



University  
of Regina

# 2025-2026 GRADUATE CALENDAR

The information published in this Graduate Calendar outlines the rules, regulations, fees, curricula and programs for the 2025-26 academic year, including the spring/summer term 2025, the fall term 2025 and the winter term 2026.

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For the most up to date additions or corrections, please visit the Graduate Calendar web page:

<https://www.uregina.ca/graduate-studies-research/graduate-calendar/index.html>

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## Important Dates and Deadlines

### Academic Schedule for 2025-2026

The Academic Schedule is subject to change without notice, and in some cases, the start and end dates of classes may vary from the dates listed below. The dates reported in [UR Self-Service](#) are the official version. Information on applying to the University of Regina and application deadlines can be found in the [Admissions section](#) of this calendar. The Academic Schedule outlines the start and end patterns and dates associated with the delivery of instruction. The Academic Schedule is subject to change. The dates reported in UR Self-Service are the official version.

Students who have not formally withdrawn are registered students, liable for fees, and if at the end of the term are still registered, are assigned a failing grade of NP. Deadlines are effective at 11:59 p.m. in UR Self-Service on the stated day. In-person business hours are normally 8:15 a.m. to Noon; 1:00 p.m. to 4:30 p.m. For example, the deadline for dropping a class through an office is 4:30 p.m. on the stated day.

<b>Term Information:</b>	<b>Spring/Summer 2025</b>								<b>Fall 2025</b>	<b>Winter 2026</b>
Part of term (POT):	1	2	3	4	5	6	7	10	1	1
Held in:	May-Aug	May	June	May-June	July	August	July-Aug	May-Aug	Sep-Dec	Jan-Apr
Start of term	5-May-25	5-May-25	5-May-25	5-May-25	5-May-25	5-May-25	5-May-25	5-May-25	2-Sep-25	6-Jan-26
End of term	29-Aug-25	29-Aug-25	29-Aug-25	29-Aug-25	29-Aug-25	29-Aug-25	29-Aug-25	29-Aug-24	22-Dec-25	29-Apr-26
<b>Class Dates</b>										
Start of classes	5-May-25	5-May-25	2-Jun-25	5-May-25	2-Jul-25	5-Aug-25	2-Jul-25	5-May-25	2-Sep-25	6-Jan-26
End of classes	20-Aug-25	27-May-25	23-Jun-25	18-Jun-25	23-Jul-25	26-Aug-25	18-Aug-25	31-Jul-25	5-Dec-25	13-Apr-26
<b>Examination Dates</b>										
Start of examination period	25-Aug-25	30-May-25	26-Jun-25	21-Jun-25	26-Jul-25	29-Aug-25	20-Aug-25	5-Aug-25	9-Dec-25	16-Apr-26
End of examination period	27-Aug-25	30-May-25	26-Jun-25	25-Jun-25	26-Jul-25	29-Aug-25	23-Aug-25	9-Aug-25	22-Dec-25	29-Apr-26
<b>Tuition and Fee Payment Dates</b>										
Due date for tuition and fee payment	5-May-25	5-May-25	2-Jun-25	5-May-25	2-Jul-25	5-Aug-25	2-Jul-25	5-May-25	2-Sep-25	6-Jan-26
End of penalty-free payment period	9-Jun-25	30-May-25	30-Jun-25	2-Jun-25	31-Jul-25	1-Sep-25	31-Jul-25	30-May-25	29-Sep-25	2-Feb-26
<b>Class Add/Drop Dates</b>										
End course-add period	21-May-25	6-May-25	3-Jun-25	8-May-24	3-Jul-25	6-Aug-25	8-Jul-25	16-May-25	15-Sep-25	19-Jan-26
End of no-record drop period	21-May-25	6-May-25	3-Jun-25	8-May-24	3-Jul-25	6-Aug-25	8-Jul-25	16-May-25	15-Sep-25	19-Jan-26
End of grade-of-W drop period	17-Jul-25	20-May-25	16-Jun-25	4-Jun-25	16-Jul-24	19-Aug-25	31-Jul-25	4-Jul-25	17-Nov-25	16-Mar-26
<b>Tuition and Fee Refund Dates</b>										
End of 100% refund period	21-May-25	6-May-25	3-Jun-25	8-May-24	3-Jul-25	6-Aug-25	8-Jul-25	16-May-25	15-Sep-25	19-Jan-26
End of 50% refund period	9-Jun-25	8-May-25	5-Jun-25	15-May-25	8-Jul-25	11-Aug-25	15-Jul-25	2-Jun-25	29-Sep-25	2-Feb-26

## Other Important Dates

### 2025

Date	Occasion
May 19	Victoria Day - No classes (Most university offices closed)
June 11, 12 & 13	Spring Convocation
July 1	Canada Day - No classes (Most university offices closed)
July 31	Last day to apply to graduate at Fall Convocation
Aug 4	Saskatchewan Day - No classes (Most university offices closed)
Sept 1	Labour Day - No classes (Most university offices closed)
Sept 30	National Day for Truth and Reconciliation - No classes (Most university offices closed)
Oct 13	Thanksgiving Day - No classes (Most university offices closed)
Nov 10	Fall Break Week starts (Monday)
Nov 16	Fall Break Week ends (Sunday)
Nov 11	Remembrance Day - No classes (Most university offices closed)
Nov 13	Fall Convocation
Dec 23	Faculty and Admin Offices close at 4:30 pm

### 2026

Date	Occasion
Jan 2	Faculty and Admin Offices open at 8:15 a.m.
Jan 31	Last day to apply to graduate at Spring Convocation
Feb 16	Family Day (Monday) – No classes (Most University offices closed)
Feb 16	Winter Break starts (Monday)
Feb 22	Winter Break ends (Sunday)
Apr 3	Good Friday - (Most university offices closed)

## Application Deadlines

Information about applying to the University of Regina, including application deadlines, can be found [here](#).

# General Information

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## Inquiries

Inquiries about graduate admission to the University of Regina should be directed to the following office:

Faculty of Graduate Studies  
Centre for Kinesiology, Health and Sport, 227  
University of Regina, Regina, SK S4S 0A2  
Telephone: 306-585-4161  
Email: [graduate.studies@uregina.ca](mailto:graduate.studies@uregina.ca)  
Web: <https://www.uregina.ca/admissions/graduate/index.html>

Applicants are required to apply online.

The University reserves the right to refuse admission even when the stated requirements for entrance have been satisfied. The decision of individual faculties on the granting of admission, re-admission, transfer, and transfer credit is final.

## Fraudulent and Incomplete Applications

The University reserves the right to revoke admission and registration if an application form is discovered to be inaccurate or incomplete, or if supporting documents are discovered to be fraudulent. Any applicant who presents a fraudulent document in support of an application for admission will be identified to other Canadian universities and colleges. Applicants must list all post-secondary institutions attended. Transfer credit will not be awarded for courses taken at institutions that are not listed on application forms.

## Freedom of Information and Protection of Privacy

The University of Regina collects and creates information about students (“personal information”) under the authority of the *University of Regina Act*, and in accordance with the *Local Authority Freedom of Information and Protection of Privacy Act* (Saskatchewan), for purposes of admission, registration, and other decisions on students’ academic status, and the administration of the University and its programs and services. Information regarding the admission of current high school students may be shared with the student’s current high school as needed. Any misrepresentation may be shared with other post-secondary institutions.

The University of Regina shares specific and limited personal information with the Graduate Students’ Association (GSA). GSA uses this information to conduct elections and/or referenda, to communicate with students to advertise and promote services, and to provide those programs and services to student members.

By enrolling in courses at the University of Regina, students consent to the collection, use, and disclosure of personal information as described above.

The University of Regina is a member of the Regina Human Services Partnership, whose members have implemented the Violence Threat Risk Assessment (VTRA) protocol. When there is a threat of violence, VTRA response may include engagement of a multi-disciplinary team including external community agencies. Information may be shared on an as-needed basis in order to protect the physical safety of students, faculty, staff, or others. Additional information is available in the [Violence Prevention Policy](#).

If you have any questions about the collection, use, or disclosure of this information by the University, please contact the Head, Access to Information and Protection of Privacy, (306) 585-5163.

## Disclosure to Statistics Canada

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at post-secondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand 'outcomes'. In order to conduct such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada student identification information (student's name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, and enrolment information.

The federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used for statistical purposes only, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify a student.

Students may contact Statistics Canada via e-mail if they have any questions: [statcan.PSIS-SIEP.statcan@canada.ca](mailto:statcan.PSIS-SIEP.statcan@canada.ca).

KAHKIYAW KIWÂHKÔMÂKANINAWAK  
ALL OUR RELATIONS

## The University of Regina

Founded as Regina College and granted a provincial charter in 1911, the University of Regina became an affiliated junior college of the University of Saskatchewan in 1925, and acquired degree granting status in 1959. The University achieved academic autonomy in 1974.

Set in picturesque Wascana Centre, the largest urban park in North America and designed by noted architects Minoru Yamasaki and Thomas Church, the University is a valued asset to the provincial capital.

### Governance of the University

The University operates under the terms of The University of Regina Act, an act of the Legislature of the Province of Saskatchewan.

#### Governing Bodies

Convocation is composed of the chancellor, the Senate, all graduates of the University of Saskatchewan at Regina and all graduates of the University and such other classes of persons as the Senate may from time to time determine. Any graduate of the University of Saskatchewan at Saskatoon, as defined by the University Act 1968, may become a member of Convocation of the University of Regina by notifying the University secretary in writing of a desire to do so. Such persons shall also continue to be a member of Convocation of the University of Saskatchewan. In addition, Senate approved that a person be eligible for membership in Convocation if the studies for a certificate or diploma awarded by the University of Regina or the University of Saskatchewan, Regina Campus, require a prior degree or a minimum of 60 credit hours of degree work. This policy became effective for all awardees commencing with the first Convocation of the University of Saskatchewan, Regina Campus, Spring 1965. Convocation has power to consider all matters affecting the interests and well-being of the University and to make recommendations thereon to the Senate or to the Board of Governors. Apart from extraordinary meetings which may be called, Convocation normally meets twice annually, in May and October.

The membership of the Senate includes the following persons by virtue of their offices: the chancellors of the University; the president of the University; the vice-presidents of the University; the Deputy Minister of Education; the chair of the Council; the heads of federated or affiliated colleges of the University; the deans or acting deans of faculties that are now or may hereafter be established by the University; such other deans of academic and student affairs and such directors as are nominated by the president and approved by the Senate. Another fourteen members of Convocation representing twelve electoral districts are elected to the Senate by Convocation. The Minister of Education is a member ex officio. Six students of the University are elected to Senate by the students registered in the University. In addition, any professional society, group or organization in the Province that, in the opinion of the Senate, contributes in a significant way to the social, economic and cultural welfare of the Province may, with the consent of the Senate, be represented on that body. The current Senate has representatives from 41 different organizations.

Because of its broad public representation, the Senate has been described as the University's "window on the world." Senate's general area of concern is the academic welfare of the institution and, within this area, it has a variety of duties and powers. Most of the broader issues of academic policy within the University are reserved for Senate approval. In another role, Senate acts as an ultimate court in academic affairs.

The Board of Governors consists of twelve members: the chancellor; the president of the University; six members appointed by the Lieutenant Governor in Council; two members elected by the Senate; one student who shall be the president of the Students' Union; and one member of the faculty, who is elected by members of Council.

The Board is responsible for overseeing the administrative and business affairs of the University. Within the University, the Board has ultimate authority in all matters related to the raising and spending of University funds, and the acquisition and management of University property. The Board has endorsed a strategy of decentralization that encourages fluidity and adaptability within the University structure, and permits adaptation to current and changing needs. The Board appoints the president of the University. The Board also appoints all other members of the staff of the University, subject only to the proviso that no one may be appointed to the teaching staff who has not been recommended to the Board by the president.

The chancellor is elected by the members of Convocation and holds office for three years. The chancellor presides over Convocation, confers degrees and is ex officio Chair of the Senate and a member of the Board of Governors.

The president, who is also the vice-chancellor, is appointed by the Board of Governors, and is the senior academic and administrative official of the University. Broad powers under the University Act make the president responsible for general supervision and direction of all academic and business matters within the University.

The senior legislative body on academic matters is the University Council. Its membership includes: the president and the vice-presidents of the University, the secretary; the registrar; the librarian; the assistant librarian, professional librarians; the deans, directors, professors, associate professors, assistant professors, full-time lecturers, special-lecturers and instructors who are employed by the university or a federated college of the university; and a number of student representatives.

All matters of substance related to the academic affairs of the University must be considered and approved by the Council. It may act either on the recommendation of the duly constituted faculties or upon its own initiative. In all matters reserved under the University of Regina Act for the final judgment of the Senate, the Council is responsible for acting on behalf of the University in framing the necessary reports, proposals and recommendations. It also possesses broad powers in matters of academic discipline. The Executive of the University of Regina Council has been empowered by Council to act on its behalf in all matters with the provision that a decision of the Executive may be challenged by requesting a special meeting of Council. Membership of the Executive of Council provides selection of members in such a way to reflect, largely on a proportional basis, the academic composition of this University.

Disciplines that are related to one another in the broader areas of teaching and research are, for purposes of administration and academic planning, brought together into Faculties. Each discipline, as recognized and described by the Senate of the University, is headed by a department head.

Formal membership of each faculty includes the dean and the teaching members of the various associated disciplines, the president, the vice-presidents, the University secretary, the registrar, the deans of all other faculties, and usually, representatives of other faculties and the Senate. Each faculty, subject to the statutes of the Senate and the general control of the University Council, has charge of all internal matters of scholarship.

The deans are recognized by the University Act as being the chief executive officers of their faculties. They are directly responsible to the president, and, subject to the president's authority (in accordance with the University of Regina Act and the statutes of the Senate), they exercise broad powers of supervision over the direction of academic and administrative affairs within the faculties.

University of Regina Strategic Plan, 2020-2025: [All Our Relations: kahkiyaw kiwâhkômâkaninawak.](#)

# Programs Overview

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The Faculty of Graduate Studies and Research (FGSR) embodies numerous departments and research institutes and offers an impressive range of programs. Although the primary focus is to provide students with mastery of their subject, FGSR prides itself on the accessibility of the faculty members and the quality of the research and scholarship occurring at this campus.

## Regular (Formally Approved Programs)

The University of Regina offers a wide variety of programming. For a complete list of all programs please visit this [page](#).

Prospective students interested in graduate programs at the University of Regina should read about our [admission process](#).

## International Programs

FGSR embraces a diverse student body and welcomes participation in its programs from international students. The Faculty is engaged in a number of joint international initiatives where up to half of a program is completed at a partner institution. First class international applicants compete for a limited number of entrance awards. Students in the joint programs are eligible to apply for targeted scholarships. Special Program Fees may apply and prospective applicants should refer to the fees section of the calendar.

## Special Case Programs

Special Case programs are discipline specific and candidates may be accepted into academic areas in which there are no formal graduate programs. For more information on special case programs, please consult [Appendix D](#).

## Interdisciplinary Programs

Interdisciplinary master's programs are available in Canadian Plains Studies, Media, Art, and Performance, Gerontology, and Advanced Manufacturing and Process Systems (program on hold) and on an individual basis.

Interdisciplinary programs involve working outside of or between established programs at the University and candidates may also be admitted into such a graduate program. The University of Regina supports the role of interdisciplinarity in moving forward and crossing over the boundaries of human knowledge. This approach to learning and discovery requires cooperation and patience as both the student and faculty seek to understand concepts from different perspectives and paradigms. This approach to scholarship places significant demands on the student as he/she must be highly self-motivated and an independent and critical thinker. Interdisciplinary studies in universities are enjoying a renaissance and FGSR is dedicated to fostering this scholarship at the University of Regina. For more information on interdisciplinary programs, please consult Appendix D.

## Graduate Co-operative Education Experience

At the master's level there are two ways to enter into co-operative education experiences.

- Some units have built requirements into the program itself (co-op route), which requires formal admission into the program and the co-op placement is a program requirement.
- Other units have added the option to apply for this experience in addition to the program requirements (co-op option). The co-op option allows students to add a co-op placement to an existing non-co-op route program. Please note that acceptance to a co-op work term is subject to the approval of the Co-op Graduate Coordinator and is extra to the program. The co-op placement is an add on and thus optional.

A master's student must be in good standing to be eligible for the Co-operative Education experience (Academic units may have additional requirements for entry). A recommendation for a co-operative education placement requires the approval of the student's academic unit.

Students seeking a Co-operative Education designation will be required to register in two work terms. Each work term will be graded (Pass/Fail or Credit/No Credit). Students may be required to submit a report or make a formal presentation on their co-operative work term which will be subject to the academic review to assess its merits.

International students who wish to participate in a Co-operative Education experience must apply for a Work Permit as well as a Study Permit prior to applying for co-operative education work placement. Please consult with the Co-operative Education office or refer to Immigration, Refugees and Citizenship Canada (IRCC) regulations.

Students who complete two approved co-operative education work terms will have a Co-operative Education designation added to their degree and transcript.

## Embedded Certificates

An embedded certificate is a freestanding Graduate Certificate that is taken concurrently with a Master's degree. Both credentials must be within the same Faculty. Faculties are not required to offer embedded certificates.

Upon graduation, students receive a parchment from both programs and both programs are noted on a student's transcript.

## Admissions

Students may add an embedded certificate onto their current Master's program after their first registration up until their second last semester. Any student is eligible to add an embedded certificate provided it is offered by their current Faculty.

## Program Routes

**Thesis/Dissertation.** A thesis is an intellectual proposition. In academia, a thesis (master's) or dissertation (doctoral) is an intellectual document that presents the author's research and findings and is submitted in partial fulfillment of candidature for a master's or doctoral degree. The thesis or dissertation is normally the culmination of a candidate's research; submission of the final corrected thesis represents the completion of the final requirement for the degree being sought. Since the thesis is normally the culmination of the student's work on a particular degree, the writing typically begins when all coursework has been completed. Although the student may propose a thesis topic and seek an advisor, the usual procedure is for the student to work on a problem suggested by a faculty member. If the student is employed on a sponsored research project, the thesis/dissertation will usually be derived from this work. The thesis based master's program provides the introduction to scholarly activities and research and is generally critical to students intending further study at the doctoral level. Graduates complete a coherent program that is designed to assure mastery of specified knowledge and provide intellectual growth beyond the baccalaureate. Students in thesis-based programs are required to successfully defend their thesis.

**Exhibition/Recital, Project/Report, Practica/Internship/Report/Co-op.** There are a number of routes other than thesis available for University of Regina graduate degrees including exhibition, recital, project, report, practicum, internship, course option and co-op. In many departments students produce a report or comprehensive paper resulting from a creative exhibition, investigative study, project study, or practical training period. The latter routes are more appropriate to the fine and applied arts or professional fields. These alternative options vary in credit value and the student is encouraged to contact the graduate coordinator for clarification. As the credit assigned to these options is significantly less than that for a thesis, the length of the document should reflect this distinction. All routes are grounded in a discipline and should demonstrate mastery of the subject.

## Multidisciplinary, Collaborative, and Cotutelle Doctoral Programs

- **Multidisciplinary PhD** (partnership between two different programs/disciplines at the UofR):  
Multidisciplinary PhD program fosters advanced inquiry and synthesis across disciplines with a focus on training PhD students in multidisciplinary methods and theories that address grand challenges. Candidates in this program will work under the co-supervision of Faculty members from two distinct disciplines and graduate programs and are required to translate research findings into real-world solutions.
- **Collaborative Partnership PhD (CPP)** (partnership between UofR and other Canadian Universities):  
The Collaborative Partnership PhD Program trains outstanding doctoral students at the University of Regina and a partner Canadian University. The CPP program is intended to co-supervise highly qualified graduates, co-develop graduate programs, and accelerate strategic research collaboration between the University of Regina and other PhD granting postsecondary institutions.
- **The Cotutelle PhD** (partnership between UofR and an international university):  
The cotutelle (joint supervision) PhD requires an existing research collaboration between two supervisors from two postsecondary institutions. The Supervisors agree to co-supervise and combine the capacities of the two institutions to develop the skills and competencies of the PhD student and enhance scholarly networking and collaboration. PhD graduates enrolled in the Cotutelle or Collaborative Partnership PhD programs will write one dissertation and will be conferred a doctoral degree/parchment from each institution.

## Standards of Admission

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Notwithstanding the Admission requirements referred to below, the University of Regina may, at its discretion, refuse admission to any applicant. Applicants must recognize that resources may not be available to allow for admission of all qualified applicants. An admission decision is not subject to appeal through the Student Appeals process.

## General Admission Requirements

1. The minimal admission requirements are: a master's degree for entrance to a doctoral program, a four-year bachelor's degree for entrance to a master's program, or recognized, comparable qualifications from an accredited university-level institution; acceptable academic standing; and sufficient undergraduate background to carry out graduate work in a chosen field. Applicants with a three-year degree, if accepted, will normally be required to successfully complete qualifying senior undergraduate courses in the discipline.
2. **International applicants** should consult the website regarding acceptable standards for admission, and are encouraged to submit the results of the [Graduate Record Exam \(GRE\)](#), especially the score for the subject test in the discipline being sought.
3. **English Proficiency Tests.** International applicants, except those who attended universities where the language of instruction was English, must submit proof of English proficiency, usually in the form of recognized tests with the exception of applications to French language programs in La Cité universitaire francophone. The most common is [TOEFL \(Test of English as a Foreign Language\)](#). Applicants must have a TOEFL score of at least 580 Paper-based or 80 Internet-based, except those applying to Engineering, where a minimum TOEFL score of 550 Paper-based or 80 Internet-based applies. FGSR also accepts the following tests:



	CAEL	TOEFL iBT	Academic IELTS	PTE	MET	U of R ESL	Duolingo
<b>FGSR Minimum</b>	70	20 each band	6.5 overall, 6.0 each	59	54	EAP 100/101	125 overall, 120 each for Speaking, Writing, and Reading. 115 for Listening
<b>Johnson Shoyama Graduate School of Public Policy</b>	70	86 overall, 20 each band	6.5 overall, 6.0 each	63 overall, 59 each	59	EAP 100/101	125 overall, 120 each for Speaking, Writing, and Reading. 115 for Listening
<b>Media Studies &amp; Media Production</b>	75	23 each band	7.0 overall, 7.0 each	65	59	n/a	130 overall, 130 each for Speaking, Writing, and Reading. 125 for Listening
<b>English</b>	80	25 each band	7.5 overall, 7.5 each	68	59	n/a	130 overall, 130 each for Speaking, Writing, and Reading. 125 for Listening

\*\*Please note that a minimum score may render an applicant ineligible for graduate teaching assistantships.

If a student is taking ESL at the University, they must successfully complete ESL 050 in order to be considered for graduate work. The University of Saskatchewan's UPrep 2 program will also be accepted. Applicants who have successfully completed an academic English as a Second Language (ESL) program at another Canadian university (or equivalent) that qualifies them to meet the English Language Proficiency policy of that institution, may be considered to have met our policy. The applicant must supply proof of course completion and evidence that the course(s) completed meet the English proficiency policy of that institution.

Graduate Record Examination (GRE). Unless an applicant holds a thesis-based Master's degree from a Canadian University, GRE General is recommended for international applicants to programs in Biochemistry and Chemistry. International applicants are encouraged to write the GRE physics subject exam. It is recommended that international students in other disciplines take the GRE test(s) so that their academic abilities and potential may be better judged, but this is not a requirement. For scheduled examination times and locations, see the [GRE website](#).

Graduate Management Admission Test (GMAT). The GMAT must be taken by all applicants to the MBA program. For scheduled examination times and locations, see the [GMAT website](#).

Graduate Admissions Extension Policy. A maximum of two one-year extensions will be allowed to an admission offer.

## Foreign Language Requirement

An applicant may be required to demonstrate the ability to read publications, related to the special field of study, in one or more languages other than English. Vocalists in a Master of Music degree program are to have acceptable singing ability in French, Italian and German.

## Doctoral Degree

Applicants must have academic credentials consistent with being fully-qualified to undertake graduate work at the doctoral level; the categories of probationary or qualifying student do not apply at the doctoral level. Admission normally requires that the applicant has obtained a thesis-based Master's degree in the discipline. In a few academic units (Biology, Chemistry or Biochemistry, and Engineering), an applicant with an honours bachelor's degree of first class standing (including a thesis) from an accredited university may be considered for direct entry to a doctoral program. In either case, at the time the recommendation is made, the supervisor(s) must be identified, and in faculties lacking formal departments, the Dean of the faculty or designate must indicate approval.

An applicant who is judged deficient in background training or in courses prerequisite to scholarly work in the particular subject(s) of study and research will not be admitted as a doctoral student. An applicant may be admitted as a Master's student and be required to undertake specific courses or activities towards establishing appropriate credentials, but any graduate study undertaken for this purpose cannot be counted as time spent toward formal requirements for the degree. Alternatively, an applicant may be accepted at the Master's level as a means of illustrating suitability to enter a doctoral program, and after the first year may request, through the academic unit, a transfer to a Ph.D. program (see below).

A comprehensive examination or equivalent is not a formal requirement of FGSR, but may be required by individual academic units.

## Master's Degree

General requirements for admission to the Faculty of Graduate Studies and Research apply and specific details include:

1. A graduating average of at least 70 per cent from a four-year baccalaureate degree (or equivalent) is required for admission to all programs except for English, History, Mathematics and Statistics, Master of Public Administration where the average for admission is 75%. International students should check the web site for grade conversions based on the most common grading scales for each country. Applicants with a marginally lower four-year average may be accepted if their performance in the last two complete years is significantly higher (75% or more).

Letters of recommendation, preferably from former professors or persons acquainted with the work of the applicant, and in a position to comment critically on the capability to do graduate research or course work, must support this promise of ability.

2. An applicant is to have the academic background required to undertake graduate studies in the chosen field. Applicants who fail to meet this requirement but who otherwise meet the criteria may be admitted; however, background deficiencies will be addressed by taking appropriate courses either prior to or in parallel with graduate work.
3. Some academic units have additional entrance requirements (see [Application Procedures](#)).
4. Special regulations and procedures apply to full-time University employees as candidates for graduate study (see [Policies and Procedures](#)).
5. Offers of admission are valid for one year unless specified otherwise.
6. If the academic unit recommends acceptance, the application is then referred to the Dean or designate for further review. Acceptance of an applicant into a graduate program is the purview of the Dean of FGSR. Academic units may correspond with applicants concerning availability of specific classes, research equipment, etc, but NOT CONCERNING ACCEPTABILITY. Note that a faculty member's willingness to serve as supervisor does not constitute acceptance into a graduate program. The official letter of acceptance/non-acceptance is sent to the applicant by the Dean of FGSR or the Dean's designate. Non-acceptance of an applicant may depend on considerations other than those listed in the Admission section. These include availability of facilities for the type of research that the applicant wishes to pursue and the availability of faculty members to supervise the proposed research.

## Classification of Students

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Students are classified in accordance with their preparation for graduate work and the type of graduate work proposed.

### Fully-Qualified Student

An applicant who has an honours baccalaureate or a 4-year degree with a minimum performance of 70%, or its equivalent from this or another accredited university, who intends to take graduate studies in a field closely related to the baccalaureate is fully qualified to proceed directly into a graduate program. Applicants with an overall average below the minimum may be considered for this category if their average over the last two complete years is 75% or more. Only fully-qualified students are eligible to hold funding provided by FGSR.

### Qualifying Student

A student with an acceptable academic record, but with less than the equivalent of a 4-year degree in the field in which graduate training is sought, or a student with a 4-year degree who needs additional undergraduate courses in the area of specialization. This category will not be used for a student with a poor academic record or for students from the University of Regina with less than a 4-year degree. It is expected that the required qualifying work will be completed within one calendar year. A student may take graduate courses in parallel with the required undergraduate courses if the prerequisites have been satisfied. Qualifying courses may not be credited towards graduate degree programs at the University of Regina.

### Probationary Student

A student whose academic qualifications are difficult to assess, or are marginal for admission to a graduate program. A student in this category may be required to perform satisfactorily in a number of courses specified by the home academic unit before being reviewed and judged fully-qualified. Probationary courses may be credited toward the degree program.

### Non-Degree Student

A student with an eligible academic record who wishes to take a limited number of specified graduate courses for professional development. The application must be accompanied by a brief letter of intent outlining the purpose for taking the courses, official transcripts, and one official letter of reference. NON-DEGREE STUDENTS ARE AFFORDED THE OPPORTUNITY TO REGISTER IN UP TO FOUR (4) APPROVED COURSES OVER A PERIOD OF ONE YEAR, OR THE COMPLETION OF THE SPECIFIED COURSES, WHICHEVER OCCURS FIRST. The start point for the one-year completion date is the term directly following the issuance of the acceptance letter. Students who have not completed the prescribed courses may make a formal request for an extension, justifying the reasons why an extension may be warranted. Non-degree students who withdraw or whose time limit expires, and have yet to complete the original set of approved courses, may request reinstatement, providing the original application as a non-degree student is not more than three years old and progress in previous non-degree courses is deemed satisfactory. If the application is older than three years, a new application will be required. Following the termination of status as a non-degree student, for subsequent admission in this category, a new application must be submitted. Acceptance requires that the applicant's previous record is satisfactory, and that the academic unit is able to accommodate the request. Courses taken as a non degree student do not transfer to graduate programs at this institution although the student may be granted advanced standing if the student pursues further education here.

### Visiting Students

Visiting Students are in one of three categories: visiting in conjunction with a formal transfer agreement; by a letter of permission; by a formal exchange agreement.

# Application Procedures

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## The Self-Administered Application Package

The applicant must assemble all relevant documentation that is not entered on-line and forward the complete package to Faculty of Graduate Studies and Research. Please read all of the instructions carefully before completing the on-line application.

The Faculty of Graduate Studies and Research has sole authority for admission, and all offers of admission are made by the Dean of FGSR, or the Dean's designate. Correspondence with a faculty member, department or school does not constitute approval for admission. All offers of admission are valid for the terms of entry indicated in the offer. Notices of admission decisions are emailed to the email that the applicant identified on their application. To ensure that correspondence from this University is received, applicants must be sure to inform the FGSR office in writing of email or address changes.

## Application Requirements

**Note: All documents submitted to the University of Regina become the property of the University, and will not be released or copied except for purposes deemed internal to the University of Regina. Documents may not be returned to the applicant.**

**Please do not send any other documentation that is not required.**

1. A completed online Application Form: For applicants applying to more than one program, a new on-line application is required for each program and accompanying fee. All materials must be received on or before any deadline dates. **Incomplete applications will not be forwarded to academic units for their recommendation.**
2. Transcripts: Unofficial transcripts will be accepted through the online application document upload portal for the review process only. Any offer of admission will be conditional upon receipt of the official transcripts and/or degree certificate. An official copy of all previous undergraduate and graduate transcripts is required even if a degree was not awarded. A transcript is considered official if:
  - It is received in an envelope from the issuing university that is sealed and bears an official University stamp across the seal.
  - It is received from an official credential service such as MyCreds. Any credential service must be verifiable by the Faculty of Graduate Studies before the transcripts will be considered official.

Transcripts in languages other than English or French must be accompanied by a certified literal translation. If the transcript does not indicate that the degree was awarded, the degree certificate is to be included.

[WES](#) ICAP course-by-course evaluation report is strongly recommended for international credentials and is required for some program areas. Please see [Supplementary Materials](#) for more information.

3. Official recommendation letters are to be submitted for each application and are considered when one of these conditions is met:
  - Received the secure email link sent from the application portal to the referee's verifiable institutional email address.
  - Received in an envelope that is sealed and bears the referee's signature across the seal of the envelope. Note: Letter of Recommendation forms and/or letters forwarded to applicants in sealed envelopes with the referee's signature across the seal of the envelope are confidential and must not be opened.
  - Sent to [GradDocs@uregina.ca](mailto:GradDocs@uregina.ca) from the referees' dedicated verifiable email address; documents received from public domain email addresses (e.g. gmail.com, Hotmail.com, yahoo.co.uk) are not acceptable.
4. The two letters of reference are to be from persons (academics, employers) who can critically assess the applicant's ability to do research and advanced courses, and who cannot be a closely associated person or another current graduate student. Applications for Non Degree require only one letter of reference. **Note:** Reference forms and/or letters forwarded to applicants in sealed envelopes are confidential and must not be opened.
5. A Resume and Letter of Intent outlining one's purpose in applying to graduate studies. This is a required component of the on-line application. **Please do not send paper copies if you have entered online.**
6. Fee: Effective July 1, 2023 a non-refundable fee of \$125 (CAD) for ALL domestic and international applicants (subject to change) is to be paid on-line with the on-line application. The application will not be considered submitted until the fee has been paid.
7. Test Scores: Official Test Scores (if applicable) must be forwarded to the Faculty of Graduate Studies and Research by the testing centre. As necessary, FGSR will forward the information to relevant departments. A valid copy may be included with the application package.
  - Applicants to the **MBA** program must write the Graduate Management Admission Test (GMAT).
  - Applicants to the **Post-Graduate Diploma in Business Foundations** program must write the Graduate Management Admission Test (GMAT).
8. Please check [Supplementary Materials](#) required for specific units.

## Application Deadlines

There are different [application deadlines](#) for different programs. The application and all supporting documents must be received by the Faculty of Graduate Studies and Research by the application deadline in order to be considered complete.

## North Dakota and Montana Applicants

The University of Regina grants students the right to pay the same tuition and fee rates of Canadian citizens if they are US citizens and have been residents of North Dakota or Montana for at least one full year prior to the time of admission. In order to qualify for this, students must provide one of the following documents at the time of application:

- Montana or North Dakota Driver's License
- Montana or North Dakota Voter Registration
- Student Authorization (visa)
- DD214 from the Department of Defense
- Military dependent ID

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## Advanced Standing and Transfer Credit

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### Advanced Standing

Advanced Standing may be awarded to a student upon demonstration of acquired knowledge of a course's content through university or professional courses. Advanced standing does not reduce the number of credit hours required by the program or the student's tuition and fees. The student substitutes the credit hours for which advanced standing has been awarded with either GRST 994 AA-ZZ, courses from the list of possible electives of the program, or additional research hours.

Advanced Standing may be awarded for courses that have been used to satisfy another academic credential. A student may request advanced standing for no more than 40% of the credit hours of course work required for the University of Regina program.

The granting of advanced standing shall be decided by the student's unit (by the graduate coordinator, if applicable). The student applies for advanced standing directly to their unit and the unit makes a recommendation to FGSR. Some programs have predetermined the advanced standing for typical designations (check with the appropriate unit for more information).

### Transfer Credit

Transfer Credit may be awarded when a student has successfully completed graduate-level coursework at the University of Regina (while registered in a different program) or at another accredited institution of higher education either during or prior to starting their program at University of Regina. This coursework may be transferred to the student's current program at the University of Regina, this reduces the number of credits hours required by the student's program and the student's tuition. Transfer credit only applies to courses that have not been used to satisfy another academic credential.

Transfer credit will only be granted for graduate-level courses from accredited universities deemed relevant to the student's current program. To receive transfer credit for a class, the student's grade in that class must be at least equivalent to 70%. No more than 40% of the course work credit hours required by the student's program may be granted as transfer credit from courses taken outside of the University of Regina (there is an exception for some Joint International Programs). Transfer credit is not given for thesis or project work that was completed at another institution prior to starting a program at University of Regina. Grades obtained in courses taken at other universities are not included in the calculation of the grade point average for graduation. For graduate courses taken within the University of Regina, the student's unit determines the number and type of transfer credits that may be applied to the student's program. The grade of each course accepted as transfer credit will be included in the grade point average for graduation.

Transfer credits shall be determined by the student's unit (by the graduate coordinator if applicable). The student applies directly to their unit and the unit recommends to FGSR which courses will be accepted as transfer credit. This is done on a case-by-case basis, since course equivalences for graduate courses can vary greatly between years and instructors. The student's unit and FGSR reserve the right to deny transfer credit for a variety of reasons, including that the course was taken far enough in the past that the material could be considered out of date.

### Procedures to Apply for Advanced Standing or Transfer Credit

It is the student's responsibility to apply for transfer credit and FGSR's decision about transfer credit is final.

Advanced standing and transfer credit for courses or credentials completed before a student starts their program at the University of Regina must be requested by the student no later than the first term of the student's program at the University of Regina, preferably, at the time of Admission or Reinstatement. A Request for Transfer Credit or Advanced Standing should be submitted either with the student's application for admission to FGSR, or directly to the Graduate Co-ordinator (or equivalent) for the student's program.

The Graduate Program Co-ordinator (or equivalent) will determine for which courses advanced standing or transfer credit will be granted, and also which courses (or research hours) the student will take to replace the courses for which advanced standing has been granted.

## Transfer Credit Earned Mid-Program

### University of Regina Students at other Institutions

A University of Regina graduate student in good standing may take courses at another institution during their program for transfer credit at the University of Regina. Students must seek prior approval for the courses to be credited towards their University of Regina programs, otherwise the course will be considered extra to the program.

If the host institution is a participant in one of the three main Canadian transfer agreements (Canadian Universities Graduate Transfer Agreement, the Western Deans' Agreement Graduate Student, or Saskatchewan Universities Graduate Agreement), then the student must complete the applicable form. More details about these agreements and links to the application forms are in the following section.

If the student or course is not eligible for consideration under one of the formal agreements, the student must submit a [Letter of Permission for Visiting Students Incoming of Outgoing](#) to the student's academic unit which, if supportive, forwards the request to the Dean of FGSR for consideration. In this case, the host university may permit the student to take courses as a Visiting Student (or equivalent) according to that university's normal regulations. Then the student registers through the designated host University and arranges for an official transcript to be forwarded to FGSR once the course has been completed.

Note that international and doctoral students are still required to register at the University of Regina every term. Permission to take a course at another institution does not constitute a registration at the University of Regina

### Students from other Institutions at the University of Regina

A student registered in a graduate program at another accredited institution may take graduate courses at the University of Regina for transfer credit at their home institution. If the student's home institution is a member of an official agreement (i.e. Canadian Universities Graduate Transfer Agreement, the Western Deans' Agreement Graduate Student, or Saskatchewan Universities Graduate Agreement), then the student completes the appropriate form. Details about these agreements and links to the application forms are in the following section. Otherwise the student requires a letter of permission from the Dean of the Faculty of Graduate Studies (or equivalent) at the student's home university and must also complete a must submit a [Letter of Permission for Visiting Students Incoming of Outgoing](#).

## Transfer Agreements

The University of Regina participates in the following three main Canadian transfer agreements:

- Saskatchewan Universities Graduate Agreement (SUGA). University of Regina or University of Saskatchewan students who wish to take a course for credit in their program at the other University complete a SUGA form and have it signed by appropriate officials at the two universities. Students covered by this agreement will not pay tuition at the host institution, but will be required to pay incidental fees.
- Western Deans' Agreement (WDA) Graduate Student. A student in a graduate program at a university participating in the WDA is eligible for this category (unless they are included under SUGA). Admission requires the recommendation of the Dean of the Faculty of Graduate Studies (or equivalent) at the student's home institution. Students are to complete a Western Deans' Agreement application. Instructional fees are paid at the home institution.
- Canadian University Graduate Transfer Agreement (CUGTA). The Canadian University Graduate Transfer Agreement (CUGTA) is designed to provide students in good standing enrolled in a graduate degree or diploma program at a CAGS (Canadian Association for Graduate Studies) university the opportunity to take courses offered at another member institution for transfer credit to the program at their institution. This program applies to universities not covered by either SUGA or WDA.

## Fees

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### Application

An application fee applies to all new applicants. This includes application to a Ph.D. or a second Master's degree program by a student who has received a Master's degree through the University of Regina, irrespective of whether the student had paid an application fee for the previous degree. The current fee is \$125 CDN for domestic and international applicants.

### Reinstatement

A reinstatement fee (refer to the Faculty of Graduate Studies and Research fee schedule) is charged to students applying for reinstatement to a program. This fee is waived in the case of students who voluntarily withdraw due to illness or injury.

### Change in Route/Focus

A change in route/focus fee of \$50 CDN will be charged to students requesting a change in route/focus of the program in which they are currently registered and includes: thesis, project, practicum, course and co-op routes as well as changes from M.Eng. (project) to MAsC (thesis) or for MEd regarding a focus change.

## Tuition

Tuition fees cover courses taken, research/seminar hours, student activities, materials and services. Master's students pay for all formal course work taken regardless of level and for a specified number of research/practica/seminar hours and maintenance of candidacy as may be required. Doctoral students pay a flat program rate per term until their program is complete.

An approved program may include additional hours beyond the minimum required for the degree. These hours are charged at the rates set by the Board of Governors of the University. All fees are subject to revision at any time. Please consult the website for [current fees](#).

- The cost of auditing a course is 50% of normal course tuition. Students who formally withdraw will receive refunds according to the policies set by the university.
- Students who are funded by FGSR may have fees deducted in installments by making arrangements with Financial Services.
- Students who terminate their study programs and withdraw from the University will receive refunds according to the policies set by the University.

## Senior Citizens' Tuition Waiver

Please refer to the Registrar's Office [FAQ for Senior's Tuition Waiver](#).

## Tuition and Fee Adjustments

A request from the student, to drop one, several, or all courses is a withdrawal. If submitted by pre-determined deadlines for the part of term, a full or partial refund is automatically credited to the student's account. Withdrawals resulting from circumstances beyond the student's control, outlined in Application for Adjustment of Fees below, may be eligible for an additional fee adjustment, which must be formally requested by the student. (Note: students who encounter such circumstances should consult their faculty or college immediately about all the options that may be available).

**Adjustment of Tuition and Fees.** Students are responsible for consulting the Academic Schedule each term to familiarize themselves with these deadlines. Students may also check UR Self-Service (My Refund Schedule) or the Class Refund Schedule to view the deadlines that are specific to the classes in which they have registered for each term or part of term.

**Automatic Adjustment for Registration Changes.** There are three drop deadlines each term:

Deadline 1: 100% adjustment of tuition, mandatory term-based fees, and mandatory course-based fees.

Deadline 2: 50% adjustment of tuition, All other mandatory fees are not adjusted.

Deadline 3: No adjustment of tuition or other mandatory fees.

**Application for Adjustment of Tuition and Fees.** Students who withdraw from one or more courses after the 100% deadline period may be eligible for an adjustment of tuition based on the portion of the term they were unable to attend for any of the following reasons: Serious illness or accident; Death or serious illness of an immediate family member; Hospitalization as a result of serious illness or accident; or Involuntary job transfer. Mandatory term-based fees and mandatory course-based fees are not adjusted.

The date used to calculate the adjustment will be the date the student withdrew on UR Self-Service or the date the withdrawal request was received in writing from the student unless the student ceased attending classes which is supported by a documented date (for example - the date of hospitalization).

Adjustment for tuition for classes in Part of Term 1 are as follows:

Withdrawal in:		
Week 3: 77%	Week 7: 46%	Week 11: 15%
Week 4: 69%	Week 8: 38%	Week 12: 8%
Week 5: 62%	Week 9: 31%	Week 13: 0%
Week 6: 54%	Week 10: 23%	

Adjustment of tuition for classes in other parts of term are prorated proportionately to the days in the part of term.

A one-time adjustment of tuition may be possible when a student has made a registration error. Mandatory term-based and mandatory course-based fees are not adjusted. There will be no further fee adjustments for any subsequent errors.

Students are not normally liable for tuition or fees incurred as the result of a registration error by a University staff member. Students should ensure that they receive and keep a record of any registration or registration change made on their behalf, as they may be required to produce it.

