Refundable Deposit for International Students (A&RM)

Lang – Deters

That the Board of Governors grant approval to increase the International Student Non-Refundable Deposit from \$500 to \$1,000 effective April 1, 2024.

M. Lang introduced the item to the Board.

Discussion followed and included:

- Deposit amount, and its comparability to other post-secondary institutions
- The need to increase conversion rate (applications converted to registration) as a result of limitation on attestation letter issuance
- Clarification was provided as to the student visa process; the student needs to receive an attestation letter prior to applying for a study visa

The question was called on the motion.

CARRIED

9. Consensus Items

Russell - Klein

Agreed to move items 9.1 and 9.2 as an omnibus motion as follows:

9.1 Policy Update: GOV-020-030 – University Name, Corporate and Academic Seals (GOV&NOM)

That the Board of Governors approves the revised policy GOV-020-030 University Name, Corporate and Academic Seals, Attachment A.

9.2 Appointment of CUPE 5791 Representative to the Non-Academic Benefits Committee (NABC)(HR)

That the Board of Governors approves the appointment of James Batalha as a CUPE 5791 representative to the Non-Academic Benefits Committee (NABC).

The question was called on the omnibus motion.

CARRIED

(M. Deters abstained from voting on item 9.2)

(Board recessed at 9:01 a.m. and returned at 9:22 a.m.)

10. Reports

10.1 Board Chair's Report

The Board Chair provided highlights from the written report circulated prior to the meeting.

10.2 Chancellor's Report

The Chancellor provided highlights from the written report circulated prior to the meeting. She also expressed thanks to the University's advancement team for their leadership and expertise in event planning and delivery, and noted a recent dinner and recognition for Senator Lillian Dyck in conjunction with Globe Theatre.

The Board Chair thanked P. Klein for her report.

10.3 President's Report

J. Keshen provided highlights from the written report circulated prior to the meeting.

Clarification was provided that while the federal government dictated the number of international students that can study in Saskatchewan, the provincial government allocated the numbers between post-secondary institutions.

The Board Chair thanked J. Keshen for his report.

10.4 Key Messages

This report is regularly provided for the Board's information. It provides a few key messages for Governors to speak to in their conversations with community members.

10.5 URSU President's Report

T. Patel presented his report to the Board and noted that as of today, URSU has received over 50 nominations from potential candidates who wish to run for URSU office.

The Board Chair thanked T. Patel for his report.

10.6 Report from the Vice-President (Research)

C. Yost provided his written report to the Board for their information.

10.7 Report from the Associate Vice-President (Indigenous Engagement)

L. Campbell provided highlights from the written report circulated prior to the meeting.

Highlights:

- Will be attending the Inaugural International Women's Day Leader Conference on March 13, 2024 at Lethbridge University where she will be keynote speaker
- A bid has been put in to host the 2025 National Building Reconciliation Forum

The Board Chair thanked L. Campbell for her report.

10.8 Committee Chair Highlights

M. Lang provided an update from the Audit and Risk Management Committee, including:

- Reports and updates from the Internal Auditor
- Report on tuition comparatives and affordability
- Operating fund report; M. Lang expressed thanks to Vice-President Administration, President, and team for their efforts in achieving positive financial results
- International activity report
- University insurance, including an update on cyber insurance coverage

A. Russell provided an update from the Human Resources Committee, including:

- Annual health and safety report was presented, and the Committee requested that future reports include order of magnitude for safety infractions to enable better judgement of risk to the University
- Targeted recruitment of Indigenous faculty and staff

Discussion followed regarding preferential and targeted job postings, Indigenous employment numbers, and the necessity to review processes to allow for improvement.

(L. Campbell withdrew from the meeting at 10:30 a.m.)

L. Bellegarde provided an update from the Investment and Infrastructure Committee, including:

- Steps that can be taken to potentially increase interest from and utilization of Indigenous suppliers
- Positive progress toward fundraising targets
- Parking rates update
- Timeline refinements for the Campus Master Plan

C. Delorme provided an update from the Distinguished Service Awards Advisory Committee, noting that the Committee held their annual meeting and will provide a recommendation for Board decision during the *In Camera* session

- A. Russell provided an update from the Governance and Nominations Committee, including:
- Annual policy update, with discussion at Committee regarding training modules that have been created to educate employees on University policies
 - Desire for meeting with federated college leadership
 - MOU funding accountability report

(Resources with the exception of D. Ford and G. Sylvestre withdrew from the meeting at 10:38 a.m.)

(Board recessed at 10:38 a.m. and returned at 10:48 a.m.)

11. In Camera Session I – 10:48 a.m.

These items are recorded in the *In Camera* minutes and are retained in the [Official File](#).

(A. Cameron withdrew from the meeting at 10:48 a.m. and returned at 10:53 a.m.)

(D. Ford withdrew from the meeting at 11:18 a.m.)

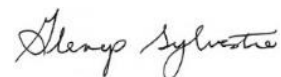
(J. Keshen and G. Sylvestre withdrew from the meeting at 11:37 a.m.)

12. In Camera Session II – 11:37 a.m.

The Board held an *In Camera* session with the President excused.

13. Adjournment – 11:42 a.m. Moved by Patel.


Cadmus Delorme
Board Chair


Glenys Sylvestre
University Secretary