

**Métis Research Fund**  
**Guidelines**  
**Faculty**

## 1. Introduction

These awards are made to encourage and promote research and scholarly work in areas of major importance to the Métis people. While Métis specific research is encouraged and given priority, Indigenous research not specifically with a Métis focus may also be considered subject to the availability of funding. The funding for these awards is made possible through the Affiliation agreement between the Gabriel Dumont Institute (GDI) and the University of Regina. For 2024, the Métis Research Fund will provide three awards of up to \$7,000 for faculty members.

## 2. Eligibility - Applicants

### Mandate:

To support research opportunities for Métis scholars who identify with the National Definition of Métis (2002): ***Métis means a person who self-identifies as Métis, is distinct from other Aboriginal peoples, is of historic Métis Nation Ancestry and who is accepted by the Métis Nation.***

- **Principal applicants** are to be Métis scholars from GDI or UofR.
- **Co-applicants** may be Métis or non- Métis scholars from GDI, UofR, or a relevant community partner.
- UofR academic faculty members may be in a permanent and probationary appointments. APT members for whom independent research is a requirement of their appointment are also eligible.
- UofR academic faculty members who are on a term-appointment are eligible to apply if their appointment ends after the end date of the grant.
- Priority will be given to emerging scholars (e.g., pre-tenure).
- Awards are limited to 2 every 5 years.
- Only one application as principal applicant may be submitted. There is no limit to the number of applications as a co-applicant.
- Research teams that include both U of R and GDI researchers are especially encouraged to apply.

## 3. Eligibility – Research Projects

- Projects should be aligned with the Guiding Principles below.
- Small-scale, new, well-planned research and scholarly work. The maximum amount of funding is \$7,000. Projects must be completed in 2 years.
- All subject matter areas are eligible for funding, including social sciences and humanities, health-related subjects, natural sciences, and engineering.

## 4. Guiding Principles

**Respectful Relationships** – Research initiatives should engage and seek the active participation of the Métis community and wherever possible, Métis academics/scholars.

**Community Engagement** – Research should connect to the Métis community and contribute to the betterment of the Métis community.

Métis Ways of Knowing and Being – Research should contribute to decolonizing scholarship and research and should incorporate Métis ways of knowing.

Scholarship – Research should be innovative, creative and contribute to Métis scholarship in order to enhance, promote and preserve Métis knowledge.

## 5. Application Procedures

**Deadline is 31 October 2024** Applications can be submitted to [research.services@uregina.ca](mailto:research.services@uregina.ca) by email.

Application forms are available on the Research Services website at: <https://www.uregina.ca/research/for-faculty-staff/find-funding/internal-grants/index.html>

Applications must include:

- 1) **Application Form**, including the **Budget** table, approved by the Department Head (if applicable) and Dean (or designate) of the principal applicant.
- 2) **Research Plan**, including a description of the research project following the headings in the application form, maximum of 3 pages.
- 3) **Community Relevance**, including how the research is aligned with the Guiding Principles outlined in section 4 above, maximum of 2 pages.
- 4) **References/Citations**, maximum 1 page.
- 5) **Current CV(s)** for the applicant and co-applicants. For U of R researchers, it must be in a format accepted by the Tri-Agency or funder for which external funding will be sought. For example, Canadian Common CV, SSHRC Web CV, SHRF, etc. If an applicant is external to the University, a standard CV format or resume may be used.

## 6. Consideration of Applications

Applications are considered by a multi-disciplinary adjudication committee composed of three faculty members (two from the University of Regina and one from GDI), AVP Indigenous Engagements, a representative from GDI, and co-chaired by the U of R AVP-Academic (AVPA) and AVP-Research. GDI may also designate another GDI representative to advise the adjudication committee with respect to the relevance and significance of the proposals to the Métis people. The adjudication committee will strive to make award decisions through consensus; consensus will be deemed to exist when there are no serious objections.

Applications should be as clear as possible in order to persuade both specialists and generalists alike.

**Assessment Criteria** must be addressed in your application. Proposals will be evaluated based on:

- Objective and importance of the endeavor, including its originality/innovation and the expected contribution to knowledge;
- Potential impact of the proposed research, especially with regard to the Guiding Principles outlined above.
- Demonstrated evidence for the engagement the Métis community in designing and conducting the research project;
- Authenticity of the described partnership;
- Quality and feasibility of the research design;
- Appropriateness and justification of the requested budget;
- Scholarly record of applicant(s);
- Potential of the research to secure external funding; and
- Completeness and clarity of the proposal.