Requests for adjustments are to be submitted to the Registrar's Office on an Application for Tuition Adjustment which must include supporting documentation. Supporting documentation is required, as described on the form.

The University reserves the right to verify the authenticity of any supporting documentation that has been submitted.

The deadline for application is one calendar year from the end of the term for which the adjustment is requested.

Students may make a written appeal to the Registrar with respect to the outcome of their application for an adjustment of tuition. The Registrar's decision is final.

A credit balance resulting in an adjustment is retained on the student account unless: the student makes a request to the Financial Services Office to release the funds. Refunds are processed as credits back to the method the original payment was made (i.e. Credit card, Flywire, cheque); fees were paid by third-party sponsors, fees paid by the sponsor would be disbursed directly to the sponsor; or fees were paid by Canada Student Loan.

**International Surcharge.** All students studying on a valid Study Permit will be charged an International Surcharge each term (refer to the Faculty of Graduate Studies and Research fee schedule). Any change in immigration status will take effect in the next term starting after the effective date of the change of status.

## Financial Support

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### Scholarships, Teaching Assistantships/Fellowships

Applicants seeking financial support through University scholarships, teaching assistantships and fellowships, should, in addition to applying for those scholarships listed on the FGSR website, correspond with the head of the academic unit in which they wish to apply. Students should not assume that an offer of admission is associated with financial support. Unless informed otherwise, incoming students are expected to provide for their own financial support during their course of studies. Copies of annual estimates of costs of living are regularly updated and are available on the FGSR web site.

Support for students can be from internal or external scholarships, bursaries, research funds, or employment by academic and non-academic units. Students are encouraged to seek external scholarships and other sources of funding. These are beneficial to students by directly providing financial assistance and as concrete evidence of scholastic achievement. Information about scholarships is located on the [Scholarship and Awards page](#).

Funding available from the Faculty of Graduate Studies and Research is in the form of entrance awards, graduate scholarships, teaching assistantships or fellowships. These funds are available only to fully qualified students in Master's and Doctoral programs. At the time of application, students may be part time, but if awarded funding, students must register according to the Terms of Reference for the specific scholarship they are being awarded in the corresponding term. Students who are in post-program maintenance (i.e., have completed all formal credit hour degree requirements in the program) are not eligible for FGSR funding, unless otherwise stated in the Terms of Reference. Other awards (titled scholarships, etc.) administered by FGSR are not included. Please read each Terms of Reference carefully.

The following are the categories for funding from FGSR:

- **Graduate Scholarship Base Fund** are awarded to academically exceptional students and are available in all three terms. Please see the Terms of Reference regarding this funding on the GSBF page.
- **Graduate Teaching Assistants** assist with the instructional program of undergraduate classes, seminars or laboratories as assigned by the head of the academic unit. It does not include acting as a research assistant for the personal research of a professor(s). Teaching assistantships are typically available only in the fall and winter terms. Hours of work and rates of pay are determined through collective bargaining between the University of Regina and CUPE local 2419-Academic Assistants. Graduate students are required to attend a series of seminars at the Centre for Teaching and Learning (CTL) prior to assuming a teaching assistant position.
- **Graduate Teaching Fellowships** are provided to students who will be involved in the instruction of a class under the supervision of a faculty member. Doctoral candidates are encouraged to build their repertoire of professional skills and should contact their academic unit about the availability of teaching fellowships which are funded by FGSR and the academic unit. Hours of work and rates of pay are determined through collective bargaining between the University of Regina and CUPE local 2419 - Academic Assistants. Teaching fellowships are typically available only in the fall and winter terms.

### Student Conference Travel Awards

The Faculty of Graduate Studies and Research awards funds to assist Master's and Ph.D. students with costs associated with travel for presentations of paper, posters, or other creative work pertinent to their studies. Approved events include conferences, major festivals or other artistic events sponsored by recognized national or international organizations. Students may not receive this funding more than once at the Master's level or more than twice at the Ph.D. level. Applications for travel funds are assessed and awarded two times a year by means of an FGSR Travel Award competition in our Graduate Awards Portal (GAP). This is a post-travel award, you must travel first and then apply. Please see [GAP](#) for deadlines and to apply.

### Other Funding Opportunities

Other scholarships and awards are available to domestic and foreign students. Information regarding these opportunities is available on the [FGSR scholarships page](#).

# Program Requirements

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## Academic Standards

A grade of 70% or more must be achieved in all normal graded course work, but students subject to a qualifying or probationary period may be required to achieve a higher overall average in the required course(s). Students who do not achieve the required grade in a course, may repeat that course or substitute another course, if the academic unit and FGSR agree. For fully qualified students, only one course may be repeated. Supplemental examinations are not an option.

NOTE: Qualifying and probationary students will be discontinued if an unacceptable grade is received in one course; a qualifying student may be allowed to retake a maximum of one course. Following completion of the qualifying or probationary conditions, the student will be notified of a change of status to fully qualified.

Students with an unacceptable grade on their record are NOT eligible for funding through FGSR. A failing grade or a grade of Deferred or Incomplete renders a student ineligible for graduate funding until either the failed course (or substitute) or the outstanding course work is successfully completed.

## Doctoral Students

The student must have demonstrated proficiency in a broad field of learning, and the ability to initiate and evaluate work in the corresponding field. Furthermore, the student must have shown the ability to work independently in the chosen field and must have made an original significant contribution to the advancement of knowledge.

The student is expected to meet with their entire supervisory committee at least once a year. The purpose of this meeting is to give the committee an opportunity to give input into the direction of the student's research, resolve any issues regarding the student's research or progress, and ensure that the student has a feasible plan for the completion of their program. The student and supervisor are expected to submit an FGSR Annual Progress Report each year. The FGSR Annual Progress Report is available online and upon completion should be submitted through UR Self Service -> Students -> Graduate Student Requests for approval by FGSR. This report must be signed by the department or unit head, and will be reviewed by the Dean of FGSR. The Dean will contact the supervisor if FGSR has any concerns about the student's progress and the completed report will be sent, by FGSR, to the supervisory committee.

Comprehensive Doctoral Examinations. Comprehensive examinations, if required, are the responsibility of the academic units. The examination may be written and/or oral. A student who has not performed satisfactorily on the examination may, at the discretion of the academic unit, be afforded a single opportunity to retake it.

If, in the opinion of the Supervisory Committee, a student is not making satisfactory progress on either course work or research, a recommendation will be made to the Dean of FGSR that the student be discontinued. Such a recommendation requiring a student to discontinue becomes final only when approved by the Ph.D. Committee.

The Dean of FGSR or the Ph.D. Committee may also initiate questions concerning a student's progress.

## Master's Students

The student is expected to demonstrate mastery of the subject. There are several routes available to master's candidates. The thesis and some project programs emphasize research and others are based primarily on formal courses.

If, in the opinion of the academic unit concerned, a student is not making satisfactory progress on either course work or research, a recommendation will be made to the Dean of FGSR that the student be required to discontinue. Such a recommendation becomes final when approved by the Dean of FGSR.

## Courses

### Non-Credit

#### GRST 801: Grad Thrive Plus

As an investment in your success in your graduate program, the University is providing a no-cost, online introductory course on academic integrity, the Truth and Reconciliation Calls to Action, inclusive values and essential skills that help students thrive at the University of Regina and beyond. This is a compulsory course for all incoming graduate students, and is to be completed at your own pace by the end of your first term. Please ensure that you register for GRST 801 along with your regular courses during your first registration period.

Every graduate student is required to complete GRST 801. This is an on-line tutorial about student success that includes academic integrity. Essentially academic misconduct is when you represent other people's work as your own. At FGSR we take academic misconduct very seriously, the penalties for academic misconduct range from grade reductions to suspension. Be sure that you complete GRST 801 early in your program and that you understand the regulations concerning academic misconduct. Be sure to ask your instructors if you are unclear about what may constitute academic misconduct.

### Graduate Level Credit Courses



1. **Graduate 800/900 level courses of specific title and description.** Courses established to broaden the perspective and expand advanced knowledge in a particular discipline or professional field. Courses are complex and designed to extend the knowledge and intellectual maturity of students beyond the baccalaureate.
2. **Graduate 800/900 Selected Topics Courses.** The category of Selected Topics is reserved for courses that have a defined subject area and for which the adequacy of library resources are/should be known. (As examples, in the AA-ZZ series of courses, Selected Topics in Financial Management or Selected Topics in Inorganic Chemistry, or Advanced Studies in Canadian Literature) will be categorized as a Selected Topics courses and formally-approved, whereas the more broadly based courses for which formal approval and library holdings are not know should be labeled Special Topics).
3. **Graduate 800/900 level Special Topics or Directed Readings Courses:** These courses have not received a formal review by the academic units and the Library, and require the approval of the Head of the academic unit and the Dean of the FGSR. The purpose of this category is to facilitate offerings on a wide variety of topics of relevance, allowing exploration of numerous theories, principles, models and strategies. These courses permit new or visiting faculty to offer a course in an area of expertise where otherwise the approval process would not permit a timely offering. They also allow academic units to experiment with offerings rather than having to commit to a formal approval process without being able to determine demand. As well, they provide an opportunity for students who have individual interests or graduation requirements to be accommodated. These courses may be stand-alone graduate courses or co-scheduled with a fourth-year undergraduate course, although it is recognized that there may be occasions where co-scheduling with a third-year course may be appropriate (requires that a rationale for such be made by the academic unit). If co-scheduled, the requirements and expectations to warrant an 800/700-level designation must be specified on the approval request form.
4. **Integrated courses.** These are titled or Selected Topics graduate courses that are regularly co-scheduled with a formally-approved, fourth-year undergraduate courses, and are identified in the graduate calendar as Course Name 8XX (4XX), or 7XX (4XX), e.g. HIST 805 (405), where the 4XX defines the corresponding undergraduate course. When co-scheduled, the syllabus is to define the expectations and other distinctive aspects pertaining to 800/700-level credit, which may include separate reading lists, assignments, and final examinations.

The course has been critically assessed by the academic unit and the corresponding faculty, verified by the Library and approved at Executive Council.

**Note:** An integrated course may not be taken for credit at the graduate level (i.e., HIST 805) if the student has already completed the undergraduate course component (i.e., HIST 405). An exception is seminar format courses (SOC 404/804), which may be repeated, but the method of grading at the graduate level will be as Pass/Fail or Credit/No Credit.

**Note:** A formally-approved course may be delivered as lecture, seminar, laboratory or independent study. Directed Readings herein is limited to courses where formal approval has not been received and will effectively be delivered as an independent study.

#### **Directed Reading and Special Topics Courses**

Course offerings in Directed Reading/Special Topics of variable content and credit require completion of a form. These courses need to be catalogued and then timetabled each and every term, so timely decisions are required. Courses for which these procedures apply are in an AA-ZZ series.

It is very important that the nature and number of activities and the grading aspects be defined on the form.

#### **International Study Tour**

In support of the University of Regina's goal of internationalization and its expressed objective of providing educational opportunities of high quality, the Faculty of Graduate Studies and Research is committed to develop strategies that will provide graduate students opportunities to study and do research in Canada and abroad. It is important for them to have opportunities to work with experts and researchers from other countries, not on just their research, but also to learn and understand the people that they are working with.

- **For Credit:** For thesis, project, and practicum based programs, 3 credits might be from the graduate research hours or as additional credit hours. For course based programs, this can either replace an existing course or as an additional course decided by the program and approved by the FGSR.
- **Length:** A spring or summer course: One week preparation classes to clarify students research project, two weeks of international tour, followed by the submission of a report.
- **Destination:** Can be determined between FGSR and faculties. This will be based on the students' needs, funding available and availability of the course coordinators. Destination may vary from year to year.
- **Organization:** FGSR will take the lead to work with the Faculties to design the study tour of the year. It will then be promoted among all the current graduate students. Faculty and/or graduate programs are welcome to take the initiative.
- **Content:** Students research and decide an area of interest for the tour and design a project proposal. The course will be a Pass and Fail mark, based on the course requirements: participation (attendance), field journal, and a final report. Pre-departure classes include lectures and information sessions regarding the country of destination.

#### **GRST 900AA-ZZ Graduate International Study Tour (3)**

This course promotes global understanding and experience for graduate students through a guided visit to a foreign country. One week pre-departure classes will included lectures, information sessions, and preparation of a project proposal. Students will explore an area of their interests in addition to learning about the culture and people. A report is to be submitted upon return.

### **Time-tabling of Courses.**

All courses to be offered in a given term must be time-tabled. Do not assume that because a course has been offered in the past that it will be automatically scheduled. **FGSR does not time-table program specific graduate courses---this is the responsibility of the academic unit.** Academic units send an e-mail (time.table@uregina.ca) or a memo to the Time Tabling staff in the Registrar's Office.

**\*\*Students will not be able to register if a course is not time-tabled. Students should contact their academic units concerning any scheduling issues.**

### **Language Requirements**

Some academic units require a demonstration of language proficiency other than English. Please refer to detailed program information.

### **Program Specifics**

For all fully qualified students, the Head of the academic unit ensures that an appropriate program is in place and this should be defined in the first term of study for master's students, and in the first year for doctoral students. The program is prepared in consultation with the proposed research supervisor and the student, and must be in accordance with the approved program given in the Graduate Calendar. Proposed changes that deviate from the approved program must be agreed to through the Faculty of Graduate Studies office, and final approval may be at the level of the Faculty Council.

### **Publication**

The University does not require the publication of Doctoral theses as a whole other than in microfilm by the UMI. Each thesis is expected to include material acceptable for publication in scholarly journals of the field in which the candidate has done the research. The Examining Committee as an element for the award of the degree may require evidence of the publication, or acceptance for publication, of a paper by a relevant journal.

### **Research**

Research activity is an integral part of most graduate programs and varies in nature depending on the field. The research document is to be structured so as to be suitable to the level of the student and the time expected for completion of the degree (in full-time study, approximately two years for a Master's degree; two or more years for a Doctorate, following a Master's degree). The research is directed and guided by the supervisor and other members of the supervisory committee (required for all doctoral students but optional for master's). The student is to consult his/her supervisor/supervisory committee about access to space and equipment. The student is required to provide regular evidence of progress in the program. Lack of reasonable progress will lead to discontinuation from the program.

### **Integrity in Scholarly Research**

Scholarly activity varies among the disciplines. It includes original published works, artistic or engineering design, as well as distinguished performance in the arts or in a professional area. Judgment of scholarly activity is based mainly on the quality and significance of an individual's contributions to the particular discipline.

The University of Regina is committed to excellence in scholarly activities and as such is committed to assuring that the highest standards of scholarly integrity are to be understood and practiced. As a scholarly community, the University, and all the individuals that comprise it, have a responsibility to maintain the highest standards of scholarship.

### **Intellectual Property Policy**

An overview of the University of Regina's Intellectual Property Policy and its relevance for graduate students has been prepared by the Dean and should be consulted.

### **Research Ethics Board and President's Committee on Animal Care**

Ethics in research, including the research of graduate students, is under the purview of the Research Office. Graduate students are expected to follow the Research Office's policies on Ethics – Research with Humans (RCH-020-010) and Care and Use of Animals (RCH-020-005).

The Research Ethics Board (REB) regulates the conduct of research with human subjects. All research projects, including the research of graduate students (both in classes and thesis work), involving human subjects are required to have approval from the University of Regina Research Ethics Board regarding the proposed research protocol. This approval must be granted before research begins.

The President's Committee on Animal Care (PCAC) reviews all research projects involving non-human animal species. All animal care and use must be reviewed and approved by the PCAC prior to commencement.

Failure to obtain REB or PCAC approval when required is considered research misconduct, and may result in the student being required to discontinue their program.

### **Residency**

The Faculty of Graduate Studies and Research has not set residency requirements for either master's or doctoral degree programs, but encourages academic units to carefully consider the aspect of residency, reflecting on the purposes for it (see below) and ensuring that there is clarity regarding

it. Thus, it is within the purview of individual academic units to set specific residency requirements for the programs specific to their units. Note that residency requirements may differ for different programs within the same academic unit.

### **Purposes**

Residency requirements for graduate programs are intended to ensure that students have an opportunity to benefit from the advantages of a university environment. These advantages include the accessibility of computing facilities, library, laboratory, and other physical facilities as well as the opportunity to participate in seminars and a variety of on-campus cultural activities. Residency provides an opportunity for sustained and concentrated intellectual effort, as well as for immersion in a dynamic research environment, and facilitates extensive interaction with fellow students and the faculty members in the academic unit, on both a social and professional basis.

Another major purpose of residency requirements is to give faculty members the opportunity to properly assess the professional development of students, guide and direct their studies, and determine their competency. Additionally, a major component towards the professional development of students pertains to the experiences gained while working collaboratively on research with other students and one's advisor, or other faculty members.

### **Supervision & Supervisory Committees**

Refer to [Supervisor Responsibilities](#).

### **Time Limit Requirements**

#### **Doctoral**

PhD candidates have a maximum of six years to complete their work irrespective of whether they started the program from a bachelor's degree or a master's degree. Students who transfer from a master's to a PhD are determined to have commenced their program at first registration at the master's level.

#### **Masters**

Students in thesis-based Master's degree programs are expected to work with reasonable continuity and complete their program in a timely manner but have up to five years to do so from the time of first registration. In non-thesis based master's degree programs, students have a maximum six years from first registration.

#### **Graduate Certificate and Post Graduate Diploma**

Students have a four-year limit.

#### **Non-Degree**

The Non-degree student is afforded the opportunity to register in up to four (4) approved courses over a period of one year (three consecutive terms) or the completion of the specified courses, whichever comes first. The start point for the one-year completion date is the term directly following the issuance of the acceptance letter. The student who has not completed the prescribed courses may make a formal request for an extension, justifying the reasons why an extension may be warranted. The Non-degree student who withdraws or whose time elapses may apply for reinstatement, providing the original application as a Non-degree student is not more than three years old and progress in previous non-degree courses is deemed satisfactory. If the application is older than three years, a new application will be required.

#### **Submission of Final Corrected Copy of Thesis**

If revisions of the thesis are required by the examining committee prior to submission to FGSR and the Library, students must submit the final corrected copy no later than the end of the next term or the student will be required to register.

#### **Time Limits for a Thesis Evaluated "Unacceptable for Defense"**

If a Master's or Doctoral candidate's thesis has been judged as unacceptable by FGSR, or the External examiner, then the candidate may be given an opportunity to revise the thesis document and submit a revision for defense. The thesis must be resubmitted for defense no later than the end of the next term. Where additional research is required, the Associate Dean of FGSR will meet with the relevant parties to determine an appropriate deadline. A student whose time limit will expire must request an extension.

**Project and Practicum and Internship Students are subject to the same time lines.**

### **Delays to Completion**

#### **Extensions**

Extensions are granted to students who encounter difficulties while actively trying to complete their program. Students must be registered in their program in order to request an extension. Time extensions may be granted for one term and typically no more than two such terms will be granted. The request should be made through UR Self Service -> Students -> Graduate Student Requests and is to be made at least two (2) months prior to the end of the term. If no request is received, the student will be discontinued and must seek reinstatement to the program. Supervisors of students requesting extensions will need to upload an attachment in workflow with the following information:

- A letter defining his/her perspective on why the work was not completed in the allotted time;
- Evidence of sufficient progress to warrant an extension;

- A statement of what remains to be done;
- The time-frame for its completion

This information is required in order for an extension to be granted. Full-time students who have received approval for an extension must register in GRST 996AA in each corresponding term. Part-time students who have received approval for an extension must register in GRST 996AB in each corresponding term. Students must register in any formal remaining credit hours in addition to an extension course.

### Leaves-of-Absence

A student may request a leave-of-absence (LOA) and this, if granted, is for a standard time **12 months (18 months for parental leave)**. **The student may re-enter the program at the start of any term within the leave period, or must register in the semester following the end of the leave period in order to remain active in the program.** An LOA may be granted for medical, parental, compassionate or other substantive reasons, but not to accept employment. The student must submit the Request for an LOA from a Graduate Program through UR Self Service -> Students -> Graduate Student Requests and upload the appropriate documentation. A student on an LOA is not entitled to the University services normally provided to students. The student on an LOA pays no fees and the time of the leave does not count in the graduate program. An LOA is not granted retroactively, and only one leave will be granted to a student during the tenure of their graduate program. An additional absence must take the form of a voluntary withdrawal. The limit of one leave does not apply to parental leaves.

Students must comply with the study permit regulations. Please consult [CIC](#) or the [UR International Office](#).

### Required to Discontinue (RTD)

Graduate Students will be required to discontinue:

- for failing to register. Doctoral and International students must register every term; for domestic master's students no more than two consecutive terms may elapse without registering.
- for failing to complete their program within the time limit
- for academic reasons of failing two courses if fully qualified
- for academic reasons of failing one course if qualifying or probationary
- for academic reasons of failing one course if enrolled in any Graduate Certificate
- for academic standing (academic average, failing comprehensive(s), failing to meet academic standards or research progress standards of the academic unit, or failing the thesis/defense)
- for academic misconduct (plagiarism in courses or thesis, cheating, claiming undue credit for group work, misrepresentation or other unethical behaviour).
- for non-academic misconduct or disciplinary reasons (theft, inappropriate behaviour, vandalism, mischief)

### Sanctions

- The minimum length of an administrative (registration) RTD is normally one term.
- The minimum length of an academic RTD is one year and can be permanent (e.g. for no research progress).
- The minimum length for academic misconduct RTD is one year and can be permanent.
- Upon appeal, the minimum length for disciplinary reasons is determined by the Council Discipline Committee.

Students are notified by email of any faculty action to the students' current e-mail address. An RTD may be appealed to the Dean, FGSR by the deadline set in the letter of notification. Students who have been RTD are not permitted to remain in classes during the appeal process.

The possible penalties for academic misconduct, depending on the nature of the misconduct and whether or not there have been previous occurrences, include a warning, a reduction in the grade for an assignment, a grade of XF in a course, loss and/or repayment of scholarships and other awards, suspension (dismissal for a fixed time), expulsion (dismissal indefinitely), and withholding or rescinding of a degree. A grade of XF, suspension, and expulsion appear on the official transcript. Applicants will be refused admission, and graduate students may be expelled permanently from the University of Regina, and if applicable, have a degree revoked for:

- fraudulent or falsified documents - the Faculty will also notify the Association of Registrars of the Universities and Colleges of Canada
- fabrication of data or results
- plagiarism of the thesis/project

### Reinstatement following an RTD for Academic Reasons

A student who has been discontinued for academic reasons i.e., failing grade(s) may request reinstatement by submitting the request through [UR Self-Service](#) -> Students -> Graduate Student Requests. If the supervisor and department support the request it will be forwarded to FGSR outlining the work that is outstanding and the timetable for completion. Permission to resume candidacy is given only on the recommendation of the relevant academic unit and the agreement of the Dean of FGSR. The reinstatement will be as a Probationary student for at least one term of full-time registration. Courses that have been completed six or more years prior to the reinstatement must be shown to be current and relevant.

A reinstatement fee (refer to the Faculty of Graduate Studies and Research fee schedule) is assessed.

A new application is required from students who are seeking entry to a new major or program. Students must register in the term of reinstatement or will remain discontinued.

### Reinstatement following an RTD for Administrative Reasons

A student who has been discontinued for administrative reasons i.e., failure to register or complete within the time limit may request reinstatement by submitting the request through [UR Self-Service](#) -> Students -> Graduate Student Requests. If the supervisor and department support the request, it is to be forwarded to FGSR outlining the work that is outstanding and the timetable for completion. Permission to resume candidacy is given only on the recommendation of the relevant academic unit and the agreement of the Dean of FGSR. Courses that have been completed six or more years prior to the reinstatement must be shown to be relevant.

A reinstatement fee (refer to the Faculty of Graduate Studies and Research fee schedule) is assessed.

A new application is required from students who are seeking entry to a new major or program. Students must register in the term of reinstatement or will remain discontinued.

### Withdrawal & Reinstatement

If circumstances occur whereby a student will be absent from his or her program for a time exceeding one year, the student should request a voluntary withdrawal (VW). VW requests may be made through UR Self Service -> Students -> Graduate Student Requests. If the student later wishes to return to the program, it will be necessary to formally seek reinstatement. Reinstatement is not assured, but depends on the ability and willingness of the academic unit to provide the necessary supervision and accommodation. Requests form's for reinstatement are available online and must be accompanied by an outline of what needs to be completed and the schedule for completion. Reinstatement to a program is subject to a reinstatement fee (refer to the Faculty of Graduate Studies and Research fee schedule) except in those cases where the withdrawal was due to illness or injury. Note: Formal acceptance by FGSR and the academic unit is required for any courses taken six years prior to the anticipated date for the award of the degree in order for such courses to remain credited towards the program requirements.

\*\* While on a withdrawal or an RTD, the time in program is stopped, although students should be aware of regulations related to current relevancy of course work.

## Registration Regulations and Procedures

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### General Regulations

**It is the student's responsibility to be familiar with the registration requirements in order to remain in good standing.**

1. Formal acceptance by the Faculty of Graduate Studies and Research is required before a student may register in any graduate level course.
2. Students must register online, or through the FGSR office, regardless of whether the course level is undergraduate or graduate. Academic advising is recommended and contact names are available at your Faculty or Department website (consult our [programs page](#)).
3. Students may not attend courses for which they are not registered.
4. Graduate students may not be enrolled in two programs at once unless they are taking an embedded certificate alongside a Master's degree. Both programs must be at the University of Regina within the same Faculty. Students may not be jointly registered at the graduate and undergraduate level.
5. Students will normally register in the first academic session following admission, but offers of admission are valid for one year unless specified otherwise. If necessary, a revised deadline date can be sought by the student through the academic unit.
6. Registrations must be in accordance with the student's approved (or officially amended) degree program.
7. Masters students who are accessing university resources are normally to be registered for a minimum of 3 credits or billable hours in any given term. In exceptional cases, FGSR may grant a Masters student permission to register for fewer hours. PhD students must register for a minimum of 6 credit hours or billable hours each term. For all graduate students the maximum course load one can self-register for is 6 credit hours per term; Approval to register for additional credit hours will be reviewed by the academic unit to a maximum of 12 credit hours; students must request special permission from FGSR to take more than 12 credits in a term to a maximum of 15.
8. Faculty regulations require that domestic Master's students register on an annual basis. No more than two terms may elapse between registrations.
9. Students enrolled in the **Master of Public Policy (MPP)** must be registered full-time each term until completion of the MPP program, including the term in which the defense is held.
10. **All Doctoral** students must register full-time each term until completion of the PhD program, including the term in which the defense is held.
11. **International** students must register every term. Full-time in fall and winter terms, and minimally part-time in the spring/summer term.
12. Students who are funded by FGSR must be registered according to the Terms of Reference of the scholarship they have been awarded.
13. As a special case situation, undergraduate students in their final 15 hours of a 4-year undergraduate degree, or a second undergraduate degree, may request approval to enrol in one graduate level course with the concurrence of the corresponding Department Head/Program Chair, Dean and the Dean of FGSR. This option should be reserved for academically exceptional students. Registration for these students is processed in the FGSR office.
14. Graduate students register in courses, seminars, and thesis/internship/project/practicum research hours until their programs are complete. Students who have completed the credit hour requirements of their programs, but who have not defended or completed their thesis/project/practicum must register as required to maintain candidacy.

15. Post program students register in GRST 995AA for full-time and GRST 995AB for part-time, or GRST 996AA (full-time) or GRST 996AB (part-time) for students on extension. Master's students not accessing university resources but need to maintain their student status can register in GRST 999 (part-time) which is billed at the equivalent of 1.5 credit hours.
16. Once a registration in any of the maintenance courses (GRST 995AA, GRST 995AB, GRST 996AA, GRST 996AB) has occurred, the student must have a GRST registration in any term thereafter. Ph.D., and MPP students may only register in GRST 995AA and are required to do so each term up until and including the term in which the defense is held.
17. A student must be registered in the term in which the thesis, project, practicum, or exhibition is examined. Students who are program complete must register in GRST 995AA (full-time) or GRST 995AB (part-time) as appropriate.
18. A student must ensure that registration in maintenance reflects appropriate status (full-time or part-time) in order to comply with regulations regarding student loans, Revenue Canada, Citizenship and Immigration Canada, and scholarship eligibility.
19. To be eligible to use University facilities (office space, library, computing services) in a given term, students must normally be registered.

## Registration for Courses

### Registration for Program Courses

All courses taken must be relevant to the student's graduate program.

Students are to check the [timetable](#) for the list of courses that are offered. Students are to register **only for those courses of the prescribed program** as defined in the FGSR Academic Calendar, or as specified in the letter of admission.

### Thesis research (901)

Students undertaking research for a thesis must register for thesis research hours as appropriate.

The minimum aggregate number of term hours of thesis credit varies for different programs. Please refer to your specific program.

The section numbers for research hours are linked to individual supervisors. Students are to register in the appropriate section.

### Registration for Courses Outside of the Program

Special permission must be obtained prior to registration for any additional course(s).

Permission to register in courses outside the prescribed program requires a demonstration of relevance to the program of study and is subject to the approval of the department head and the Dean of FGSR.

Permission must be sought prior to registration in the course.

### Directed Reading/Special Topics Courses

Registration in non formalized courses such as Directed Reading/Special Topics courses of variable content and credit requires a special form. These courses need to be catalogued and then timetabled each term, so timely decisions are required. Please refer to your academic unit.

### Dropping or Adding Courses

A student who wishes to drop or add a course should consult his or her supervisor or academic unit. A student who discontinues a course without official withdrawal, or who drops a course after the eighth week of a regular term, is marked as having failed the course.

### Payment of Fees

No registration is considered to be complete until the student has paid, or arranged to pay, the assessed fees through Financial Services.

### Proxy Registration

Students who wish another person to register for them or make changes to their registration must provide their proxy with written, signed permission to act on their behalf. The note of authorization will be retained by FGSR.

### Circumstances Beyond the Control of the University

The University of Regina accepts no responsibility for the continuance of any course of instruction which may not be completed as a result of an act of God, fire, riot, strikes, lock-out or any cause beyond the control of the University.

### Course Requirements

Up to half the course work in a graduate program may consist of non formalized Directed Readings/Special Topics courses. Therefore, at least half the program must be comprised of stand-alone or integrated courses.

It is recommended that no single instructor, including a supervisor or co-supervisor, teach more than 50% of the course work in a student's program.

Some programs allow a senior undergraduate course to be credited in a master's program. At the doctoral level, undergraduate courses may not normally form part of the primary program requirements and will be considered as courses of secondary importance or courses additional to the program upon recommendation of the Department Head/Program Chair and final approval of the Dean of FGSR. Rationale is to be included.

Master's students who are accepted in the qualifying category will do more course work than the program minimum.

Fully-qualified students may wish to take more than the required minimum hours in order to make full use of available courses or research facilities. Permission to register in courses outside the prescribed program requires a demonstration of relevance to the program of studies and is subject to approval by the head of the academic unit and the Dean of FGSR prior to registration.

Graduate students may obtain permission to audit courses. Auditing students may attend lectures, but may otherwise participate in classes only to the extent permitted by the instructor. The deadline for students to change from credit to audit or audit to credit is the add/drop deadline. Once course maximum per term may be requested.

## Registration Status

A student's status will be determined as follows:

### Full-time:

- registration in GRST 995AJ
- registration in 6 credit hours or more in a term;
- registration in a Psychology internship course (PSYC 876-879, PSYC 880AA, PSYC 880AB);
- registration in any JSGS internship course (JSGS 850AA-ZZ);
- registration in any Co-operative Education/Work Term course (ARTS 601, 602; CS 601, 602; ENGG 601, 602; SCI 601, 602; GBUS 801, 802, 803; MBA 801, 802, 803);
- registration in GRST 995AA for post program for students who have completed course and other program credit hour requirements, but have not finished writing or defending the thesis/project/practicum;
- registration in GRST 996AA, for students who have received approval for an extension;
- registration in the last requirements of a graduate program (e.g. just have one course remaining); and who will otherwise be engaged in thesis research/writing. These students register in the required credit hours, but registration must be for a minimum of 3 credit hours. Students in this category must contact FGSR who will notify Financial Services to adjust their Income Tax (T2202) form.

### Part-time:

- registration in less than 6 credit hours in a term;
- registration in GRST 995AB for post-program students using university facilities;
- registration in GRST 996AB, for students who have received approval for an extension;
- registration in GRST 999 (non-resident maintenance) for students not using university facilities.

REGISTRATION NORMALLY MUST BE FOR A MINIMUM OF 3 CREDIT HOURS FOR STUDENTS WHO HAVE CREDIT HOURS REMAINING ON THEIR PROGRAM.

## International Students and Registration

All international students on student visas/study permits are required by Canadian Immigration to be students in good standing which is defined by the University of Regina. **New international graduate students are required to register for a minimum of 6 credit hours in their first term.** Doctoral students must be registered full-time in each term. Master's students must be registered full-time in the fall and winter terms and minimally part-time in the Spring/Summer term, unless they are a new international graduate student. Three credit hours does not meet the definition of full-time registration unless these credit hours pertain to the last requirements of the program.

## Scheduled Breaks

Spring/Summer may be a scheduled break for graduate students in Masters and Post-Graduate Diploma programs only (all registration regulations still apply). This does not apply to PhD or MPP students who must be registered full time in every term.

## Maintenance of Candidacy

Students who have completed the credit hour components of their program of studies, but have not completed all of the formal approved degree requirements (e.g., written thesis, project/practicum/report and defense), are to register in one of the following:

GRST 995AA	Full-time Maintenance of Candidacy
GRST 995AB	Part-time Maintenance of Candidacy

Students may register in part-time Maintenance of Candidacy only if they do not need to be registered full-time for a specific purpose like the requirements of their program, maintaining study permit regulations or student loan covenants.

PhD students may only register in GRST 995AA.

Please note that in order to use University facilities and resources (e.g., computer labs, libraries, faculty, etc.), students must be registered. Registration in full- or part-time Maintenance of Candidacy is on a term basis and allows for facility use during that time.

Registration in Non-resident Maintenance of Candidacy is meant for students who do not require the use of university facilities or resources. Non-resident Maintenance of Candidacy merely establishes that the student is a graduate student.

GRST 999

Non-resident Maintenance of Candidacy

Once a student has registered in any of the maintenance courses, they must register in a GRST 995 or 996 class every subsequent term in which they are registered (regardless of whether permission is obtained to do a course outside of the program).

**Progress Report requirement for PhD students:** A student's supervisor is to schedule a meeting for the student to provide a research progress update to the Supervisory Committee annually, typically when FGSR Progress Reports are due or anytime the Supervisor deems it necessary. The full supervisory committee is expected to attend this meeting and sign off on the student's [Progress Report](#).

#### **Non-Thesis Completion Form**

A Non-Thesis Program Completion Form is required upon successful completion of the project/practicum/report after the final grade has been submitted and approved. Upon final grade approval and the program completion form being received in FGSR the student will have been deemed to have met this requirement of their program.

### **Online Registration**

#### **UR Self Service Online Registration**

Please note that online registration does not prevent students from registering in courses that do not apply to a degree program or adding inappropriate courses to their academic record. Should a student register in non-applicable course work, FGSR will not entertain inclusion for degree credit nor become involved in a processes for adjustment. Some academic units require that a student consult prior to registration.

#### **Student Identification Number**

To use web registration you need a personal identification number and a registration access code (or password). Your student identification number is the nine-digit student number that you receive when you are admitted to the University of Regina. Your password is your birth date or an alternative that you have chosen. You must use these to access [UR Self-Service](#).

Please access UR Self-Service and update your current information (i.e. address) before registering for classes each term.

#### **Eligibility to Register**

A Graduate Student is eligible to register if they:

- have been admitted as a graduate student;
- have registered at least once in the last three terms;
- have an account in good standing;
- have no holds on their account; and
- are not currently subject to an academic action or penalty

Students who have been required to discontinue must apply for [reinstatement](#).

#### **Academic Advising and Choosing Courses**

Academic advising is recommended for graduate students and is the responsibility of the student's academic unit. A list of contact names are listed on each [program](#).

Students should check the timetable on UR Self-Service to see which courses are offered. Students are reminded to register only for courses in the prescribed program as outlined in the Faculty of Graduate Studies and Research Academic Calendar or as specified in the letter of admission. Special permission must be obtained prior to registration for any course that does not fit the program.

Students who take elective courses from other disciplines should ensure that they have the appropriate background. Students who register inappropriately will face withdrawal and associated academic and financial penalties so it is wise to check in advance.

#### **Advance Permission**

On occasion, advance permission is needed in order to register for a section where there are pre-requisites, program, faculty or other registration restrictions.

We are anticipating that your academic unit will grant advanced permission and assign that to you for relevant courses in a given term. Please ensure the course is relevant to your program.

Advance Permission does not guarantee that you will be registered or that space will be available but only allows you to bypass the registration restrictions online.



## Hours of Registration or Access to the System

Online registration provides extended hours of service (24 hours a day, seven days a week), closed only for regular system updates and maintenance.

In person registration at the Faculty of Graduate Studies and Research is conducted from 8:00 to noon and 1:00 p.m. to 4:15 p.m., Monday through Friday, unless otherwise posted.

## Late Registration

A late registration fee applies to students who register after the add/change courses date.

### Procedures for Online Registration:

- Select the appropriate term and click submit.
- You must know the CRN numbers for classes you want to add/drop or replace. For information on course content, please check the calendar description. For information on schedule and CRN numbers please check the schedule on line in UR Self Service on the web.
- Add class is the default registration option, if you would like to drop a class or replace a class, click on the appropriate choice under registration options.
- Click submit.
- A message will display indicating whether you have added/dropped/replaced the class or an error dialog box will appear indicating the problem.
- Click exit.

## Other Registration Regulations

### Auditing Courses

[Application forms for Audit Registration](#) require the approval of the instructor of the course, which will not normally be given until the last business day before the start of the course. Some courses are not open to auditors and registration for audit cannot be completed online. Auditors may attend lectures, but may otherwise participate in classes only to the extent permitted by the instructor. Once registered, students appear on the class list and the audited courses appear on the transcript. Students who formally withdraw or cease attending receive a grade of AW; those who formally withdraw may be eligible for a refund of tuition.

This form is submitted to the Faculty of Graduate Studies and Research Office for processing.

### Withdrawal from a Course

Within certain time lines, you may withdraw from a course online; otherwise contact FGSR to cancel your registration. There is a schedule of financial and academic consequences as follows:

1. Prior to (the date is normally two weeks after classes start), you will receive 100% credit or refund of tuition & fees for the course and the course will be removed from your transcript.
2. Prior to (the date is four weeks after classes start), you will receive 50% credit or refund of tuition for the dropped course but no refund of supplementary fees. The course appears on your transcript with a grade of W.
3. Prior to ten weeks, you will not receive a refund of fees and the course appears on your transcript with a grade of W
4. After ten weeks, the course appears on your transcript with a failing grade (WF)

It is to your advantage to take the necessary actions as soon as you have made your decision to withdraw from a course. The system will use the date your withdrawal is effective (the date you complete the withdrawal transaction) as one factor in determining your grade of W or WF.

You may drop courses online up to the deadline for withdrawing without a failing grade. Changes after the specified deadline, must be made in person at FGSR, by mail, fax or email. The latter methods must clearly indicate your full name, id number, program and which courses are to be added or dropped and you must sign any mailed or faxed copies.

**Students who do not formally withdraw are liable for the assessed tuition fees and receive failing grades.**

### Confirmation of Registration and Payment of Fees

Once registered you can obtain a confirmation of registration and check for fees owing on [UR Self-Service](#).

The printer-friendly confirmation notice is designed to serve most purposes for which students need to prove that they are currently enrolled.

Once fees are posted, they can be paid by Internet banking, Visa or MasterCard, by mail, by deposit in the Financial Services mail-slot or by payroll deduction for students who are employed or being supported through the University. For the latter category, students must complete a payroll deduction authorization form which is available from Financial Services.

### Withdrawal from a Class for Reasons Beyond the Student's Control

If an emergency situation prevents you from taking personal action to withdraw from courses prior to the dates specified, please e-mail the Faculty of Graduate Studies and Research at [graduate.studies@uregina.ca](mailto:graduate.studies@uregina.ca) and please complete an APPLICATION FOR TUITION ADJUSTMENT IN EXTENUATING

CIRCUMSTANCES and/or APPLICATION FOR GRADE ADJUSTMENT AFTER LATE WITHDRAWAL OR RETROACTIVE CHANGE IN EXTENUATING CIRCUMSTANCES forms found on the [Registrar's website](#) (UNDER THE MEDICAL RELATED AND OTHER SPECIAL FORMS section). Such situations include illness or accident; compassionate, involuntary job change, university error. Medical, compassionate or retroactive withdrawals in extenuating circumstances are available and appropriate documentation is required to support the request.

### Identification Cards

Each student is required to have and carry a University photo identification card, which is needed to use the library and recreation facilities, and may be requested for admission to examinations and laboratories.

Photo identification cards are obtained from the Registrar's Office. Students must present a valid driver's license, passport, other official photo identification, or two pieces of identification with their signature. Student fees cover the cost of the initial card. Replacements are \$10.

### Changes of Name

Graduate students must provide supporting documentation to the Faculty of Graduate Studies and Research in order to have their name changed in University student records.

Application for a name change is made using a [Change of Name form](#).

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## Program Changes and Transfers

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### Program Changes

Requests for changes to an approved program of studies must be initiated by the student, supported by the student's supervisor, the Graduate Program Coordinator and the Associate Dean (Grad) of the faculty associated with the program. The request should be made through UR Self Service -> Students -> Graduate Student Requests. All program changes must be approved by the Dean of FGSR and in some instances vetted by an FGSR committee before they are considered official. If a student wishes to take a course outside of the approved course outline, it must be judged relevant to the student's research focus and not compromise the program in any way. The minimal percentage passing grade in all courses is 70% irrespective of whether the course is considered a formal course requirement.

### Program Transfers

Students are to complete a Request for Graduate Transfer Within a Graduate Program form through UR Self Service -> Students -> Graduate Student Requests\*. Requests for a transfer is to be initiated by the student, supported by the student's supervisor, the Graduate Program Coordinator, and the Associate Dean, (Grad) of the faculty associated with the program. Program transfers include:

- transfer of program route (thesis, project, practicum, course based, internship),
- transfer from one area of study to another within the same degree\*
- transfer in level (Master to Doctoral or vice versa)\*

An outline of what courses are transferring to the new program should accompany these requests.

Students seeking to change from one degree to another, or to a different academic unit, must submit a new application and pay the associated fee.

\*Please note, some transfer requests can not be accommodated online. If you are unable to select the appropriate transfer option online please contact FGSR for a paper request form.

### Transfer from a Thesis-based Master's Degree to a PhD Program

Academic units are expected to reserve this option for only those students with demonstrated superior scholarly performance at the undergraduate and graduate levels. The request is to be vetted through the appropriate graduate committee in the academic unit and the recommendation is to be made by the Head (or Dean as appropriate). Only after an academic unit is satisfied that a prospective PhD student has demonstrated a standard of excellence in study and research consistent with the requirements for the degree will a recommendation be forwarded to the Dean of FGSR.

The following conditions are to be met before a transfer request will be considered:

1. The request will normally be made between 12 and 24 months of full-time study towards a thesis-based master's degree. This is to allow sufficient time to evaluate both the course work and thesis research progress of the candidate.
2. The student's academic performance in undergraduate and graduate classes must be of uniform first class (i.e. 80% or more) standing. It is normally expected that such candidates would be at the level sufficient to obtain, or be in very serious contention, for a national award, if eligible.
3. The student's research progress during the period of the master's program under consideration must exceed normal expectations. Typically, a research report written by the student will be provided to support this claim.
4. The proposed PhD research topic should be a natural extension of, or be closely related to, the master's research topic. Therefore, it is expected that in most instances the already completed master's research will form part of the PhD thesis.
5. The request must receive the approval of the candidate's supervisor(s) as well as the Head of the academic unit.

