



APPLICATION FOR ADDITION OF EMBEDDED CERTIFICATE TO PROGRAM

- PLEASE COMPLETE FORM IN FULL.
- DECISION NOTIFICATION WILL BE SENT TO YOUR U OF R EMAIL ADDRESS.
- THIS FORM IS USED TO REQUEST THE ADDITION OF AN EMBEDDED CERTIFICATE ONTO A MASTER'S DEGREE PROGRAM YOU ARE ALREADY ADMITTED TO.

Student Number							

Year:

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Effective Semester:

Fall (Sep-Dec) - Deadline to Submit: August 1st	
Winter (Jan-Apr) - Deadline to Submit: December 1st	
Spring/Summer (May-Aug) - Deadline to Submit: April 1st	

1. PERSONAL INFORMATION

Last/Family Name:	Preferred Name:
Middle Name(s):	Email Address:

2. MASTER'S PROGRAM CURRENTLY ENROLLED IN (PRIMARY PROGRAM):

Faculty:	Program of Study:

3. CERTIFICATE YOU WISH TO ADD (SECONDARY PROGRAM):

Name of Certificate:

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Applicant's Signature

Date

The following conditions are to be met before an embedded certificate will be added to a master's degree program:

- The student has registered for at least one semester and is not in their last semester of their degree.
- The student has not already added an embedded certificate to their degree.
- The student is fully-qualified and in good standing in their current program.

4. SUPERVISOR APPROVAL (IF APPLICABLE):

Supervisor Name:	Supervisor's Signature:	Date:
Approved Denied		

5. GRADUATE COORDINATOR

Graduate Coordinator Name:	Graduate Coordinator's Signature:	Date:
Approved Denied		

6. FGSR APPROVAL:

FGSR Associate Dean Name:	FGSR Associate Dean's Signature:	Date:
Approved Denied		

Note:
To be eligible to add an embedded certificate, students must be admitted to a master's degree program. Students can add an embedded certificate to their program as long as they have registered in at least one term and are not in the last term of their program. The requirements for the certificate must be met in the allotted credit hours for the master's degree program. An embedded certificate can only be added if the faculty has decided to offer embedded certificates and if the certificate is within the same faculty as the master's degree the student is currently pursuing.