**Priority** for funding is given to applicants in the following order with regard to employment status and rank:

1. Emerging scholars (pre-tenure faculty)
2. Established scholars (tenured faculty, pre-tenure faculty holding external funding)
3. Eligible term-appointment faculty members
4. APT members (where independent research is a requirement of their appointment)

## 7. Size of the Awards and Eligible Expenses

Funding request cannot exceed \$7,000. Eligible expenses will directly support research activities outlined in the proposal.

The review committee may also set other maximum limits for funding projects as deemed necessary. Ineligible budget items will be removed, and the committee may reduce an award if parts of the budget are excessive or not clearly justified.

In the application form budget table, please provide a justification for each expenditure as it relates to the project activities.

	<b>Eligible Expenses</b>	<b>Non-Eligible Expenses</b>
<b>Personnel</b>	<ul style="list-style-type: none"> <li>• Salaries and stipends for student research personnel. In the budget table indicate the mechanism, e.g. hourly rate or research stipend. Indicate if it is a top up to an existing stipend or a sole source of student support.</li> <li>• Hourly rates, including all benefits: PhD - \$25/hr; Masters - \$24/hr, UG - \$21/hr.* Stipends can be based on the standard within the department/faculty. Non-student personnel to undertake research activities must be supported with sufficient justification that they are needed for the project.</li> </ul>	<ul style="list-style-type: none"> <li>• Course release or stipends for principal applicant or co-investigators</li> </ul>
<b>Travel</b>	<ul style="list-style-type: none"> <li>• Travel for research activities (e.g. fieldwork, conducting interviews, visits to archives, libraries, or special research centres)</li> </ul>	<ul style="list-style-type: none"> <li>• Conference travel</li> </ul>
<b>Supplies &amp; equipment</b>	<ul style="list-style-type: none"> <li>• Must be <u>specialized</u> research supplies, equipment, software</li> </ul>	<ul style="list-style-type: none"> <li>• Laptops, computers, and non-specialized software</li> <li>• Office supplies</li> </ul>
<b>Ceremony &amp; cultural protocols</b>	<ul style="list-style-type: none"> <li>• Tobacco, cloth and other ceremonial costs</li> <li>• Honoraria for Elders</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>• Honoraria for research participants or other incentives</li> <li>• Open access publication costs</li> <li>• Data sets</li> <li>• Other expenses necessary to undertake research activities</li> </ul>	

\*Please check CUPE 2419 Collective Agreement for current rates for student assistants. Note that mandatory employer-paid benefits are also charged to the project account.

## 8. Administration of Funds

The Office of Research Services will notify applicants about the results of their applications. For successful UofR principal applicants, a research account will be created for each award. In the case of successful GDI principal applicants, the research grant will be transferred to the applicant's research account at GDI. The use of funds must align with the budget submitted and conform to the University of Regina policies and procedures ([www.uregina.ca/policy/](http://www.uregina.ca/policy/)) and the Tri-Agency Financial Administration Guide ([www.nserc-crsng.gc.ca/professors-professeurs/financialadminguide-guideadminfinancier/index\\_eng.asp](http://www.nserc-crsng.gc.ca/professors-professeurs/financialadminguide-guideadminfinancier/index_eng.asp)). All financial claims

against the account (i.e., payrolls, travel, purchase requisitions, etc.) must be signed for by the recipient of the award and approved by the appropriate Department or Dean. Overspending is not permitted on these accounts. Overspent accounts become the personal responsibility of the account holder.

## **9. Research Certifications**

An award may be conditionally granted pending receipt of approval from the appropriate committee where the research involves humans, animals, biohazards, radiation, etc. An applicant has six (6) months from notification of a conditional award to submit an application to the appropriate committee.

Awards will not be placed in an account until all required certifications have been obtained.

## **10. Length of the Award**

The funds may be used for the period of the grant, or two years. Research accounts will be closed automatically after two years unless request for an extension of the grant is received. Unused balances will also be recovered if no longer required for activities outlined in the application.

## **11. Reporting**

Recipients of grants will complete a report of maximum two pages for each award and submit it to the Office of Research Services at the completion of the project or within two years of the time that a grant is authorized. These reports are to describe the substantive results of the research for which the grant was made. The reports will be shared with the AVPA, who may use information from the reports when compiling reporting for Gabriel Dumont Institute as per the GDI-UofR Affiliation Agreement.

Subsequent applications to this funding program will not be accepted until a report has been received.