6. The completed recommendation for transfer will be sent to the Dean of the Faculty of Graduate Studies and Research for consideration. The proposed supervisory committee should be identified at the time the request is forwarded.

## Graduate Credential Framework

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The [graduate credential framework](#) is modeled after the undergraduate framework.

### Grading System

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Graduate students must achieve a grade of 70% or more in order to receive credit for normal graded courses or pass or credit for courses with a different grading mode. Students who are qualifying or probationary may have to achieve a higher overall average than the 70% minimum, if this is a condition of their acceptance.

Qualifying and probationary students who fail one course will be Required-to-Discontinue (RTD).

Fully Qualified graduate students will be classified as probationary after failing one course in their graduate program. Upon successfully repeating the course (or a suitable, approved substitute) the student's status will be changed back to "fully-qualified". A failing grade must be resolved within one year. A second failure in any course will result in the student being discontinued (RTD). Students with unresolved grades on their academic records are ineligible for FGSR funding including graduate scholarships (GSS), and graduate teaching assistantships (GTA).

NP (Not Passed) grades are considered failing grades and are assigned 55% in the calculation of the average.

The system of normal grading is a percentage system and the following evaluations also apply:

<b>AG</b>	Aegrotat Standing	<b>MC</b>	Maintenance of Candidacy <sup>1</sup>
<b>AU</b>	Audit, No Credit 1 2	<b>M</b>	No Credit for Hours Shown
<b>AW</b>	Audit Withdrawal 1 2	<b>NP</b>	Not Passed
<b>C</b>	Credit	<b>NR</b>	Not Yet Reported (Interim grade) <sup>1</sup>
<b>CW</b>	Cumpulsory Withdrawal <sup>1</sup>	<b>P</b>	Pass
<b>DE</b>	Deferred Examination	<b>W</b>	Withdrew from Course <sup>2</sup>
<b>F</b>	Failure	<b>XF</b>	Academic Misconduct
<b>IN</b>	Incomplete <sup>1</sup>	<b>CRC</b>	Credit-COVID-19 (Winter 2020 only)
<b>IP</b>	In Progress (Final grade) <sup>1</sup>	<b>NCC</b>	No Credit-COVID-19 (Winter 2020 only)

<sup>1</sup>Administrative grades are not included in the calculation of a grade point average or when determining the cumulative hours towards program completion. IN and DE indicates that an extension has been granted. IP is an interim grade for a one-term course taught over two or three terms; the final grade is applied to the second term of the course. NR is used when a course is 'in progress,' this includes courses with an end date beyond the normal end of term. CW is used when a student is not permitted to complete a course by a disciplinary ruling.

<sup>2</sup>AU, AW, and W grades are neutral. Grades of P, C, and AG are passing grades; F and N are failing grades. These grades are included when determining cumulative hours towards program completion. These grades have no numeric value, therefore are not included in a GPA calculation.

### Graduate Grading System and Descriptions

The University of Regina employs a percentage grading system. A grade of less than 70% is a failing grade for graduate programs. A graduate student may fail (achieve a grade of less than 70%) one course and continue in his/her program. Should a student fail a second graduate class in her/his program, he/she will be required to discontinue from that program. [Graduate Grading Descriptions](#) includes approximate grade equivalencies to alpha and 4.0 grading systems.

#### Grading Descriptions

##### Percentage Grades

##### 95-100

An *exceptional* performance:

- exemplary knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work is original and demonstrates insight, understanding and independent application or extension of course expectations in ways that would contribute significantly to expertise in the relevant field(s) (e.g., it is publishable)
- demonstrates exceptional depth/scope of research, theory, and techniques supported extensively by the relevant literature and far exceeding course expectations
- exceptional level of analytical and critical ability demonstrating independent application of unique and multi-perspective solutions to complex problems related to the subject material

- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

#### **90-94**

An *outstanding* performance:

- superior knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and outstanding ability to integrate multiple perspectives in comprehensive and complex ways
- demonstrates outstanding depth/scope of research, theory, and techniques supported extensively by the relevant literature and exceeding course expectations
- outstanding level of integration of course material demonstrating analytical and critical insight, understanding, and independent application or extension of course expectations in relation to difficult problems related to the subject material
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

#### **85-89**

An *excellent* performance:

- excellent knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates original thinking, new analysis, or new interpretation and makes insightful points that represent a high level of integration, comprehensiveness and complexity
- demonstrates excellent depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
- excellent ability to solve difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains no errors in grammar, spelling, format, citation style, or referencing and is well communicated, coherent, clear, and highly persuasive

#### **80-84**

A *very good* performance:

- very good knowledge and understanding of the subject material, relevant issues, literature, and techniques
- the work demonstrates ability to apply knowledge and understanding in new ways and/or to provide new analysis or new interpretation
- demonstrates a good depth/scope of research, theory, and techniques relevant to course expectations and appropriate literature
- very good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work is relatively free of errors in grammar, spelling, format, citation style, or referencing and demonstrates very good communication, coherence, and clarity

#### **75-79**

A *good or satisfactory* performance:

- good knowledge and understanding of the subject material, relevant issues, literature and techniques
- the work is complete and some new analysis or new interpretation is provided
- arguments are supported by evidence and demonstrate a good depth/scope relevant to course expectations and relevant literature
- good ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains few errors in grammar, spelling, format, citation style, or referencing and demonstrates satisfactory communication, coherence, and clarity

#### **70-74**

A *minimally acceptable* performance or marginal pass:

- a basic grasp of the subject material, relevant issues, literature and techniques
- the work is complete, but little new analysis or new interpretation is provided
- arguments are sufficiently supported by evidence and demonstrate minimally acceptable depth/scope relevant to course expectations and relevant literature
- basic ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner
- the work contains multiple errors in grammar, spelling, format, citation style, or referencing and/or there are difficulties in effective communication, coherence, or clarity

## 0-69

An *unacceptable or failing* performance:

- a weak grasp of the subject material, relevant issues, literature and techniques
- the work is incomplete, with no new analysis or new interpretation
- arguments are not supported by evidence and/or demonstrate very limited depth/scope relevant to course expectations and relevant literature (See also the Faculty of Graduate Studies and Research (FGSR) policy on '[academic conduct and misconduct](#)')
- unsatisfactory ability to solve moderately difficult problems related to the subject material and/or to examine the material in a critical and analytical manner the work contains many errors in grammar, spelling, format, citation style, or referencing and/or there are substantial difficulties in effective communication, coherence, or clarity

University of Regina Numeric Percent Grading System	Approximate Alpha Equivalents	Approximate Numeric 0.0-4.0 Equivalents
90-100	A+	4.0
85-89	A	4.0
80-84	A-	3.7
75-79	B+	3.3
70-74	B	3.0
0-69	F	0.0

### Calculation of Averages for Graduate Students

Standing will be determined on the basis of weighted percentage average (WPA) computed by dividing the sum of the credit hours times the marks accumulated during the term by the total credit hours attempted. In summary, WPA is calculated as:

$$\frac{\text{THE SUM OF (CREDIT HOURS X MARKS)}}{\text{THE SUM (CREDIT HOURS)}}$$

For purposes of the calculation, a grade of NP is calculated at 55%, a grade of XF is counted at 0%. The minimum passing grade for all course work completed as a graduate student is 70%. Competence in writing skills is required in courses at the University of Regina.

**Grades Assigned on Withdrawal.** The part of term is divided into three periods for grades:

- Period 1: no grade; the course does not appear on the student's official transcript.
- Period 2: grade of W; appears on the student's official transcript but is neutral in the calculation of grade point averages.
- Period 3: grade of NP: appears on the student's official transcript and is a failing grade that counts as 55% in calculation of grade point averages.

After the end of period 2 (= the "academic withdrawal deadline"), a grade can be converted from NP to W only with the authorization of FGSR which will normally give its approval only when a withdrawal is requested for reasons beyond the student's control (for example, illness, accident, involuntary job transfer, or serious personal problems). Requests received after the end of the term will usually only be considered in terms of a full withdrawal from all of the term's courses. A written request may be, and supporting documentation will be, required (supporting documentation will be treated as confidential). Regardless of whether or not there is an associated fee adjustment, students who are on student loan funding during a term in which they withdraw for medical or compassionate reasons should notify Saskatchewan Student Loans of their withdrawal, and provide a copy of the supporting documentation.

### Deferral of Final Examination and/or Term Work

**Grounds for Deferral.** Extensions on deadlines for completion of assignments or writing of final examinations may be granted to students on the basis of illness, accident, or other extreme and legitimate circumstances beyond their control.

**Authority to Approve Deferrals During the Term.** The authority to approve deferrals of term work (assignments and mid-term examinations) within the term belongs to the instructor of the course. All deferred work must be completed by the date of the final examination (or, if there is no final examination, by ten days after the start of the examination schedule for Fall/Winter terms and within five days for the Spring/Summer term) in order to allow the instructor to submit grades promptly. In the case of mid-term examinations, the instructor may assign a make-up examination or may transfer the weight of the examination to another examination or assignment, including the final examination. Some line-faculties have regulations governing this process.

**Authority to Approve Deferrals Beyond the End of the Term.** The authority to approve deferrals of final examinations and/or term work beyond the date of the final examination rests with the Dean of FGSR.

**Making an Application for a Deferral Beyond the End of the Term.** Students must apply using a Graduate Student Application for Deferral of Term Work and/or Final Exam Form available from the FGSR office or the web site. As well, they should notify their academic unit and their instructor of their difficulties as quickly as possible, by telephone or e-mail if they are unable to come to the university. The student submits the form with supporting

documentation to the instructor who completes the relevant section of the form and forwards all materials to the Dean of FGSR. Requests for deferral received more than 3 days after the final day of the examination period will be denied.

**Supporting Documentation.** Supporting documentation is required and must be submitted before a deferral is approved. For illness or accident, students must provide the University of Regina Student Medical Certificate to their physician to complete and ensure that it is received in the FGSR office. The physician should clearly indicate the start and end dates of the illness and the student's inability to write an examination, to complete assignments, and/or to attend classes as relevant to the request. The approved form may be printed from the web [www.uregina.ca](http://www.uregina.ca). For other circumstances, students should consult the FGSR office.

When a decision has been made, the Dean or designee will forward the form to the Registrar's Office who will inform the student and the instructor.

**Maximum Length of Deferral.** Outstanding course assignments must be submitted, and deferred final examinations written, by January 31 for Fall courses, by May 31 for Winter courses, and by September 30 for Spring/Summer courses. In cases of prolonged illness or other incapacity, the Dean has the authority to extend the deferral to the end of the term: that is, to the end of Winter term for Fall courses, to the end of Spring/Summer term for Winter courses, and to the end of Fall term for Spring/Summer courses. Students who are unable to complete the deferred work by the deadline may be eligible for aegrotat standing or a medical or compassionate withdrawal and should consult FGSR before the expiry of the deferral.

### **Grading of Deferrals - Deferred (DE) and Incomplete (IN) Grades**

An interim grade of DE ("deferred") is assigned for a deferred final examination or deferral of both final examination and term work. An interim grade of IN ("incomplete") is assigned for deferral of term work alone. When the deferred final examination has been written, and/or missing work completed, the instructor (or, in the instructor's absence, the department head or department head's designee) will grade the work and assign a percentage grade to replace the interim grade.

Beginning on May 15, September 15, and January 15 for the previous Fall, Winter, and Spring/Summer courses respectively, the [Registrar's Office](#) will convert any unreplaced grade of DE to a grade of NP, and any unreplaced grade of IN to a percentage grade based on the portion of the course completed or to a grade of NP, as determined by the instructor and approved by the Dean. The grades of students who were granted a deferral only to the end of the first month of the subsequent term may be converted by the [Registrar's Office](#) earlier than the schedule indicated above.

## **Grade Information**

### **In Progress (IP) Grades**

IP grades are given in the first term of courses that are timetabled over two or three terms. A grade of IP must be submitted for the course in the first term. Grades of IP are not calculated in the average.

### **NR Grades**

When completion of a course is delayed, for reasons intrinsic to the course, beyond the due date for submission of grades, the Dean upon request from the instructor may approve the assignment of grades of NR for those students who are affected, until the course can be completed.

### **Aegrotat Standing**

In rare circumstances, aegrotat standing in one or more courses in a term may be granted on medical or compassionate grounds to a student who meets the following conditions:

- the student is prevented from completing the term by serious illness or other extreme circumstances beyond the student's control;
- the student's illness is certified by a physician, or, other circumstances are certified by a professional in the relevant field or confirmed by other documentation acceptable to the dean;
- a deferral of term work and/or final examination is not appropriate because of the nature or severity of the illness or of the other circumstances;
- the student has completed at least 50% of the work contributing to the grade in the course; and,
- the instructor of the course confirms in writing that the student has demonstrated an understanding of the course material.

Aegrotat standing is granted by the dean of the faculty or college in which the student is enrolled. The uncompleted work may be term work, the final examination, or a combination of the two.

### **Grade Change Forms**

Grade change forms must be submitted to FGSR for final approval for any grade that will be changed after initial submission, such as IN, DE, and NR grades or in cases where there is an informal reassessment after an initial grade has been approved. These forms are available from department and faculty offices. Grades should be resolved as quickly as possible in order that the student's efforts to obtain funding are not hampered. Any unresolved grade will render the student ineligible for FGSR funding.

**Since the recording of grades for a course is the formal dissolution of the course and the final record of results, instructors may not initiate a grade change for a grade as a result of subsequent special consideration being given to a student, such as further examination or submission of more work.**

## Undergraduate Courses

Some graduate programs allow students to take a senior (3rd or 4th year) undergraduate course for credit towards their graduate degree. These courses must be directly applicable and are subject to FGSR academic requirements and thus a grade of 70% or more is required in order to pass.

## DOMÉ

### [Guide to DOMÉ for Instructors](#)

DOMÉ is used to enter all grades into the Banner/Caspar system. Instructors are to attend the available training to learn how to utilize DOMÉ. Grades are submitted by the instructor through DOMÉ to the Department Head (or designate) for approval, and then to the Dean of FGSR for final approval. Once approved at this level, they are official and are posted on Banner and UR Self-Service. If you experience difficulties with WME, contact the Registrar's Office at 306-585-4173 or by e-mailing [UofR.Grades@uregina.ca](mailto:UofR.Grades@uregina.ca).

## Deadlines to Submit Grades

Faculty must submit grades for courses with final exams within five days (excluding Sunday) after the examination date. For courses without final exams, grades must be submitted by the instructor offering the course no later than ten days (excluding Sunday) after the start of the final examination period.

## Reassessment of Grades

**Students have the right to request the reassessment of any grade.** In normal graded courses, at least 75% of the work is to be of such a nature that it can be reassessed by an independent examiner. When an instructor wishes to deviate from established practices and especially when methods of evaluation may make it impossible to follow these regulations, such evaluation methods require approval by the Dean of FGSR. Non-adherence to these regulations may necessitate permission being granted to the student for a second examination/evaluation.

### Informal Reassessment Regulations

**While the Course is in Progress.** Students are entitled to request reassessment of any work that contributes to their final grade. If the instructor's reassessment results in a lower grade or no change, a student may, in cases of disagreement between the student and the instructor, appeal to the department head or other appropriate officer.

**When the Course is Completed.** A disagreement over a final grade should first be discussed with the instructor. The instructor will review the grading records and if an error is found, the grade will be changed accordingly. A student who is unable to contact the instructor should contact the head of the academic unit.

### Formal Reassessment Regulations

If a student is not satisfied with the outcome of the informal discussion they may submit a formal grade appeal to the Registrar's Office. The following documentation must be submitted:

- a completed [Appeal of Grade request](#);
- a letter specifying the grounds for the appeal and the date of the informal discussion with the instructor; the original (graded) copy of the term work (students are responsible to retain original (graded) copies of their term work, including downloading copies of graded term work from UR courses); and
- the required fee.

### Initial Review

The Registrar's Office will:

- confirm all required documentation and that the required fee has been received; and
- forward the appeal to the Dean of FGSR to coordinate the review.

### Determination of Grounds

The designated individual within a faculty, federated college, or academic unit will:

- decline to proceed if the student has not established sufficient grounds; or
- proceed with the appeal if sufficient grounds have been established; and
- FGSR will notify the student via their UofR email address of the status of their appeal (declined or proceeding).

### Review of the Term Work

On the determination of sufficient grounds the designated individual within a faculty, federated college, or academic unit will coordinate a review of the term work with an instructor, or instructors, in the same discipline. This may result in one of the following outcomes:

- the grade remains the same; or
- the grade is increased; or
- the grade is lowered.

The Faculty of Graduate Studies of Research will advise the student of the result of the reassessment. The outcome of the reassessment of a grade is final.

During the term and at examination time, instructors will maintain proper records of the assessments of the different parts of the work subject to assessment. Students' final examination papers will be retained for a period of six months.

Students should retain all graded work returned to them by the instructor in order to facilitate a proper reassessment. Copies of term papers should always be retained by students. When a reassessment is requested, the student is responsible for providing the written work to be reassessed.

The reassessment of grades shall be granted high priority and the results of a reassessment shall be conveyed to the Office of the Registrar as soon as possible.

#### **Grade Changes Due to Arithmetical Errors**

Instructors may initiate a grade change because of an arithmetical error or erroneous marking within a time period not exceeding the end of the next term after the course was offered.

#### **Interim Grading During Investigation or Appeal of Academic Misconduct**

If a grade roster must be submitted when a student is under investigation for, or has appealed a ruling of, academic misconduct, the instructor will enter a grade of NR (Not Yet Reported) for that student.

## **Policies and Procedures of the University**

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### **Academic Appeals (other than grades)**

Any decisions about continuation in a program are subject to the normal process of appeal which, in the first instance, would be directed to the Dean of the FGSR. If the appellant is not satisfied with the outcome of the Dean's review, a formal appeal at the Faculty level, or at the University level, whichever applies, may be requested as the next course of action. There is an [Appeals Guide](#) for students making appeals to the Department and/or Faculty of Graduate Studies and Research.

### **Academic Conduct and Misconduct**

#### **Regulations Governing Discipline for Academic and Non-academic Misconduct**

##### **General**

##### **Student Behaviour**

Students of the University of Regina (the "University") are expected to conduct themselves responsibly and with propriety both in their studies and in their general behaviour, and are expected to abide by all policies and regulations of the University. Misconduct, which may be academic (that is, in academic studies) or non-academic (in general behaviour), is subject to disciplinary action.

##### **Scope**

Throughout these regulations, all references to the University include its federated and related colleges, namely Luther College, Campion College and First Nations University of Canada (formerly Saskatchewan Indian Federated College), and these regulations apply to all students of all such entities who are also University of Regina students, and to all students of any regional college who are taking courses through the University. All references herein to a "faculty" shall be read as including the relevant College or program, where the context requires.

##### **Principle of Progressive Discipline**

Actions taken and penalties imposed when misconduct has been determined will be guided by the principle of progressive discipline. To that end, penalties assigned and actions taken will:

- Normally increase in severity for second and subsequent acts of misconduct.
- Take into account the severity of the misconduct.
- Education with respect to correct behaviour and the consequences of future misconduct.

### **Academic Misconduct**

#### **Academic Integrity**

Assignments, tests, and examinations are designed for students to show the instructor how well they have mastered the course material. When the instructor evaluates the student's work, it must therefore be clear which ideas and words are the student's own. The general principles of academic integrity for students doing course work are that they are to do their own original, individual work, unless told otherwise by the course instructor, and are to give credit for other people's ideas or words. Students should be aware that while collaborative or group work on assignments may be encouraged in some disciplines, it is not acceptable in others. Discussion of ideas with faculty and other students (that is, intellectual debate) is both allowable



and important, provided that credit is given in written work for ideas that are not one's own. Group study (as distinct from group work on an assignment that is to be graded) is likewise permissible unless explicitly forbidden by the instructor.

**Important Note:** As an investment in your success in your graduate program, the University is providing a no-cost, online introductory course on academic integrity that is compulsory for all incoming graduate students. This course, which can be completed in less than an hour, is expected to be completed at your own pace before the end of your first term. Please ensure that you register for GRST 801 along with your regular courses during your first registration period.

### **Violations - Acts of Academic Misconduct**

Acts of academic dishonesty or misconduct include acts which contravene the general principles described in section 2.1.2, above. In this section, some of these acts are described. Others which are not explicitly described here may also be considered academic misconduct. All forms of academic misconduct are considered serious offences within the University community.

#### **Cheating**

Cheating constitutes academic misconduct. Cheating is dishonest behaviour (or the attempt to behave dishonestly), usually in tests or examinations. It includes:

1. unless explicitly authorized by the course instructor or examiner, using books, notes, diagrams, electronic devices, or any other aids during an examination, either in the examination room itself or when permitted to leave temporarily;
2. copying from the work of other students;
3. communicating with others during an examination to give or receive information, either in the examination room or outside it;
4. consulting others on a take-home examination (unless authorized by the course instructor);
5. commissioning or allowing another person to write an examination on one's behalf;
6. not following the rules of an examination;
7. using for personal advantage, or communicating to other students, advance knowledge of the content of an examination (for example, if permitted to write an examination early);
8. altering answers on an assignment or examination that has been returned;
9. taking an examination out of the examination room if this has been forbidden.

#### **Plagiarism**

Plagiarism is a form of academic dishonesty in which one person submits or presents the work of another person as his or her own, whether from intent to deceive, lack of understanding, or carelessness. Unless the course instructor states otherwise, it is allowable and expected that students will examine and refer to the ideas of others, but these ideas must be incorporated into the student's own analysis and must be clearly acknowledged through footnotes, endnotes, or other practices accepted by the academic community. Students' use of others' expression of ideas, whether quoted verbatim or paraphrased, must also be clearly acknowledged according to acceptable academic practice. It is the responsibility of each student to learn what constitutes acceptable academic practice. Plagiarism includes the following practices:

1. not acknowledging an author or other source for one or more phrases, sentences, thoughts, code, formulae, or arguments incorporated in written work, software, or other assignments (substantial plagiarism);
2. presenting the whole or substantial portions of another person's paper, report, piece of software, etc. as an assignment for credit, even if that paper or other work is cited as a source in the accompanying bibliography or list of references (complete plagiarism). This includes essays found on the Internet.

Students who are uncertain what plagiarism is should discuss their methodology with their instructors.

**In addition to the matters described above, academic misconduct subject to discipline also includes (but is not limited to) the following:**

- Falsifying lab results;
- Padding a bibliography with works not read or used;
- Helping another student in an act of academic dishonesty; for example, writing a test or paper for someone else, or preparing materials for another student's studio project;
- Providing false or incomplete information or supporting documents/materials on an application for admission, re-admission, or transfer;
- Providing false information to obtain a deferral of term work or examination;
- Altering or falsifying, or attempting to alter or falsify, grade information or other records of academic performance (one's own or someone else's);
- Obtaining or attempting to obtain an academic advantage by non-academic means such as bribes or threats;
- Hindering other students in obtaining fair access to University materials and facilities; for example, cutting an article out of a Library copy of a journal;
- Theft of another student's notes;
- Alteration or destruction of the work of other students;
- Behaviour that interferes with the evaluation of another student's work, such as failure to participate in a group project.

**The two acts listed below may also be considered to be academic misconduct unless authorized by the course instructor:**

- Submitting the same work for credit in more than one course. Students who wish to submit work they have prepared for another course must consult the course instructor and receive permission to do so;

- Working jointly, with another student or group of students, on an assignment that is to be graded. If no explicit instructions are given by the instructor about group work, students who wish to work together must request the instructor's permission in advance.

### Procedure

Any academic or administrative member or official of the University who suspects that academic misconduct has occurred shall immediately notify the relevant Dean, or his or her designate (the "Investigating Dean"). Where the academic misconduct occurs in connection with a particular course, the Dean or designate of the faculty offering the course shall be the Investigating Dean. For all other acts of academic misconduct, the Dean or designate of the student's faculty or college shall be the Investigating Dean.

Upon receiving notification, the Investigating Dean shall investigate the alleged academic misconduct immediately, which process will include offering an opportunity for the student to explain the incident, and conducting any further investigation deemed necessary to ensure procedural fairness. Upon receiving notification, the Investigating Dean will also immediately notify the University Secretary of the alleged misconduct. If the Investigating Dean is not the Dean of the student's faculty, the Investigating Dean will also notify the Dean of the student's faculty of the alleged misconduct. If the academic misconduct has been established, the Investigating Dean may take the appropriate academic action, and impose the appropriate penalty.

The Investigating Dean will make the disciplinary decision on the academic misconduct and will advise the student of the disciplinary decision in writing. A copy of the disciplinary decision will be provided to the University Secretary and the student's faculty.

Where a student commits academic misconduct in two or more courses in the same term, and the courses in question are offered by more than one faculty, the Dean or designate of the student's faculty may assign a penalty additional to those assigned by the Investigating Deans.

***For misconduct by graduate students, the Dean of the Faculty of Graduate Studies & Research is deemed to be the students' Dean. For misconduct in graduate courses, the Dean of the Faculty of Graduate Studies & Research is deemed to be the Dean of the faculty offering the course.***

### Academic Holds

A student who has committed or is under investigation for an act of Academic Misconduct will have a hold placed on his/her student account. The hold remains on the student's account for 30 days following the decision letter by the Faculty. If the student does not submit a formal request to appeal the decision of the Faculty within the 30 days, the hold is automatically lifted from his/her account after 30 days. If the student wishes to appeal the decision, the hold remains on his/her account until a decision is reached following his/her appeal hearing. During the hold period, a student is not able to register for classes on his/her own, verify grades or obtain transcripts. Should a student need to perform any of these actions, a student can perform these actions with the help of his/her faculty.

### Removing an Academic Hold

If a student does not wish to appeal the penalty that has been assigned, and would like the hold removed from the student account prior to the end of the 30 day period, students can submit a [Request to Remove the Hold on Student Account](#) form to the University Secretariat.

## Non-Academic Misconduct

### Student Behaviour

Consideration for others and respect for each person is a principal way of life within the university community. The basic behavioral philosophy of the University of Regina is that students, academic staff, support staff and administrators must be able to work and study in an environment that is free from harassment, discrimination, and intimidation, that all members of the community are entitled to fair and humane treatment, and that all will conduct themselves appropriately, respectfully and responsibly.

A primary responsibility of the University is to provide its students with the opportunity for inquiry and the freedom to discuss and express one's views openly without fear of retaliation, or abuse of person or property. These attributes are the foundation of good citizenship.

To this end, students have an obligation to act in a fair and respectful manner toward their peers, the faculty, staff, administration and the physical property of the University and others. Integrity and personal conduct, both on-campus and off-campus, are critical elements in achieving these goals.

### Jurisdiction

These regulations cover the conduct of all University of Regina students in University related activities, or with respect to and on University property, or involving any member of the University community. University related activities include activities of any type operated under University auspices at any location, whether on or off campus (including on any Co-op work term, practicum, internship or research project).

### Violations

Non-academic misconduct subject to discipline hereunder includes, but is not limited to the following ("Violations"):

- a violation of the published rules, regulations, practices, procedures or policies of the University or of any authorized rule-making body within the University, including all academic and administrative units, any residence, and a violation of any professional code of conduct applicable to any faculty or department;
- theft, vandalism and wilful or negligent damage to the property of the University or of a member of the University community, the Student's Union or any other University organization;

- disruption of instructional activities (being any conduct which makes it difficult to proceed with scheduled lectures, seminars, discussion group meetings and related activities, or with examinations, tests, or use of library, laboratory or research facilities);
- assault of any nature, or the threat of any assault;
- the unauthorized use or the misuse of any University facilities, equipment or services;
- the violation or breach of any Federal, Provincial or Municipal laws, so far as they are relevant to student conduct;
- harassment or discrimination in contravention of the principles articulated in the policies of the University, The Saskatchewan Human Rights Code or the Canadian Charter of Rights and Freedoms;
- illegal drug use;
- the failure to comply with the directions of officials of the University acting within the scope of their authority;
- any conduct which harms or threatens to harm the proper functioning of University programs or activities, the rights of members or guests of the University, the safety or well-being of members or guests of the University, or the property of the University, its members and guests;
- falsification or misuse of University records for improper or fraudulent purposes.

### **Procedures**

Any individual may report a violation to:

- Campus Security;
- the Dean of the student's faculty;
- the manager of the student's residence; or
- any other appropriate University officer or administrator

The University Officer will investigate the alleged Violation immediately in conjunction with Campus Security. This process may include taking a statement from the complainant, informing the respondent of the allegation, offering an opportunity for the respondent to reply to the allegation, and conducting any further investigation deemed necessary to ensure procedural fairness. Following the investigation, Campus Security will prepare an Incident Report in prescribed form. The Incident Report will summarize the investigation and findings, and may recommend a penalty in respect of the Violation, which may include referral of the matter to a law enforcement agency.

The Incident Report will be provided to the University Secretary (and a copy maintained at Campus Security). If the investigating University Officer and/or Campus Security determine that the Violation did occur, the Incident Report will also be forwarded to the Associate Vice-President (Student Affairs).

Upon receipt of an Incident Report, the Associate Vice-President (Student Affairs) will review the misconduct in question and recommend a course of action, including an appropriate disciplinary penalty. The Associate Vice-President (Student Affairs) shall be entitled to call upon the assistance of the Advisory Team which shall comprise the following individuals: the Associate Vice-President (Student Affairs), the Dean of the accused student's faculty, the Director of Campus Security, and such other appropriate Administrative personnel as may be required.

The Associate Vice-President (Student Affairs) will make the disciplinary decision on the Violation and will advise the student of the disciplinary decision in writing. The Associate Vice-President (Student Affairs) will provide a copy of the disciplinary decision to the University Secretary and the student's faculty. If the disciplinary decision involves suspension or expulsion, a copy shall also be provided to the Registrar's Office for action with respect to the student record.

The reporting of a Violation, and an investigation and discipline hereunder shall not disentitle an individual from seeking recourse or making a complaint under any other University policy, nor does the bringing of any complaint under the University policy prevent the University from investigating any Violation and imposing any discipline hereunder therefore. All rights and remedies under all University policies are cumulative, and a student may be subject to discipline for a Violation under more than one policy, code of conduct, regulation or procedure of the University or any authorized rule-making body within the University, including all academic and administrative units, residences, faculties or departments.

It is recognized that an offence can be of one or more of a criminal, non-academic and academic character, e.g. theft of a key to obtain a copy of an examination paper. In these cases, it is understood that both academic and non-academic discipline, and criminal penalties may arise.

### **External Investigation**

Where the Violation falls within the scope of the Criminal Code of Canada or any other federal or provincial statute, the matter may be referred to law enforcement for consideration. Campus Security will liaise between University and Law Enforcement Officials. The Violation will concurrently be reviewed by the Associate Vice-President (Student Affairs) for an internal disciplinary decision.

Notwithstanding that a Violation may have been referred to law enforcement officials for external investigation and action (including judicial action), the University may choose to proceed with an internal investigation and disciplinary decision hereunder.

### **Presidential Intervention**

The President (or the Acting President, as the case may be) has the power to exclude any Student from the University and its Campus at any time, until the next meeting of the Council Discipline Committee. This will be done if, in the opinion of the President, this action is necessary to avoid disruption to the University, protect the interests of students, faculty, staff or visitors to the University or to protect the property of the University.

If the investigation of the Violation in such a case has been complete prior to the next meeting of the Council Discipline Committee and the disciplinary decision rendered, the continued exclusion of the Student shall be determined through the disciplinary decision. If the investigation of the Violation in such a case has not been completed prior to the next meeting of the Council Discipline Committee, or if a disciplinary decision has not been rendered, the Student shall attend before the Council Discipline Committee to show cause why he or she should not continue to be excluded from the University and its campus until such time as a disciplinary decision is made. The Council Discipline Committee may either continue the Student's exclusion, or permit the Student to return to the University on such terms and restrictions as Council Discipline Committee shall impose.

## Penalties

### General

Determination of the penalty for acts of misconduct will be done on a case-by-case basis with consideration for similar previous incidents. In determining the appropriate penalty, consideration will also be given to the extent of the misconduct, whether there have been previous cases of misconduct, and other mitigating or aggravating circumstances. Repeat cases of misconduct will result in a more severe punishment. The penalty for a second act of academic misconduct is expulsion from the University.

*Withdrawal from the University while an alleged Violation is being investigated does not prevent the subsequent rendering of a disciplinary decision and assignment of a penalty if the misconduct is substantiated.*

There may be academic and financial consequences for misconduct, including an appropriate notation on the Student's transcript, and no refund of fees.

### Academic Misconduct

The possible penalties for an act of academic misconduct may include any one or more of the following, or another appropriate penalty at the discretion of the Dean:

- reduction of a grade on an assignment, essay, report or examination
- notation on the student's file
- zero credit on an assignment, essay, report or examination
- reduction of a grade in a course
- zero credit in a course
- a grade of XF (academic misconduct)
- loss and/or repayment of scholarships and other awards
- requirement to take a course in ethics
- suspension or expulsion from a program
- suspension or expulsion from the University
- withholding or rescission of a credential

**Penalties for acts of academic misconduct in connection with a particular course are assigned by the Dean or designate of the faculty offering the course. The penalty for other acts of academic misconduct is assigned by the Dean or designate of the student's faculty or college.**

### FGSR Penalties

The penalty for an established case of plagiarism will be a zero (0) for the paper(s) and may be coupled to a final grade of "XF" for the course.

### Non-Academic Misconduct

The possible penalties for an act of non-academic misconduct may include any one or more of the following, or another appropriate penalty at the discretion of the Associate VP Student Affairs: University penalties for acts of non-academic misconduct are assigned by the Associate VP Student Affairs:

- forfeiture of fees
- restitution for damage
- fines
- if not in violation of any collective bargaining agreement, University community service or remedial
- measures may be considered
- alternative dispute resolution
- loss of, and/or requirement to repay, scholarships or other awards
- probation
- eviction from residence
- restriction of access or use of any University facilities, equipment or services
- expulsion from the Co-op program
- suspension
- termination of any internship, practicum or research project, without any refund of fees
- expulsion

- exclusion from campus

University penalties for acts of non-academic misconduct are assigned by the Associate Vice-President (Student Affairs).

### **Administration of the Penalties of Suspension and Expulsion**

Suspension is dismissal from the University for a fixed period. Students may apply for readmission for the first term after the expiration of the penalty; no petition is required.

Expulsion is dismissal from the University for an indefinite period (in no case less than two calendar years). A student who has been expelled must petition to the Council Discipline Committee for permission to apply for readmission.

A student who is appealing a penalty of suspension or expulsion may continue to register for and attend classes until the appeal process has been exhausted, unless the student has been excluded from campus. Where the appeal process has been exhausted and a penalty of suspension or expulsion is the final outcome of that process, the student will be withdrawn from courses in progress with grades of CW (“compulsory withdrawal”) and no refund of tuition and fees. Registrations in future parts of term will be cancelled.

A student who is suspended or expelled, and who is also excluded from campus will be immediately withdrawn from courses in progress with grades of CW and no refund of tuition and fees. Registrations in future parts of term will be cancelled. Where the student appeals the suspension or expulsion and the appeal is successful and the penalty is rescinded, the student will be reinstated in courses in progress, if possible, or will have the course records deleted from the official transcript and receive a full refund of tuition and fees. Registrations in future parts of term will be reinstated to the extent possible.

When a student is suspended and does not appeal, registration in future parts of term will be cancelled. With respect to courses in progress, the Dean or Associate Vice-President (Student Affairs), as the case may be, may:

1. withdraw the student with grades of CW and a full refund of tuition and fees, in which case the suspension is effective immediately; or
2. permit the student to finish the term, in which case the suspension takes effect with the next term.

The Dean or Associate Vice-President (Student Affairs) may choose to consult the student in reaching a decision, which will be based mainly on the nature of the offence and the timing of the suspension.

Students who have been suspended or expelled from the University and who are subsequently readmitted to the University will not receive transfer credit for any courses they may have taken from other institutions during the period of their dismissal.

### **Appeals & Petitions**

Formal appeals, other than formal reassessments of grades, must first be submitted to the Department. If the Department's resolution of the appeal is believed to be inappropriate or unjust, you may then submit an appeal to the Faculty of Graduate Studies and Research. Disagreement or dissatisfaction with the Department's resolution is not sufficient grounds for appealing to the Faculty of Graduate Studies and Research; you must demonstrate that the decision was unfair or biased or otherwise deserving to be reversed. If you are not satisfied with the Dean's decision, you may appeal to the Council Committee on Student Appeals. This appeal must be made within four weeks of receiving the adverse decision. If you are not satisfied with the decision of the Council Committee on Student Appeals, he or she may appeal to the Senate's Appeal Committee. This appeal must be made within four weeks of receiving the adverse decision from the Council Committee on Student Appeals. The Senate's Appeal Committee is the final level of appeal.

### **Council Discipline Committee**

Students may appeal the imposition or severity of a penalty for misconduct (academic or non-academic) to the Council Discipline Committee. Requests for a hearing must be submitted, in writing and within 30 days of the date of imposition of the penalty, to:

The University Secretary  
 University of Regina AH 509.1  
 Regina SK S4S 0A2  
 Tel: 306-585-4956; fax: 306-585-5255  
 Email (University Secretary's Assistant): [Sarah.Stewart@uregina.ca](mailto:Sarah.Stewart@uregina.ca)

Students who have been expelled for misconduct may submit an application for readmission and letter of petition to the Council Discipline Committee. If their petition is approved by the Committee, students must still meet the academic requirements for admission, readmission, or transfer to their chosen faculty. If the petition is denied by this Committee, the decision is deemed final and a new time period may be allotted before the student can petition again to return. The decision of the Committee and the reasons for the decision are rendered in writing to the appellant and the University Registrar for action relative to the student record.

At the discretion of the Registrar, an applicant who has been dismissed for disciplinary reasons from another post-secondary institution may be required to petition to the Council Discipline Committee and receive permission to apply for admission or renewal before being considered on academic grounds. If the applicant is admitted, the previous dismissal may be considered in any future proceedings for misconduct.

The Committee reports annually to Executive of Council.

### **Council Committee on Student Appeals**

With the exception of matters to be heard by the Council Discipline Committee, all appeals and applications by students regarding faculty decisions will be heard by the Council Committee on Student Appeals. Formal requests for appeals must be submitted in writing to the University Secretary within 30 days of the decision letter from the faculty:

The University Secretary  
University of Regina AH 509.1  
Regina SK S4S 0A2  
Tel: 306-585-4956; fax: 306-585-5225  
Email (University Secretary's Assistant): [Sarah.Stewart@uregina.ca](mailto:Sarah.Stewart@uregina.ca)

Grounds for an appeal to the Council Committee on Student Appeals include, though are not limited to, the following:

- There is additional relevant information which was not considered at the faculty level;
- There was a problem in procedure at the faculty level;
- The substance of the case was not considered correctly at the faculty level. For example, relevant rules and regulations were applied incorrectly;
- Even if relevant rules and regulations were applied correctly, the resulting decision is unfair or unreasonable in the circumstances.

In accordance with the rules of natural justice, students appealing to the Council Committee on Student Appeals have a right to a fair hearing. This includes the right to be notified of hearings, the right to be present and represented at the hearings, the right to present arguments, and the right to question the dean or person designated by the dean.

Procedures of the Council Committee on Student Appeals include, but are not necessarily limited to, the following:

- the student's or representative's presentation, with opportunity for the dean/designate and Committee members to ask questions;
- the dean's or designate's presentation, with opportunity for the student/representative and Committee members to ask questions;
- an opportunity for final statements by the student or representative and dean/designate;
- the student/representative and dean/designate then withdraw from the hearing and the Committee makes its decision on the appeal.;
- The student is informed as quickly as possible of the results of the appeal and reasons for the decision;
- A record of the hearing is kept by the University Secretary.

The Council Committee on Student Appeals meets as required. The Committee reports annually to Executive of Council.

### **Senate Appeals Committee**

If the student or the University officer is dissatisfied with the decision of the Council Discipline Committee, either may appeal the decision to the Senate Appeals committee. The onus is on the appellant to demonstrate that the decision of the Council Discipline Committee was manifestly unfair or contrary to the evidence presented at the Council Discipline Committee hearing. No witnesses are permitted, and no new evidence is entertained.

### **Appeals of Grades**

Appeals of grades are handled by the procedure for Reassessment of Grades

### **Records**

When a final disciplinary decision (after the expiry of all appeal periods or completion of any appeals) involves a grade of XF, or suspension or expulsion, or withholding or rescission of a credential, a copy of the disciplinary decision shall be provided to the [Registrar's Office](#) for action with respect to the student record. Acts of misconduct that are penalized by a grade of XF, suspension, expulsion, or the withholding or rescission of a credential are recorded permanently on the student's official transcript.

A record of all substantiated cases of misconduct is retained permanently by the University Secretary. A University official who is determining the penalty for an offence is permitted access to the record of previous or concurrent acts of misconduct by the same student. The University may retain indefinitely on the Faculty's and/or Registrar's student file any correspondence or other documentation pertaining to cases of misconduct.

## **Copyright and Subsequent Use of Thesis**

### **Copyright**

The University of Regina is committed to complying with [Copyright Law](#) and respects [intellectual property rights](#).

### **Subsequent Use of Thesis**

As a condition for award of a degree, the student is required to sign a form giving permission to the University Library to make the thesis available for inspection, to the supervisor of the research and to the academic unit in which the research was done, to copy and to circulate the thesis for scholarly purposes only, and to make use of material and ideas included in the thesis in the preparation of papers for publication. It is also a condition for the award of a degree that the student sign a form giving the National Library of Canada/UMI (University Microfilms) a non-exclusive license to copy the thesis and to lend or sell copies of the film. The author reserves other publication rights and neither the thesis nor extensive extracts from it may be printed or otherwise reproduced without the author's written permission. Copies of the required forms are given to the student at the defense. These forms are signed by the student at the defense and submitted to the FGSR office, by the Chair, immediately following the defense. The author of a thesis is to indicate copyright on the title page.

## Doctoral Degree For Scholarly Publication

Members of Convocation or of the Faculty of Graduate Studies and Research of the University of Regina may apply for the award of D.Sc., or a D.Litt., on their published work, or work that has been accepted for public exhibition, of a high standard such as would give applicants authoritative standings in their subjects and fields of research. Persons wishing to apply for such an award should write to the Dean for a copy of the regulations concerning the submission of an application and the subsequent external evaluation of the applicant's scholarly work.

## Freedom of Information and Protection of Privacy

The University of Regina collects and creates information about students ("personal information") under the authority of the *University of Regina Act*, and in accordance with the *Local Authority Freedom of Information and Protection of Privacy Act* (Saskatchewan) and the *Personal Information Protection and Electronic Documents Act* (Canada), for purposes of admission, registration, and other decisions on students' academic status, and the administration of the University and its programs and services. Some of this information may be disclosed to the relevant students' society and alumni association, and will be reported as required by federal or provincial authority. Any misrepresentation may be shared with other post-secondary institutions. **By enrolling in courses at the University of Regina, students consent to the collection, use, and disclosure of personal information as described above.**

*The University of Regina is a member of the Regina Human Services Partnership, whose members have implemented the Violence Threat Risk Assessment (VTRA) protocol. When there is a threat of violence, VTRA response may include engagement of a multi-disciplinary team including external community agencies. Information may be shared on an as-needed basis in order to protect the physical safety of students, faculty, staff or others. Additional information is available in the [Violence Prevention Policy](#).*

If you have any questions about the collection, use, or disclosure of this information by the University, please contact the Head, Access to Information and Protection of Privacy at [\(306\) 585-4956](tel:3065854956).

## Notification of Disclosure of Personal Information to Statistics Canada

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at post-secondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand 'outcomes'. In order to conduct such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada student identification information (student's name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, and enrolment information.

The federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used for statistical purposes only, and the confidentiality provisions of the STATISTICS ACT prevent the information from being released in any way that would identify a student.

Students may contact Statistics Canada via e-mail if they have any questions: [statcan.PSIS-SIEP.statcan@canada.ca](mailto:statcan.PSIS-SIEP.statcan@canada.ca).

***It is with the goodwill and collaboration of postsecondary institutions that we will reach our goal of providing reliable postsecondary education information required to plan for our future.***

## Ownership of Intellectual Property

The result of research is knowledge creation. The "ownership" of knowledge and the right to publication or patent or license concerns all graduate students. The student should contact the Office of Research Services (ORS) prior to signing any rights to ownership of his/her work. The position of FGSR is that any agreement signed by a graduate student that has not been vetted by appropriate officers in the University, is not binding. More detailed information can be found on the [University of Regina's Intellectual Property Policy](#).

## Travel and Fieldwork Safety Policy and Procedures

The University's [Travel & Fieldwork Safety Policy & Procedures](#) is in place to ensure the risk of faculty, staff and students conducting fieldwork is minimized.

The policy applies to all University employees and students who conduct work/study activities outside the boundaries of the University of Regina governance, for the purpose of research, study or teaching, including travel to these locations. It includes a broad range of activities from observing wildlife to educating people in other countries.

## Audio and Video Recording of Classes

Students may audio-record or video-record classes only if they have received authorization from the instructor. Such authorization may come about as a result of a request made to the Centre for Student Accessibility. In the case of classes that involve participation by students, consent of the other students in the class is also required.

If students receive authorization, the following conditions apply:

1. The materials remain the intellectual property of the instructor.

2. The materials may only be used for the purposes of private study, and may not be used by any other persons other than the students receiving the authorization.
3. Unless there is a different agreement between the student and the instructor, the materials must be destroyed immediately after the end of the term in which the class has taken place.

Any violation of this policy will be considered an act of misconduct and will be dealt with through that process.

## **Applicants for Graduate Programs who Are, or Are Closely Associated with, U of R Staff**

[University of Regina's Conflict of Interest and Conflict of Commitment Policy](#)

[Conflict of Interest Declaration: Applicants for Graduate Programs who Are, or Are Closely Associated with, U of R Staff](#)

University of Regina staff members may be applicants for any graduate program in the Faculty of Graduate Studies and Research.

Conditions under which staff become students are stated in the collective bargaining agreements of the University of Regina Faculty Association, the Administrative Professional and Technical Employees Bargaining Unit and the Canadian Union of Public Employees.

Those who are [closely-associated](#) with a U of R staff member may also be considered for admission to U of R graduate programs provided that a plan can be formulated and implemented to mitigate the Conflict of Interest.

The perception of a possibility of, or the occurrence of, a conflict of interest is considered to be a major threat to the integrity of a graduate program. It is the responsibility of a prospective applicant to declare this prior to entering a graduate program, or if not evident until after that point, as soon as it becomes evident. Details of a conflict are to be reported, in writing, to the Dean of the Faculty of Graduate Studies and Research (FGSR).

Examples of conflict of interest include, but are not limited to, the following:

- A relationship between an employee and an applicant that imperils or could compromise a fair and impartial review in an academic sphere would normally be prohibited.
- A relationship between an applicant to a graduate program and a [closely-associated person](#) who works in the academic unit offering the program.
- A person employed by an academic unit should not take courses or a degree program in that academic unit.
- Similarly, a person taking a graduate program in an academic unit should not become a full-time employee in that unit until the program of studies has been successfully completed or formally terminated. While such an arrangement might, under certain circumstances, be regarded as acceptable in the case of a support staff member, the situation would be regarded as unacceptable for a faculty position.

If reasonable remedies to avoid or minimize a possible conflict of interest are not found, the Dean of FGSR may rule to reject an application. If this situation arises after an applicant has been accepted as a candidate for a graduate program, and ways of avoiding or offsetting a conflict of interest are not found, the Dean of FGSR may decide to implement remedies that could include discontinuation of the student's program at this University.

### **Right of Appeal**

A student wishing to appeal a decision is first directed to the Dean of the Faculty of Graduate Studies and Research. If the appellant is not satisfied with the outcome of the Dean's review, the next level is to request that the matter be addressed by the PhD Committee, a sub-committee of the Council Committee on the Faculty of Graduate Studies and Research (CCFGSR).

### **Exemptions**

Exemptions from these terms include those employees/applicants who are not full-time or are hired full-time on an interim (i.e. term) basis. For example, graduate teaching assistants and department research and teaching assistants would normally be exempt from review according to the terms of this policy.

## **Rights and Responsibilities of Graduate Students**

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The graduate student is ultimately responsible for ensuring that the program of study is consistent with the approved program as defined in the letter of acceptance and in the respective section in the Graduate Calendar. The student is expected to read the Graduate Calendar and any other relevant documents, including the [FGSR web page](#) in order to become familiar with all regulations and deadlines relating to their programs. The fundamental responsibilities of students include:

- Registration is accurate and does not lapse.
- Submission of appropriate forms to the department for signature and processing.
- Paying all fees required by the deadline dates set out in the Graduate Calendar.
- Students are also ultimately responsible for the ethical and academic process and outcome of their research.



## **Rights and Responsibilities**

The Graduate Students' Association has developed the following proposal to provide an outline of the rights and responsibilities of graduate students to the University of Regina. This proposal is not intended to legislate the relationship between students and faculty but rather to outline and clarify some basic principles which will foster a positive experience for all individuals.

The Graduate Students' Association recognizes that graduate studies are a commitment not to be undertaken lightly by students. It is a crucial step in becoming a professional in one's field, and to that end, graduate students should strive to achieve academic excellence. The graduate student's educational environment should foster academic excellence and provide a good model for graduates to use in the future.

Most graduate students have an enriching experience during their studies at the University of Regina and leave this institution with a positive view of their research, advisor, committee, and department. This view is invaluable in the promotion of graduate studies and the reputation of the University of Regina. Upon graduation, graduate students will become representatives of their graduate program and of the University of Regina.

## **Program Requirements**

The primary responsibility of graduate students is the timely and satisfactory completion of their program requirements including research, practica, and/or course work. It is the responsibility of graduate students to familiarize themselves with their program requirements as described in the Calendar and Handbook of the Faculty of Graduate Studies and Research. In addition, each graduate student is responsible for participating in the development of a detailed study program, in writing, within the graduate student's first academic term.

Graduate students have the right to have academic expectations outlined within their first academic term. Graduate students have the right to receive assistance with the development of their study program, as well as approval of the program, within their first academic term. Graduate students have the right to expect that their study program will not be changed without their consultation.

## **Supervision**

The graduate student is responsible for maintaining contact with advisors and committee members in order to keep them updated on the progress of the student's program. The graduate student is responsible for meeting deadlines and providing academic products of suitable quality for evaluation.

Graduate students have the right to regular contact with advisors or committee members throughout their program. Graduate students have the right to an alternate advisor during an extended absence of the primary supervisor. In order to facilitate the timely completion of program requirements, graduate students have the right to timely feedback (within approximately one month) on all academic products presented for evaluation.

## **Research Issues**

The graduate student should clarify such research issues as ownership of data, authorship of publications and joint research agreements, in writing, with their advisors and committee members.

A document clarifying such research issues should be reviewed by a third party, such as but not limited to, the Faculty of Graduate Studies, before a student signs it. Graduate students are responsible for following the guidelines outlined by the University of Regina Policy Statement on Scholarly Misconduct and the Intellectual Property Document.

Graduate students have the right to expect that agreements regarding data ownership, authorship and research agreements will be adhered to. Graduate students have the right to expect that the guidelines of the Policy Statement on Academic Misconduct and the Intellectual Property Document will be adhered to. Graduate students have the rights provided by copyright protection of their thesis and related research contributions.

## **Academic Services**

The graduate student, employed as a Teaching Assistant, is responsible for providing the academic services outlined by the collective agreement between the University of Regina and Canadian Union of Public Employees (CUPE) Local 2419. The graduate student is responsible for being informed of the details of the collective agreement, as well as, employment opportunities for graduate students. Graduate students are responsible for adhering to the terms of financial agreements they have entered into.

Graduate students have the right to receive a description of the academic services they are expected to provide and to refuse requests to perform any other duties. Graduate students have the right to fair consideration in employment competitions. Graduate students have the right to expect that financial agreements will be adhered to.

## **Problematic Advisory Relationships**

The graduate student is responsible for interacting with advisors and committee members in a professional manner. Graduate students are responsible for doing their part in maintaining positive working relationships. Graduate students are responsible for respecting requests for confidentiality and privacy.

Graduate students have the right to expect a professional relationship with their advisors and committee members. Graduate students have the right to expect a reasonable degree of confidentiality and privacy. Graduate students have the right to request a separation from advisors with whom irreconcilable differences have arisen and an expectation that honest efforts will be made for the successful integration with a new advisor. Graduate students have the right to assistance from their advisors, committee members, department and the Faculty of Graduate Studies in ensuring a successful student-advisor relationship.

## Further Information

Graduate Students' Association, RIC 118, E-Mail: [urgsa@uregina.ca](mailto:urgsa@uregina.ca)  
Faculty of Graduate Studies and Research, CKHS 227, 306-585-4161  
University of Regina Undergraduate Calendar  
CUPE 2419 Collective Agreement

# Student Services

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## Academic Advising

Academic Advising is available through each student's academic unit.

## Accommodation and Food

Food Services - The University operates many dining areas offering a wide variety of nutritious foods at reasonable prices. The Dr. William Riddell Centre offers a full service food court and coffee house. The student pub, The Owl offers a food menu as well. The main floor of the Laboratory Building houses the lab Café. The New Residence towers have a confectionary and coffee bar as well as vending machines and there is a concession area in the new centre for Kinesiology Health and Sport. The federated colleges have dining areas. There are vending machines at many locations on both the main campus and the College Avenue campus. A variety of meal plans are available. Catering for all types of functions can be arranged through Food Services or The Owl.

Residences - Living in residence is more than having a place to live on campus. It is about the place you will call home; a home providing you with a unique combination of convenience, independence, multicultural experience and opportunities for involvement that will enrich your learning and living experiences at the University of Regina. A home where you will make life-long friendships. There are [various housing options](#) available for you.

Luther College (an independent liberal arts college on the University of Regina) [Residence](#) has:

- an [all-you-care-to-eat meal plan](#) at the Luther Cafeteria, where they cater to a wide range of dietary needs and provide the most comprehensive and economical post-secondary meal plan options in Saskatchewan.
- [private, fully-furnished rooms](#) right on campus (go ahead – sleep in!)
- free high-speed internet, local phone, and laundry
- secure living conditions with easy access to 24-hour residence staff
- new friends from all over the world and tons of fun social activities and events
- [recreational and athletic](#) spaces just steps away

Think Luther is the place for you? [Apply Now!](#)

## Banking Services

A Conexus Credit Union automated teller is located in the College West Building, main floor north. A Royal Bank automated teller is located in the Classroom Building, main floor west. A CIBC automated teller is located across from the food court in the Dr. William Riddell Centre building. There are Cash-N-Go bank machines located on the main floor of the Centre for Kinesiology, Health and Sport, the first floor of the Language Institute, and the first floor of the Residence Towers.

## Bookstore

The Campus Store is located on the main floor of College West adjacent to the Dr. William Riddell Centre. The Campus Store supplies University of Regina students with all the textbook requirements for their classes, as well as supplies, reference and general interest books, Cougar and Ram wear, clothing and much more. Please check the University's website to access student textbook lists on-line. Both University customers and the general public are always welcome at the Bookstore, and are invited to shop between 8:15 a.m. and 4:30 p.m., Monday to Friday. Times and dates will be available on the Bookstore's voice message and posted throughout the University. Please phone 306-585-4755 or toll free at 1-888-478-2665.

## Campus Security (306-585-4999)

Campus Security is located in the RIC Building. Staff are on duty 24 hours a day, seven days a week. Campus Security is responsible for general security on campus and provide preventative patrols, respond to general calls for service, incident documentation and investigation, crime prevention, problem solving and conflict resolution. Security Patrol persons also facilitate awareness seminars and organize the Walk-Along program on campus.

## Counselling

The University provides counselling services on campus for all members of the University community. The Counselling Centre addresses many of the concerns that students and others may encounter during their time at University. These include questions about career choice, effective study skills, coping with stress, resolving relationship difficulties, and other personal and emotional problems that may interfere with an individual's progress and well being. All contacts are confidential and services, with a few exceptions, are free. Individuals may make appointments by calling 306-585-4491, or by visiting Room 251, Dr. William Riddell Centre.

## Student Accessibility

The University encourages all students including students with disabilities to investigate the possibility of a university education. The University aims to provide services that will enable students with disabilities to approach their studies in an equal and effective manner. These services are facilitated by:

Student Accessibility  
Paskwaw Centre 119 (Student Wellness Centre)  
University of Regina  
Regina, SK S4S 0A2  
Tel (voice/TTY): 306-337-2200

Students who need assistance should discuss their needs with their faculty as early as possible. Early registration is advised, particularly for students who will need books taped or in Braille. Students should then contact the Student Accessibility. Assistance can be arranged for lectures, reading assignments, examinations, special arrangements with instructors, and technologies to assist students.

Not all instructional areas, particularly those on the College Avenue Campus, are accessible. Please enquire about accessibility at the time of registration. Instructors are required to discuss special needs requests with the Associate Dean in the following circumstances:

- The instructor feels compelled to refuse to meet the special needs request of the student and is unable to suggest an acceptable alternative to the student.
- Meeting the special needs request will require financial support for equipment, staffing or other purposes.
- The instructor and the student are unable to agree on whether or how the student's special needs are being met.

## Emergency Preparedness and Procedures

Emergencies, disasters, accidents and injuries can occur at any time and without warning. The University has established emergency procedures concerning injuries, personal safety, crime prevention, evacuation, fire safety, bomb threats and dangerous weather, among others. These emergency procedures are designed to prepare and protect you so that the effect of emergencies can be minimized. For more information, please contact the University of Regina Health and Safety Human Resources at 306-585-4776/306-585-5487 or view the plans and guides [here](#).

## Financial Aid - Emergency Loan

Students who find themselves in difficulties because of unexpected financial pressures may apply for a short-term emergency loan of up to \$1,000 once in their academic career at the University of Regina. Emergency loans are interest-free. Applicants are asked to set their own repayment deadline and plan within the current term, and to sign a promissory note.

Legitimate expenses include rent, mortgage payments, books, light, power, food, transportation, basic telephone, essential clothing, drug prescriptions, emergency dental work, contact lenses or glasses, and personal circumstances beyond their control such as illness in the family.

Expenses not normally covered include vehicle insurance, vehicle license plates (except for students who must travel out of town to study), car repairs, cable television, credit card debts, long distance charges, Internet connection fees, and course tuition and fees. Students who are in arrears on their payment of tuition and fees should contact Financial Services to arrange a payment plan.

In order to qualify for an emergency loan, students must:

- be registered full-time. Students in the English as a Second Language program are also eligible.
- have achieved a minimum 50% TGPA in the last term they attended, unless they are new to the University or returning after at least one year's absence
- have paid all debts to the University up to the start of the current term

Students apply as follows:

- University of Regina Students - Student Awards & Financial Aid Office Ad-Hum 210
- Faculty of Education, Faculty of Social Work, Campion College or Luther College Students- Access emergency funds through their respective Colleges/Faculties
- First nations University of Canada students - apply through the Assistant Registrar at First Nations University of Canada.

## Graduate Students' Association

The University of Regina Graduate Students' Association ([URGSA](#)) is an organization for all graduate students within the University environment where graduate students collaboratively engage in activities toward academic, social, and personal enhancement. The URGSA executive represents the voice of all graduate students. The URGSA strives towards the building of a community where ideas are shared among graduate students, resources are provided, and issues are addressed.

## Harassment and Discrimination Prevention Office

The University of Regina policy on harassment and discrimination states that all members of the University community are entitled to a professional working and learning environment free of harassment and discrimination. Harassment and discrimination are prohibited in human rights legislation

on the following grounds: race; creed; religion; colour; sex; sexual orientation; receipt of public assistance; physical size or weight; and age. The University [policy](#) also prohibits personal harassment which is objectionable, threatening or intimidating, and unwanted behaviour towards another person or group of people that is not based on a prohibited ground. Action taken to stop harassment and discrimination includes a wide range of disciplinary measures, up to and including dismissal or expulsion. For confidential advice and information, students, faculty, and staff should contact:

Harassment and Discrimination Prevention Office Room 215 Dr. William Riddell Centre Tel: 306-585-5400 or any university administrative officer (deans, directors, vice-presidents and president). University administrators who receive complaints of harassment will inform the Harassment and Discrimination Prevention Office of the situation.

## Health and Medical

### Health and Accident Insurance

*Student Medical, Hospital and Prescription Drug Benefits.*

Students from outside Canada who are lawfully admitted to Canada and establish residence in Saskatchewan before the first day of the third month following their arrival in Canada are eligible for benefits from the date they establish residence for the duration of their Canadian Immigration Student Authorization. Students must register with the Saskatchewan Hospital Services Plan to obtain such coverage. The benefit period may be extended by presenting a renewed authorization to SHSP.

Health coverage benefits may be changed in the future. For current information, contact Saskatchewan Hospital Services Plan, telephone 306-787-3254.

*Temporary Coverage.*

Students who have not established their eligibility under the Hospitalization and Medical Care Acts should, through the University, arrange for insurance coverage to be effective throughout the waiting period (3 months). Applications for private health coverage are available from International Student Success Office, Room 109, College West, Tel: 306-585-5082.

This plan does not provide for payment for hospital or medical care (a) where a third party is responsible for such payments, (b) for any period after the expiration of three months, (c) or for any person eligible for coverage under the Saskatchewan Hospitalization Act or Medical Care Act even if the student has failed to obtain such coverage.

*Student Accident Benefit Plan.*

This is a plan whereby certain expenses that arise out of accidents and injuries sustained while participating in authorized University and related activities are paid by the University. It is intended as a supplement to the Saskatchewan Medical Care Insurance Act and not as an alternative to it. Copies of the regulations under which such payments may be made are available from Financial Services, the Health Clinic, and the Faculty of Kinesiology and Health Studies. (Note: This plan does not provide medical and hospital coverage during any waiting period where such coverage would otherwise be provided under MCIC or SHSP.) [Student Accident Benefit Plan.](#)

*Student Health and Dental Plan.*

The Students' Union began offering its members affordable health and dental coverage in 2003-2004. Undergraduate students enrolled in 9 or more on campus credit hours or graduate students enrolled in 6 or more on campus credit hours as of the last day to receive a full refund in Fall term part of term 1 courses are assessed a fee that covers the cost of the program, which provides them with health and dental coverage for 12 months (September to August). Students already covered through another plan may opt out of the URSU health and dental plan, either in person or on-line. Those members who are not automatically assessed the fee but wish to have coverage are able to opt in to the plan at the same price. URSU members are also able to apply for coverage for their partners, spouses, and dependents. For more information consult the [University Student Union website.](#)

## ID Cards

Students who wish to use the facilities of the library and the Fitness and Lifestyle Centre need a university photo identification card. Also, students may be required to produce photo ID cards for examination purposes.

[ID photos](#) are valid while students are enrolled in courses at the University of Regina. Check the Registrar's Office website for hours of operation and more information. Photo ID cards are produced through the Registrar's Office, AD-HUM 210 One piece of photo id is required such as a valid driver's license with photo OR a passport. There is a \$10.00 replacement charge for lost, stolen or damaged cards.

## Information Services

The University provides a variety of computing facilities, which are connected through a high-speed data network. The following services are provided by [Information Services](#) free of charge for use by students:

- High speed Internet access on campus
- Email accounts
- Web page hosting
- Novell based file storage
- Timeshared access to a Unix login account

Computing laboratory facilities are available through individual faculties, which house state-of-the-art equipment in support of program, teaching and research needs. The labs provide a rich working environment complete with high speed internet access, and Microsoft Office Professional software.

Laser printing is also available for a nominal charge. Students are responsible for reading the University policies regarding Campus Computing, Network and Other Information Resource Facilities.

## UR International

FGSR should be contacted regarding letters for extension of study permits, letters to have family members visit or letters addressing matters of student status.

UR International develops and provides services designed to promote and project a positive learning environment for students. UR International's primary services are to provide orientation and settlement services for new students. UR International also provides services related to health, socio-personal interactions, intercultural communication skills, and to help you improve your organizational skills. UR International's services will assist you in learning what you need to know to transition smoothly into your new life in Regina and at the U of R.

UR International also administers exchange programs such as the International Student Exchange Program. Students wishing to pursue courses for credit towards their degree program, under the exchange policy, should apply through UR International.

UR International also provides assistance to students on student visas or authorizations and visitors to the campus from outside of Canada.

### Immigration Status

It is important to maintain your immigration status. UR International assists students with immigration matters such as:

- Entrance VISA
- Study Permit
- Off-Campus Work Permit
- Co-op / Internship Work Permit
- Post Graduation Work Permit

### Work Permits

International Students who attend a Canadian University on a valid study permit may be eligible to apply for a permit to work off-campus, after they have completed six months of full-time study. Students must have a valid study permit, be in good academic standing and be registered in full-time studies for the duration of the work permit. For more information and instructions on how to apply for the off-campus work permit, please visit UR International's [Work Off Campus](#) page and [Citizenship and Immigration Canada](#).

### Global Learning Centre

Also part of UR International is the **Global Learning Centre** (GLC), which is located in College West 115. It is a common learning place for students to help them succeed academically and integrate socially. GLC offers tailored student programming and workshops in order to help students:

- Understand Canada's academic system
- Improve academic English language skills
- Practice conversation and communication skills
- Share language and cultural experiences

Please visit [Global Learning Centre](#) for updated schedules and workshop information.

### Health

UR International assists students in applying for the Saskatchewan Health Card.

### Other Services

UR International also provides assistance with information in regard to:

- Banking
- Driving in Saskatchewan
- Medical Clinics
- Obtaining your Social Insurance Number

UR International also offers:

- Assistance in finding accommodation
- Airport pick-up
- Workshops on Cross Cultural Issues
- Study and Work Abroad Programs
- Pre-departure and post-return briefings for those seeking placement abroad

If international students wish to be met at point of arrival on their first visit to Regina, need assistance in finding accommodation, or require further information, they should contact [UR International](#).

UR International also provides students with the UR Survival Guide, a must-have student handbook that offers tips for studying and living in Regina.

UR International can be contacted directly at:  
College West Room 109  
University of Regina  
3737 Wascana Parkway  
Regina, SK S4S 0A2  
Tel: 306-585-5082  
E-mail: [international@uregina.ca](mailto:international@uregina.ca)  
**24 hour emergency phone number:** 1-855-874-1700

## Libraries

Information on Library services and operations may be found in handbooks prepared for faculty and students and available at the [Dr. John Archer Library](#). The Dr. John Archer Library houses the University of Regina's entire collections of books, journals, government documents and microforms, comprising 832,000 monographs, pamphlets and periodicals, 585,000 government publication and 913,000 other items in microform. The Dr. John Archer Library provides seating for 760 readers and there are 170 computer workstations with printing access and full office productivity software for student use on its main floor.

The University Archives and Special Collections is located in the Dr. John Archer Library. The Archives collects records originating from or relating to the University, its faculty, staff, and students, from the inception of Regina College in 1911 to the present day. In addition, the Archives collects private papers in the areas of visual arts, journalism, and Saskatchewan literature which support existing teaching programs. Special Collections contains published materials that are rare, valuable, or have particular cultural and historical importance. Canadian publications before 1900 and all other imprints before 1800 are included, as are books of bibliographic significance published after 1800.

New students should register at the circulation desk in the library; photo student identification cards are required in order to register. Library materials may also be borrowed by clients from the general public, through the Community Information Services program, upon payment of a nominal annual fee. Primary access to all the Library's collections, including the collections of the federated colleges, is through [here](#).

[Campion College Library](#) has approximately 50,000 volumes and its collection is strongest in the areas of religious studies and theology, philosophy and English literature. Other areas of interest include Canadian history, medieval history, psychology and film studies.

[The Luther College Library](#) collection includes nearly 15,000 titles on a variety of subject areas: primarily Religious Studies (including substantial information about Martin Luther and the Lutheran Church), History, English, Geography, Sociology, Biology, Philosophy, Psychology and Art History.

The [First Nations University of Canada Library](#) holds about 55,000 volumes including the University's Eeniwuk Collection of some 5,000 titles supporting research in Native Studies. The Library provides a specialized collection that focuses on the Indigenous Peoples of the North, South and Central America, of Indian, Inuit, and Metis ancestry. Overall, the collection has strengths in the areas of Native Studies, Communications, Business and Administration, Education, Fine Arts, Science, Health, and Alcohol and Substance Abuse.

## Orientation

The Faculty of Graduate Studies and Research's introductory newsletter is emailed to all newly admitted students. The Graduate Students' Association in partnership with the Faculty of Graduate Studies and Research organizes an orientation for graduate students in the fall and winter term and provides them with valuable information on university life, academic expectations, teaching development, intellectual property and other aspects of interest to graduate students. FGSR is planning on implementing an orientation course for all incoming graduate students.

## Parking

All parking on campus is paid parking. Student parking permits can be obtained by visiting the Parking Services Office or [online](#).

Parking Services Office  
College West Room 108  
University of Regina  
Regina, SK S4S 0A2  
Telephone: 306-585-5555; fax: 306-585-5501

Office hours are 7:45 to 4:15 p.m., Monday through Friday and closed Thursdays from 2:00 - 3:30p.m. When the office is closed, messages may be left by telephone.

The information in this section is subject to change without notice.

## Physical Activity and Recreation

Students, faculty, staff, and alumni at all levels of proficiency have opportunities to participate in organized sports and recreational activities. The University's physical activity facilities include a fitness centre, gyms, swimming pool, aerobic/dance studio, tennis courts, beach volleyball courts and outdoor playing fields. These facilities are available on a daily basis for interested people to engage in swimming and other informal recreational activities. Information about open recreational gym and swim times, etc., is available from:

### [Centre for Kinesiology, Health and Sport](#)

Room 127

Telephone: 306-585-4366

#### **Dr. Paul Schwann and Physiotherapy Centres**

The Faculty of Kinesiology & Health Studies' [Dr. Paul Schwann Applied Health and Research Centre](#) provides a variety of services that include diverse workplace health programs, cardiac rehabilitation and risk reduction programming, musculoskeletal conditioning and rehabilitation programs, comprehensive health assessments, elite athlete testing, and health promotion programming, to a broad base of clients including those with specific health concerns, the general public, corporations and organizations in Regina and across the province, recreational and competitive athletes, and students, staff and faculty of the University.

The University of Regina Physiotherapy Centre provides primary physiotherapy, sports therapy, and acupuncture services and is partnered with the Dr. Paul Schwann Applied Health and Research Centre to provide conditioning therapy services to its clients. The Physiotherapy Centre also provides comprehensive services to the University of Regina athletes and University of Regina faculty and staff.

#### **Community Programs and Services**

The Faculty of Kinesiology and Health Studies offers various [recreation services](#). Other programs sponsored by the faculty include the Summer Sports School for children, spring league for basketball, and special fitness activities. The faculty also conducts a number of workshops and athletic sports camps of interest to students, teachers, and the general public.

#### **Printing Services**

Located on the main floor of the Administration/Humanities Building, Printing Services is a full service printing facility providing a broad range of services including:

- black and white photocopying
- full-colour photocopying and printing
- resume, report and thesis desktop publishing
- scanning
- custom t-shirts, mouse pads, aprons, etc.
- poster and large format printing
- artwork, document and logo layout and design
- book binding and finishing
- faxing services

[Printing Services](#) hours of operation are 8:15am to 4:30pm Monday to Friday.

#### **Transcripts**

There are two types of transcripts available to students. Unofficial and official. Please contact the UofR Registrar's Office ([transcripts](#)) for further information.

#### **Workers' Compensation**

The Workers' Compensation Board has signed a memorandum with Saskatchewan Learning and has passed a policy under authority of [The Workers' Compensation Act, 1979](#). Students who participate in an unpaid work-based learning program such as a practicum or internship are eligible for workers' compensation. Workers' compensation is a collective liability no-fault protection plan for workers injured or killed by a chance event. Benefits (including long-term benefits) may include some compensation for medical expenses, lost future wages, permanent functional impairment and death.

Students participating in an unpaid work-based learning assignment need to fill out the Worker's Compensation Agreement Form.

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## Adjunct Faculty and Senate Representatives to FGSR

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Complete listing of [FGSR Adjunct Faculty](#).

#### **Senate Representatives to FGSR**

J. Cormier - representative on Senate for District 11 (Regina) (Term ending June 30, 2015)

M. Dagenais - representative on Senate from the U of R Alumni Association (Term ending June 30, 2015)

M. Friedrick - representative on Senate for District 5 (Maple Creek-Rosetown-Lloydminster) (Term ending June 30, 2015)

## Appendix A – Academic Unit Evaluation of Applications

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1. **Reviewing New Applications.** The process for reviewing a new application involves three steps. First, the newly arrived application package is assessed by FGSR staff to ensure that it is complete with regard to all required documentation (see the Self-Administered Application Package). If, and only if, the application package is complete will it be scanned into an electronic file and sent to the appropriate academic unit for the next stage of evaluation. All applications will be forwarded to the respective units unless there are blatant deficiencies that render the applicant disqualified from any further evaluation (e.g., GPA's that are significantly below the acceptable standard for domestic and international students).
2. Once the application reaches the academic unit, it will be reviewed based upon academic merit and the availability of supervision and accommodation. Academic merit includes the evaluation of transcripts from both domestic and foreign institutions. Foreign documents are often difficult to assess; however, reference to the FGSR web site for the [minimum academic admission standard](#) may be helpful. Information regarding English proficiency is also available at this site.

There are several options open to the faculty for their recommendation to accept or reject an applicant:

- Accept FULLY QUALIFIED;
  - Accept as a QUALIFYING student (conditions of the qualifying status must be indicated on the recommendation form accompanying the application material);
  - Accept as a PROBATIONARY student (conditions of the probationary status must be indicated as above); OR
  - Reject due to the following:
    1. The department is unable to provide the necessary accommodation and supervision. (These students otherwise meet the acceptable minimum requirement for admission);
    2. Academic standing does not meet the minimum admission requirement;
    3. Candidate's reference(s) was not favourable;
    4. Candidate's GRE/GMAT scores are deemed marginal or poor;
    5. English language proficiency either not verified, too low or test results too old; or
    6. Some other rationale not listed above.
3. **Contact with Applicants.** Prior to and following the department's evaluation of the application, there can be no indication given by the academic unit or by individual professors of the outcome of their deliberations.
  4. **Funding.** While funding for graduate students is available from FGSR and through faculty/department sources, it is assumed that each faculty member will endeavour to support graduate students from external research grants. When funding is made available to an incoming student, it is necessary to indicate the amount and sources on the [Financial Assistance Form](#).
  5. **Timely Return.** It is expected that all applications will be returned to FGSR within one month of receipt to ensure that prospective students will be promptly notified of their academic future. Failure to meet this deadline may result in restricted access to applications.
  6. The academic unit is to print off the first page of the electronic file (the Admissions Recommendation Form) and forward it to the FGSR. Once the form has been returned to FGSR, the Associate Dean reviews the application and the recommendation of the academic unit. Particular attention is paid to the authenticity and academic merit of transcripts and letters of recommendation as well as the nature of the additional criteria recommended for QUALIFYING and PROBATIONARY students. The final decision on acceptance resides in the office of the Associate Dean of FGSR.

## Appendix B – Graduation and Convocation Requirements

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An "Application for Graduation" is required of all students. The form for this purpose can be obtained at the FGSR office or from the FGSR Website. Students are expected to attend the corresponding Convocation ceremony to receive their degree. Students who are not able to attend the ceremony can obtain their degree certificates from the Registrar's office in the week(s) following convocation, or the certificate will be mailed.

There are now nine possible exit points during the year. Degrees can be awarded to students every month during the months of September, October, November, January, February, March, April, May and June. These are the months that Executive of Council of the University of Regina meets to approve prospective graduates. Once the degree has been awarded, it will be shown on the transcript. Verification of degree eligibility for graduate students is done in the Dean's Office and is not vetted by committees of Faculty. Lists of graduates are forwarded directly from the Dean's Office to Executive of Council.

Formal convocation ceremonies are held twice a year, the Spring Convocation in May or June and the Fall Convocation in October or November. Although the award of the degree will show on a transcript as soon as the student is approved for it, distribution of the diplomas/parchment is reserved for the ceremonies. Students who are unable to attend the formal convocation ceremony to receive their diploma can request early release of the parchment at a cost set by the Registrar's Office. The request is to be made in writing to the Registrar's Office.

In order to have an application for graduation go forward for conferral of degrees, all requirements for the degree must be met. Completion of requirements includes receipt of library approval of final corrected copies of the thesis or formal confirmation of completion of projects, practicums, internships, reports and all grades. For example, if Executive of Council meets on September 22 all requirements for the degree must be met by August 31. That is, that all requirements must be satisfied by the end of the month prior to the meeting of Executive of Council. Executive of Council normally meets on the fourth Wednesday of every month.



The University sets a schedule of dates, following the dates of Executive of Council, for the Chancellor to sign the graduand lists. In the Chancellor's absence, the Vice-Chancellor may sign. The date for conferral of credentials is the date the Chancellor signs the lists. The Registrar's Office updates the degree status to AW (Awarded). The conferral date will now appear on the official transcript.

Diplomas bear the date of actual conferral. They bear the signatures of the officers who were in their positions as of the date of conferral. Diplomas are printed immediately after conferral and stored in the vault until the Convocation ceremony when they are distributed. Those not distributed at Convocation are picked up at the Registrar's Office or are mailed 4-6 weeks after the ceremony. Early release is available for a handling fee. Diplomas are not mailed if there is a financial hold (for debts greater than \$100) on the student's account.

It is not necessary to apply for the convocation ceremony itself. The student's application for graduation will be forwarded by the FGSR office for the appropriate ceremony.

## Deadlines for Ceremonies

Deadlines only affect attendance at the Convocation ceremony and have no effect on the timing of the student's graduation or his or her ability to obtain a diploma or official transcript confirming the credential.

Students who apply between February 1 and July 31, and who will complete their program requirements by August 31 are eligible to attend the fall convocation ceremony. Defended corrected thesis must be submitted by July 31.

Students who apply between August 1 and January 31, and who will complete their program requirements by April 30 are eligible to attend spring convocation. Defended corrected thesis must be submitted by March 31.

Upon request, FGSR will continue to do letters of completion.

The academic dress worn by the graduands and the members of the platform procession consists of a gown, a hood or stole (worn over the shoulders), and a hat or mortarboard. All universities have distinctive academic dress for each degree offered, and sometimes for the disciplines in which the degree is awarded. This explains the variety of academic dress worn by members of the platform procession who have graduated from many different institutions or represent particular groups.

The University of Regina Senate By-laws and the Convocation Procedures dictate the proper academic dress for Convocation. Graduates, with the exception of students graduating with a PhD, or students graduating from the Federated Colleges, wear black gowns. PhD students wear a scarlet gown with royal blue around the collar, down the front and around the sleeves. Students graduating from the University of Regina registered through a Federated College wear the colour of gown approved for the Federated College. Campion College wear red gowns, Luther College wear royal blue, and First Nations University wear sky blue. Students are formally hooded at the Convocation ceremony. Descriptions of hoods for students graduating from the University of Regina are as follows:

Doctor of Philosophy (PhD)	Scarlet hood and blue silk lining
Master of Aboriginal Social Work (MASW)	Sky blue hood with citron yellow outside trim & citron yellow lining
Master of Administration (MAdmin)	Blue outside trim and white lining
Master of Adult Education (MAdultEd)	Grey outside trim and violet inside trim and lining
Master of Applied Science (MASc)	Green outside trim and green lining
Master of Arts (MA)	White outside trim and white lining
Master of Business Administration (MBA)	Blue trim and violet lining
Master of Education (Med)	Violet outside trim and violet lining
Master of Engineering (MEng)	Green outside trim & gold lining
Master of Fine Arts (MFA)	White outside trim and pink lining
Master of Human Resource Development (MHRD)	Grey outside trim, forest green inside trim & grey lining
Master of Human Resource Management (MHRM)	Blue outside trim & scarlet lining
Master of Music (MMus)	Scarlet outside trim and scarlet lining
Master of Public Administration (MPA)	Blue trim and gold lining
Master of Science (MSc)	Slate blue outside trim and slate blue lining
Master of Social Work (MSW)	Citron yellow outside trim and citron yellow lining

## Graduate Certificates

Students receiving Graduate Certificates from the Faculty of Graduate Studies and Research will wear only the University of Regina black gown and will not wear the hood of a previous degree. They will be listed last in the FGSR portion of the Convocation booklet (after the PhD and Master's Degrees). They will walk across the stage and receive the parchment paper the same as the other graduate students.

# Appendix C – Approval of Interdisciplinary Graduate Degrees (For Academic Units)

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## Introduction

The University of Regina supports the role of interdisciplinarity in moving forward and crossing over the boundaries of human knowledge. This approach to learning and discovery requires cooperation and patience as both the student and faculty seek to understand concepts from different perspectives and paradigms. Scholarship of this nature places significant demands on the student as he/she must be highly motivated and an independent and critical thinker. In general, interdisciplinary studies in universities are enjoying a renaissance and the Faculty of Graduate Studies & Research is dedicated to fostering this movement. This document provides a set of guidelines for faculties and departments wishing to develop interdisciplinary graduate programs.

When a new interdisciplinary program is being envisioned, a first question to ask is whether or not it can be operationalised effectively under current department/faculty/university culture, resources, and goals? The question to be answered is "why is this an interdisciplinary program as opposed to a variation of a current program/theme?"

### Phase I: Letter of Intent

The process for developing a new interdisciplinary program will involve two or more academic units that must be in full cooperation regarding all aspects of the proposal. Before significant human and financial resources are allocated, key questions to consider are:

1. How will the proposed program fit into the two (or more) academic units' plans and priorities and contribute to the University's mission, goals, and emphases?
2. How might the resources required by the new program be made available?
3. To what extent is there agreement by all participating academic units?

The Letter of Intent should address the following:

- The program's fit with the University and faculty planning;
- Student demand and anticipated program growth;
- Current and proposed faculty and other teaching and research resources required to support the program;
- Other resources required: infrastructure, operating budget, library, capital, space, etc. and how they will be provided;
- Confirmed and potential external financial support;
- Confirmed partnership with all participating academic units and the appropriate deans and department heads.

The Letter of Intent, having been considered by the office of the Dean in FGSR, may then be presented for discussion at the Planning and Priorities Committee (PPC) if it is deemed to be a major new program and/or if there are funding implications associated with the new program. If there are no resource implications or if the program is deemed not to be a significant departure from existing academic resources, then the new program will be vetted through FGSR and the appropriate graduate committees. The letter should be no more than 3-4 pages in length and supported by an oral presentation at PPC. This stage should not be perceived as pre-approval, but rather as an opportunity to explore issues, concerns, and possibilities. Written comments will be provided by PPC and copied to the Dean of FGSR who in turn will inform the appropriate academic committee of FGSR.

PPC may decide that the program under consideration is not a new major program and therefore it need not come back to PPC for further consideration. In this case, Phase II would not be required and the proposal would follow the usual path of approval for changes to academic programs via FGSR's academic committees.

### Phase II: Presentation of Proposal

If designated as a new major (interdisciplinary) program, the proposal enters into the second phase of the approval process. This involves the preparation of a formal proposal, and guiding it through the appropriate university committees at the line faculty level and through FGSR.

Following presentations and discussions with the appropriate deans (or designates) and those proposing the new interdisciplinary program, PPC will indicate in writing to FGSR whether or not the Committee is satisfied that the key questions from Phase I have been satisfactorily addressed, and the Committee may also provide further advice on the proposal. Copies will be sent to all relevant participants. If concerns are raised, the dean/deans of the line faculty/faculties will determine whether or not to take the proposal forward to FGSR.

The following guidelines indicate information that should be considered as part of Phase II of the process:

#### Resource and Planning Information (required for PPC)

- A description of how the program fits within the University and faculty planning priorities;
- Details of the program's impact on the participating academic units. Letters of support should be included;
- Information on resource implications of the proposed program, including those related to infrastructure changes necessitated by the program;
- An assessment of immediate costs and how they will be addressed;
- A confirmation that the proposed time line for phasing in the program is feasible from a resource standpoint.

#### Program Details (required for FGSR)

- Program review that includes comparisons to similar interdisciplinary programs at other institutions or within the University;
- A new course form for each new course and reference to existing course within the proposed interdisciplinary program;
- All necessary course change inventory forms;
- Response to any duplication issues. New programs or formal tracks must not significantly duplicate existing programs at the University. It is the obligation of faculty proposing new programs to identify any existing programs with which there might be duplication or overlap, and to obtain written assurance from each of those existing programs that the proposed new program does not pose problematic duplication or overlap;
- Documentation of consultation and support with all participating academic units within the university (e.g., the viability and availability of appropriate graduate level courses);
- Documentation of consultation and support from other post-secondary institutions and agencies as may apply (e.g., government);
- Objective evidence of strong student demand and adequate student placement opportunities is essential. Demand and placement should relate directly to projected enrolment and graduation levels of the proposed program;
- Written commitment to participate by all relevant faculty members from participating disciplines must be received to assure viability of the proposed program (including CVs);
- Written endorsement by the relevant dean / deans;
- Specific program goals for recruitment, enrolment and time to degree completion must be provided, with an estimated timeline for achieving those goals.

**Focus and Rationale.** The specific academic focus of a proposed program and the rationale for offering it must demonstrate that the program will initiate or uniquely reconfigure an area of knowledge and/or professional training not currently available at the University of Regina;

#### Necessary parts of a new program proposal:

1. Title
2. Degree objective(s) - MA, MSc, and/or PhD
3. Departmental and/or faculty home
4. Physical location
5. Degree requirements
  - A. Total credit hours
  - B. Required courses - FGSR recommends that the student normally complete a minimum of three graduate level courses in each of at least two disciplines that compose the interdisciplinary framework (e.g., three courses in Philosophy and three courses in Administration). These courses should be chosen in order to provide the interdisciplinary student with the fundamental knowledge that would be expected of graduate students in the discipline-based program. The range and number of courses, however, will be determined by the student's academic preparedness.

In disciplines that traditionally require research methodology, data collection, and analysis (i.e., social sciences), it is strongly recommended that students take additional courses in research design and data management (qualitative and/or quantitative) to ensure that they are capable of successfully conducting their proposed thesis research.

