**DISCLOSURE OF INTELLECTUAL PROPERTY**

Any Intellectual Property (IP) based on university research that may have a commercial application, or may be of interest to research partners that funded the development of the IP, must be identified and disclosed to the University. This form provides us with information we need to ensure that the IP is free to be used outside of the research laboratory. **Please return completed form to the** Office of Research Partnerships and Innovation (ORPI) via email to [research.partnerships@uregina.ca](mailto:research.partnerships@uregina.ca)

The University’s Intellectual Property Policy defines IP as any result of conceptual or artistic activity that is created by Employee(s), Student(s) and/or Research Personnel and can be owned by a person. This includes all works that can be protected under copyright, patent, trademark, or other equivalent legislation.

For further information on the University’s Intellectual Property Policy, an updated IP policy is currently in progress

**Intellectual Property Description**

Provide a short, non-confidential title and description of the IP. This will be used to categorize the invention.

**Title**

**Description** (Provide a broad description of the IP, highlighting its novel component).

What stage of development is the IP (i.e. idea, rough prototype, work prototype, commercial, etc.)?

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**Commitments**

What funding was used to develop this IP? Many research funding agreements come with conditions about the use of the results of the research.

**Sources of Funding**

|  |  |  |
| --- | --- | --- |
| **Sponsor** | **Project Title** | **FOAPAL** |
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Please list all University Resources used in the creation of this research.

List any other contracts related to this IP that have been signed by you or the University. Consider Material Transfer Agreements; Software License Agreements; Service Contracts or Consulting Agreements; Non-Disclosure Agreements; etc.

**Contracts**

|  |  |
| --- | --- |
| **Contracting Party** | **Contract Details** |
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Was every line of software code written by University of Regina Employees or Students (if applicable)?

List any other organizations involved with the research

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**Publications or Presentations**

List and describe any occasion where the information about the IP has been discussed. Include publications (articles, abstracts), presentations (seminars, lectures), and discussions that were not covered by a non-disclosure agreement. This information will help the University advise you on your options for obtaining IP protection.

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| **Date** | **Type of Disclosure** | **Details of Disclosure** |
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**People**

List the Creators from the University that participated in development of the IP.

**Creator 1**

|  |  |  |
| --- | --- | --- |
| **Name** | **Faculty** | **Position** |
|  |  |  |
| **Describe Contribution to Intellectual Property (include % of contribution)** | | |
|  | | |
| **The information provided in this document is accurate, to the best of my knowledge** | **Date** | **Signature** |
|  |  |

**Creator 2**

|  |  |  |
| --- | --- | --- |
| **Name** | **Faculty** | **Position** |
|  |  |  |
| **Describe Contribution to Intellectual Property (include % of contribution)** | | |
|  | | |
| **The information provided in this document is accurate, to the best of my knowledge** | **Date** | **Signature** |
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**Creator 3**

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| **Name** | **Faculty** | **Position** |
|  |  |  |
| **Describe Contribution to Intellectual Property (include % of contribution)** | | |
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| **The information provided in this document is accurate, to the best of my knowledge** | **Date** | **Signature** |
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List any Creators from outside the University who assisted in development of the IP.

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| **Name** | **Organization Name** | **Contact Details** |
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List any Contributors who assisted with the research but are not considered to be Creators.

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List any other people that may have a claim to the IP.

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| **Name** | **Organization Name** | **Contact Details** |
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**Commercialization**

Please describe the novel or distinct feature of the IP.

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Please indicate the commercial potential of the intellectual property, who would use it and why.

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List known companies who may have an interest in commercializing this IP.

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What is your goal for the IP?

Foundation for Start-Up Company Yes No

Licensing Agreement Yes No

**Acknowledgment**

I/we, the Inventor(s), hereby certify that the information set forth in this Disclosure of IP is true and complete to the best of my/our knowledge.

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Name: Date: