

**Student request for accommodation of religious or cultural observance.
Please read the attached instructions prior to completion of this form.**

Student Information (Please Print)

Surname	First Name	Middle Name(s)	U of R Student ID (9 digits)
Email (The University of Regina's official means of communication is through your @uregina.ca email)			Daytime Phone Number
Primary Faculty or Academic Unit <input type="checkbox"/> AR <input type="checkbox"/> BU <input type="checkbox"/> CE <input type="checkbox"/> CT <input type="checkbox"/> ED <input type="checkbox"/> ES <input type="checkbox"/> GS <input type="checkbox"/> KI <input type="checkbox"/> MP <input type="checkbox"/> NU <input type="checkbox"/> SC <input type="checkbox"/> SP <input type="checkbox"/> SW		Campus or Federated College <input type="checkbox"/> U of R <input type="checkbox"/> Campion <input type="checkbox"/> Luther <input type="checkbox"/> FN Univ	Term <input type="checkbox"/> Winter (Jan-Apr) Year <input style="width: 50px;" type="text"/> <input type="checkbox"/> Spring/Summer (May-Aug) <input type="checkbox"/> Fall (Sept-Dec)

Accommodation for Observance during the term (Please Print)

Date of Conflict	Name of Observance	Requested Accommodation	Class Information			
			CRN	Subject	Course Number	Section
DD-MMM-YYYY						
DD-MMM-YYYY						
DD-MMM-YYYY						

Accommodation for Observance for the Final Examination (Please Print)

Date of Conflict	Name of Observance	Requested Accommodation	Class Information			
			CRN	Subject	Course Number	Section
DD-MMM-YYYY						
DD-MMM-YYYY						
DD-MMM-YYYY						

Your personal information is collected under the authority of the University of Regina Act, and in accordance with *the Local Authority Freedom of Information and Protection of Privacy Act* (Saskatchewan) and the *Personal Information Protection and Electronic Documents Act* (Canada), for the purpose of a request(s) for a religious or cultural accommodation. If you have any questions about the collection, use, or disclosure of this information by the University, please contact the Head, Access to Information and Protection of Privacy, 306-585-5163.

Signature of student	Date DD-MMM-YYYY
Signature of dean or designate	Date DD-MMM-YYYY

OFFICE USE ONLY

Date Received: DD-MMM-YYYY	Date Completed: DD-MMM-YYYY	Comments: Student Accessibility approval: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Instructions

1. Information on Religious/Cultural Accommodations are available on page 57 of the Undergraduate Calendar at <https://www.uregina.ca/student/registrar/resources-for-students/academic-calendars-and-schedule/undergraduate-calendar/assets/pdf/2023-24/2023-2024-ug-calendar-mar-15.pdf>
2. On receipt of the course outline and before the add/drop deadline for a course, students will complete the *Request for a Religious/Cultural Accommodation* form. Request forms submitted **after the add/drop deadline date** will not be considered.
3. Completed forms are submitted to the student's faculty.
4. [Student Accessibility](#) will screen and approve the request for accommodation and forward the approval to the student's faculty to determine the appropriate accommodation.
5. Accommodations may include, but are not limited to:
 - a. Setting an alternate date for mid-term or final examinations.
 - b. Providing an alternate assignment to satisfy the course requirement.
 - c. Re-calculating the evaluation schedule to eliminate the component that has been missed when options a. and b. are not possible.
 - d. Other on approval of the Dean (or designate) of the faculty or academic unit.
6. When a dispute arises on the recognition of a religious or cultural observance, the Registrar shall be consulted and has the final authority on recognition.