- C. Research hours
  - D. Thesis. The thesis forms the critical component of graduate education. It allows for the student to develop personally and intellectually as an active scholar in pursuit of new knowledge. The thesis also provides the opportunity for the student to make a valuable contribution to the knowledge base.  
Interdisciplinary research is an emerging field of study that requires that scholars move beyond the traditional boundaries of their "home" discipline. It necessitates a broad understanding of the complexity and interrelatedness of problems, the methods to uncover solutions, and the implications for the research community and the public at large. The interdisciplinary thesis is the medium through which these objectives are approached.
  - E. Evaluation methods - examinations, papers, thesis, internship and/or practicum where relevant, responsible research conduct/professional ethics requirement.
  - F. Examining committee composition.
6. Faculty  
How often the faculty or a representative governing group of the faculty will meet regarding program governance.

### Phase III: Transition into the Academic Unit Review Process

One to two years after the new interdisciplinary program becomes operational, those involved will meet to discuss the extent to which the program has met its academic and administrative goals.

The program will then be incorporated into the regular academic unit review process.

## Appendix D – Special Case and Interdisciplinary Applications (For Applicants)

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### FOR APPLICANTS

### SPECIAL CASE APPLICATION

or

### INDIVIDUAL STUDENT INTERDISCIPLINARY APPLICATION

For doctoral or master's programs where there is no established program.

Interested applicants should contact the Faculty of Graduate Studies and Research by email to: [graduate.studies@uregina.ca](mailto:graduate.studies@uregina.ca) to request a PDF application form. Any questions regarding Special Case applications should be directed to the Manager of Admissions and Registration at: [Grad.AR.Manager@uregina.ca](mailto:Grad.AR.Manager@uregina.ca)

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#### Doctoral Programs

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The standard application requirements also apply for Special Case Ph.D. students. In addition to the standard application package, please prepare your proposal in accordance with the headings, 1 through 12, as indicated below.

- 1. Proposed Title of Dissertation research**
- 2. Department/Faculty that will be the academic home of the Ph.D. candidate** (a letter of support from the Department Head)
- 3. Purpose (Problem statement)**  
A concise, clear statement outlining the overall problem being addressed.
- 4. Objectives**  
Given the purpose, what are the objectives for achieving it?
- 5. Background/Rationale**  
An abbreviated literature review with supporting documentation for the proposal. This will tell why the research is important and how advanced the field is. It will state the research approach, tasks, and provide a broad outline of the methodology. **It should also include a discussion as to why the proposal merits Ph.D. level consideration.**
- 6. Table of Contents of the Dissertation (if known)**  
A brief "projection" of what the chapters will focus on; (not required, but can be a useful exercise for the candidate and helpful in assessing the proposal)
- 7. Supervisors and Committee members**  
A list of the supervisor/s and committee members, including departmental affiliation. Comment on the academic strengths and the expertise each will bring to the dissertation research.  
One member must be from a department other than the principal one and serves as an internal-external member. **An internal-external committee member must be C or D accredited and serves as a representative of FGSR.**
- 8. Course List and Schedule**  
A list of courses that will form the program, ([click here for template](#)) along with the name of the Instructor, and indicate the terms in which the course(s) will be taken. Include a rationale for the combination of course work that will form the program. Note that half the course work or more is to be formally approved courses and no more than half may consist of directed readings courses. Formal approval to take courses from outside the home academic unit must be obtained from the corresponding department or faculty, and the foregoing must be documented in the proposal. **Thesis credit hours and non-credit hour degree requirements (i.e. comprehensive, seminars) must be identified.**
- 9. Funding Sources**  
The Ph.D. committee expects a Special Case candidate to receive a reasonable commitment of financial support either through the unit or from the funding sources available to the supervisor(s). Is financial support needed/expected? If so, please provide details.
- 10. Letter of Intent (Ph.D.)**  
Applicants are to state why they want to do a Ph.D. program in the particular academic unit, and at the University of Regina.
- 11. Special Case Ph.D. Proposal Committee Release Form**  
Click [here](#) to fill out this form.
- 12. Submit the Proposal** to FGSR ([graduate.studies@uregina.ca](mailto:graduate.studies@uregina.ca)) as an electronic version.

Special Case and/or Interdisciplinary Ph.D. programs are vetted through the Ph.D. committee and changes thereto require the approval of the Ph.D. Committee. Interdisciplinary Ph.D. programs also require Faculty approval. Hence, applicants need to submit all materials well in advance of the prospective admission date.

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## Master's Programs

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For candidates wishing to enroll in a Special Case or interdisciplinary master's degree program that is not regularized (e.g., Fine Arts), the following are the guidelines:

**Coursework:** Coursework for the graduate degree in Interdisciplinary Studies or Special Case must provide the student with the necessary academic background and confidence to embark upon the thesis research. In order to accomplish this aim, the Faculty of Graduate Studies and Research recommends that the student normally complete a minimum of three graduate level courses in each of at least two disciplines that compose the interdisciplinary framework (e.g., three courses in Philosophy and three courses in Administration). These courses should be chosen in order to provide the interdisciplinary student with the fundamental knowledge that would be expected from graduate student in a discipline-based program.

In disciplines that traditionally require research methodology, data collection, and analysis (i.e., social sciences) it is strongly recommended that students take additional courses in research design and data management (qualitative and quantitative) to ensure that they are capable of successfully conducting their proposed thesis research.

**Thesis:** The thesis forms the critical component of graduate education. It allows for the student to develop personally and intellectually as an active scholar in pursuit of new knowledge. The thesis also provides the opportunity for the student to make a valuable contribution to the knowledge base of humanity.

Interdisciplinary research is an emerging field of study that requires that scholars move beyond the traditional boundaries of their "home" discipline. It necessitates a broad understanding of the complexity and interrelatedness of problems, the methods to uncover solutions, and the implications for the research community and the public at large. The interdisciplinary thesis is the medium through which these objectives are approached.

### Procedures - Application

Interested applicants must contact the Faculty of Graduate Studies and Research by email ([grad.studies@uregina.ca](mailto:grad.studies@uregina.ca)) to request a PDF application form.

**Special Case:** The standard application requirements are applicable. In addition to the standard application package, please prepare your proposal in accordance with the headings, 1 through 3, as indicated below.

1. A description of the thesis topic. The overview must include the following:
  - Title of the proposed thesis;
  - A clear and concise statement of the purpose of the research which included the problem to be investigated and the objectives to be met;
  - A brief review of the relevant literature and proposed methodology
2. A list of supervisor(s) and committee members with their department/faculty affiliation as well as their academic strengths and expertise is required.
3. A list of courses that will form the program, along with the name of the Instructor, and indicate the term in which the course(s) will be taken. Note that half the course work or more is to be formally approved courses and no more than half may consist of directed readings/selected topics courses. Formal approval to take courses outside the home academic unit must be obtained from the corresponding department or faculty, and the foregoing must be documented in the proposal. **Thesis credit hours and any non-credit hour degree requirements (i.e. seminars) must be identified.**

**Special Case Interdisciplinary:** The standard application requirements are applicable. In addition to the standard application package, please prepare your proposal in accordance with the heading, 1 through 3, as indicated below.

1. The rationale for discipline(s) being chosen;
2. The rationale for the choice of courses (i.e., the perceived contribution of each course toward the interdisciplinary theme);
3. A description of the thesis topic and why an interdisciplinary approach is required. The overview must include the following:
  - Title of the proposed thesis;
  - A clear and concise statement of the purpose of the research which includes the problem to be investigated and the objectives to be met;
  - A brief review of the relevant literature, proposed methodology and a rationale for using an interdisciplinary approach;
4. A list of supervisor(s) and committee members with their department/faculty affiliation as well as their academic strengths and expertise is required.
5. A list of courses that will form the program, ([click here for template](#)) along with the name of the Instructor, and indicate the terms in which the course(s) will be taken. Note that half the course work or more is to be formally approved courses and no more than half may consist of directed readings courses. Formal approval to take courses from outside the home academic unit must be obtained from the corresponding department or faculty, and the foregoing must be documented in the proposal. **Thesis credit hours and non-credit hour degree requirements (i.e. seminars) must be identified.**
6. Letters of support from the corresponding faculties and/or departments that will form the core of the interdisciplinary program of study.

Once the student has submitted all the necessary documents to apply to a Special Case program, Master's student's applications are then reviewed by the Dean of the Faculty of Graduate Studies and Research for approval. Changes to the program of study, supervisor(s) and/or committee members require the approval of the FGSR Office.

# Faculty of Arts

## Department of Aging Studies

### Aging Studies

Graduate Coordinator: [Natasha Gallant](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Program Description

The Centre on Aging and Health coordinates an interdisciplinary, research-oriented Master's degree in Aging Studies. Students may work toward an MA or an MSc degree depending on the nature of their Master's thesis research. This program reflects the collaboration of the Faculty of Arts, the Faculty of Kinesiology and Health Studies, and the Faculty of Social Work. The program aims to provide research training and specialized gerontological knowledge in aging to health professionals. The program is also suitable for students who wish to pursue doctoral studies and research careers

### Admission Requirements

A 4-year undergraduate degree in kinesiology, psychology, social work, nursing, biology; or a health professional degree. Some courses (e.g. AGIN 890) have undergraduate prerequisites. Students who have not completed these prerequisites or equivalent can still be admitted to the program with the understanding that they will be expected to complete these undergraduate prerequisites prior to being able to complete the corresponding gerontology program courses.

### Master of Arts (MA) or Master of Science (MSc) in Aging Studies

Credit hours	Master of Arts (MA) or Master of Science (MSc) in Aging Studies (thesis)
Degree Requirements	
3.0	One of AGIN/SW 803 or AGIN/SW 816*
3.0	One of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802**
3.0	KHS 892/AGIN 890 or NURS 820/AGIN 893*
3.0	KHS 803 or PSYC 801**
3.0	PSYC 802 or KHS 801**
3.0	PSYC 807 or KHS 866 or Directed Readings Course on Ethical Issues**
12.0	AGIN 901 (Research)*
0.0	AGIN 800 Seminar*
<b>30.0</b>	<b>Total</b>

\* Primary courses with Aging Studies-specific content.

\*\* Secondary courses with broad-based knowledge content (e.g. methods, theories).

- Students may substitute KHS 866 or PSYC 807 with a directed readings course on ethical issues (e.g. PSYC 890 or KHS 877). Such an arrangement would require approval from the CAH Graduate Programs Committee.

NOTE: Students who have taken KHS 892/AGIN 890 may take NURS 820/AGIN 893 in lieu of one of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802. Students who have taken NURS 820/AGIN 893 may take KHS 892/AGIN 890 in lieu of one of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802.

The Centre on Aging and Health will coordinate a series of presentations (by both aging studies program faculty and external speakers). Students will be expected to complete 10 presentation attendance/participation credits before they graduate.

## Department of Anthropology

### Master of Arts (MA) in Anthropology

Graduate Co-ordinator: [Gediminas Lankauskas](#), PhD

[Faculty Listing](#)

## Courses

[Course catalogue and current course offerings](#)

## Program Description

The Department of Anthropology offers a number of research possibilities within socio-cultural anthropology and the anthropology of language. The research interests of our faculty literally cover the globe in our attempts to understand cultural variation and change. Particular interests include symbolic and interpretive theory, personhood and morality, religion and ritual, material culture and art, nationalism, and ethnographies of Latin America, the Himalayas, Polynesia, and post-socialist Europe.

*The Master's program is available on a special case basis.*

## Department of English and Creative Writing

Graduate Chair: [Noel Chevalier](#), PhD

[Faculty Listing](#)

## Courses

[Course catalogue and current course offerings](#)

## Department Description

The MA Programs in English

The University of Regina Department of English and Creative Writing is a medium-sized department offering courses and research opportunities in most areas of English, American, Indigenous and Canadian literatures. The size of its student body ensures that students have ample opportunity for intellectual discussion with their peers, but also the close contact with faculty members that larger institutions are unable to provide. The Department currently offers three routes for the MA in English: course-based, project-based and thesis-based. The course-based MA (ten courses) provides an opportunity to achieve a breadth of knowledge in many areas of English literature. The project-based MA (seven courses plus project) and the thesis-based MA (five courses plus thesis) provide an opportunity to do in-depth research, and an extended piece of writing, on one area of English literature. The Master's degree is normally the highest offered in the Department of English and Creative Writing at the University of Regina, and affords the Department the opportunity for close support of Master's students and high-priority supervision of Master's project and Master's thesis. All three pathways offer students excellent preparation for graduate studies at the doctoral level, or for jobs and careers in English. The Department of English and Creative Writing also offers an MA in Creative Writing: the thesis-based degree consists of five courses (two in Creative Writing, and three in English Literature/Theory), and a creative thesis with a critical/theoretical introduction; the project-based degree consists of seven courses (two in Creative Writing, and five in English Literature/Theory) and a special project (with a Critical introduction). For further details, please contact the Graduate Chair, Department of English and Creative Writing.

Approximately six to eight graduate courses per year are offered in aspects of British, American, Canadian, Indigenous, and Global literatures; literary theory; Creative Writing and bibliography and research methods. Students are encouraged to choose thesis topics according to their own interests: some of the topics on which theses have recently been written, or are currently being written, include John Donne, George Herbert, Shakespeare, Wordsworth, Christina Rossetti, D.H. Lawrence, Evelyn Waugh, Sherman Alexie, Thomas King, Salman Rushdie, Indigenous Fiction, Representations of War in Literature and Film, Canadian Fiction, Prairie Women's Diaries, Children's Literature and Film, Modern American Drama, Confessional Discourse in the Contemporary British Novel, Cybertext, Fairy Tales and Horror Film. Recent Creative writing theses have included memoir, micro-fiction and ekphrastic poetry.

The research interests of the Department are reflected in the holdings of the University Library, which are fully adequate for MA research in all traditional areas of literary study, and have particular strengths in the following areas: early printed books 1485-1700 on microfilm, namely complete holdings of the Pollard and Redgrave Short Title Catalog and the Wing continuation; Early English Books Online; the 18th Century Online Collection; Victorian writers and periodicals; Romantic poets and novelists; literary theory; American fiction and periodicals 1741-1910; Hemingway and Fitzgerald; CIHM (Canadian Institute for Historical Microproductions) archive; utopian literature; the criticism of fantastic literature (science fiction, fantasy, horror); North American Indigenous Literature; literature and religion, e.g. *Patrologiae Cursus Completus*; and a number of important electronic databases, including The Oxford English Dictionary online; the Oxford Dictionary of National Biography; the bibliographical tool RefWorks; Shakespeare in Quarto; and Women Writers Online. The Department's website contains fuller descriptions of upcoming classes.

## Departmental Facilities

The Department provides limited shared office space for graduate students. The University Library has strong holdings in English and through the Internet; an efficient interlibrary loan system also offers access to a wide variety of databases and library catalogues and collections.

## Admission

Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have an overall grade point average of 75%. Applicants must have successfully completed ENGL 399 or an equivalent course in Literary Theory. At the discretion of the Graduate Chair (in consultation with the departmental Honours/Graduate Committee), students without this qualification may be admitted and required to pass ENGL 399 in addition to the required MA course work.

Applicants to the MA in Creative Writing and English are reminded to submit a writing sample and a portfolio of creative material with their application package. Applicants to the MA in English are reminded to submit a writing sample with their application package. Please see the Supplementary Materials page for additional details.

## Master of Arts (MA) in Creative Writing and English

The purpose of this MA program is to give graduate students in English the opportunity to complete an MA that has a creative writing emphasis and requires the submission of an extended creative work. At the same time, it will be a degree that requires a substantial amount of work within the field of English, which we also see as a valuable part of the education of creative writers. It is hoped that the degree will be the foundation for careers in creative writing and editing. It is aimed at students who have aspirations in this field but have not had the rather more extensive professional experience involved with gaining admission to an M.F.A. degree.

Credit hours	Master of Arts (MA) in Creative Writing and English
Degree Requirements	
3.0	ENGL 8xx (Creative Writing)
3.0	ENGL 8xx (Creative Writing)
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL or Related Discipline 8xx*
15.0	ENGL 901**
<b>30.0</b>	<b>Total</b>

\* Students may elect to take one of these courses in a closely related discipline (Women's Studies, Sociology, Cultural Studies, Film, Theatre, or History, for example) outside the Department of English and Creative Writing, as deemed appropriate to the student's program of study, at the discretion of the Graduate Chair.

\*\*A thesis consisting of a major work of creative writing, such as a collection of poetry, short stories or short plays, a longer work of fiction, memoir or collection of creative non-fiction essays, or a full-length play. Students will also submit a critical preamble to the project, explaining in artistic goals and theoretical basis.

Students will have to submit a thesis proposal (to be vetted by the Creative Writing Committee), and the thesis will be examined at a defence. Project-based degrees will be examined internally.

NOTE: This program will be available both part-time and full-time. Individuals with careers may like to work away at the degree one course per semester. In fact it might be attractive to students who have a career in writing, education, or another field underway, who wish to improve their skills.

Apart from the formal course work, students are encouraged to participate in writing programs in other institutions, such as the Sage Hill Writing Experience, or the Banff Centre.

## Masters of Arts (MA) in Creative Writing and English (project)

Credit hours	Masters of Arts (MA) in Creative Writing and English (project)
Degree Requirements	
3.0	ENGL 8xx* (creative writing)
3.0	ENGL 8xx (Creative Writing)
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL or Elective 8xx**



9.0	ENGL 902 or ENGL 901***
<b>30.0</b>	<b>Total</b>

\*820AW/820CW, 815AP/815CP, 820AU/820CU, 813AD/813CA, 820AX/820CX, 808AD

\*\*Students may elect to take one course in a closely related discipline (Women's Studies, Sociology, Cultural Studies, Film, Theatre, or History, for example) outside the Department of English and Creative Writing, as deemed appropriate to the student's program of study, at the discretion of the Graduate Chair.

Note: Students are required to take two courses in creative writing, one of which needs to be a workshop.

\*\*\*It is recommended that students register in ENGL 902; however, ENGL 901 will be accepted for those students who have transferred to the MA in Creative Writing and English (project-based) route from the MA in Creative Writing and English (thesis-based) program.

### Masters of Arts (MA) in English (thesis)

Credit hours	Masters of Arts (MA) in English (thesis)
Degree Requirements	
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
15.0	ENGL 901
<b>30.0</b>	<b>Total</b>

\*Students may elect to take one of these courses in a closely related discipline (Women's Studies, Sociology, Cultural Studies, Film, Theatre or History, for example) outside the Department of English and Creative Writing, as deemed appropriate to the student's program of study, at the discretion of the Graduate Chair.

### Master of Arts (MA) in English (course)

Credit hours	Master of Arts (MA) in English (course)
Degree Requirements	
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL or Related Discipline 8xx*
3.0	ELECTIVE 8xx*
3.0	ELECTIVE 8xx*
<b>30.0</b>	<b>Total</b>

\*Students in the course-based Master's program may take two courses at the graduate level outside the discipline, with a maximum of three courses outside the discipline with the approval of the Graduate Chair in English.

Note: Candidates may also make special arrangements to combine the MA in English with graduate work in another, closely related field (such as Women's Studies, Film, Theatre or History).

### Master of Arts (MA) in English (project)

Credit hours	Master of Arts (MA) in English (project)
Major Requirements	
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL 8xx
3.0	ENGL or Elective 8xx*
9.0	ENGL 902 or ENGL 901**
<b>30.0</b>	<b>Total</b>

\*Students may elect to take one course in a closely related discipline (Women's Studies, Sociology, Cultural Studies, Film, Theatre or History, for example) outside the Department of English and Creative Writing, as deemed appropriate to the student's program of study, at the discretion of the Graduate Chair.

\*\*It is recommended that students register in ENGL 902; however, ENGL 901 will be accepted for those students who have transferred to the MA in English (project-based) route from the MA in English (thesis-based) program.

## Department of History

Graduate Co-ordinator: [Robin Ganev](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department of History offers graduate work leading to the MA degree. With the approval of the department, MA candidates may undertake research in the areas of Canada/the Americas, or Europe/World. The resources of the University and Legislative Libraries, the City of Regina Archives, the University of Regina Archives, and the Saskatchewan Archives Board are of particular value to researchers working in the field of Western Canadian History.

The Department of History also offers a Special Case PhD in History. The Special Case PhD may be taken only in fields in which the department has the strength and depth to offer the requisite supervision based upon the specialized knowledge of faculty members.

### Admission

Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have an overall grade point average of 75%.

### Master of Arts in History

Fully-qualified students with a 4-year B.A. will normally be required to complete five courses and a thesis. Fully-qualified students with an Honours B.A. will normally be required to complete four courses and a thesis. The programme would therefore be as follows.

For students with a 4-year B.A.:

Credit hours	Master of Arts (MA) in History
Degree Requirements	
3.0	HIST 800 or HIST 815
3.0	HIST 900 (3 credit hours over two semesters)
9.0	Three HIST 8xx Electives
15.0	HIST 901 Thesis Research
<b>30.0</b>	<b>Total</b>

For students with an Honours B.A. (at the discretion of the Supervisory Committee):

Credit hours	Master of Arts (MA) in History
Degree Requirements	
3.0	HIST 800 or HIST 815
3.0	HIST 900 (3 credit hours over two semesters)
9.0	Two HIST 8xx Electives
18.0	HIST 901 Thesis Research
<b>30.0</b>	<b>Total</b>

The thesis research may be carried out in parallel with the course work.

Candidates for the MA degree in Canadian History may submit their thesis in either French or English.

### Master of Arts (MA) in Applied History (project)

Credit hours	Master of Arts (MA) in Applied History (project)
Degree Requirements	
3.0	HIST 800 or 815
9.0	Three 800-level HIST courses
3.0	HIST 900
6.0	HIST 802
9.0	HIST 902
<b>30.0</b>	<b>Total</b>

## Department of Journalism

**Admission to this program has been temporarily suspended until Winter 2025 (202510).**

Graduate Coordinator: [Mitch Diamantopoulos](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### School Description

The School of Journalism features state-of-the-art facilities, including hands-on access to a wide variety of media production and computing resources, including HD video cameras, DSLRs, professional lighting gear and a variety of digital audio recorders and microphones. We use Adobe Cloud applications for editing. We also offer fully equipped television and radio studios. Industry-standard print production training integrates both established and current trends in online publication. School programs emphasize critical thinking, investigative methods, professional and social responsibility and mastery of the full range of contemporary journalistic skills for both daily and long-form journalism. We achieve these objectives through a balanced mix of classroom and studio instruction. Small class sizes ensure one-on-one coaching and mentoring from experienced faculty. A nationally recognized pillar of the Regina undergraduate program, internships at media outlets across Canada provide a well-rounded, work-ready education. Students build portfolios of their work through school publications such as The Crow, Ink and Ink Online and screen selected works at public showcases and in film festivals. The School is committed to the liberal arts tradition, encourages campus-community engagement and is deeply rooted in journalism's democratic mission. The School has particular strengths in daily news, long-form, international, Indigenous and alternative journalism.

### Program Description

The School offers two graduate-level streams of instruction. The Master of Journalism (MJ) program is a professionally- focused, project-based program.

On a special case only basis a Master of Arts in Journalism (MAJ) provides a thesis-based opportunity to explore issues in the field of media, journalism and communication studies.

## Master of Journalism (MJ)

The professional Master's option in Journalism is a 30 credit program to be completed over three semesters. It is not an academic track degree; rather it is designed to develop students' capacity for advanced journalistic investigation. Candidates will take a suite of core courses in the theory, history and methods of journalism as well as two advanced specialization options (in multimedia, print, magazine, broadcast, documentary, international media, alternative media or photojournalism). An outside elective will draw on the resources of other departments and programs and will be related to students' professional capstone projects. Your professional Master's project will be completed under the supervision of an assigned faculty member. Students will follow a rigorous and methodical process of research planning and investigation to produce journalism of publication/broadcast quality. Proposals must meaningfully advance the public interest. Students will also participate in a Master's workshop, as they move from the conceptualization and investigation phases to the project production phase.

### Admission

Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research with the following additions (where applicable):

#### 1. Program Entry Options

##### Bridging Option

Those with neither an undergraduate degree in journalism nor professional experience, but who hold an undergraduate degree in another discipline must apply as undergraduate Bridging students to the school's after-degree Bachelor of Journalism program to complete a select list of core undergraduate journalism courses, with a minimum 70 per cent average, before applying for the master's programs. Applicants pursuing this option are normally expected to hold a four-year undergraduate degree. Please contact the School of Journalism for further information on how to apply as a Bridging Student.

Students admitted to the Bachelor of Journalism as Bridging students must successfully complete all requirements below before applying for admission and enrolling in the Master of Journalism (MJ).

Credit hours	
Fall Semester (15 cr. Hrs)	
3.0	JRN 300
3.0	JRN 301
3.0	JRN 302
3.0	JRN 303
3.0	JRN 304
Winter Semester (15 cr. Hrs)	
3.0	JRN 305
3.0	JRN 306
3.0	JRN 307
3.0	JRN 308
3.0	JRN 3xx level Elective
Winter Semester (15 cr. Hrs)	
15.0	JRN 400* (Internship)
<b>45.0</b>	<b>Total</b>

\*Prerequisite: Satisfactory completion of JRN 300, 301, 302, 303 and 304.

##### Direct Entry Option

Those with an undergraduate degree in Journalism and at least three (3) years of professional experience in the journalism industry OR those with an undergraduate degree in another discipline with at least three (3) years of professional experience in the journalism industry will be considered for the one-year intensive graduate program. Applicants pursuing this option are normally expected to hold a four-year undergraduate degree.

##### Continuing Studies Option

Recent graduates of a journalism Bachelor's program are encouraged to pursue at least three (3) years in the field of journalism before applying to the MJ program. However, graduating students who have a strong record of field experience before and/or during their academic careers—for example, through a combination of paid fulltime journalism internships; paid freelancing or journalism employment; and/or extensive involvement in community media or the student press—or who have major projects in development as a result of their undergraduate work, will be considered for admission under this option on a case-by-case basis, provided they meet the minimum requirements as set by FGSR.

## Mid-Career Option

The mid-career admission option is designed for those applicants who have substantive professional experience as working journalists. In rare cases applicants with relevant professional experience but whose academic standing does not meet the minimum requirement as set by FGSR will have their applications considered for this admission option on a case-by-case basis. If approved, the acceptance will be probationary for the first semester, based on maintaining an overall GPA of 75% and no grade less than 70 percent.

### 2. Required Supplementary Materials

The following items are to be included in a single document emailed to the Faculty of Graduate Studies and Research.

#### A. Entrance Option

State which entrance option you are pursuing: Direct Entry, Continuing Studies or Mid-Career. It is strongly recommended you contact the School of Journalism Graduate Studies Coordinator to confirm you have selected the appropriate category. Bridging Option applicants must apply to Undergraduate admissions—please contact the School of Journalism for further instructions.

#### B. Letter of Intent

An approx. 300-word statement that summarizes your background and explains clearly why you wish to pursue a Master of Journalism degree at the University of Regina.

#### C. Project Proposal

The MJ is NOT a thesis-based program. Instead, students are expected to produce a major professional project of public interest journalism, such as a broadcast documentary, a series of feature articles, a photojournalism exhibit, a multi-media undertaking, or a community-based media project. Thesis-based research proposals will NOT be reviewed by the School of Journalism's entrance committee. Applicants should be aware that the School of Journalism is focused on journalism, and does not offer a program of communications studies or public relations studies. Applicants are strongly advised to contact the School of Journalism Graduate Studies Coordinator before preparing their professional project proposal. The project proposal must follow this outline:

1. Topic Statement (approx. 100 words): A description of your inquiry, and why it matters.
2. Methods (approx. 200 words): What medium/media you intend to use, why, and how you will approach the topic.
3. Background (600-800 words): A more detailed explanation of the proposed project.
4. Statement of Ability (approx. 200 words): A description of the skills, knowledge and life experience you bring to the project. Why are you uniquely positioned to undertake this work?

#### D. C.V. and Professional Portfolio

Applicants must submit a C.V. and a portfolio of published works of journalism. Admissible materials may include any or all of the following: a web link to your broadcast demo reel; a link to a multi-media or web-based journalism project; electronic copies and/or web links to published articles or book chapters (6 max.); links to individual broadcast pieces (6 max.); a link to an online photojournalism gallery; a final report and/or link to a community media project you facilitated. Portfolio material must be web-based or, in the case of print articles, can be placed together in a single PDF or similar electronic file format. DVDs and memory sticks will not be accepted. Material must be English-language or translated to English.

### 3. Entrance Interview: (Direct Entry and Mid-Career Options)

Following a review of the application package, qualifying Direct Entry and Mid-Career applicants will be contacted to schedule an entrance interview (in person or by electronic means) with members of the School of Journalism Graduate Studies Committee. Students who have already successfully completed interviews as part of the School of Journalism's Bridging and/or Undergraduate program entrance requirements will not be required to be interviewed.

### 4. English Language Proficiency

Mastery of the primary language of communication is essential to effective journalism practice. The School of Journalism's language of instruction is English, and only English-language assignments are accepted. Students who fail to demonstrate superior written and spoken English language proficiency in submitted written materials and/or during an entrance interview will not be recommended as fully qualified students.

Students who are not native English speakers, must submit proof of English proficiency in the form of a recognized test, unless they attended a university recognized by the University of Regina and where the language of instruction was English. Minimum language proficiency requirements of the Faculty of Graduate Studies and Research have to be met.

## **Master of Journalism (MJ)**

### **Master's Professional Project**

#### **Guidelines & Deadlines – please refer to the School of Journalism**

The Master's professional project (JRN 902) is a final test of the student's ability as a practicing journalist. It is intended to demonstrate the student's ability to plan, conduct and sustain in-depth research over a period of several months, the ability to gather and organize a large amount of material, and the capacity to present that material in a clear, accessible, professional format that potentially benefits the public. Students will gain the opportunity to think beyond daily deadlines and practice the craft at its highest level.

The independent project work is conducted under the supervision of an accredited FGSR full-time faculty member in the School of Journalism. The final project should reflect high quality public interest journalism. It should be completed to a standard that is ready for publishing and/or broadcasting, and be accompanied by a bibliography of sources consulted and a list of contacts made. In the case of a community project, the final report shall include participant evaluation, with any materials produced in the course of the project attached.

Credit hours	Masters in Journalism (MJ)
Degree Requirements	
Semester 1	
0.0	JRN 799
3.0	JRN 800
3.0	JRN 810
3.0	JRN 880
0.0	JRN 902 (project to be completed over 3 semesters)
Semester 2	
3.0	JRN 818
3.0	One of: JRN 801 or JRN 802
3.0	JRN 8xx
3.0	800/900 level elective*
0.0	JRN 902 (Project)
Semester 3	
9.0	JRN 902 (Project Completion)
<b>45.0</b>	<b>Total</b>

\*Please note the elective course may be taken in any of the three semesters.

## Department of Linguistics

***The Master of Arts (MA) in Linguistics is available on a special case basis.***

Graduate Co-ordinator: [Arok Wolvengrey](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The program in linguistics offers graduate work leading to a special case MA degree for students who have completed a B.A. Honours degree in linguistics, or equivalent. Applicants should send a transcript showing a linguistics degree or showing the courses in linguistics which they have taken, along with a statement of areas of linguistics in which they would like to do graduate research for their MA thesis. Participating faculty members can then assess whether more linguistics courses are needed in a qualifying year and which ones, or whether the student is eligible for admission as a fully qualified graduate student. The statement of research interests will help us design possible thesis topics and outlines with the applicant, and to see which faculty might serve on the thesis committee and as thesis supervisor. The student who is admitted to the MA program will take a minimum of 15 credit hours of graduate level courses, including Linguistics 830 and 880. In addition, a minimum of 15 hours of thesis research is required (Linguistics 901) which can be taken over several semesters.

Participating faculty are housed in various departments of the university and its federated colleges, the only full-time linguistics personnel being in the department of Indian Languages, Literature and Linguistics in the First Nations University of Canada on the university campus. As such, the program has a primary focus on the linguistic structure of First Nations languages of the Americas.

## Department of Philosophy

*The Master of Arts in Philosophy is available on a special case basis.*

Graduate Co-ordinator: [Paul Simard Smith](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The primary interests of the Graduate Program in Philosophy are: Aesthetics, Ethics, History of Philosophy – Ancient, Medieval and Modern, Logic, Metaphysics and Epistemology, Philosophy of Language, Philosophy of Law, Philosophy of Mind, Philosophy of Religion, Philosophy of Science and Social and Political Philosophy.

The program consists of a minimum of 15 credit hours of course work and 15 credit hours of thesis research. An approved program of study must be in place (including designation of courses required as well as thesis topic and supervision) at the time of admission. The Master's program is available on a special case basis.

## Department of Psychology

Graduate Coordinator (Clinical): [Lynn Loutzenhiser](#), PhD

- [Clinical Psychology Program Manual](#)
- [Clinical Psychology Program Review](#)

Graduate Coordinator (Experimental & Applied): [Kaila Bruer](#), PhD

The Department of Psychology has assembled [Information for Prospective Graduate Students](#) and answers to a list of Frequently Asked Questions (FAQs).

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department of Psychology offers MSc and PhD level programs in both Clinical and Experimental and Applied Psychology. The doctoral program in Clinical Psychology is accredited by the Canadian Psychological Association. Admission is competitive and meeting the minimum requirements does not guarantee acceptance into either program. Fully qualified acceptance into the MSc program in Clinical Psychology requires an Honours degree in psychology; fully qualified acceptance into the MSc program in Experimental and Applied Psychology requires an Honours degree in psychology or an equivalent of coursework and research experience. Fully qualified acceptance into either stream of Doctoral studies requires previous academic preparation equivalent to the Master's degree programs offered in the department. In some cases, students may be required to complete certain specified courses prior to pursuing graduate study. In all cases, the graduate programs offered in the Department of Psychology are subject to the general regulations of the Faculty of Graduate Studies and Research.

### Binding Fee for Theses/Dissertations

Psychology graduate students are required to supply the Department of Psychology with one digital copy (PDF format) of their Library approved defended thesis. Students must also consult their supervisor(s) to find out if they require a bound or digital copy for their own records. If bound copies are required, students must get the binding done through the University of Regina Printing Services Department so that the documents are bound in the standard U of R colours and binding format. Both digital and bound copies of the thesis must include the document attached to the Library approval email, which indicates the thesis was approved and lists the examining committee members. This document is inserted after the thesis title page.

If the supervisor(s) require a bound copy, this must be done within the same semester the student receives Library approval of their thesis or the following charges will be applied to their student account. The Department of Psychology will apply a fee of the actual cost of printing and binding the copy, plus a service fee of \$50.

### Program Descriptions

#### Clinical Degree Programs

The degree programs in clinical psychology offered in the department are based on a scientist-practitioner model of training and emphasize clinical, research and professional skills development. The MSc program in clinical psychology is intended to provide students with a solid grasp of basic academic and practical skills. The PhD program in clinical psychology builds upon the MSc program and provides an opportunity for advanced research,

study and clinical skills acquisition. In line with the current emphasis of many programs and jurisdictions in North America with respect to academic training and credentialing in psychology, students pursuing graduate education and training in clinical psychology are strongly encouraged to do so at the Doctoral level. The Clinical Program Manual describes the programme in full detail, as well as various policies and procedures.

Students are required to be enrolled full-time during both the MSc and PhD programs and are not permitted to work more than 20 hours a week.

### Experimental and Applied Psychology Degree Programs

The Experimental and Applied Psychology program is designed to train psychologists who will work either as academics or as researchers in industry or the public sector. The EAP program allows students to complete theses on a variety of topics within the broad areas of Cognitive, Developmental, Forensic, or Social Psychology, or Neuroscience.

### Doctor of Philosophy (PhD) in Clinical Psychology (thesis)

Credit hours	PhD Doctor of Philosophy in Clinical Psychology (thesis)
Degree Requirements	
3.0	PSYC 800
3.0	PSYC 803
3.0	PSYC 851
3.0	PSYC 861
3.0	PSYC 8xx Elective
1.0	PSYC 870*
1.0	PSYC 871*
1.0	PSYC 880AA (Internship preparation)**
3.0	PSYC 880AB (full-year Internship)
1.0	PSYC 900AB
1.0	PSYC 865CL (Comp Exam)
44.0	PSYC 901
Additional courses may be needed to demonstrate competence***	
<b>66.0</b>	<b>Total</b>

\*PSYC 870 and 871 are required; (PSYC 872, 873 are additional if needed)

\*\*For those students who are in the initial stages of research, preparation, application and interview for the predoctoral residency in clinical psychology.

\*\*\***Additional Course Work:** In addition to the above, students must demonstrate competence in: (a) biological bases of behaviour (e.g., physiological, comparative, neuropsychology, psychopharmacology); (b) cognitive and affective bases of behaviour (e.g., learning, sensation, perception, cognition, motivation, emotion); and (c) social bases of behaviour (e.g., social, cultural, ethnic, and group processes, sex roles, theories relating to organisations and systems). This can be accomplished either by taking a graduate course in each of these areas (one of which could be used to fulfil the PhD elective course requirement), or by completing all inclusive qualifying examinations (for students who demonstrate significant prior experience in an area, qualified faculty will co-ordinate the relevant reading lists and exam). A combination of graduate courses and examinations may also be used to fulfil the requirements. Moreover, students can demonstrate competence (subject to approval by the clinical committee) in a maximum of one cognate area (i.e., biological, cognitive or social) if they have completed a minimum of two advanced undergraduate courses in any one of the three cognate areas. Courses in these cognate areas may be taken at any point during the student's graduate training with departmental approval. In addition, students are encouraged to take courses in other areas such as program development/evaluation.

**Practicum and Internship Training:** Students in the graduate program in clinical psychology complete a minimum of 900 hours of supervised practical experience consisting of a 600 hour Internship in Clinical Psychology (PSYC 876-879) and a minimum of two additional 150 Practica in Clinical Psychology (PSYC 870-875) prior to the full-year Pre-doctoral Residency in Clinical Psychology (PSYC 880) which is a requirement for the Doctoral programs. No more than 600 hours of the 900 hours of required supervised practical experience will be undertaken for academic credit by students enrolled in the Master's program in clinical psychology.

### Doctor of Philosophy (PhD) in Experimental and Applied Psychology (thesis)

Credit hours	PhD Doctor of Philosophy in Experimental and Applied Psychology (thesis)
Degree Requirements	



3.0	PSYC 800
3.0	PSYC 8xx
3.0	PSYC 8xx
3.0	PSYC 8xx
1.0	PSYC 865EA (Comp Exam)
48.0	PSYC 901
Additional courses may be need to demonstrate competence***	
<b>61.0</b>	<b>Total</b>

### Masters of Science (MSc) in Clinical Psychology (thesis)

Credit hours	MSc Masters of Science in Clinical Psychology (thesis)
Degree Requirements	
3.0	PSYC 801
3.0	PSYC 802
3.0	PSYC 806
3.0	PSYC 832
3.0	PSYC 850
3.0	PSYC 860
3.0	PSYC 8xx Elective*
1.0	PSYC 876-879
1.0	PSYC 900AA
1.0	PSYC 900AA
16.0	PSYC 901
<b>37.0 – 40.0</b>	<b>Total</b>

\*MSc students who have considered or are in the process of completing all of their core requirements, may take an elective course in biological, social or cognitive foundations which they can apply to their PhD program if they are accepted into the Clinical Psychology doctoral program.

NOTE: Students in this program will normally apply for admission to the PhD program in Clinical Psychology following the completion of all required course work.

Practicum and Internship Training: Students in the graduate program in clinical psychology complete a minimum of 900 hours of supervised practical experience consisting of a 600 hour Internship in Clinical Psychology (PSYC 876-879) and a minimum of two additional 150 Practica in Clinical Psychology (PSYC 870-875) prior to the full-year Pre-doctoral Residency in Clinical Psychology (PSYC 880) which is a requirement for the Doctoral programs. No more than 600 hours of the 900 hours of required supervised practical experience will be undertaken for academic credit by students enrolled in the Master's program in clinical psychology.

### Masters of Science (MSc) in Experimental and Applied Psychology (thesis)

Credit hours	MSc Masters of Science in Experimental and Applied Psychology (thesis)
Degree Requirements	
3.0	PSYC 801
3.0	PSYC 802 or 805
3.0	PSYC 807
3.0	PSYC 8xx Elective
1.0	PSYC 900AA
1.0	PSYC 900AA
16.0	PSYC 901

<b>30.0</b>	<b>Total</b>
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### Suspended Programs

Credit hours	<b>Master of Arts (MA) in Clinical Psychology (thesis)</b> <i>Program suspended effective 202130</i>
Degree Requirements	
3.0	PSYC 801
3.0	PSYC 802
3.0	PSYC 806
3.0	PSYC 832
3.0	PSYC 850
3.0	PSYC 860
3.0	PSYC 8xx Elective*
1.0	PSYC 900AA
1.0	PSYC 900AA
16.0	PSYC 901
<b>37-40</b>	<b>Total</b>

\*MA students who have considered or are in the process of completing all of their core requirements, may take an elective course in biological, social or cognitive foundations which they can apply to their PhD program if they are accepted into the Clinical Psychology doctoral program.

NOTE: Students in this program will normally apply for admission to the PhD program in Clinical Psychology following the completion of all required course work.

Credit hours	<b>Masters of Arts (MA) in Experimental and Applied Psychology (thesis)</b> <i>Program suspended effective 202130</i>
Degree Requirements	
3.0	PSYC 801
3.0	PSYC 802 or 805
3.0	PSYC 807
3.0	PSYC 8xx Elective
1.0	PSYC 900AA
1.0	PSYC 900AA
16.0	PSYC 901
<b>30.0</b>	<b>Total</b>

## Department of Religious Studies

Graduate Chair: [Randal Rogers](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Religious Studies program offers students the opportunity to examine critically the realm of religion in its varied manifestations. It includes several religious traditions, thematic, and methodological studies. Religious Studies offers an M.A. program consisting of a minimum of 15 credit hours of courses at the 800 level and 15 credit hours of thesis research. Students are encouraged to focus their thesis work on comparative topics in religion.

### Masters of Arts (MA) in Religious Studies (thesis)

Credit hours	Masters of Arts (MA) in Religious Studies
Degree Requirements	
3.0	RLST 810
6.0	Two of RLST 800, 801 or 802
6.0	RLST 8xx or Cognate*
15.0	Thesis research
<b>30.0</b>	<b>Total</b>

\* The remaining classes will be comprised of RLST 820, 840, Directed Readings in Religious Studies or approved cognate classes, the classes to be selected under the guidance of the student's supervisor. Students may be required to take an external course in an area of need.

Students will be assigned to a specific faculty member who will act as their supervisor. Candidates may also utilize the expertise of non-religious studies faculty in the composition of their supervising committees and, with special permission, for the position of supervisor. Students will be required to submit their individual programs to the Religious Studies Instructors Committee for approval.

Under the advisement of the thesis committee, candidates will normally fulfill a foreign language requirement. Particularly candidates who might be considering Doctoral studies will be strongly encouraged to develop proficiency in an appropriate foreign language. This requirement must be successfully completed before the thesis is presented.

## Department of Sociology and Social Studies

Questions about Sociology and Social Studies programs can be directed to the [Sociology and Social Studies Department](#).

Graduate Co-ordinator: [Henry Chow](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The department has particular strengths in the following general areas: sociology of environment, development and sustainability; social justice; sociology of knowledge, science and technology; social science methodology and quantitative and qualitative social research techniques; gender and women's studies; rural sociology; sociology of food and agriculture; political economy; Marxist and critical theory; political sociology; Canadian studies; and social history. As well, the department maintains a commitment to a strong interdisciplinary social science program which can draw on the resources of other departments and academic areas.

The department offers a graduate program leading to the MA degree in Sociology or in Social Studies. Successful applicants for entrance to the Master's program will be advised and supervised in their work by a committee of faculty. The department offers a PhD degree in Sociology or in Social Studies on a special case basis.

