

Funded Research Approval Form

This form is mandatory for all external funded research. Please attach a copy of your proposal and budget, unless an application was previously submitted to the Research Office. You can add more pages if you need to include additional information. This form must be completed before a FOAPAL is established for project expenses.

Use [Adobe Acrobat Reader](#) or [Acrobat Pro](#) to complete, save and print this form.

Research Team

UofR Principal Investigator	dept/faculty/centre/institute	academic status
co-investigator(s)	roles of co-investigator(s)	institutional affiliation of co-investigator(s)
other organizations involved?	UofR to send funds to other organizations? no yes	UofR to receive funds from other organizations? no yes

Research Project

sponsor name		
project title		
location of project (on-campus, or site for field research)	start date	end date

Certifications/Approvals

human research ethics obtained # pending not applicable	animal care obtained # pending not applicable	biohazards obtained # pending not applicable	other, please specify: obtained # pending not applicable
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Budget

total \$ amount	total direct costs	Indirect costs amount	overhead rate
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If indirect costs have not been included in the budget, please provide a published policy from the Sponsor stating that Indirect Costs are ineligible.

Personnel: Do you intend to hire/employ any of the following?

undergraduate student(s) no yes if yes, how many?	graduate student(s) no yes if yes, how many?
postdoctoral fellow(s) no yes if yes, how many?	research associate(s) no yes if yes, how many?
consultant(s) / subcontractors(s) no yes if yes, how many?	other(s) no yes if yes, how many?

Additional Resources Required for this Project

additional space, installations or renovations

no yes

equipment

no yes

course/teaching release

no yes

cash/in-kind

no yes

student funding

no yes

other additional resources

no yes

Intellectual Property (IP) and Confidentiality

do you intend to publish your research results?

no yes

is this project part of a graduate student's thesis?

no yes

is there any background IP involved?

no yes

is there potential IP arising out of this project?

no yes

is there potential for technology transfer?

no yes

are you incorporating confidential information that belongs to a third party?

no yes

Conflict of Interest

Do you have any financial interest in the Sponsor? no yes

Is any individual in the Personnel section a "closely associated" person as defined in the [U of R Conflict of Interest policy](#)? no yes

Declaration by Principal Investigator

- The Scope of Work, Timelines and Deliverables in the attached research proposal and the Budget are acceptable to me.
- I am responsible for any over expenditure, as well as for reporting any changes in the research project, in my academic status and in the budget to the Sponsor and to the Office for Research, Innovation and Partnership.
- I agree to comply with UofR Policies and Procedures, as well as with the Terms and Conditions of the applicable Research Contract.
- I will obtain all Certifications/ Approvals prior to project start.
- I agree to refrain from working on this research project before a Research Contract is signed.

Principal Investigator - please print name	signature	date
Co-Principal Investigator - please print name	signature	date

Approval by Department Head and Dean (or Associate Dean or Director)

Signatures by Department Head and Dean (or Associate-Dean or Director) confirm that the Department, Faculty or Centre support the research project.

Department Head – please print name	signature	date
Dean or Associate Dean or Director – please print name	signature	date