

SUBMITTING AN REB APPLICATION AT THE U OF R

Jennifer Gordon Vice-Chair of the REB

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THE BASICS

All human research conducted by University staff or students needs to be reviewed and approved by the Research Ethics Board (REB)

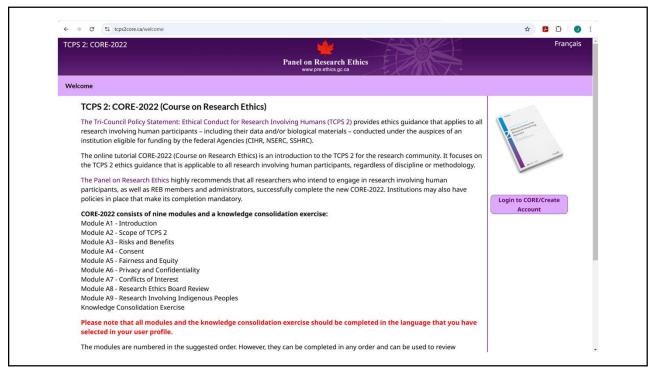
No contact with prospective participants should occur before REB approval

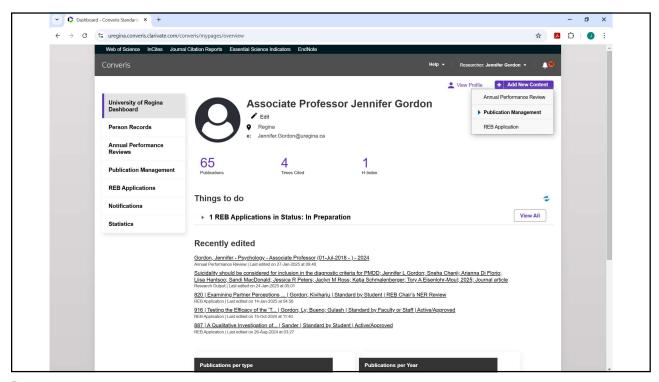
Necessary for

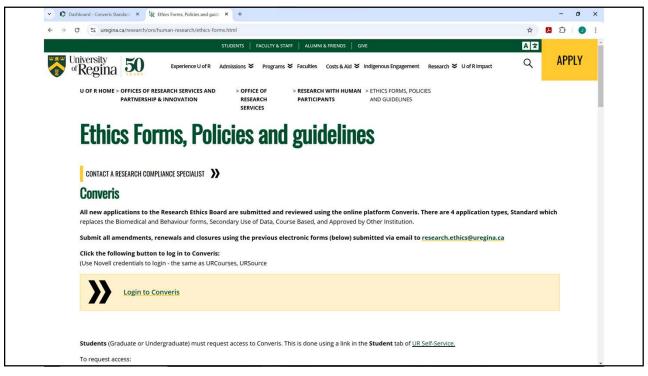
- Manuscript publication
- Thesis acceptance

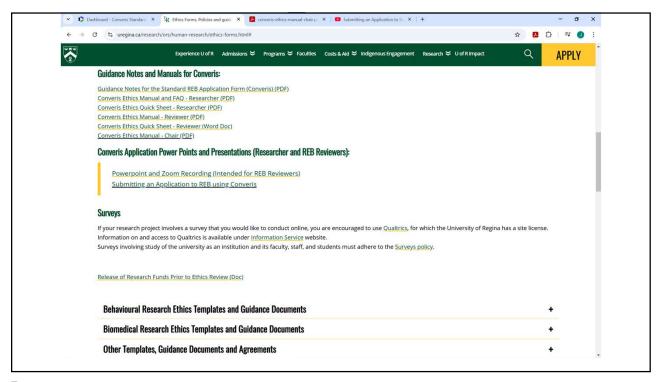
The REB's mandate is to make sure we adhere to the TCPS2 Guidelines

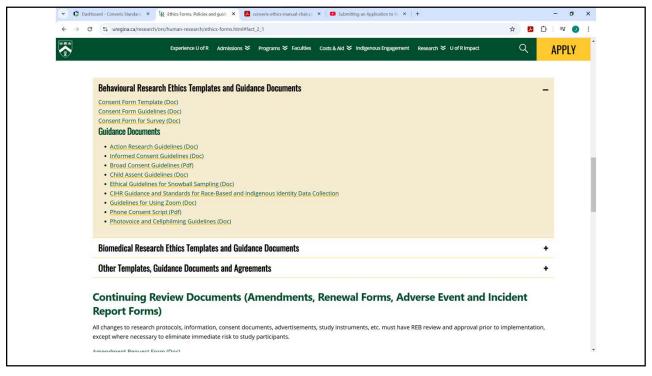












THE BASICS OF AN APPLICATION

Converis form completed

Consent form

Recruitment materials

- Advertising
- First correspondence with participants

Study materials

- Survey
- Interview questions
- Anything participant-facing

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TOP TIPS

Get sample applications from colleagues if you can

Be specific

- Advertising
- Measures to secure data

Look to Information Services for recommended tools for data storage and sharing

- OneDrive
- MS Teams

Remember the REB's top concern is the participant's experience

If you are recruiting a vulnerable population or dealing with a sensitive subject, we'll have additional questions

HOW LONG WILL IT TAKE?

Very low risk: first review within a couple of weeks

- Anonymous survey
- Innocuous topic
- Not a vulnerable population

Low-medium risk: about 1 month for first review

Factor in time to write the response to the REB's comments