### Thesis based MA Program Description

In addition to theory and methods courses, the graduate program of Sociology and Social Studies offers students the possibility of taking courses in three areas of concentration: environment and development, social justice, and knowledge, science and technology. Students will be allowed to mix and match, or follow just one stream according to their interests and goals.

All MA candidates in Sociology and Social Studies are required to take 4 three credit hour courses and to take SOC/SOST 800 twice. For MA candidates in Sociology, two of these courses must be SOC 802 and SOC 804. The balance of the program consists of at least 18 credit hours of thesis research.

### Masters of Arts (MA) in Sociology (thesis)

Successful candidates for admission may pursue the MA degree in Sociology if they have a BA Honours degree or equivalent in Sociology.

Credit hours	Masters of Arts (MA) in Sociology (thesis)
Degree Requirements	
3.0	SOC 802

3.0	SOC 804
6.0	2 SOC 8XX or approved 8XX approved social sciences
0.0	SOC/SOST 800 (Seminar)
0.0	SOC/SOST 800 (Seminar)
18.0	SOC 901 (Thesis Research)
<b>30.0</b>	<b>Total</b>

### Masters of Arts (MA) in Social Studies (thesis)

The MA program in Social Studies is an interdisciplinary program that provides the candidate with the opportunity to develop a program bridging two or more social science disciplines. Students with a variety of social science backgrounds may be eligible for this program. Students interested in this program should contact the Graduate Program Coordinator.

Credit hours	Masters of Arts (MA) in Social Studies (thesis)
Degree Requirements	
12.0	Any 4 8XX approved social science
0.0	SOC/SOST 800 (Seminar)
0.0	SOC/SOST 800 (Seminar)
18.0	SOC 901 (Thesis Research)
<b>30.0</b>	<b>Total</b>

### Masters of Arts (MA) in Social Studies (course)

The program requires the completion of 30 credit hours in courses, including 9 credit hours of required cores courses. The remaining courses (21 credit hours) are selected from two or more of the social sciences, or approved courses in graduate programs other than the social sciences. A Program Advisor is assigned to assist students in developing a program of courses. The proposed program will be submitted to the Department's Graduate Program Committee for approval.

Credit hours	Masters of Arts (MA) in Social Studies (course)
Degree Requirements	
3.0	SOST 801
3.0	One 8xx social science theory course (list below)
3.0	One 8xx social science methods course (list below)
0.0	SOC/SOST 800 (Seminar)
0.0	SOC/SOST 800 (Seminar)
21.0	7 - 8xx social sciences or other approved courses
<b>30.0</b>	<b>Total</b>

#### Social Science Theory Courses:

ANTH 808, ECON 802, GEOG 822, GEOG 834, HIST 800, INDG 800, JS 801, PSCI 812, PSCI 813, PSCI 814, PSYC 800, PSYC 820, RLST 802, SOPT 800, SOPT 801, SOC 802, SOC 803, SOC 806, WGST 800

#### Social Science Methods Courses:

ANTH 853, ECON 830, GEOG 805, HIST 900, PSYC 801, PSYC 802, RLST 810, SOC 804, SOC 805

Courses outside of prescribed list may be approved by the academic unit.

#### Courses from other faculties, schools and programs:

In addition to courses from the social sciences, courses in other faculties, schools and programs whose subject matter is significantly based on, or closely aligned to, the social sciences may be included in a student's program. The following faculties, schools and programs contain such courses: Business Administration, Education, Johnson Shoyama School of Public Policy, Journalism, Justice and Police Studies, Kinesiology and Health Studies,

and Social Work. The selection and inclusion of such courses must be approved by the student's advisor, the Department's Graduate Program Committee, and the Arts Associate Dean (Research and Graduate Studies).

**The social sciences include:** Anthropology, Economics, Geography and Environmental Studies, History, Justice Studies, Politics and International Studies, Psychology, Religious Studies, Sociology and Social Studies, and Women's and Gender Studies.

**Reading Courses:** A maximum of five reading courses are permitted. Each of these must be approved by the student's Program Advisor and the instructor of the course. Reading courses will only be approved when a course can be made that such courses are of key importance to the student's program.

**Integrated Courses:** Students are reminded that if they received credit for an integrated course (a combined senior undergraduate and graduate course) during their undergraduate programs, they may not take the course again for credit at the graduate level. An exception is seminar format courses (SOC 404/804), which may be repeated, but the method of grading at the graduate level will be as Pass/Fail or Credit/No Credit.

## Department of Women's and Gender Studies

Grad Coordinator: [Randal Rogers](#), PhD

[Faculty Listing](#)

### Department Description

There is no regular program in Women and Gender Studies. The courses are approved to be used as part of a Special Case program.

## Faculty of Education

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Associate Dean, Research & Graduate Programs: [Xia Ji](#), PhD

For more information about Graduate programs, contact [ed.grad.programs@uregina.ca](mailto:ed.grad.programs@uregina.ca).

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Faculty of Education is concerned with both professional and academic approaches to postgraduate studies. A Doctoral Program in Education is offered. As well, a Master's degree is offered in five areas: Curriculum and Instruction, Educational Administration, Educational Psychology, Adult Education, Human Resource Development or Indigenous Education. The MEd programs may follow a thesis, project, practicum or course route. The Adult Education and Human Resource Development programs may follow a thesis, project or course route.

All applicants must meet the general admission requirements of the Faculty of Graduate Studies and Research. In addition, the Faculty of Education requires the following:

- the applicant must have a four-year degree applicable to the program (normally a B.Ed., B.H.R.D., or B.A.Ed., or equivalent);
- at least two years of teaching or other relevant professional experience preferred;
- a minimum grade point average of 70%.

Individual programs may have other additional requirements noted under the particular program. Admission is ALWAYS subject to availability of space and supervision.

### Application deadlines:

The application, in addition to letters of recommendation and academic transcripts, should include a career resume and a letter of intent. Students will not be permitted to register until the semester for which they received admission. These review dates are also applicable to requests for program transfer and reapplication.

### Admission Requirements

#### Letter of Intent

Your letter of intent should address each of the following:

1. Why you are interested in the program and in the field of Education.
2. How you have prepared academically and personally to take on the challenges of the program.
3. What you hope to gain/learn by being a part of the program.

4. If you are applying with the intention of pursuing either of the Master of Education in Educational Psychology degree program Practicum routes: (a) briefly describe any experience you have had (if any) in conducting psychological assessments or counselling others, and (b) discuss your thoughts about how you might approach the task of helping others as an Educational Psychologist or as a counselor.

5. If there is some aspect of your application that you need to explain, (e.g., a poor academic average) provide a brief explanation.

Applicants to the thesis route may include a statement of their future interests. Be succinct; letter of intent for master's students should be no longer than 250-500 words.

### Confidential Recommendations

If you are interested in pursuing the Practicum route, the referees would provide some commentary on the qualities you possess that would be beneficial when helping others (e.g., when engaged in the types of duties performed by Educational Psychologists or counsellors). This should be indicated in the Comments section of the Faculty of Graduate Studies and Research's Confidential Recommendation or in an attached Letter of Reference.

### Mid-Career Option

The mid-career admission option is designed for those applicants who have 10 or more years of teaching or relevant professional experience. Applicants with 10 or more years of teaching or relevant professional experience and who have successfully completed a relevant undergraduate degree, but whose GPA does not meet the minimum requirement as set by FGSR, will have their applications considered for this admission option. The relevant program and/or subject area may recommend such an applicant for the mid-career admission option to the Associate Dean (Research and Graduate Programs, Education) who may recommend acceptance into the M.Ed., MAEd, MHRD, or Maîtrise program, course route only, to the Dean of the Faculty of Graduate Studies and Research. If approved, the acceptance would be probationary; the student could seek transfer to a thesis, project, or practicum route only after being accepted as a fully qualified student by FGSR.

Applicants to the Master of Education in Educational Psychology degree programs are to address specific information in both the Letter of Intent and that the Confidential Referees provide.

### PhD Program in Education

The PhD Program in Education is designed to prepare educational leaders with knowledge and expertise in educational theory and practice, and more specialized knowledge in one of these areas: curriculum and instruction, educational administration, educational psychology, adult education or human resource development.

### Doctor of Philosophy (PhD) in Education

Credit hours	Doctor of Philosophy (PhD) in Education
Degree Requirements	
3.0	ED 910
3.0	ED 910
3.0	Education Elective 8xx or 9xx*
3.0	Education Elective 8xx or 9xx*
3.0	Education Elective 8xx or 9xx*
3.0	Elective 8xx or 9xx*
42.0	ED 901
<b>60.0</b>	<b>Total</b>

\*Subject to approval by Graduate Supervisor.

Each student will be assigned to an accredited supervisor upon admission to the program, and will work closely with that person throughout his or her program. Admission is selective. Successful applicants will have excellent grades in previous academic work, which must include a Master's degree, demonstrated research ability, and interests for which a suitable doctoral supervisor is available. Applicants are asked to submit a curriculum vitae which provides the details of at least two years of relevant professional experience, recommendations from one professional and one academic referee, and a letter of intent which outlines the applicant's research interests and professional goals and a career resume.

### Indigenous Ed Doctorate (EdD)

Credit hours	Indigenous Ed Doctorate (EdD)
Degree Requirements	
3.0	ED 951

3.0	ED 952
3.0	ED 953
3.0	ED 954
3.0	ED 955
3.0	ED 956
3.0	ED 957
3.0	ED 958
9.0	ED 950*
<b>33.0</b>	<b>Total</b>

\*Students must maintain continuous registration in ED 950 throughout their program (i.e., 9 x (1) credit hours each semester).

## Information for Master's Programs

### Thesis Option Requirements

For thesis option requirements, please refer to the appropriate subject area.

### Project Option Requirements

For project option requirements, please refer to the appropriate subject area. Project option is no longer available in the Educational Psychology subject area.

The student's Project Committee (comprised of a Faculty Project supervisor and one additional Project Committee member) determines when a project report is at the final draft stage. In preparing interim and final drafts, students should follow the "Guide for Projects and Project Reports" provided by the Faculty of Education and of the Publication Manual of the American Psychological Association with respect to matters of general format and style.

Students are responsible for completing their report in a timely manner, submitting copies to the supervisor and committee member for evaluation, and for making changes and corrections as required. The supervisor and committee members sign the Certification of Project Work form when they are satisfied with the report. The supervisor also completes a Nomination Form for the External Reader. External Readers must have relevant knowledge or understanding of, and interest in, the project topic. The External Reader need not come from outside the student's program area.

The Certification and Nomination forms, along with a revised unbound copy of the report, are submitted to the Associate Dean, Office of Research and Graduate Programs, Faculty of Education. The Associate Dean makes a preliminary review of the report to ensure it meets standards required for graduate academic papers in Education. If the report requires additional changes, it will be returned to the supervisor for further revision by the student. If the report is acceptable, the graduate chair will forward the report, an evaluation report form and evaluation criteria to the External Reader. Readers are responsible for a careful, independent examination of the report and an overall evaluation of the document on a pass/fail basis. There should be no contact between Readers and supervisors or committee members during the evaluation period. The Reader signs and dates the evaluation report form and returns it directly to the graduate chair in a timely manner (usually within two weeks). The Reader may request to see any final revisions. If the report passes, the graduate chair forwards the Non-thesis Completion Form, (available on the FGSR web site), to the Faculty of Graduate Studies and Research.

The student provides two final, spiral-bound, copies of the Project Report to the Associate Dean. One copy will be retained in the Office of Research and Graduate Programs in the Faculty of Education and the other will be forwarded to the Dr. John Archer Library. The student will also provide one electronic version of the report for future inclusion in the University's online holdings.

Students are encouraged to present their project work within the Faculty of Education, at the project site, or in the community.

If the report fails, it must be resubmitted and the student may be required to register to submit their final, corrected copies. If their time to completion has expired, they will need to seek an extension and in some cases reinstatement.

### Practicum Option Requirements

MEd students complete 7 to 8 courses (21-24 credit hours) plus the practicum (3-6 hours) for a total of 30 credit hours.

This is a non-research route to the Master of Education degree. The Practicum is designed for students who seek an experientially-based route to complete their degree program. The Practicum melds academic knowledge with field-based practical experience. The following apply:

- Complete 30 credit hours, comprised of course work and a field-based Practicum.
- Practicum proposals receive prior approval of the Faculty of Education and FGSR.

- Complete the Practicum under the supervision of a Professional Associate approved by the Dean of FGSR and one accredited member of the Faculty of Education who acts as the Faculty Practicum Advisor.
- Complete an integrative report or a theory related paper of quality and format suitable for publication as determined by the Faculty Practicum Advisor and by the Chair of Graduate Programs in Education.
- The Professional Associate will be designated and approved by existing policies and procedures in place in the Faculty of Graduate Studies and Research and detailed in the document: Guidelines for the Practicum, Faculty of Education.
- Development of the Practicum Proposal, Contract and Ethical Review are important steps in the sequence of events that constitutes the Practicum. All details are given in the Guidelines for the Practicum document.
- The Practicum Report must be approved along with the signing of the "Certification of Practicum Work" document. A final copy of the report with the signed statements of "Certification" is submitted to the Chair of Graduate Programs in Education, who reviews the copy and forwards it to the Education/Fine Arts Library. Statements of "Certification of Practicum Work" are forwarded to FGSR.

### Course-Based Option Requirements

The Course-Based Option requires the completion of ten (10) courses for a total of 30 credit hours.

### Educational Psychology

Offerings in Educational Psychology emphasize training and research in general guidance and counselling activities. The Education Psychology area (which is most heavily involved in programs for guidance and counselling) represents a broad spectrum of interests.

Two new practicum routes, 1) Educational Psychology; 2) Counselling, are designed to meet the needs of two predominant streams of interest. The first stream is designed to meet the needs of students who may wish to become an Educational Psychologist and possibly register with the Saskatchewan College of Psychologists. The second stream is designed to meet the needs of students who wish to become counsellors.

### Master of Indigenous Education

The Faculty of Education, in collaboration with the Indigenous Education program at the First Nations University of Canada, offers a graduate program that leads to a Master of Indigenous Education that aims to:

- prepare students as leaders in pedagogical practice in Indigenous Education;
- provide students with the required skills, knowledge, and competencies needed to become effective Indigenous educators;
- prepare students to conduct research with Indigenous peoples;
- provide students with opportunities to learn, to understand, and to experience different forms and systems of Indigenous knowledge; and
- equip students with the competencies and abilities to integrate Indigenous knowledge into school curricula.

Students will take required courses in Indigenous Education, and then select course offerings from the University of Regina, Faculty of Education, in curriculum and instruction, educational administration, educational psychology, adult education and human resource development.

### Masters of Education (MEd) in Adult Education and Human Resources Development (thesis)

Credit hours	Master of Education (MEd) in Adult Education and Human Resources Development (thesis)
Degree Requirements	
3.0	EHR 850 or approved research methods course*
3.0	EHR 801 or 802
3.0	EHR 8xx Elective
3.0	EHR 8xx Elective
3.0	Elective 8xx
15.0	ED 901
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods courses include (but are not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### Masters of Education (MEd) in Adult Education and Human Resources Development (project)

Credit hours	Master of Education (MEd) in Adult Education and Human Resources Development (project)
Degree Requirements	
3.0	EHR 850 or approved research methods course*
3.0	EHR 801 or 802
3.0	EHR 8xx Elective



3.0	EAHR 8xx Elective
3.0	EAHR 8xx Elective
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
6.0	ED 900 Project
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods courses include (but are not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### **Masters of Education (MEd) in Adult Education and Human Resources Development (course)**

Credit hours	Master of Education (MEd) in Adult Education and Human Resources Development (course)
Degree Requirements	
3.0	EAHR 850 or approved research methods course*
3.0	EAHR 801
3.0	EAHR 802
3.0	EAHR 8xx Elective
3.0	EAHR 8xx Elective
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	EFDN 899
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods courses include (but are not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### **Masters of Education (MEd) in Educational Psychology (thesis)**

Credit hours	Master of Education (MEd) in Educational Psychology (thesis)
Degree Requirements	
3.0	ED 800**
3.0	EPSY 829
3.0	EPSY 8xx*
3.0	EPSY 8xx*
3.0	Elective 8xx
15.0	ED 901
<b>30.0</b>	<b>Total</b>

\*Electives selected with the approval of the thesis supervisor.

\*\*Approved Research Methods courses include (but not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### **Masters of Education (MEd) in Educational Psychology (course)**

Credit hours	Master of Education (MEd) in Educational Psychology (course)
Degree Requirements	
3.0	Approved research methods course*
3.0	EPSY 820
3.0	EPSY 821 or 822
3.0	EPSY 824 or 832

3.0	One course from the Anti-oppressive Ed/Indigenous Ed suite of courses**
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	EFDN 899
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods Courses include, but are not limited to, one of ED 800, 801, 810, 815, 816 or 817.

\*\*Anti-oppressive Education/Indigenous Education Suite of Courses: EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC.

### **Masters of Education (MEd) in Educational Psychology (practicum option 1)**

Credit hours	Master of Education (MEd) in Educational Psychology (practicum option 1)
Degree Requirements	
3.0	ED 800*
3.0	EPSY 820
3.0	EPSY 823
3.0	EPSY 826
3.0	EPSY 827
3.0	EPSY 829
3.0	EPSY 836
3.0	EPSY 841
3.0	EPSY 840
3.0	ED 902
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods courses include (but not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### **Masters of Education (MEd) in Educational Psychology (practicum option 2)**

Credit hours	Master of Education (MEd) in Educational Psychology (practicum option 2)
Degree Requirements	
3.0	ED 800*
3.0	EPSY 820
3.0	EPSY 824
3.0	EPSY 829
3.0	EPSY 830 or 831
3.0	EPSY 832
3.0	EPSY 838 or EPSY 839
3.0	EPSY 8xx*
3.0	Elective 8xx*
3.0	ED 902
<b>30.0</b>	<b>Total</b>

\*Electives selected with the approval of the thesis supervisor.

\*\*Approved Research Methods courses include (but not limited to) ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

### Masters of Indigenous Education (MIEd) (thesis)

Credit hours	Master of Indigenous Education (MIEd) (thesis)
Degree Requirements	
3.0	ED 817
3.0	EC&I 823
3.0	EFDN 804
3.0	EFDN 805
3.0	8xx elective*
15.0	ED 901
<b>30.0</b>	<b>Total</b>

### Masters of Indigenous Education (MIEd) (project)

Credit hours	Master of Indigenous Education (MIEd) (thesis)
Degree Requirements	
3.0	ED 817
3.0	EC&I 821
3.0	EC&I 823
3.0	EFDN 804
3.0	EFDN 805
3.0	8xx elective*
3.0	8xx elective*
3.0	8xx elective*
6.0	ED 900
<b>30.0</b>	<b>Total</b>

### Masters of Indigenous Education (MIEd) (course)

Credit hours	Master of Indigenous Education (MIEd) (course)
Degree Requirements	
3.0	ED 817
3.0	EC&I 821
3.0	EC&I 823
3.0	EFDN 804
3.0	EFDN 805
3.0	8xx elective*
3.0	8xx elective*
3.0	8xx elective*
3.0	8xx elective*
3.0	8xx elective*
<b>30.0</b>	<b>Total</b>

\*Approved Electives: Electives should be selected in consultation with the MIEd program Coordinator, Indigenous Education, First Nations University of Canada.

### Masters of Indigenous Language Education (MIEd) (thesis)

Credit hours	Master of Indigenous Language Education (MIEd) (thesis)
Degree Requirements	
3.0	ED 817
3.0	EC&I 858
3.0	EC&I 871AQ
3.0	EC&I 871AR
3.0	Approved 8XX Elective
3.0	ED 901 Thesis Research
3.0	ED 901 Thesis Research
3.0	ED 901 Thesis Research
3.0	ED 901 Thesis Research
<b>30.0</b>	<b>Total</b>

### Masters of Indigenous Language Education (MIEd) (project)

Credit hours	Master of Indigenous Language Education (MIEd) (project)
Degree Requirements	
3.0	ED 817
3.0	EC&I 854
3.0	EC&I 858
3.0	EC&I 871AQ
3.0	EC&I 871AR
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
6.0	ED 900 Project
<b>30.0</b>	<b>Total</b>

### Masters of Indigenous Language Education (MIEd) (course)

Credit hours	Master of Indigenous Language Education (MIEd) (course)
Degree Requirements	
3.0	ED 817
3.0	EC&I 854
3.0	EC&I 858
3.0	EC&I 871AQ
3.0	EC&I 871AR
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
3.0	Approved 8XX Elective
<b>30.0</b>	<b>Total</b>

## Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (thesis route)

Credit hours	Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (thesis route)
Degree Requirements	
3.0	ED 800 ou cours approuvé en méthodes de recherche (R)
3.0	EC&I 804 ou EFDN 807 (R) ou EDL 870AF
3.0	Un cours en éducation anti-oppressive ou éducation autochtone (A)
3.0	EC&I 8XX ou EFDN 8XX ou EDL 8XX (offerts en français) (C)
3.0	8XX cours à option (O)
15.0	ED 901: Thesis (T)
<b>30.0</b>	<b>Total</b>

<sup>R</sup>Ces cours seront offerts en français, mais auront un contenu équivalent à la version anglaise.

<sup>C</sup>Ces cours doivent porter sur le curriculum et l'instruction; ou sur les fondements de l'éducation; ou encore sur le leadership. Leur contenu peut être se concentrer spécifiquement sur les questions d'éducation en français, ou sur des problèmes théoriques liés à l'éducation en général. Ces cours seront offerts en français.

<sup>O</sup>Ces cours doivent être aux études supérieures, mais ils peuvent être choisis par les étudiants en fonction de leurs besoins spécifiques. Il n'est pas nécessaire que ces cours portent sur l'éducation, mais ils doivent être des cours de niveau supérieur.

<sup>A</sup>Ces cours doivent porter sur l'éducation anti-oppressive ou l'éducation autochtone. Les étudiants peuvent choisir parmi la liste des cours approuvés: EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC, EC&I 880, EC&I 871GF, FRN 870AB et FRN 870AE.

<sup>T</sup>La thèse sera rédigée en français.

Les étudiants seront autorisés à suivre un maximum de 12 heures de crédit de cours auprès d'autres institutions.

## Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (project route)

Credit hours	Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (project route)
Degree Requirements	
3.0	ED 800 ou cours approuvé en méthodes de recherche (R)
3.0	EC&I 804 ou EFDN 807 (R) ou EDL 870AF
3.0	Un cours en éducation anti-oppressive ou éducation autochtone (A)
3.0	EC&I 8XX ou EFDN 8XX ou EDL 8XX (offerts en français) (C)
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
6.0	ED 900: Projet (P)
<b>30.0</b>	<b>Total</b>

<sup>R</sup>Ces cours seront offerts en français, mais auront un contenu équivalent à la version anglaise.

<sup>C</sup>Ces cours doivent porter sur le curriculum et l'instruction; ou sur les fondements de l'éducation; ou encore sur le leadership. Leur contenu peut être se concentrer spécifiquement sur les questions d'éducation en français, ou sur des problèmes théoriques liés à l'éducation en général. Ces cours seront offerts en français.

<sup>A</sup>Ces cours doivent porter sur l'éducation anti-oppressive ou l'éducation autochtone. Les étudiants peuvent choisir parmi la liste des cours approuvés: EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC, EC&I 880, EC&I 871GF, FRN 870AB et FRN 870AE

<sup>Q</sup>Ces cours doivent être aux études supérieures, mais ils peuvent être choisis par les étudiants en fonction de leurs besoins spécifiques. Il n'est pas nécessaire que ces cours portent sur l'éducation, mais ils doivent être des cours de niveau supérieur.

<sup>P</sup>Le projet sera rédigé en français.

Les étudiants seront autorisés à suivre un maximum de 12 heures de crédit de cours auprès d'autres institutions.

### **Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (course route)**

Credit hours	Maîtrise en éducation française (MÉd) en Enseignement, apprentissage et leadership (EAL) – cheminement avec thèse (course route)
Degree Requirements	
3.0	ED 800 ou cours approuvé en méthodes de recherche (R)
3.0	EC&I 804 (R)
3.0	EFDN 807 (R) ou EDL 870AF
3.0	Un cours en éducation anti-oppressive ou en éducation autochtone (A)
3.0	EC&I 8XX ou EFDN 8XX ou EDL 8XX (offerts en français) (C)
3.0	EC&I 8XX ou EDL 8XX
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
3.0	8XX cours à option (O)
<b>30.0</b>	<b>Total</b>

<sup>R</sup>Ces cours seront offerts en français, mais auront un contenu équivalent à la version anglaise.

<sup>C</sup>Ces cours doivent porter sur le curriculum et l'instruction; ou sur les fondements de l'éducation; ou encore sur le leadership. Leur contenu peut être se concentrer spécifiquement sur les questions d'éducation en français, ou sur des problèmes théoriques liés à l'éducation en général. Ces cours seront offerts en français.

<sup>A</sup>Ces cours doivent porter sur l'éducation anti-oppressive ou l'éducation autochtone. Les étudiants peuvent choisir parmi la liste des cours approuvés: EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC, EC&I 880, EC&I 871GF, FRN 870AB et FRN 870AE

<sup>Q</sup>Ces cours doivent être aux études supérieures, mais ils peuvent être choisis par les étudiants en fonction de leurs besoins spécifiques. Il n'est pas nécessaire que ces cours portent sur l'éducation, mais ils doivent être des cours de niveau supérieur.

Les étudiants seront autorisés à suivre un maximum de 12 heures de crédit de cours auprès d'autres institutions.

### **Masters of Education (MEd) in Teaching, Learning and Leadership (thesis)**

Credit hours	Education (MEd) in Teaching, Learning and Leadership (thesis)
Degree Requirements	
3.0	Approved research methods course*
3.0	EC&I 804 or EDL 819
3.0	One course from the Anti-oppressive Ed/Indigenous Ed suite of courses**
3.0	Elective 8xx
3.0	Elective 8xx
15.0	ED 901 Thesis Research
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods Courses include: ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

\*\*Anti-oppressive Education/Indigenous Education Suite of Courses:

EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC. Additional electives may be permitted with approval of program chair.

### Masters of Education (MEd) in Teaching, Learning and Leadership (project)

Credit hours	Education (MEd) in Teaching, Learning and Leadership (project)
Degree Requirements	
3.0	Approved research methods course*
3.0	EC&I 804 or EDL 819
3.0	One course from the Anti-oppressive Ed/Indigenous Ed suite of courses**
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
6.0	ED 900 Project
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods Courses include: ED 800, ED 801, ED 810, ED 815, ED 816 and ED 817.

\*\*Anti-oppressive Education/Indigenous Education Suite of Courses:

EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC. Additional electives may be permitted with approval of program chair.

### Masters of Education (MEd) in Teaching, Learning and Leadership (course)

Credit hours	Education (MEd) in Teaching, Learning and Leadership (course)
Degree Requirements	
3.0	Approved research methods course*
3.0	EC&I 804
3.0	EDL 819
3.0	One course from the Anti-oppressive Ed/Indigenous Ed suite of courses**
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	EFDN 899
<b>30.0</b>	<b>Total</b>

\*Approved Research Methods Courses include, but are not limited to, one of ED 800, 801, 810, 815, 816 or 817.

\*\*Anti-oppressive Education/Indigenous Education Suite of Courses:

EAHR 812, EAHR 825, EC&I 814, EC&I 820, EC&I 821, EC&I 822, EC&I 823, EC&I 842, EC&I 854, EC&I 858, EC&I 867, EC&I 871AS, ED 817, EDL 828, EDL 829, EFDN 803, EFDN 804, EFDN 805, EFDN 806, EFDN 807, EPSY 870AB, EPSY 870AC. Additional electives may be permitted with approval of program chair.

### Master's Certificates in Education

#### Admission Requirements

All applicants must meet the general admission requirements of the Faculty of Graduate Studies and Research. In addition, the Faculty of Education requires the following:

Meeting these minimum requirements is not a guarantee of acceptance into the program. Admission is ALWAYS subject to availability of space.

Students who complete a Master's certificate program in Education at the University of Regina may ladder the courses from the Master's certificate taken at the University of Regina into a subsequent Master of Education degree program. Students will be allowed to concurrently hold a Master's Certificate and a Master's degree, using the same courses for both credentials. This means that a student could earn a Master's Certificate, apply for entry and be accepted into the MEd, and then take additional courses, or combination of courses and thesis, project, or practicum, to earn the MEd degree.

International applicants are not eligible to apply for these certificate programs.

### **Masters Certificate (MCert) in Human Resource Administration in Education**

The Master's Certificate in Human Resource Administration in Education will require the completion of three of the courses outlined below:

Credit hours	Masters Certificate (MCert) in Human Resource Administration in Education
Certificate Requirements	
3.0	EDL 823
3.0	EDL 824
3.0	EDL 826
<b>9.0</b>	<b>Total</b>

### **Masters Certificate (MCert) in Teaching English to Speakers of Other Languages (TESOL)**

The Master's Certificate in TESOL will require the completion of any five of the courses outlined below:

Credit hours	Masters Certificate (MCert) in Teaching English to Speakers of Other Languages (TESOL)
Certificate Requirements	
3.0	EC&I 854*
3.0	EC&I 858*
3.0	EC&I 859*
3.0	EC&I 864*
3.0	EC&I 865*
<b>15.0</b>	<b>Total</b>

\*Or approved TESOL-focused graduate-level course.

### **Masters Certificate (MCert) in Educational Technology and Media**

Credit hours	Masters Certificate (MCert) in Educational Technology and Media
Certificate Requirements	
3.0	EC&I 830
3.0	EC&I 831
3.0	EC&I 832
3.0	EC&I 833
3.0	EC&I 834
<b>15.0</b>	<b>Total</b>

## Faculty of Engineering and Applied Science

### Electronic Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: Abdul Bais, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).



[Faculty Listing](#)

[Student Advising](#)

## Courses

[Course catalogue and current course offerings](#)

## Department Description

Electronic Systems Engineering conducts research and offers graduate courses in selected areas of RF communication, machine learning, smart grid, optimization of electrical systems, wireless sensor networks, signal/image processing, FPGA system design, neural computing and Power Systems Protection. The Program offers a doctoral degree in Engineering/ESE (PhD/ESE), a Master of Engineering/ESE (MEng/ESE) and a Master of Applied Science/ESE (MAsc /ESE). Applicants must meet the Faculty of Graduate Studies and Research entrance requirements and must be admitted by the Electronics Systems Engineering Program.

## Admissions

MEng applicants from non-engineering backgrounds, or from backgrounds lacking course work normally taken by Canadian engineering undergraduates, are welcome. Applicants who lack experience in Engineering design, law, professionalism and ethics, and economics may be admitted as “qualifying students.” Students who satisfactorily complete the qualifying courses in their first year continue in the MEng program.

Normally, applicants to the PhD program will have completed a thesis-based master’s degree in engineering or a closely related field. However, applicants with a MEng degree may be admitted to the PhD program but are required to take at least one additional course in research methodology. All MAsc and PhD students must have an identified supervisor from Electronic Systems Engineering.

Students may transfer from the MEng/ESE to the MAsc/ESE degree. Transfer to the MAsc program must be approved by ESE. Students are expected to satisfactorily complete at least two ENEL graduate level courses before they are eligible to transfer to the MAsc program.

## Supervision

Each student has one primary supervisor (see FSGR regulations), who must be an accredited faculty member in ESE. A student may, with the permission of their primary supervisor, seek additional research supervisors from within the ESE program, other programs in engineering, other faculties, or industry. Many research supervisors outside ESE have specific expertise that will enhance the student’s research even though students are required to undertake a thesis that falls primarily in the ESE program area.

Each graduate student, together with the primary supervisor will develop and agree on a program of study, select committee members for PhD (within the first year) and forward to the Program Chair. The MEng degree program is a course-based program of which the project is a required course. MEng students will normally be assigned a project supervisor just prior to starting their project or during the first semester of the MEng project course.

## Program Requirements and Procedures

Qualifying students must normally complete all qualifying courses within one (1) year of beginning course work at the U of R. Students should refer to the registration requirements section of this calendar to ascertain that they are following registration obligations. ESE will recommend that a student be required to discontinue if they are not performing satisfactorily in course or research work.

## Doctor of Philosophy (PhD) in Electronic Systems Engineering (after Master's)

Normally a student will only be admitted to the PhD program following the completion of a Master's program from a recognized university.

Credit hours	Doctor of Philosophy (PhD) in Electronic Systems Engineering (after Master's)
Degree Requirements	
3.0	ENGG 800
3.0	ENEL 7xx or 8xx
3.0	ENEL 8xx
3.0	ENEL 8xx
3.0	ENEL 8xx
0	ENGG 900
45.0	ENEL 901
3.0	ENGG 401*
<b>60.0</b>	<b>Total</b>

\*This course is in addition to the formal credit hour requirements.

All courses will be determined by the student’s supervisory committee, and up to two courses may be taken in related Engineering and Science disciplines. Additional courses may be undertaken in all programs for professional advancement or interest, for example in business, in economics, to learn

a foreign language, etc. These courses will be excluded in any calculations of required averages, minimum grades, etc. for the Electronic Systems Programs, but may be used by FGSR in adjudicating scholarships and progress, and will form part of the overall CGPA for the program.

### Doctor of Philosophy (PhD) in Electronic Systems Engineering (after UofR MEng)

Credit hours	Doctor of Philosophy (PhD) in Electronic Systems Engineering (after UofR MEng)
Degree Requirements	
3.0	ENGG 800
3.0	EDEL 8xx*
3.0	EDEL 8xx*
3.0	EDEL 8xx*
3.0	ENxx or related discipline 8xx
0	ENGG 900
3.0	ENGG 903
45.0	EDEL 901
3.0	ENGG 401**
<b>60.0</b>	<b>Total</b>

\*\*This course is in addition to the formal credit hour requirements

Note: ENGG 903 is a research methodology course, and is to ensure that the student will be adequately prepared for PhD level research. Only students who have received their MENG from U of R are required to take this course.

### Doctor of Philosophy (PhD) in Electronic Systems Engineering (after Bachelor's)

Credit hours	Doctor of Philosophy (PhD) in Electronic Systems Engineering (after Bachelor's)
Degree Requirements	
3.0	ENGG 800
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	EDEL 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
0	ENGG 900
60.0	EDEL 901
<b>93.0</b>	<b>Total</b>

### Master of Applied Science (MAsc) in Electronic Systems Engineering (thesis)

The Master of Applied Science is a research-oriented program with a thesis requirement.

Credit hours	Master of Applied Science (MAsc) in Electronic Systems Engineering (thesis)
Degree Requirements	
3.0	EDEL 800 to EDEL 884
3.0	EDEL 800 to EDEL 884
3.0	EDEL 7xx or 8xx*
3.0	ENxx or related discipline 7xx or 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENGG 401

0	ENGG 900
12.0	EDEL 901
<b>93.0</b>	<b>Total</b>

\*Students may only take one Selected Topics, Special Topics or Directed Reading.

### Master of Engineering (MEng) in Electronic Systems Engineering (project)

The Master of Engineering degree program requires each student to complete a two semester project, and is oriented towards students desiring professional rather than academic careers. With careful planning and outside study, students may be able to qualify for professional licensing in either Canada or the United States. The MEng degree program complements the Graduate Cooperative Education Program which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development. Students are encouraged to consult with APEGS in order to acquire the academic qualifications for registration as a P.Eng or an Engineer-In-Training in Saskatchewan.

Credit hours	Master of Engineering (MEng) in Electronic Systems Engineering (project)
Degree Requirements	
3.0	EDEL 800 to EDEL 884
3.0	EDEL 800 to EDEL 884
3.0	EDEL 800 to EDEL 884
3.0	EDEL 7xx or 8xx
3.0	EDEL 7xx or 8xx
3.0	ENxx or related discipline 3xx or 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	EDEL 917 (may be taken over two semesters)
<b>30.0</b>	<b>Total</b>

\*Up to three courses may be taken in related disciplines relevant to the area of specialization and approved by ESE. Up to three courses may be taken at the 300/400 level and must be approved by ESE.

### Master of Engineering (MEng) in Electronic Systems Engineering (co-op)

Credit hours	Master of Engineering (MEng) in Electronic Systems Engineering (co-op)
Degree Requirements	
3.0	EDEL 800 to EDEL 884
3.0	EDEL 800 to EDEL 884
3.0	EDEL 800 to EDEL 884
3.0	EDEL 7xx or 8xx
3.0	EDEL 7xx or 8xx
3.0	ENxx or related discipline 3xx or 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	EDEL 917 (may be taken over two semesters)
<b>30.0</b>	<b>Total</b>

\*Up to three courses may be taken in related engineering or science disciplines relevant to the area of specialization and approved by ESE. Up to three courses may be taken at the 300/400 level and must be approved by ESE.

## Environmental Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: Kelvin Ng, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).

[Faculty Listing](#)

[Student Advising](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The program emphasis is on water and wastewater treatment, solid and hazardous waste management, air quality management, industrial air pollution control, groundwater contamination, geotechnical engineering, transportation, sustainability and urban development, risk assessment, environmental modeling/simulation/optimization, and energy & environment.

### Doctor of Philosophy (PhD) in Environmental Systems Engineering (after Master's)

Credit hours	Doctor of Philosophy (PhD) in Environmental Systems Engineering (after Master's)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENxx 8xx or related discipline
3.0	ENxx 8xx or related discipline
3.0	ENGG 800
0	ENGG 900
45.0	ENEV 901
<b>60.0</b>	<b>Total</b>

### Doctor of Philosophy (PhD) in Environmental Systems Engineering (after UofR MEng)

Credit hours	Doctor of Philosophy (PhD) in Environmental Systems Engineering (after UofR MEng)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENxx 8xx or related discipline
3.0	ENxx 8xx or related discipline
3.0	ENGG 800
0	ENGG 900
3.0	ENGG 903
45.0	ENEV 901
<b>63.0</b>	<b>Total</b>

Note: ENGG 903 is a research methodology course, and is to ensure that the student will be adequately prepared for PhD level research. Only students who have received their MENG from U of R are required to take this course.

## Doctor of Philosophy (PhD) in Environmental Systems Engineering (after Bachelor's)

Credit hours	Doctor of Philosophy (PhD) in Environmental Systems Engineering (after Bachelor's)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENGG 800
0	ENGG 900
60.0	ENEV 901
<b>93.0</b>	<b>Total</b>

## Master of Applied Science (MASc) in Environmental Systems Engineering (thesis)

The Master of Applied Science is a research oriented program with a thesis requirement.

Credit hours	Master of Applied Science (MASc) in Environmental Systems Engineering (thesis)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or related discipline 3xx to 8xx
0	ENGG 900
15.0	ENEV 901
<b>30.0</b>	<b>Total</b>

## Master of Engineering (MEng) in Environmental Systems Engineering (project)

The Master of Engineering degree program with a project report attracts practicing engineers. It complements the Graduate Cooperative Education Program which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Environmental Systems Engineering (project)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or related discipline 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703

6.0	ENEV 902
<b>30.0</b>	<b>Total</b>

### Master of Engineering (MEng) in Environmental Systems Engineering (co-op)

Credit hours	Master of Engineering (MEng) in Environmental Systems Engineering (co-op)
Degree Requirements	
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENEV 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or related discipline 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
3.0	ENGG 600
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
<b>30.0</b>	<b>Total</b>

## Industrial Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: Mohammad Khondoker, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).

[Faculty Listing](#)

[Student Advising](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The major areas of specialization are in manufacturing, control, process engineering and energy systems. Activities include CAE, Facilities design, Quality control, Performance evaluation of manufacturing systems, Fatigue analysis, Vibration and noise analysis, Design and manufacturing of pressure vessels, Non-linear dynamics fracture mechanics, Modeling/simulation/design/implementation of robotic human powered, Sensor-based motion planning, Optimal control, Artificial Neural networks, Virtual reality, Artificial/Computational sapiens (wisdom), Metabotics, Greenhouse gas technology control including Solubility of gases in liquids, PVT studies, Mass transfer with chemical reactions, Kinetics, Corrosion and degradation, Calorimetry, Physical and transport properties measurements, Pilot plant design and operations, Fuel cells, Biomass, Modeling and simulation of industrial systems, Renewable energy studies dealing with wind and solar energies.

### Embedded Certificate Options

The following two certificates are permitted to be embedded within the Master of Applied Science (MAsc) in Industrial Systems Engineering and the Master of Engineering (MEng) in Industrial Systems Engineering (project and co-op route):

Master's Certificate (MCert) in Advanced Manufacturing

Master's Certificate (MCert) in Engineering Management

### Doctor of Philosophy (PhD) in Industrial Systems Engineering (after Master's)

Credit hours	Doctor of Philosophy (PhD) in Industrial Systems Engineering (after Master's)
Degree Requirements	
3.0	ENGG 800
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx or Related Discipline 8xx
3.0	ENxx or related discipline 8xx
0	ENGG 900
45.0	ENIN 901
<b>60.0</b>	<b>Total</b>

### Doctor of Philosophy (PhD) in Industrial Systems Engineering (after UofR MEng)

Credit hours	Doctor of Philosophy (PhD) in Industrial Systems Engineering (after UofR MEng)
Degree Requirements	
3.0	ENGG 800
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
0	ENGG 900
3.0	ENGG 903
45.0	ENIN 901
<b>63.0</b>	<b>Total</b>

Note: ENGG 903 is a research methodology course, and is to ensure that the student will be adequately prepared for PhD level research. Only students who have received their MENG from U of R are required to take this course.

### Doctor of Philosophy (PhD) in Industrial Systems Engineering (after Bachelor's)

Credit hours	Doctor of Philosophy (PhD) in Industrial Systems Engineering (after Bachelor's)
Degree Requirements	
3.0	ENGG 800
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
0	ENGG 900
60.0	ENIN 901
<b>90.0</b>	<b>Total</b>

### Master of Applied Science (MASc) in Industrial Systems Engineering (thesis)

The Master of Applied Science is a research-oriented program with a thesis requirement.

Credit hours	Master of Applied Science (MASc) in Industrial Systems Engineering (thesis)
Degree Requirements	
3.0	ENIN 8xx
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx 3xx to 8xx
0	ENGG 900
15.0	ENIN 901
<b>30.0</b>	<b>Total</b>

### Master of Engineering (MEng) in Industrial Systems Engineering (project)

The Master of Engineering degree program with a project report attracts practicing engineers. It complements the Graduate Cooperative Education-Program, which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Industrial Systems Engineering (project)
Degree Requirements	
3.0	ENIN 8xx
3.0	ENIN 8xx
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENIN 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
6.0	ENIN 902 (over 2 semesters at 3 cr hrs each)
<b>30.0</b>	<b>Total</b>

### Master of Engineering (MEng) in Industrial Systems Engineering (co-op)

Credit hours	Master of Engineering (MEng) in Industrial Systems Engineering (co-op)
Degree Requirements	
3.0	ENIN 8xx
3.0	ENIN 8xx
3.0	ENIN 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENIN 3xx to 8xx
3.0	ENxx or related discipline 3xx to 8xx
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
6.0	ENIN 902 (over 2 semesters at 3 cr hrs each)



30.0	Total
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### Master's Certificate (MCert) in Advanced Manufacturing

Credit hours	Master's Certificate (MCert) in Advanced Manufacturing
Certificate Requirements	
3.0	Choose 1 of: ENIN 880CH, ENIN 880CL, ENIN 880BD, ENIN 880BJ, ENIN 821 (or ENIN 880AL), ENIN 877, ENIN 820, ENIN 903
6.0	Choose 2 of: ENIN 880CH, ENIN 880CL, ENIN 880BD, ENIN 880BJ, ENIN 821 (or ENIN 880AL), ENIN 877, ENIN 820, ENIN 903, ENIN 812, ENIN 880CG, ENIN 880BS (or ENIN 880BH), ENIN 830, ENIN 880BX, ENIN 811, ENIN 880AZ, ENIN 834 (or ENIN 880CA), ENIN 888*
9.0	Total

\*Additional electives may be permitted with approval of program chair. Only one course may be at the undergraduate level.

### Master's Certificate (MCert) in Engineering Management

Credit hours	Master's Certificate (MCert) in Engineering Management
Certificate Requirements	
3.0	Choose 1 of: ENGG 819, ENIN 880CN, ENIN 880CK, ENIN 813, ENIN 814
6.0	*Choose 2 of: ENGG 819, ENIN 880CN, ENIN 880CK, ENIN 813, ENIN 814, ENGG 820, ENIN 880CC, ENIN 880CE, ENIN 834, ENIN 888, ENIN 877, ENIN 815, ENIN 880CI
9.0	Total

\* Additional electives may be permitted with approval of the program chair.

## Petroleum Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: SD Jacob Muthu, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).

[Faculty Listing](#)

[Student Advising](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Petroleum Systems Engineering program in the Faculty of Engineering offers graduate programs focused on conducting research in the areas of enhanced oil recovery (EOR), reservoir modeling and simulation, heavy oil recovery through SAGD and VAPEX processes, miscible and immiscible displacement, fluid-rock interactions, and underground storage of carbon dioxide in depleted or partially-depleted hydrocarbon reservoirs. These graduate programs lead to masters and doctoral degrees.

### Embedded Certificate Options

The following certificate is permitted to be embedded within the Master of Applied Science (MAsc) in Petroleum Systems Engineering and the Master of Engineering (MEng) in Petroleum Systems Engineering (project and co-op route):

Master's Certificate (MCert) in Geothermal Engineering

### Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after Master's)

Credit hours	Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after Master's)
Degree Requirements	
3.0	ENPE 8xx

3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENGG 800
0	ENGG 900
45.0	ENPE 901
<b>60.0</b>	<b>Total</b>

### Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after UofR MEng)

Credit hours	Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after UofR MEng)
Degree Requirements	
3.0	ENGG 800
3.0	ENPE 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
3.0	ENGG 903
0	ENGG 900
45.0	ENPE 901
<b>63.0</b>	<b>Total</b>

Note: ENGG 903 is a research methodology course, and is to ensure that the student will be adequately prepared for PhD level research. Only students who have received their MENG from U of R are required to take this course.

### Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after Bachelor's)

Credit hours	Doctor of Philosophy (PhD) in Petroleum Systems Engineering (after Bachelor's)
Degree Requirements	
3.0	ENGG 800
3.0	ENPE 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
0	ENGG 900
45.0	ENPE 901
<b>93.0</b>	<b>Total</b>

### Master of Applied Science (MAsc) in Petroleum Systems Engineering (thesis)

Credit hours	Master of Applied Science (MAsc) in Petroleum Systems Engineering (thesis)
Degree Requirements	
3.0	ENPE 8xx

3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENxx 8xx or ENPE 3xx to 4xx*
3.0	ENxx or related discipline 8xx
0	ENGG 900
45.0	ENPE 901
<b>30.0</b>	<b>Total</b>

\*Subject to approval by Program Chair.

### Master of Engineering (MEng) in Petroleum Systems Engineering (project)

The Master of Engineering degree program with a project report attracts practicing engineers. It complements the Graduate Cooperative Education Program which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Petroleum Systems Engineering (project)
Degree Requirements	
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENxx 8xx or ENPE 3xx to 4xx*
3.0	ENxx 8xx or ENPE 3xx to 4xx*
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	ENPE 902
<b>30.0</b>	<b>Total</b>

\*Subject to approval by Program Chair.

### Master of Engineering (MEng) in Petroleum Systems Engineering (co-op)

The Master of Engineering (Co-op) Program seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Petroleum Systems Engineering (co-op)
Degree Requirements	
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENPE 8xx
3.0	ENxx 8xx or ENPE 3xx to 4xx*
3.0	ENxx 8xx or ENPE 3xx to 4xx*
3.0	ENxx or related discipline 8xx*
3.0	ENxx or related discipline 8xx*
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	ENPE 902

<b>30.0</b>	<b>Total</b>
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\*Subject to approval by Program Chair.

### Master's Certificate (MCert) in Geothermal Engineering

Credit hours	Master's Certificate (MCert) in Geothermal Engineering
Certificate Requirements	
3.0	ENPE 827
6.0	Choose 2 of: ENPE 824, ENPE 825, ENPE 828, ENIN 880CM
<b>9.0</b>	<b>Total</b>

## Process Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: Paitoon Tontiwachwuthikul, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).

[Faculty Listing](#)

[Student Advising](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The major areas of specialization are in Chemical Process Engineering, Materials Engineering, Petroleum Process Engineering, Environmental Process Engineering, Process Modeling, Simulation & Control, Energy & Environment, Fuels & Biofuels, Process Optimization, Application of Artificial Intelligence in Process Systems Engineering.

### Embedded Certificate Options

The following certificate is permitted to be embedded within the Master of Applied Science (MAsc) in Process Systems Engineering and the Master of Engineering (MEng) in Process Systems Engineering (project and co-op route):

Master's Certificate (MCert) in Carbon Capture, Utilization and Storage

### Doctor of Philosophy (PhD) in Process Systems Engineering (after Master's)

Normally a student will enter the PhD program following the completion of a Master's program.

Credit hours	Doctor of Philosophy (PhD) in Process Systems Engineering (after Master's)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx or approved course 8xx*
3.0	ENxx or approved course 8xx*
3.0	ENGG 800
0	ENGG 900
45.0	ENPC 901
<b>60.0</b>	<b>Total</b>

\*Up to two courses may be taken from the list of approved courses: ENGG 811, 813-819; ENIN 833, 835; ENPE 821, 861; ENEV 831, 832, 863, 864; ENEL 831; ENIN 880AA-ZZ; ENEV 886AA-ZZ; MATH 8XX; STAT 8XX; CS 8XX; CHEM 8XX; GBUS 8XX.

### Doctor of Philosophy (PhD) in Process Systems Engineering (after UofR MEng)

Credit hours	Doctor of Philosophy (PhD) in Process Systems Engineering (after UofR MEng)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx or approved course 8xx*
3.0	ENxx or approved course 8xx*
3.0	ENGG 800
0	ENGG 900
3.0	ENGG 903
45.0	ENPC 901
<b>63.0</b>	<b>Total</b>

\*Up to two courses may be taken from the list of approved courses: ENGG 811, 813-819; ENIN 833, 835; ENPE 821, 861; ENEV 831, 832, 863, 864; ENEL 831; ENIN 880AA-ZZ; ENEV 886AA-ZZ; MATH 8XX; STAT 8XX; CS 8XX; CHEM 8XX; GBUS 8XX.

### Doctor of Philosophy (PhD) in Process Systems Engineering (after Bachelor's)

Credit hours	Doctor of Philosophy (PhD) in Process Systems Engineering (after Bachelor's)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENGG 800
0	ENGG 900
45.0	ENPC 901
<b>90.0</b>	<b>Total</b>

### Master of Applied Science (MAsc) in Process Systems Engineering (thesis)

The Master of Applied Science is a research-oriented program with a thesis requirement.

Credit hours	Master of Applied Science (MAsc) in Process Systems Engineering (thesis)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx 8xx or related discipline 8xx
0	ENGG 900
15.0	ENPC 901
<b>30.0</b>	<b>Total</b>

\*Students may only take one selected topics, special topics, or directed reading. Up to one course may be taken at the 300/400 level, subject to PSENG approval.

### Master of Engineering (MEng) in Process Systems Engineering (project)

The Master of Engineering degree program with a project report attracts practicing engineers. It complements the Graduate Cooperative Education Program which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Process Systems Engineering (project)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	ENPC 902
<b>90.0</b>	<b>Total</b>

\*Students may only take one selected topics, special topics or directed reading. Up to one course may be taken at the 300/400 level, subject to PSENG approval.

### Master of Engineering (MEng) in Process Systems Engineering (co-op)

The Master of Engineering (Co-op) Program seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development.

Credit hours	Master of Engineering (MEng) in Process Systems Engineering (co-op)
Degree Requirements	
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENPC 8xx
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
3.0	ENPC 902
<b>30.0</b>	<b>Total</b>

\*Approved Courses for PSENG: ENEL 831, ENEV 831, 832, 863, 864, 886CF, ENGG 811, 813, 814, 815, 816, 817, 818, 819, ENIN 835, 880BF, ENPC 869, ENPE 831 (subject to approval of PSENG).

## Master's Certificate (MCert) in Carbon Capture, Utilization and Storage

Credit hours	Master's Certificate (MCert) in Carbon Capture, Utilization and Storage
Degree Requirements	
3.0	ENPC 870
6.0	Choose 2 of: ENPC 880AG, ENPC 880AS, ENPC 880AP, ENPE 831, ENEV 863, ENPC 8XX, ENPE 8XX, ENEV 8XX*
9.0	Total

\*Additional electives may be permitted with approval of program chair. Only one course may be at the undergraduate level.

## Software Systems Engineering

Associate Dean, Graduate Studies and Research: [Raman Paranjape](#), PhD

Graduate Program Coordinator: Karim Naqvi, PhD

For more information about Graduate programs, contact [engg.grad@uregina.ca](mailto:engg.grad@uregina.ca).

[Faculty Listing](#)

[Student Advising](#)

### Courses

[Course catalogue and current course offerings](#)

### Description

Software Systems Engineering's objective is to train students to study, analyze, design and develop different software systems including web-based software systems, transaction-based systems, interactive multimedia systems, and management information systems, and to become knowledgeable in the process and life-cycle aspects of software development. The program also aims to teach students to apply computational theories to real-life programming techniques; analyze requirements; design, implement and test software systems; plan and manage software projects; solve technical problems; practice co-design and embedded systems construction.

### Admissions

In accordance with the general admission policy, students who may not have a complete background in the program area as determined by SSE may be admitted conditionally as qualifying students, and may be asked to complete additional graduate courses to qualify for the program. In some cases, students may also be assigned additional undergraduate courses to be taken as non-degree undergraduate students before being admitted as graduate students. Qualifying students are expected to become fully qualified students within their first year of studies.

Normally, applicants to the PhD program will have completed a thesis-based master's degree in engineering or a closely related field. However, applicants with a MEng degree may be admitted to the PhD program but are required to take at least one additional course in research methodology (see below). All MASc and PhD students must have an identified supervisor from Software Systems Engineering.

Students may transfer from the MEng/SSE to the MASc/SSE degree. Transfer to the MASc program must be approved by SSE. Students are expected to satisfactorily complete at least two ENSE graduate-level courses and any additional requirements as determined by SSE before they are eligible to transfer to the MASc program.

### Supervision

Each student has one primary supervisor (as per FSGR regulations), who must be an accredited faculty member in SSE. A student may, with the permission of their primary supervisor, seek additional research supervisors from within the SSE program, other programs in engineering, other faculties, or industry. Many research supervisors outside SSE have specific expertise that will enhance the student's research even though students are required to undertake a thesis that falls primarily in the SSE program area.

Each graduate student, together with the primary supervisor, will develop and agree on a program of study, select committee members for MASc and for PhD within the first year and forward this information to the Program Chair. The MEng is effectively a course-based program of which the project is a required course. MEng students will normally be assigned a project supervisor just prior to starting their project or during the first semester of the MEng project course.

### Program Requirements and Procedures

Qualifying students must normally complete all qualifying courses within one year of beginning course work at the University of Regina. Students should refer to the registration requirements section of this calendar to ascertain that they are following registration obligations. SSE will recommend that a student be required to discontinue if they are not performing satisfactorily in course or research work.

### Embedded Certificate Options

The following certificate is permitted to be embedded within the Master of Applied Science (MAsc) in Software Systems Engineering and the Master of Engineering (MEng) in Software Systems Engineering (project and co-op route):

Master's Certificate (MCert) in Artificial Intelligence in Engineering

### Doctor of Philosophy (PhD) in Software Systems Engineering (after Master's)

Normally a student will enter the PhD program following the completion of a Master's program.

Credit hours	Doctor of Philosophy (PhD) in Software Systems Engineering (after Master's)
Degree Requirements	
3.0	ENSE 8xx
3.0	ENSE 8xx
3.0	ENxx or approved course 8xx*
3.0	ENxx or approved course 8xx*
3.0	ENGG 800
0	ENGG 900
45.0	ENSE 901
<b>60.0</b>	<b>Total</b>

\*Up to two courses may be taken from the list of approved courses: ENGG 812, 815, 816, 817, 818, 819; MATH 8XX; STAT 8XX; CS 8XX; GBUS 8XX.

### Doctor of Philosophy (PhD) in Software Systems Engineering (after UofR MEng)

The program requirements for a student with a Master of Engineering degree from the University of Regina who is admitted to the PhD program in Engineering.

Credit hours	Doctor of Philosophy (PhD) in Software Systems Engineering (after Master's)
Degree Requirements	
3.0	ENSE 8xx
3.0	ENSE 8xx
3.0	ENxx or approved course 8xx*
3.0	ENxx or approved course 8xx*
3.0	ENGG 800
0	ENGG 900
3.0	ENGG 903
45.0	ENSE 901
<b>60.0</b>	<b>Total</b>

\*Up to two courses may be taken from the list of approved courses: ENGG 812, 815, 816, 817, 818, 819; MATH 8XX; STAT 8XX; CS 8XX; GBUS 8XX.

### Master of Applied Science (MAsc) in Software Systems Engineering (thesis)

Credit hours	Master of Applied Science (MAsc) in Software Systems Engineering (thesis)
Degree Requirements	
3.0	ENSE 8xx
3.0	ENSE 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 8xx
3.0	ENxx or related discipline 3xx to 8xx
0	ENGG 900
15.0	ENSE 901



<b>30.0</b>	<b>Total</b>
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### Master of Engineering (MEng) in Software Systems Engineering (project)

The Master of Engineering degree program with a project report attracts practicing engineers. It complements the Graduate Cooperative Education Program, which seeks to integrate the academic experience with professional, on-the-job experience to facilitate professional development. This degree is particularly indicated for professional development.

Credit hours	Master of Engineering (MEng) in Software Systems Engineering (project)
Degree Requirements	
3.0	ENSE 8xx
3.0	ENSE 8xx
3.0	ENSE 3xx to 8xx*
3.0	ENSE 3xx to 8xx*
3.0	ENxx 8xx
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
6.0	ENSE 902 (over 2 semesters at 3 credit hours each)
<b>30.0</b>	<b>Total</b>

### Master of Engineering (MEng) in Software Systems Engineering (co-op)

Credit hours	Master of Engineering (MEng) in Software Systems Engineering (co-op)
Degree Requirements	
3.0	ENSE 8xx
3.0	ENSE 8xx
3.0	ENSE 3xx to 8xx*
3.0	ENSE 3xx to 8xx*
3.0	ENxx 8xx
3.0	ENxx 8xx
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENxx or related discipline 3xx to 8xx*
3.0	ENGG 600
0	ENGG 601
0	ENGG 602
1.0	ENGG 701
1.0	ENGG 702
1.0	ENGG 703
<b>30.0</b>	<b>Total</b>

\*Only two courses may be at the Undergraduate level (3xx-4xx).

### Master's Certificate (MCert) in Artificial Intelligence in Engineering

Credit hours	Master's Certificate (MCert) in Artificial Intelligence in Engineering
Certificate Requirements	
3.0	Choose 1 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873

6.0	Choose 2 of: ENSE 811, ENSE 812, ENSE 817 or ENGG 817, ENSE 818, ENSE 873, ENSE 805, ENSE819, ENSE 828, ENSE 834, ENSE 865 or ENEL 865, ENSE 870, ENSE 871, ENSE 874, ENSE 883 *
<b>38.0</b>	<b>Total</b>

## Centre on Aging and Health

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Graduate Coordinator: [Natasha Gallant](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Program Description

The Centre on Aging and Health coordinates an interdisciplinary, research-oriented Master's degree in Aging Studies. Students may work toward an MA or an MSc degree depending on the nature of their Master's thesis research. This program reflects the collaboration of the Faculty of Arts, the Faculty of Kinesiology and Health Studies, and the Faculty of Social Work. The program aims to provide research training and specialized gerontological knowledge in aging to health professionals. The program is also suitable for students who wish to pursue doctoral studies and research careers.

### Admission Requirements

A 4-year undergraduate degree in kinesiology, psychology, social work, nursing, biology; or a health professional degree. Some courses (e.g. AGIN 890) have undergraduate prerequisites. Students who have not completed these prerequisites or equivalent can still be admitted to the program with the understanding that they will be expected to complete these undergraduate prerequisites prior to being able to complete the corresponding gerontology program courses.

### Master of Arts (MA) or Master of Science (MSc) in Aging Studies (thesis)

Credit hours	Master of Arts (MA) or Master of Science (MSc) in Aging Studies (thesis)
Degree Requirements	
3.0	One of AGIN/SW 803 or AGIN/SW 816*
3.0	One of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802**
3.0	KHS 892/AGIN 890 or NURS 820/AGIN 893*
3.0	KHS 803 or PSYC 801**
3.0	PSYC 802 or KHS 801**
3.0	PSYC 807 or KHS 866 or Directed Readings Course on Ethical Issues***
12.0	AGIN 901 (Research)*
0	AGIN 800 Seminar*
<b>30.0</b>	<b>Total</b>

\*Primary courses with Aging Studies-specific content.

\*\*Secondary courses with broad-based knowledge content (e.g. methods, theories).

\*Students may substitute KHS 866 or PSYC 807 with a directed readings course on ethical issues (e.g. PSYC 890 or KHS 877). Such an arrangement would require approval from the CAH Graduate Programs Committee.

NOTE: Students who have taken KHS 892/AGIN 890 may take NURS 820/AGIN 893 in lieu of one of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802. Students who have taken NURS 820/AGIN 893 may take KHS 892/AGIN 890 in lieu of one of JSGS 817, JSGS 837, EC&I 809, PSYC 823, SW 881 or KHS 802.

The Centre on Aging and Health will coordinate a series of presentations (by both aging studies program faculty and external speakers). Students will be expected to complete 10 presentation attendance/participation credits before they graduate.

## Johnson Shoyama Graduate School of Public Policy

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Questions about the Johnson Shoyama Graduate School of Public Policy can be directed to Tamela Friesen at [StudyAtJSGS@uregina.ca](mailto:StudyAtJSGS@uregina.ca).

Graduate Chair: [Iryna Khovrenkov](#), PhD

[Faculty Listing](#)

## Courses

[Course catalogue and current course offerings](#)

## Master's Certificates in JSGS

### Admission Requirements

- Completion of an undergraduate degree with a minimum overall GPA of 70%
- Test of English proficiency, if undergraduate instruction was not in English. In addition, JSGS requires three letters of reference.

There is also a mid-career option for admission, in which prospective students with at least five years of public sector or non-profit organization management experience may be admitted without an undergraduate degree.

For Fall, Winter or Spring/Summer admission:

Entry is possible in any term. Applications received eight weeks prior to the start of term will be considered for entry in the following term.

### Tuition Deposit

If you are offered admission into a program with an asterisk (\*), a **non-refundable tuition deposit of \$1,000 CAD** is required to save your seat. If you enroll in the program consistent with the terms of the offer, the \$1,000 deposit will be applied to your first terms tuition.

## Doctor of Philosophy (PhD) in Public Policy (after Master's)

### Program Description

The Ph.D. in Public Policy program prepares graduates to conduct advanced policy research across a variety of sectors. Through inquiry and application of interdisciplinary knowledge, the Ph.D. in Public Policy program equips students to advance public policy knowledge. Graduates are prepared to work as advanced researchers locally and globally in the academic, public, not-for-profit, and corporate sectors to identify innovative strategies to address policy challenges. For more information, please visit School of Public Policy.

### Admission Requirements

Applicants must meet the general admission requirements of the Faculty of Graduate Studies and Research, with the following additions (as applicable):

1. Applicants must have completed a Master of Public Policy (MPP) or Public Administration (MPA), or a Master's degree in a cognate discipline such as economics, political science, sociology, or educational administration from an accredited university and will be expected to have achieved an average of 75 percent or better in their Master's program. In addition, JSGS requires three letters of reference.
2. Applicants seeking admission after completing a course-based Master's degree may be required to complete an examination as a condition of the program, which will be identified in the admission letter. This examination will typically consist of a written examination in the students' major area and this is to be completed in the first year of studies. A student who fails the written examination will be permitted to retake the examination only once.
3. Applicants are required to prepare and submit a research program outlining the research that they would like to pursue in the area of public policy. The research program outline is to contain a well-defined problem statement, a review of the appropriate literature, and an initial methodology.
4. An interview with the applicant is required and will be scheduled by the School upon receipt of all application materials in the FGSR. The PhD steering committee of the School reviews the file and makes a recommendation to the Dean of the Faculty of Graduate Studies and Research.
5. Applicants must respond to the personal statement questions [here](#).

Exceptional students may be considered for transfer from the MPP (or MPA) to the PhD. A transfer will only be considered after a student has completed all 15 credit hours of the course work required for the MPP (Note: students in the MPA would also have to complete a minimum of 15 credit hours of course work to be considered for transfer). Before students will be transferred to the PhD program, they must also successfully complete an examination (see above). The graduate committee in the School will also require three letters of recommendation (typically from faculty members in the School) in support of the transfer.

### Degree Requirements

Students with a Master's degree (thesis route) in Public Policy from an accredited university will be required to take a minimum of nine (9) credit hours of the core course work. Students without this background will be required to acquire the relevant background before taking the formal PhD core courses.

Credit hours	Doctor of Philosophy (PhD) in Public Policy (after Master's)
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Degree Requirements	
6.0	JSGS 803 JSGS 851
3.0	JSGS 865
3.0	JSGS 869
48.0	JSGS 901
0	JSGS 990AB*
<b>60.0</b>	<b>Total</b>

\*Students must register in JSGS 990AB each semester and attend at least 25 seminars during their program.

Students who have taken one or more of these courses previously (i.e., in a master's program) will be required to substitute an additional course or courses. Students may take additional courses in a particular subject area if they wish, subject to the approval of their advisory committee and the FGSR.

Students must write and successfully defend a thesis to complete the program. Students are expected to complete the program in a timely manner; for example, within three years as a full-time student, but a maximum of six years is allowed under FGSR's regulations.

#### **Comprehensive Exam:**

Students will complete a comprehensive examination following completion of their prescribed course work (see above). The comprehensive exam would involve the preparation of a paper and an oral exam. The paper would be linked to the research program that the student has identified and that would serve as the starting point for a thesis proposal to be completed after the comprehensive exam is successfully completed.

Following successful completion of the comprehensive exam, students would move to the development of a proposal, and upon its approval, to the thesis research and writing stage.

#### **Academic Performance Standards:**

Satisfactory performance in research and course work is required and can be reviewed at any time as defined within the framework of the Faculty of Graduate Studies and Research regulations. The supervisory committee can meet to address any issues pertaining to the student's progress and could recommend termination of a student's program should progress be unsatisfactory. The Dean of FGSR or the FGSR PhD Committee may also initiate questions concerning a student's progress, as per FGSR regulations.

## **Master of Health Administration (MHA)**

### **Program Description**

The Master of Health Administration is primarily an online, course-based degree offering students the opportunity to pursue personal and professional enhancement by obtaining a master's degree on their own schedule, without having to take time away from home or work to participate in traditional classroom learning. Students will attend courses on a part-time basis while continuing their full-time employment and can finish the degree in as little as two years. In addition to the coursework, students participate in two brief in-person residency periods. These are held over a weekend and involve group exercises including case studies, management simulations, breakouts and presentations, creating important learning and networking opportunities for students.

Optional Major in Health Informatics and Information Management (MHA-HIIM)

To meet the growing demand for HIIM professionals, Johnson-Shoyama Graduate School of Public Policy (JSGS) offers this major within the MHA program. HIIM encompasses a wide scope of practice that includes information management, information systems, information technology, and finance areas. The new major focuses on the capture, quality, and use of health information to support the Canadian health care system. During the course of the program, students will develop graduate level skills in the information sciences and health administration.

Application deadlines [here](#).

### **Admission Requirements**

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. Applicants must have a minimum of 3 years relevant health sector experience

### **MHA Mid-Career Option**

For those who lack an undergraduate degree, but have considerable relevant health sector experience, there is an option to be admitted to the MHA program as mid-career.

Note: The Master's Certificate in Health Systems Management from the University of Regina ladders into the MHA program. Students will be allowed to concurrently hold this Master's Certificate and the MHA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MHA program, and then take the additional courses to earn the MHA degree.

### Master of Health Administration (MHA) (course)

Credit hours	Master of Health Administration (MHA) (course)
Degree Requirements	
27.0	Choose 9 of: JSGS 812, JSGS 814, JSGS 817, JSGS 823, JSGS 824, JSGS 826, JSGS 827, JSGS 829, JSGS 832, JSGS 833, JSGS 834, JSGS 837, JSGS 841, JSGS 843, JSGS 856, JSGS 858, JSGS 886**, JSGS 887, JSGS 888
1.5	JSGS 830AA*
1.5	JSGS 830AB*
<b>30.0</b>	<b>Total</b>

\*The two in-person residency sessions can be taken in any semester and in any order.

\*\*Approval by Graduate Chair required.

### Master of Health Administration (MHA) in Health Informatics and Information Management (course)

Credit hours	Master of Health Administration (MHA) in Health Informatics and Information Management (course)
Degree Requirements	
3.0	JSGS 814
1.5	JSGS 830AA
1.5	JSGS 830AB
3.0	JSGS 834
3.0	JSGS 843
3.0	JSGS 856
3.0	JSGS 858
3.0	JSGS 887
3.0	JSGS 888
3.0	JSGS 8xx*
3.0	JSGS 8xx*
<b>30.0</b>	<b>Total</b>

\*JSGS 812, JSGS 817, JSGS 823, JSGS 824, JSGS 826, JSGS 827, JSGS 829, JSGS 832, JSGS 833, JSGS 837, JSGS 841, JSGS 886\*\*.

\*\*Approval by Graduate Chair required.

### Master of Public Administration (MPA) Program

#### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have an overall grade point average of 75%. In addition, JSGS requires three letters of reference.
2. The MPA programs are open to persons with a four-year undergraduate degree in any area.
3. Those students without a background in economics may be required to complete introductory courses in micro and macro economics.

### Master of Public Administration (MPA) in Public Administration (course)

Credit hours	Master of Public Administration (MPA) in Public Administration (course)
Degree Requirements	
3.0	JSGS 801
3.0	JSGS 802
3.0	JSGS 805
3.0	JSGS 806

3.0	JSGS 807
3.0	JSGS 808
3.0	JSGS 838
3.0	JSGS 882
3.0	JSGS 891
3.0	JSGS 892
3.0	JSGS 8xx or approved elective*
3.0	JSGS 8xx or approved elective*
<b>30.0</b>	<b>Total</b>

\*Subject to approval by graduate chair.

### Master of Public Administration (MPA) (Internship)

Credit hours	Master of Public Administration (MPA) in Public Administration (internship)
Degree Requirements	
3.0	JSGS 801
3.0	JSGS 802
3.0	JSGS 805
3.0	JSGS 806
3.0	JSGS 807
3.0	JSGS 808
3.0	JSGS 838
3.0	JSGS 882
3.0	JSGS 891
3.0	JSGS 892
0	JSGS 850
3.0	JSGS 8xx or approved elective*
3.0	JSGS 8xx or approved elective*
<b>30.0</b>	<b>Total</b>

\*Subject to approval by graduate chair.

**Note:** The Internship Program Route will not have direct entry.

### Master of Public Policy (MPP) Program

#### Admission Requirements

All applicants must meet the Faculty of Graduate Studies and Research general admission requirements and may enter the program from a wide variety of disciplines with the following additions (where applicable):

1. Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have an overall grade point average of 75%. In addition, JSGS requires three letters of reference.
2. Applicants must respond to the personal statement questions [here](#).

### Master of Public Policy (MPP) (thesis)

Credit hours	Master of Public Policy (MPP) in Public Policy (thesis)
Degree Requirements	
3.0	Choose 1 of: JSGS 806, JSGS 867, or another course on policy analysis with permission of the Graduate Chair
3.0	Choose 1 of: JSGS 803, JSGS 851, or another methods course as approved by the Graduate Chair
6.0	Choose 2 of: JSGS 805, JSGS 862, JSGS 865, or JSGS 869
3.0	Choose 1 of: JSGS 817, JSGS 846, JSGS 849, JSGS 854, JSGS 859, JSGS 863, JSGS 864, JSGS 870, or another policy course as approved by the Graduate Chair*
15.0	JSGS 901

0	JSGS 990AB**
<b>30.0</b>	<b>Total</b>

\*Restricted electives are subject to change.

\*\*Students must register in JSGS 990AB each semester and attend at least 25 seminars during their program.

### Master of Public Policy (MPP) (thesis)

The Master of Public Policy (MPP) program prepares graduates to conduct policy research and analysis for use in the policy system. The MPP program trains students to apply their skills in the public policy domain. Graduates are prepared to work as policy researchers locally and globally in the public, not-for-profit, and corporate sectors and employ innovative strategies to address policy challenges. For more information, please visit the School of Public Policy.

#### Admission Requirements

All applicants must meet the Faculty of Graduate Studies and Research general admission requirements and may enter the program from a wide variety of disciplines with the following additions (where applicable):

1. Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally have an overall grade point average of 75%. In addition, JSGS requires three letters of reference.

Credit hours	Master of Public Policy (MPP) in Public Policy (thesis)
Degree Requirements	
6.0	JSGS 803 and JSGS 851, or another methods course as approved by the Graduate Chair
3.0	Choose 1 of: JSGS 865 or JSGS 869
6.0	Choose 2 from the courses offered by JSGS and can be taken at either campus (exceptions include MHA courses, JSGS 891, and JSGS 892)
15.0	JSGS 901
0	JSGS 990AB**
<b>30.0</b>	<b>Total</b>

\*Students must register in JSGS 990AB each semester and attend at least 25 seminars during their program.

### Master's Certificates

#### Master's Certificate (MCert) in Economic Analysis for Public Policy

##### *Admission to this program suspended effective 202520*

This certificate is designed for those currently working, or wanting to work, directly in the area of policy analysis in the public. It will provide students with the basic skills and techniques for sound economic analysis of public policy along with an understanding of the advantages or disadvantages of various policy models.

Credit hours	Master's Certificate (MCert) in Economic Analysis for Public Policy
Certificate Requirements	
3.0	Choose 1 of: JSGS 805 or JSGS 862
6.0	Choose 2 of: JSGS 803, JSGS 805, JSGS 806, JSGS 807, JSGS 820, JSGS 821, JSGS 837, JSGS 862, JSGS 865, or another equivalent economic analysis course recommended and approved by the Graduate Chair
<b>9.0</b>	<b>Total</b>

Note: The Master's Certificate in Economic Analysis for Public Policy from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.

#### Master's Certificate (MCert) in Health Systems Management

This certificate will be of interest either to those currently working in health care administration or to those who want to move into health care administration. Students will develop a good understanding of the complex issues that are encountered by those managing health systems in today's changing health care organizations.

Credit hours	Master's Certificate (MCert) in Health Systems Management
Certificate Requirements	
3.0	JSGS 827
6.0	Choose 2 of: JSGS 812, JSGS 814, JSGS 817, JSGS 823, JSGS 824, JSGS 826, JSGS 829, JSGS 832, JSGS 833, JSGS 834, JSGS 837, or JSGS 841
<b>9.0</b>	<b>Total</b>

Note: The Master's Certificate in Health Systems Management from the University of Regina ladders into the MHA program. Students will be allowed to concurrently hold this Master's Certificate and the MHA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MHA program, and then take the additional courses to earn the MHA degree.

### Master's Certificate (MCert) in Indigenous Nation-building

Credit hours	Master's Certificate (MCert) in Indigenous Nation-building
Certificate Requirements	
3.0	JSGS 893
3.0	JSGS 894
0	JSGS 895
3.0	One of: JSGS 896, JSGS 851, JSGS 808, or JSGS 863
<b>9.0</b>	<b>Total</b>

### Master's Certificate (MCert) in Public Administration

This certificate should be of interest to individuals currently working in the public sector who do not have a background in administration and who want to improve their administrative and management skills. Students will develop the ability to analyze governing institutions and the processes of modern government along with some of the basic skills and techniques required to effectively manage in the public sector.

Credit hours	Master's Certificate (MCert) in Public Administration
Certificate Requirements	
3.0	JSGS 801
6.0	Choose 2 of: JSGS 802, JSGS 805, JSGS 806, JSGS 807, JSGS 808, JSGS 838 or JSGS 882
<b>9.0</b>	<b>Total</b>

Note: Students cannot receive credit for JSGS 882 if they have completed JSGS 815 or 817.

Note: The Master's Certificate in Public Administration from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.

### Master's Certificate (MCert) in Public Policy Research

This certificate will be of interest to those directly involved in policy analysis development and to those involved in policy decisions who want to increase their understanding of the overall policy process. It will provide students with a basic foundation in public policy analysis, development, and evaluation. Students will develop analytic skills and gain a solid understanding of the basics of public policy implementation and development.

Credit hours	Master's Certificate (MCert) in Public Policy Research
Certificate Requirements	
9.0	Choose 3 of: JSGS 803, JSGS 851, JSGS 865 or JSGS 869
<b>9.0</b>	<b>Total</b>

Note: The Master's Certificate in Public Policy Research from the University of Regina ladders into the MPA program. Students will be allowed to concurrently hold this Master's Certificate and the MPA degree, using the same courses for both credentials. This means that a student could earn the Master's Certificate, apply for entry and be accepted into the MPA program, and then take the additional courses to earn the MPA degree.



## Master's Certificate (MCert) in Social Economy, Co-operatives and the Non-profit Sector

Credit hours	Master's Certificate (MCert) in Social Economy, Co-operatives and the Non-profit Sector
Certificate Requirements	
3.0	JSGS 849
6.0	Choose 2 of: JSGS 810, JSGS 838, JSGS 811, JSGS 846, or JSGS 808
9.0	Total

# Faculty of Business Administration

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Graduate Programs: [Eman Almehdawe](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Faculty of Business Administration currently offers the Levene MBA, the Master of Human Resource Management (MHRM), the Master of Administration (major in Leadership) (MAdmin), and the Executive MBA. The Faculty of Business Administration also offers Master's Certificates in Human Resource Management, Business, Labour Relations, Organizational Leadership and Project Management.

Courses are offered in the late afternoons, evenings, weekends, in one-week blocks and online. The transfer credit policy of the Faculty of Graduate Studies and Research enables transfer credit from other institutions where an academic credential has not been awarded, with up to three courses (9 credit hours) to be transferred into the MBA, MHRM and MAdmin (Leadership) programs.

### Four Seasons of Reconciliation Professional Development Program

As an investment in Truth and Reconciliation, the University is providing a no-cost, online reconciliation education program that is compulsory for all incoming Levene students. This program, which can be completed in approximately five hours, is expected to be completed at your own pace by the end of your first semester along with your regular courses during your first registration period. You will be required to submit a certificate of completion to the Levene School as verification.

### Advanced Standing

Advanced Standing is awarded to a student upon demonstration of acquired knowledge of a course's content through university or professional courses. The student is given advanced standing but this does not reduce the number of credit hours or fees required by an existing program. Students are registered in an Advanced Standing section and charged the associated tuition and fees.

Up to 9 credit hours of advanced standing will be offered to holders of the following designations:

- CPA (Chartered Professional Accountant)  
Formerly:  
CA (Chartered Accountant)  
CGA (Certified General Accountant), or  
CMA (Certified Management Accountant)
- CFA (Chartered Financial Analyst)
- Direxion Leadership Development Program (The Canada School of Public Service)
- Up to 6 credit hours, applicable only to open electives, of advanced standing will be offered to graduates of the Canadian Police College's Executive Development in Policing (EDP) program toward the Levene MBA, the MAdmin (Leadership) and the MHRM degrees.

### NOTES:

- Students who receive Advanced Standing for the Direxion designation may not receive credit for GBUS/MBA 817 or MBA 760.
- Students who receive Advanced Standing for the CPA, CA, CGA, CMA or CFA designation may not receive credit for GBUS/MBA 832 or MBA 780.
- Students who receive Advanced Standing for the CFA designation may not receive credit for GBUS/MBA 833 or 891 or MBA 790.
- Up to nine credit hours of advanced standing may be offered to those who hold a master's degree in a related area (e.g., Master of Public Administration; Master of Human Resource Management), or those who hold a Master of Business Administration from another university.

## MBA Transfer Credit Policy

The transfer credit policy enables up to three courses (9 credit hours) to be transferred into the Levene MBA Program from other institutions. The courses to be transferred must be approved in advance by the Faculty of Business Administration and the Faculty of Graduate Studies and Research at the University of Regina.

## Levene Master of Business Administration (MBA)

### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. A minimum GMAT score of 500 or GRE equivalent is normally required. Applicants who have an undergraduate degree in business administration from a Canadian or U.S. institution, or from any internationally accredited business school (i.e. AACSB or EQUIS), and a Canadian equivalent of a minimum GPA of 75% may be exempt from submitting a GMAT score.
2. A minimum of two years of work experience is normally required.\*\*\*
3. Applicants are to include a standard [CV Template](#) as a required document.
4. Applicants who do not have an undergraduate degree in business administration must successfully complete the MBA Business Foundations courses OR the Post-Graduate Diploma in Business Foundations (or equivalent) OR achieve a minimum of 70% in each of the qualifying courses (or their equivalents) as follows: BUS 210, BUS 250, BUS 260, BUS 285, BUS 288, BUS 290, ECON 201, ECON 202, STAT 100, plus one additional undergraduate course.
5. Students who have successfully completed the Post-Graduate Diploma in Business Foundations will not be required to submit the results of an additional GMAT.
6. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

\*\*\*A small number of students, with a GPA of 80% and GMAT score over 600 (or GRE equivalent), may be admitted without the required two years of work experience.

### Mid-Career Option

A number of individuals with at least seven years suitable work experience, but who lack an undergraduate degree, may be admitted to the Levene MBA. These individuals must meet the degree's qualifying course requirements or have completed a Master's Certificate program before beginning the Levene MBA program, if they have not completed prior to acceptance, or the Post Graduate Diploma. The qualifying course requirements are ten (10) undergraduate courses and the GMAT score of 500 or GRE equivalent. All qualifying courses must be passed with a grade of no less than 70%. Qualifying students may be discontinued from the program if they receive one grade less than 70%. Individuals who plan to take qualifying courses should consult with a Graduate Advisor in the Faculty of Business Administration to choose suitable courses.

### Co-operative Education Program

For students who are entering the Levene MBA program in their early career with limited professional experience, Co-op work placements offer an opportunity to apply principles learned in class in a working environment. Co-op students also gain valuable workplace experience proven to add value to the classroom experience for themselves and other students. The Co-op route also provides an opportunity for early career MBA students to secure management-level jobs that they might not otherwise have access to.

Students in the Levene MBA, MHRM or MAdmin programs may apply for admission to do Co-op. Students must have completed at least four classes, have no failing grades, and normally obtained a minimum CGPA of 75% before applying for Co-op. You must also be a full time student in good standing.

The co-op option consists of two work terms; either two separate four month work terms or one eight month work term. An option to complete a third work term is available. Students are expected to submit a work term report after the successful completion of each placement.

Applicants with undergraduate education in business may be exempt from taking some or all of the 700-level Business Foundation courses, as indicated in their admission letter. Students cannot take any courses from which they are exempt for credit as part of their program.

## Master of Business Administration (MBA) (course)

Credit hours	Master of Business Administration (MBA) in General Management (course)
Degree Requirements	
0-9.0	Business Foundations: MBA 701 MBA 702 MBA 703 MBA 704 MBA 705 MBA 706

12.0	MBA 815 MBA 830 MBA 834 MBA 880
3.0	One of: MBA 835 MBA 841 MBA 848AA-ZZ
15.0	MBA or GBUS 8xx electives
<b>30.0 to 39.0</b>	<b>Total</b>

### Master of Business Administration (MBA) (co-op)

Credit hours	Master of Business Administration (MBA) in General Management (co-op)
Degree Requirements	
0-9.0	Business Foundations: MBA 701 MBA 702 MBA 703 MBA 704 MBA 705 MBA 706
12.0	MBA 815 MBA 830 MBA 834 MBA 880
3.0	One of: MBA 835 MBA 841 MBA 848AA-ZZ
15.0	MBA or GBUS 8xx electives
0	MBA 801
0	MBA 802
<b>30.0 to 39.0</b>	<b>Total</b>

Applicants with undergraduate education in business may be exempt from taking some or all of the 700-level Business Foundation courses, as indicated in their admission letter. Students cannot take any courses from which they are exempt for credit as part of their program.

To successfully complete a Co-op work term and receive a grade of "P" (Pass) for each of MBA 801, 802, 803\*, students must successfully complete the required work placement, including an evaluation of feedback from the employer, and attain a passing grade on their associated work term report.

Although the student's actual schedule may vary, the first Co-op work placement must normally be taken during a Fall semester.

Students will not normally be permitted to register for more than one course during a Co-op work term. A student's program must end on an academic term, not on a Co-op work term.

\*Students may complete third optional Co-op work term, MBA 803

### Master of Business Administration (MBA) (project)

Credit hours	Master of Business Administration (MBA) in General Management (co-op)
Degree Requirements	
0-9.0	Business Foundations: MBA 701 MBA 702 MBA 703 MBA 704 MBA 705

	MBA 706
12.0	MBA 815 MBA 830 MBA 834 MBA 880
3.0	One of: MBA 835 MBA 841 MBA 848AA-ZZ
6.0	MBA 900
9.0	MBA or GBUS 8xx electives
<b>30.0 to 39.0</b>	<b>Total</b>

## Master of Human Resource Management (MHRM) Program

### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. Applicants are normally expected to hold a four-year undergraduate degree in any field.
2. Applicants are required to complete two undergraduate qualifying courses, in which students must obtain a grade of no less than 70%. These courses may have been taken previously as part of an undergraduate degree.
3. Applicants are expected to have two years of work experience in the field of human resource management.
4. Applicants are to include a standard [CV Template](#) as a required document.
5. International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required scores for English Proficiency can be found [here](#).
6. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

Note: Meeting these minimum requirements is not a guarantee of acceptance to the Faculty.

### Mid-Career Option

A limited number of mid-career managers with at least seven years work experience, but who lack an undergraduate degree, may be admitted to the MHRM program. Mid-career managers must meet the degree's qualifying course requirements or have achieved a minimum GMAT (or GRE equivalent) score of 500 before beginning graduate courses, if they have not been completed prior to acceptance. The qualifying course requirements are ten (10) undergraduate courses. All qualifying courses must be passed with a grade no less than 70%. Qualifying students may be discontinued from their program if they receive one grade less than 70%. Mid-career managers who plan to take qualifying courses should consult with a Graduate Advisor in the Faculty of Business Administration to choose suitable courses.

\*Students entering with a Master's Certificate from the Levene School are not required to submit the results of an additional GMAT/GRE exam.

### Advanced Standing

For MHRM students in the course-based option, a total of 9 credit hours of advanced standing will be offered to holders of the following designations:

For MHRM students in the project-based option, only 3 credit hours of advanced standing will be offered to those with CA, CGA, CMA, or CFA designations, and only 6 credit hours of advanced standing will be offered to those with the Direxion designation.

Students who receive Advanced Standing for the Direxion designation may not receive credit for GBUS 817.

Students who receive Advanced Standing for the CA, CGA, or CMA designation may not receive credit for GBUS 832.

Students who receive Advanced Standing for the CFA designation may not receive credit for GBUS 833 or 891.

Up to nine credit hours of advanced standing may be offered to those who hold a Master's degree in a related area (e.g., Master of Public Administration; Master of Human Resource Management; Master of Business Administration), or those who hold a Master of Human Resource Management from another university.

Up to three credit hours of advanced standing will be provided for completion of a relevant Master's Certificate at another university.

Up to 6 credit hours, applicable only to open electives, of advanced standing will be offered to graduates of the Canadian Police College's Executive Development in Policing (EDP) program toward the Levene MBA, the MAdmin (Leadership), and the MHRM degrees.

## Co-operative Education Program

For students who are entering the Master of Human Resource Management program in their early career with limited professional experience, Co-op work placements offer an opportunity to apply principles learned in class in a working environment. Co-op students also gain valuable workplace experience proven to add value to the classroom experience for themselves and other students. The Co-op route also provides an opportunity for early career MHRM students to secure management level jobs that they might not otherwise have access to.

Students in the Levene MBA, MHRM or MAdmin programs may apply for admission to do Co-op. Students must have completed at least four classes, have no failing grades, and normally obtained a minimum CGPA of 75% before applying for Co-op. You must also be a full time student in good standing. Graduate students will follow the same work term requirements pertaining to undergraduate students, such as length of terms, suitability of work placements and codes of conduct.

## Master of Human Resource Management (MHRM) (course)

Credit hours	Master of Human Resource Management (MHRM) (course)
Degree Requirements	
12.0	GBUS 817 GBUS 838 GBUS 843 GBUS 862
9.0	Choose 3 of: GBUS 844 GBUS 846AA-ZZ GBUS 863 GBUS 864 GBUS 868 GBUS 872 GBUS 873 EAHR 811 EAHR 850
9.0	GBUS 8xx Electives
<b>30.0</b>	<b>Total</b>

## Master of Human Resource Management (MHRM) (project)

Credit hours	Master of Human Resource Management (MHRM) (project)
Degree Requirements	
12.0	GBUS 817 GBUS 838 GBUS 843 GBUS 862
9.0	Choose 3 of: GBUS 844 GBUS 846AA-ZZ GBUS 863 GBUS 864 GBUS 868 GBUS 872 GBUS 873 EAHR 811 EAHR 850
3.0	GBUS 8xx Electives
6.0	GBUS 900*
<b>30.0</b>	<b>Total</b>

\*The GBUS 900 Project is worth 6 credit hours. Students following the project option must prepare and present a paper on a suitable topic. The project will be supervised by a committee chaired by a member of the Faculty of Business Administration. The paper will be presented at a seminar chaired

by the Director of the Kenneth Levene Graduate School of Business. A bound copy of the report will be filed with the office of the Dean of Business Administration.

Note: Students may request permission to replace one GBUS elective with a relevant graduate course from another faculty or a relevant senior undergraduate course.

### Master of Human Resource Management (MHRM) (co-op)

Credit hours	Master of Human Resource Management (MHRM) (co-op)
Degree Requirements	
12.0	GBUS 817 GBUS 838 GBUS 843 GBUS 862
9.0	Choose 3 of: GBUS 844 GBUS 846AA-ZZ GBUS 863 GBUS 864 GBUS 868 GBUS 872 GBUS 873 EAHR 811 EAHR 850
9.0	Choose 3 of GBUS 8xx Electives: (9 cr. hrs) OR 1 GBUS 8xx Elective (3 cr. hrs) AND GBUS 900*** (6 cr. hrs)
0	MBA 801
0	MBA 802
<b>30.0</b>	<b>Total</b>

\*\*\*The GBUS 900 Project is worth 6 credit hours. Students following the project option must prepare and present a paper on a suitable topic. The project will be supervised by a committee chaired by a member of the Faculty of Business Administration. The paper will be presented at a seminar chaired by the Director of the Kenneth Levene Graduate School of Business. A bound copy of the report will be filed with the office of the Dean of Business Administration.

Although the student's actual schedule may vary, the first Co-op work placement must normally be taken during a Fall semester.

Students will not normally be permitted to register for more than one course during a Co-op work term. A student's program must end on an academic term, not on a Co-op work term.

\*Students may complete third optional Co-op work term, MBA 803.

Note: Students may request permission to replace one GBUS elective with a relevant graduate course from another faculty or a relevant senior undergraduate course.

### Master of Administration (MAdmin) Program

#### Admission Requirements

1. Applicants are normally required to have completed a four-year undergraduate degree with an acceptable grade point average.
2. Applicants are normally required to have at least two years of full-time relevant working experience, preferably in a position where they are managing or leading others.
3. Applicants are to include a standard [CV Template](#) as a required document.
4. International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required scores for English Proficiency can be found [here](#).
5. International applicants may be asked to complete the GRE with a satisfactory score.
6. Applicants who enter the mid-career program must complete 10 qualifying courses (see below).
7. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

Note: Meeting these minimum requirements is not a guarantee of acceptance to the Faculty.

### Mid-Career Option

A limited number of mid-career managers with at least seven years work experience, but who lack an undergraduate degree, may be admitted to the MAdmin program. Mid-career managers must meet the degree's qualifying course requirements or have achieved a minimum GMAT (or GRE equivalent) score of 500 before beginning graduate courses, if they have not completed prior to acceptance. The qualifying course requirements are ten (10) undergraduate courses. All qualifying courses must be passed with a grade no less than 70%. Qualifying students may be discontinued from the program if they receive one grade less than 70%. Mid-career managers who plan to take qualifying courses should consult with a Graduate Advisor in the Faculty of Business Administration to choose suitable courses.

\*Students entering with a Master's Certificate from the Levene School are not required to submit the results of an additional GMAT/GRE exam.

### Advanced Standing

A total of 9 credit hours of advanced standing will be offered to holders of the following designations:

Students who receive Advanced Standing for the Direxion designation may be exempted from GBUS 817 and two elective courses.

Students who receive Advanced Standing for the CA, CGA, CMA, or CFA designation are exempted from three elective courses.

Students who receive Advanced Standing for the CA, CGA, or CMA designation may not receive credit for GBUS 832, either as a required course or elective.

Students who receive Advanced Standing for the CFA designation may not receive credit for GBUS 833 or 891, either as required courses or electives.

Up to nine credit hours of advanced standing may be offered to those who hold a Master's degree in a related area (e.g., Master of Public Administration; Master of Human Resource Management, or Master of Business Administration) or those who hold a Master of Business Administration from another university. Students who receive such advanced standing will generally be exempted from the three elective courses.

Up to 6 credit hours, applicable only to open electives, of advanced standing will be offered to graduates of the Canadian Police College's Executive Development in Policing (EDP) program toward the Levene MBA, the MAdmin (Leadership) and the MHRM degrees.

### Co-operative Education Program

For students who are entering the Master of Administration in Leadership program in their early career with limited professional experience, Co-op work placements offer an opportunity to apply principles learned in class in a working environment. Co-op students also gain valuable workplace experience proven to add value to the classroom experience for themselves and other students. The Co-op route also provides an opportunity for early career MAdmin students to secure management level jobs that they might not otherwise have access to.

Students in the Levene MBA, MHRM or MAdmin programs may apply for admission to do Co-op. Students must have completed at least four classes, have no failing grades, and normally obtained a minimum CGPA of 75% before applying for Co-op. You must also be a full time student in good standing. Graduate students will follow the same work term requirements pertaining to undergraduate students, such as length of terms, suitability of work placements and codes of conduct.

### Master of Administration (MAdmin) in Leadership (course)

Credit hours	Master of Administration (MAdmin) in Leadership (course)
Degree Requirements	
9.0	GBUS 817 GBUS 870 GBUS 874
12.0	Choose 4 of: GBUS 815 GUBS 851AA-ZZ GBUS 860 GBUS 865 GBUS 871 GBUS 873 GBUS 875
9.0	Choose 3 of GBUS 8xx Electives: (9 cr. hrs) OR 1 GBUS 8xx Elective (3 cr. hrs) AND GBUS 902*** (6 cr. hrs)
<b>30.0</b>	<b>Total</b>

Note: Students may request permission to replace one GBUS elective with a relevant graduate course from another faculty.

\*\*\*The GBUS 902 Research Project on Leadership is worth 6 credit hours. Students following the project option must prepare and present a paper on a suitable topic. The project will be supervised by a faculty member of the Faculty of Business Administration. The paper will be publicly presented before a committee of 3 faculty members within the Faculty of Business Administration who are accredited by the Faculty of Graduate Studies and Research and appointed by the Graduate Program Committee Chair. A bound copy of the report will be filed with the office of the Dean of Business Administration.

### Master of Administration (MAdmin) in Leadership (co-op)

Credit hours	Master of Administration (MAdmin) in Leadership (co-op)
Degree Requirements	
9.0	GBUS 817 GBUS 870 GBUS 874
12.0	Choose 4 of: GBUS 815 GUBS 851AA-ZZ GBUS 860 GBUS 865 GBUS 871 GBUS 873 GBUS 875
9.0	Choose 3 of GBUS 8xx Electives: (9 cr. hrs) OR 1 GBUS 8xx Elective (3 cr. hrs) AND GBUS 902*** (6 cr. hrs)
0	GBUS 801
0	GBUS 802
<b>30.0</b>	<b>Total</b>

To successfully complete a Co-op work term and receive a grade of "P" (Pass) for each of GBUS 801, 802, 803\*, students must successfully complete the required work placement, including an evaluation of feedback from the employer, and attain a passing grade on their associated work term report

Although the student's actual schedule may vary, the first Co-op work placement must normally be taken during a Fall semester.

Students will not normally be permitted to register for more than one course during a Co-op work term. A student's program must end on an academic term, not on a Co-op work term.

\*Students may complete third optional Co-op work term, GBUS 803.

### Master of Administration (MAdmin) in Leadership (project)

Credit hours	Master of Administration (MAdmin) in Leadership (project)
Degree Requirements	
9.0	GBUS 817 GBUS 870 GBUS 874
12.0	Choose 4 of: GBUS 815 GUBS 851AA-ZZ GBUS 860 GBUS 865 GBUS 871 GBUS 873 GBUS 875
9.0	1 GBUS 8xx elective (3.0) and GBUS 902 (6.0)
<b>30.0</b>	<b>Total</b>



\*The GBUS 902 Research Project in Leadership is worth 6.0 credit hours. Students following the project option must prepare and present a paper on a suitable topic.

## Master of Science (MSc) in Organization Studies (thesis)

### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research and in addition:

1. Applicants are normally required to have completed a four-year undergraduate degree with a minimum grade point average equivalent to Canadian 80%.
2. International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required TOEFL iBT Test Score is 80. See the Faculty of Graduate Studies and Research website for minimum required scores for subsections of the TOEFL and on other language tests.
3. A minimum GMAT score of 600 or a combined verbal and quantitative GRE score of 315 is normally required.
4. Applicants are normally required to have successfully completed (with a minimum grade of 70%) the following undergraduate courses (or their equivalents) within five years of applying: BUS 260 (Introduction to Organizational Behavior) or PSYC 220 (Social Psychology), STAT 200 or STAT 160 (Introductory Statistics), and an upper year advanced statistics and/or research methods course (e.g., PSYC 405, BUS 413, STAT 354, SOC 404, etc.).
5. Applicants must submit a Letter of Interest where they must specify a member of faculty who has agreed to work with them during their program.
6. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

Credit hours	Master of Science (MSc) in Organization Studies (thesis)
Degree Requirements	
3.0	GBUS 817
3.0	GBUS 838
3.0	PSYC 802
9.0	Three approved electives*
15.0	GBUS 901
<b>33.0</b>	<b>Total</b>

\*Approved electives for MSc in Organization Studies: GBUS 844, GBUS 845AK, GBUS 845, GBUS 868, GBUS 870, GBUS 871, GBUS 873, PSYC 820, SOC 804, SOC 805 or any other relevant graduate level course recommended by the faculty advisor and approved by the Faculty of Business Associate Dean Research and Graduate Programs.

## Executive Master of Business Administration (EMBA) in Executive Management (project)

### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. A four-year undergraduate degree with a minimum grade point average equivalent to Canadian 70% (or mid-career option).
2. At least eight years full-time work experience.
  - Experience must be obtained after completion of an undergraduate degree.
  - Internships, work placements and Co-Operative Education placements will not be considered valid experience.
3. Two (2) Confidential Recommendations must be sent directly to FGSR by your referee using the [Confidential Recommendation form](#).
4. Sealed and official transcripts from all former post-secondary institutions attended by the applicant sent directly to FGSR by your former institution(s). Envelopes must bear an official institutional stamp across the seal. Transcripts in any language other than English or French must be accompanied by a certified literal translation.
5. Language Requirements: International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required scores for English Proficiency can be found [here](#).
6. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

Mid-Career option: Management professionals who do not meet the required GPA or those who do not have an undergraduate degree, but who have a minimum of eight to ten years senior level work experience may qualify for the mid-career option. These candidates *may* be required to take a GMAT exam. For more information, contact [grad.business@uregina.ca](mailto:grad.business@uregina.ca).

Note: Meeting these minimum requirements is not a guarantee of acceptance into the program.

Credit hours	Executive Master of Business Administration (EMBA) in Executive Management (project)
Degree Requirements	
3.0	EMBA 800
3.0	EMBA 805
2.0	EMBA 810
2.0	EMBA 815 or EMBA 816
2.0	EMBA 820
2.0	EMBA 825
2.0	EMBA 830
2.0	EMBA 835
2.0	EMBA 840
2.0	EMBA 845
2.0	EMBA 850
2.0	EMBA 855
2.0	EMBA 860
2.0	EMBA 865
6.0	EMBA 900 or EMBA 900 and EMBA 870 (each worth 3 cr. hrs.)
<b>36.0</b>	<b>Total</b>

There will be two one-week courses; one takes place in August (EMBA 800), another takes place in June (EMBA 805). There are three semesters of study (Fall, Winter, Fall) in which participants take four courses per semester. Participants are required to complete either a 6 credit hour Research Paper (EMBA 900) OR a 3 credit hour Research Paper (EMBA 900) plus EMBA 870 International Study Course. The Executive MBA program is a cohort-based program, so all participants take the same courses at the same time over a 16-month period of time.

## Master's Certificate Programs

### Admission Requirements

Applicants must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions (where applicable):

1. Applicants are normally required to have completed a four-year undergraduate degree with a minimum 70% average.
2. Applicants are required to complete the appropriate qualifying courses, in which students must obtain a grade of no less than 70%.
3. Applicants are normally required to have at least two years of full-time relevant working experience.
4. Applicants are to include a standard [CV Template](#) as a required document.
5. International applicants must submit proof of English proficiency if the language of instruction in their undergraduate degree was not English. The minimum required scores for English Proficiency can be found [here](#).
6. Starting October 2, 2022, students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the [WES ICAP course by course evaluation](#). Please see [instructions](#) for more details.

Note: Meeting these minimum requirements is not a guarantee of acceptance into the program.

Qualifying Courses (for certificates in Human Resource Management and Business only)

Students who lack any of the above qualifying courses must successfully complete those courses (or approved substitutes) before taking more than one graduate level course. All qualifying courses must be passed with a grade of no less than 70%. Qualifying students may be discontinued from their program if they receive one grade less than 70%. For course descriptions of the qualifying courses, please refer to the University of Regina Undergraduate Calendar.

### Mid-Career Option

A limited number of mid-career managers with at least seven years work experience, but who lack an undergraduate degree, may be admitted to the Master's Certificate program. Mid-career managers must meet the Master's Certificate qualifying course requirements before beginning graduate courses, if they have not been completed prior to acceptance, or have achieved a minimum GMAT (or GRE equivalent) score of 500. The qualifying course requirements consist of ten (10) undergraduate courses. All qualifying courses must be passed with a grade no less than 70%. Qualifying students may be discontinued from their program if they receive one grade less than 70%. Mid-career managers who plan to take qualifying courses should consult with the Graduate Advisor in the Faculty of Business Administration to choose suitable courses.

## Laddering

Students who complete one of the above Master's Certificate programs may apply their courses to the MHRM, MAdmin, or MBA programs. The Master's Certificate in Human Resource Management ladders into the MHRM program and the Master's Certificate in Organizational Leadership ladders into the MAdmin program. The Master's Certificate in Business ladders into the MBA program. Students will be allowed to concurrently hold a Master's Certificate and a Master's degree, using the same courses for both credentials. This means that a student could earn a Master's Certificate, apply for entry and be accepted into the MBA, MHRM, or MAdmin program, and then take an additional 7 GBUS courses to earn the MBA, MHRM, or MAdmin degree.

### Master's Certificate (MCert) in Human Resource Management

Qualifying courses: any 10 undergraduate courses

Credit hours	Master's Certificate (MCert) in Human Resource Management
Certificate Requirements	
3.0	GBUS 843
6.0	Choose 2 of: GBUS 817 GBUS 838 GBUS 844 GBUS 861 GBUS 862 GBUS 863 GBUS 864 GBUS 867
9.0	<b>Total</b>

### Master's Certificate (MCert) in Labour Relations

Credit hours	Master's Certificate (MCert) in Labour Relations
Certificate Requirements	
6.0	GBUS 844 GBUS 873
3.0	One of: GBUS 843 GBUS 868 GBUS 870 GBUS 871 Or any relevant graduate level course**
9.0	<b>Total</b>

\*\*This elective could include directed readings courses relevant to the Master Certificate in Labour Relations.

### Master's Certificate (MCert) in Organizational Leadership

Credit hours	Master's Certificate (MCert) in Organizational Leadership
Certificate Requirements	
3.0	One of*: GBUS 870 GBUS 874
6.0	Two of: GBUS 817 GBUS 843 GBUS 844 GBUS 860 GBUS 865 GBUS 867 GBUS 871 GBUS 872

	GBUS 873 GBUS 876
<b>9.0</b>	<b>Total</b>

\*Students have the option to take both GBUS 870 and GBUS 874 from above "required" list. If they choose to take both, then one will serve as an elective; as such, they will only need to take one additional elective from the GBUS 817 – GBUS 876 list. OR, if a student chooses to only take one of GBUS 870 and GBUS 874 from the above "required" list, they will need to take two electives from the GBUS 817 – GBUS 876 list.

### Master's Certificate (MCert) in Project Management

Qualifying courses: STAT 100, BUS 290 plus any eight other undergraduate courses

Credit hours	Master's Certificate (MCert) in Project Management
Certificate Requirements	
3.0	GBUS 865
6.0	Two of: GBUS 817 GBUS 833 GBUS 836 GBUS 860 GBUS 867 GBUS 870 GBUS 874
<b>9.0</b>	<b>Total</b>

To ease entry into the MBA degree, the requirement for the GMAT will be waived for students with a minimum of **five years relevant work experience** who attain an average of **80% or more** in their Master's Certificate in Business. Students with an average of less than 80% in the Master's Certificate in Business must write the GMAT if they wish to apply for admission into the MBA program. Students with a Master's Certificate in Human Resource Management or a Master's Certificate in Organizational Leadership, or a Master's Certificate in Project Management must write the GMAT if they wish to apply for admission into the MBA program, regardless of their grade point average in that Certificate program. A student who completes a Master's Certificate and then applies for, and is admitted to, the MBA program will still be subject to the requirement to complete up to eight undergraduate qualifying courses prior to (or concurrent with) registering for the remaining GBUS courses needed for the MBA degree. (Note: Some of these eight undergraduate qualifying courses may have already been completed as qualifying courses for the GBUS courses completed within the Master's Certificate).

### Graduate Certificate in Equity, Diversity, Inclusion, and Indigenization (EDII)

#### Program Description

The Graduate Certificate in Equity, Diversity, Inclusion, and Indigenization (EDII) is a course-based program in Business Administration. Students may ladder into either the Levene MHRM or the Levene MAdmin Leadership programs depending on their interest and work experience (the three courses may count towards their prospective program). This program is suitable for individuals who work in the public, private, or non-profit sectors as EDII consultants, managers, and HR professionals in both management and other fields. This program goes beyond basic diversity training and delves into more advanced concepts and strategies for fostering inclusive workplaces and promoting equity in various aspects of business.

#### Admission Requirements:

- Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research.
- Applicants are normally required to have at least two years full-time work experience.
- Resume information using the approved CV Template, in addition to providing applicants CV/Resume.
- Students with international credentials applying to the Faculty of Business Administration programs MUST provide all post-secondary transcripts and degree certificates through the WES ICAP course by course evaluation.

**Mid-Career option:** Management professionals who do not meet the required GPA or those who do not have an undergraduate degree, but who have a minimum of seven years suitable work experience and have completed any 10 undergraduate courses with a grade of no less than 70% in each may qualify for the mid-career option. These candidates may be required to take a GMAT exam. Qualifying courses: STAT 100, BUS 290 plus any eight other undergraduate courses

Credit hours	Graduate Certificate in Equity, Diversity, Inclusion, and Indigenization (EDII)
Certificate Requirements	
3.0	GBUS 875

3.0	GBUS 876
3.0	GBUS 851AA
<b>9.0</b>	<b>Total</b>

## Kinesiology and Health Studies

Associate Dean (Graduate Studies, Research & Special Projects): [Larena Hoerber](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Faculty of Kinesiology and Health Studies offers graduate work leading to a Master of Science (MSc) and a Doctor of Philosophy (PhD) in Kinesiology and Health Studies. These programs offer students the opportunity to critically examine issues within the areas of health, exercise sciences, social science of physical activity and recreation, adapted physical activity, therapeutic recreation, sport and recreation management, and leisure studies.

### Doctor of Philosophy (PhD) in Kinesiology and Health Studies consists (after Master's)

#### Admission Requirements

Students must meet the following criteria to be considered for fully-qualified admission to the PhD in Kinesiology and Health Studies:

1. Completion of a thesis-based master's program, or non-thesis based master's program with relevant research experience in a field that is relevant to the area of study in the desired PhD program with a minimum graduating average of 70%. (Examples of acceptable programs may include: kinesiology, sport management, health-related disciplines)
2. Submission of a formal application package through FGSR, including a letter of intent outlining the rationale for pursuing doctoral education.
3. Identification of an area of research interest for which there is a KHS faculty member with appropriate expertise available and willing to supervise.
4. A statement of research interest along with a summary of proposed research program.
5. Demonstration of individual potential for success in graduate studies, indicated through previous educational achievement as indicated on past academic transcripts.
6. Demonstration of potential for success in academic scholarship, to be measured through samples of written work including, published and/or unpublished scholarly papers and/or professional reports. Length of submission not to exceed 10 pages, double-spaced; 2500 words.
7. Demonstration of relevant work experience and achievement, presented in a detailed professional CV.
8. Recommendations from 2 referees, commenting on the applicant's ability to study at the doctoral level.
9. Proficiency in the English Language – The Faculty of Graduate Studies and Research requires that all international applicants submit proof of English proficiency (such as the TOEFL), with an approved test score in order for the application package to be complete. Further details, including a list of minimum score requirements for specific tests, are available through the Faculty of Graduate Studies and Research.

Credit hours	Doctor of Philosophy (PhD) in Kinesiology and Health Studies consists (after Master's)
Degree Requirements	
6.0	KHS 900*
3.0	Elective 8xx or 9xx (Advanced Research Methods or Statistics)**
3.0	Elective 8xx or 9xx (Discipline-specific elective in the area of study)**
48.0	KHS 901
<b>60.0</b>	<b>Total</b>

\*Each student must complete the KHS 900 course during the fall and winter terms of year one of the program.

\*\*KHS course, KHS directed reading, KHS special topics or course from other faculty.

In addition, students are required to complete the following:

**Comprehensive Examination:** Upon completion of the required coursework, the PhD student must demonstrate to their Doctoral Committee members that they have acquired the necessary knowledge in their area of study through a written comprehensive examination and through an oral comprehensive examination. The Doctoral Committee will determine the student's success with these examinations.

**Doctoral Proposal and Dissertation:** The doctoral proposal and dissertation account for a portion of the 48 credit hours of KHS 901 in the student's program. The student must complete a doctoral dissertation that is scholarly, original and offering new contributions to the field of study. Prior to the commencement of the doctoral dissertation, the student must present to the Doctoral Committee a research proposal outlining the proposed dissertation research project including a comprehensive literature review and methodological details of the proposed work. The Doctoral Committee must approve this proposal prior to commencement of the dissertation research project.

**Residency Requirement:** There is a one year academic residency requirement (KHS 900) for the PhD program in KHS as enshrined in the course work required for the program.

### Master of Science (MSc) in Kinesiology and Health Studies (thesis)

When applying to the program, applicants must include a statement indicating (a) their rationale for pursuing graduate studies, (b) which of the following four general areas they would like to be considered for admission into (Bio-Sciences in Sport, Exercise and Health; Humanities and Social Sciences in Sport, Leisure, Exercise and Health; Management in Sport, Leisure, Exercise and Health; Health Studies) and (c) a description of the specific area/topic their thesis research will likely focus on. Additionally, prior to submitting application, potential students should have contacted a prospective supervisor(s) in the faculty and discussed the possibility of engaging in graduate study under his/her direction. A synopsis of those discussions should be included with the application. Admission is contingent on students securing a supervisor for their program.

Applicants to the program must meet the entrance requirements of the Faculty of Graduate Studies and Research, with the following additions:

1. Have successfully completed a course in research methods and/or data management or one involving a formalized research experience.
2. Applicants to the Bio-Sciences in Sport, Exercise, and Health area, must have successfully completed at least one course in each of the following disciplines: human anatomy, human physiology, biomechanics and movement science.
3. Applicants to the Humanities and Social Sciences in Sport, Leisure, Exercise and Health area must have successfully completed three courses in one or more disciplines that relate to the intended area of research and one other sport/leisure/exercise/health related social science or humanities course (4 in total).
4. Applicants to the Management in Sport, Leisure, Exercise and Health must have completed three management related courses and one sport/leisure management course (4 in total).
5. Applicants to the Health Studies must have completed three health-related courses and one humanities/social sciences/management course (4 in total).

Credit hours	Master of Science (MSc) in Kinesiology and Health Studies (thesis)
Degree Requirements	
3.0	KHS 803
3.0	KHS 801 or KHS 802
3.0	KHS 800
3.0	KHS 8xx*
3.0	KHS or related discipline 8xx*
15.0	KHS 901
<b>30.0</b>	<b>Total</b>

\*KHS Course/KHS Directed Reading/KHS Special Topic.

Students have the option of taking a course from outside the Faculty of Kinesiology and Health Studies in lieu of a second Special Topics or Directed Reading course as a part of the course work component of the program. Any courses to be taken from outside the Faculty of Kinesiology and Health Studies must be approved by the Faculty of Kinesiology and Health Studies Associate Dean (Graduate Studies, Research & Special Projects) prior to registration.

The faculty works closely with other units with respect to courses available and appropriate in the program. For example, there are many Business Administration, Biology, Chemistry, Psychology, Geography, Education, Engineering, Sociology and Social Work courses that would be beneficial to the research efforts of students investigating aspects of physical activity in the bio-physical sciences, social sciences, recreation, sport management, therapeutic recreation and adapted physical activity studies.

### Master of Kinesiology (MKin) Program

Credit hours	Master of Kinesiology (MKin)
Degree Requirements	

24.0	KHS 8** (excluding KHS 800 and any KHS directed readings course)
3.0	KHS 902 (practicum)
<b>30.0</b>	<b>Total</b>

## La Cité

Graduate Co-ordinator: [Michael Akinpelu](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Doctorat en Études francophones et interculturelles (Doctorate in Francophone and Intercultural Studies)

Credit hours	Doctorat en Études francophones et interculturelles
Degree Requirements	
3.0	FRN 804 Séminaire de recherche doctorale
3.0	FRN 8xx
3.0	FRN 8xx
3.0	FRN 8xx
3.0	FRN 8xx
0	FRN 800 Examen de synthèse/Comprehensive Exam
45.0	FRN 9xx Thesis
<b>60.0</b>	<b>Total</b>

**Notes:** FRN 801 (Bibliographie et méthodologie) – students lacking this postgraduate methods course, an equivalent course or equivalent experience must take this course in their first semester in addition to the credits required for the Doctorate program.

Up to two courses may be taken outside the academic unit, with the permission of the graduate chair.

### Master of Arts (MA) in French and Francophone Intercultural Studies (thesis)

The MA program in French and Francophone Intercultural Studies (FFIS) allows students interested in social sciences and humanities to select their topic of study in political studies, sociology, applied linguistics, sociolinguistics, literature, philosophy and history, or at the intersection of these disciplines, in a multicultural context. Students can also adopt an experiential approach, if they desire. The MA (FFIS) covers all areas of *la francophonie*, strating with Francophone communities in minority contexts within Canada, to Québec, Europe, Africa and the rest of the world, and encourages reflection on the diversity within and across these contexts.

The MA program in French and Francophone Intercultural Studies is open to students who have an Honours B.A. degree in French from this university or equivalent qualifications approved by the Department of French and the Faculty of Graduate Studies and Research. The Honours B.A. in French at the University of Regina requires that the student spend at least one semester in a French-speaking region. Consequently, a considerable degree of fluency in French is expected. Applicants not holding the University of Regina Honours B.A. may be accepted on the basis of having completed a university degree in French or having obtained level B2 at the Diplôme d'Études en Langue Française (DELF) (or equivalent as approved by the Graduate Studies Committee of La Cité).

Note: This is not applicable to the Master's certificate program.

Credit hours	Master of Arts (MA) in French and Francophone Intercultural Studies (thesis)
Degree Requirements	
3.0	FRN 801
3.0	FRN 8xx*
3.0	FRN 8xx*

3.0	FRN 8xx*
3.0	FRN 900
15.0	FRN 901
<b>30.0</b>	<b>Total</b>

\*Students may be permitted to enroll in up to two courses (or 50% of the course work) in cognate disciplines or departments.

Note: Students may not take an 8xx version of a course they have already taken at the 4xx level.

Well-prepared students will normally take 12 credit hours, or four graduate courses, in French. If required by the program, one further course may be added. The MA candidate will present a three-credit seminar on his/her area of study in the semester preceding the defense.

The thesis shall be written in French with an abstract in English. Graduate courses will be chosen in consultation with the student's program advisor. In special circumstances, and with the approval of the Graduate Co-ordinator, courses in a closely related field may be counted toward the degree.

Not all the courses listed can be offered in any one year, and it may not be possible to provide supervision for a thesis in all of the fields in which the Program offers courses.

### Master of Arts (MA) in French and Francophone Intercultural Studies (course)

Credit hours	Master of Arts (MA) in French and Francophone Intercultural Studies (course)
Degree Requirements	
3.0	FRN 801
3.0	FRN 802
3.0	FRN 803
3.0	FRN 8xx
3.0	FRN 8xx
3.0	FRN 8xx*
3.0	FRN 8xx*
3.0	FRN 8xx*
3.0	FRN 900**
<b>30.0</b>	<b>Total</b>

\*In addition to FRN 801 (3 cr.), FRN 802 (3 cr.), FRN 803 (6 cr.), and FRN 900 (3 cr.), students are required to take at least 6 credits of courses offered by La Cité universitaire. Where the student's academic and professional goals warrant it and with the permission of the Graduate Co-ordinator, students may be allowed to take no more than three courses (the equivalent of 9 cr.) outside the program, in related disciplines and with the agreement of the Graduate Co-ordinator, only two of which (3 cr.) may be in English-language courses.

\*\*Students who are completing the course-based program route part-time and are unable to meet the requirements of FRN 900 Séminaire, can register instead for FRN 890, with the approval of the Graduate Co-ordinator.

Note: Students may not take an 8xx version of a course they have already taken at the 4xx level.

### Master's Certificate (MCert) in French and Francophone Intercultural Studies

Credit hours	Master's Certificate (MCert) in French and Francophone Intercultural Studies
Certificate Requirements	
3.0	FRN 802
3.0	FRN 8xx*
3.0	FRN 8xx*
3.0	FRN 8xx*
<b>12.0</b>	<b>Total</b>

\*Excluding FRN 803, FRN 890 and FRN 900.

Note: Students may not take an 8xx version of a course they have already taken at the 4xx level.



# Faculty of Media, Art, and Performance (MAP)

## Department of Film

Graduate Co-ordinator: [Philippe Mather](#), PhD

[Faculty Listing](#)

[Handbook](#)

### Courses

[Course catalogue and current course offerings](#)

## Master of Fine Arts (MFA) in Film Production Program (research and exhibition)

### Program Description

The Master of Fine Arts (MFA) in Film Production is a 42 credit hour program designed for advanced studies in Media Arts Production. Students can work in dramatic, documentary, animation and experimental cinema and media, through a range of artistic, aesthetic, technical and theoretical approaches. Courses offer a combination of general and specialized study in Film and Media Arts production. An intensive investigation of critical issues in Film and Media Arts theory will develop the student's abilities in cultural and artistic discourse at an advanced level and will contribute to the shaping of sophisticated and versatile graduates from this program.

### Admission Criteria

Candidates for the MFA program must hold a BFA degree in Film/Media Production or a related field. The applicant must submit a proposal (three to five pages) stating clearly the degree to be obtained and describing the intended focus of study. The proposal should provide a synopsis of the primary MFA Research Project, (a film/media project of any genre) and the critical context for its undertaking. The applicant must provide a portfolio of their previous creative work in film/media via a secure online link. The [online application form](#) is available from the Faculty of Graduate Studies and Research (FGSR) website.

The following will be taken into consideration:

- Quality of the intended focus of study
- Artistic merit of the support material – details must be provided about the applicant's role in the support material (writer, director, producer, editor, etc)
- Undergraduate academic record of achievement (minimum GPA of 75%)
- Professional/Independent production experience
- Ability of the student to succeed at an advanced level
- Reference letters
- Willingness of the faculty to supervise

Applicants must meet all the requirements listed under [Application Procedures](#) on the FGSR website.

Application deadline [here](#).

For English Language Requirements please [click here](#).

Credit hours	Master of Fine Arts (MFA) in Film Production Program (research and exhibition)
Degree Requirements	
3.0	MAP 800
3.0	MAP 803
3.0	FILM 830
3.0	FILM 831
3.0	FILM 804
9.0	Three of (one of which must be FILM 890AA-ZZ): FILM 890AA-ZZ ART 801-804 MAP 899 MAP 804 Open Elective*
18.0	FILM 901
<b>42.0</b>	<b>Total</b>

\*In exceptional circumstances and with the permission of the Supervisor(s) and the Department Head, a maximum of three credit hours of senior undergraduate courses (300-400 level) in a discipline of direct relevance to the student's proposed program of study may be taken.

## Master of Arts in Film Studies (thesis)

### Program Description

The Master of Arts (MA) in Film Studies is a 30 credit hour program designed for advanced studies in cinema and media history, theory, and methods, emphasizing current concepts, issues, and trends. Avenues of exploration could include national and transnational cinemas, directors, genres or other contemporary approaches (feminist, post-colonial, Indigenous, queer) across the full range of media such as dramatic, documentary, animation and experimental cinema; broadcast media; new media and interactive media. The program aims to develop broad expertise and critical thinking while enabling students to focus their interests through core courses in theory and methods, seminars and specialized directed readings.

### Admission Criteria

Candidates for the MA must hold a BA Honours degree in Film or Media Studies, or the equivalent, and must submit a proposal (three to five pages) stating clearly the degree to be obtained and describing the intended focus of their thesis. The proposal should provide a synopsis of the thesis topic and provide the background, rationale, and a review of the relevant literature. Applicants must provide scholarly writing samples, such as an essay from an undergraduate course, an honours thesis, a blog, etc. The [online application form](#) is available from the FGSR website.

The following will be taken into consideration:

- Quality of the intended focus of study
- Undergraduate academic record of achievement (minimum GPA of 75%)
- Ability of the student to succeed at an advanced level
- Reference letters
- Willingness of the faculty to supervise

Applicants must fulfill all the requirements listed under [Application Procedures](#) on the FGSR website.

Application deadline [here](#).

For English Language Requirements please [click here](#).

Credit hours	Master of Arts (MA) in Film Studies (thesis)
Degree Requirements	
3.0	MAP 800
3.0	MAP 803
3.0	MAP 804
3.0	FILM 804
3.0	FILM 3xx-8xx or MAP 3xx-8xx*
15.0	FILM 901
<b>42.0</b>	<b>Total</b>

\*In exceptional circumstances and with the permission of the Supervisor(s) and the Department Head, a maximum of 3 credit hours of senior undergraduate courses (300-400 level) in a discipline of direct relevance to the student's proposed program of study may be taken.

## Interdisciplinary Programs

Graduate Co-ordinator: [Christine Ramsay](#), PhD

[Faculty Listing](#)

[Handbook](#)

### Courses

[Course catalogue and current course offerings](#)

### Program Description

The graduate programs in Interdisciplinary Programs in MAP include a studies-based Master of Arts (MA); a practice-based Master of Fine Arts (MFA); and an Interdisciplinary PhD in Media and Artistic Research with three possible paths: Path A: Research on the Arts; Path B: Research in the Arts; and Path C: Research Through the Arts. In all cases, students are required to complete projects which integrate knowledge from two or three distinct

traditional disciplines, one of which must be a MAP discipline (i.e.: film, media production, media studies, music, theatre, visual arts) or area (i.e.: creative technologies).

It is the philosophy of our program that traditional skills and specializations are usefully augmented and contextualized by a more traditional fine arts perspective and a contemporary cross-disciplinary approach. As society moves towards information economies, cultural and entertainment sectors are rapidly emerging as driving forces in change. In this environment, there is an opportunity to expand beyond traditional disciplinary boundaries to the areas of creative technologies and science; social history; pedagogy; and consciousness and identity. The graduate program in Interdisciplinary Studies in MAP is designed to accommodate students who are motivated to pursue innovative projects in a rigorous intellectual environment that is supported by a flexible framework of coursework and an expansive network of research links to the university community.

### Faculty Description

The Faculty of MAP consists of the Departments of Film, Music, Theatre, and Visual Arts, and the Creative Technologies area. It is affiliated with the Department of Interdisciplinary Programs at the First Nations University of Canada. MAP offers a variety of undergraduate degrees as well as MA degrees in Interdisciplinary Studies, Media Studies, Musicology, and Music Theory; MFA degrees in Interdisciplinary Studies, Media Production, and Visual Arts; MMus degrees in Performance, Composition, and Conducting; and an Interdisciplinary PhD in Media and Artistic Research.

MAP explores contemporary media, art and performance practices, their histories and theories, in innovative and imaginative ways. Graduate programs offer core theoretical seminars, intensive hands on practices, and diverse courses taught by experienced faculty to facilitate individualized study programs. Research projects led by instructors provide training opportunities and funding. Support is also available through Graduate Studies Scholarships, Teaching Assistantships and Graduate Student Assistantships. Our funded research initiatives include the Interactive Media and Performance (IMP) Labs, Regina Improvisation Studies Centre (RISC) and the Voice Lab. We host the program Artists-in-Residence in Socially Engaged Practice, in which visiting artists interact with students to develop professional skills and networks. Our Creative Technology Makerspace is a vibrant lab for community interaction. Regina is home to several public galleries, artist run centres, private galleries, screening facilities and exhibition and performance spaces—many of which can provide graduate level professional placements.

### Facilities and Resources

The Faculty of MAP is located in the state-of-the art Riddell Centre (Interdisciplinary Studies, Music, Theatre, Visual Arts), and in the Education Building (Film).

**Film:** The Department of Film teaches film and digital media in an interdisciplinary environment, preparing students to realize their paths as film and media artists, critics, historians, educators, curators and craftspeople. At the graduate level we offer the MFA in Media Production and the MA in Media Studies, taught by faculty actively engaged in scholarly and creative projects. Graduates have gone on to award winning careers across Canada and internationally. They work as independent filmmakers and producers, directors, screenwriters, editors and cinematographers in series television and on national and international fiction, documentary and animation productions. Our graduates have careers as festival programmers, researchers, archivists and educators. Film has 4K and HD video cameras, 16mm film cameras, a production studio, digital editing suites, audio post-production facilities, a photography darkroom, and a 3-D scanner and Maya animation workstations. Resources in the City of Regina include the Saskatchewan Filmpool Cooperative and the annual Saskatchewan Independent Film Awards (SIFA).

**Interdisciplinary Programs:** New technologies, markets and research methodologies require inventive approaches that respond to individual circumstances. Combining community and social engagement with diverse arts practices, Indigenous arts with curatorial theory, media studies with electronic music, performance-based practice with visual arts, bringing together creative technologies or exploring new directions in culture and display in institutional settings—these are some of the ways our Interdisciplinary Studies graduates have formulated thesis-based or practice-based graduate projects into new careers. Interdisciplinary Studies collaborates with other faculty members from across the University in our Interdisciplinary Studies PhD, MFA and MA programs, and students have access to shared studio space and the full range of MAP facilities.

**Music:** Opportunities for master's-level study in music include: 1) Traditionally oriented programs: the MMus with concentration in one of Performance, Conducting or Composition and the MA in the areas of Musicology or Music Theory; and 2) The Interdisciplinary MFA, in which music research may combine two or more of: creative technologies; music composition for multimedia; musicology; socially engaged performance practice; improvisation; and interdisciplinary approaches to solo performance or conducting. Resources in the City of Regina include the Regina Symphony Orchestra, Darke Hall and various music series.

**Theatre:** The Theatre Department offers students the opportunity to work with experienced professionals in two state-of-the-art theatres, movement and rehearsal studios, design and CAD labs, and costume and carpentry shops. Students who have graduated with MFA degrees have explored directing, playwriting and dramaturgy, going on to achieve professional careers in their fields. We also participate actively in graduating students through Special Case MFAs and the Interdisciplinary Studies program where students have, for example, investigated playwriting; walking performance; critical costume and gender identity; scenography; installation and performance; queer performativity; disability theatre; theatre and business administration; and conducting and design. Resources in the City of Regina include the Globe Theatre and its Sandbox Series, and Curtain Razors.

**Visual Arts:** Each graduate student in the Department of Visual Arts is provided with a generous studio space, guaranteed for six semesters and use of a fully equipped wood shop, computer lab and extensive equipment in each of the studio areas: ceramics, drawing, painting, print media, photography and sculpture. Specialized equipment includes a 36" slab roller, 11" diameter hydraulic extruder, two clay mixers and 3 gas kilns (one car kiln), complete photo-etching, litho and etching areas, wordpress, photomechanical and digital area, ortho camera and photo litho area, paper making and bronze casting facilities, welding and wood shop areas, digital video cameras, Mac computers, still cameras, monitors and other electronic media. The Dr. John Archer Library houses more than 30,000 Visual Arts volumes and numerous periodicals. The Visual Resource Centre has approximately 100,000 slides plus videotapes, video/disks, other audio-visual materials and a growing digital database. The City of Regina has public galleries: the MacKenzie

Art Gallery, the Dunlop Art Gallery, the Art Gallery of Regina, Neutral Ground Artist Run Centre, and Sâkêwêwak First Nations Artists' Collective, as well as commercial galleries.

**Library:** The Dr. John Archer Library houses the University of Regina's entire collections of books, journals, government documents and microforms, comprising 832,000 monographs, pamphlets and periodicals, 585,000 government publications and 913,000 other items in microform. The Archer provides seating for 760 readers and there are 170 computer workstations with printing access and full office productivity software for student use on its main floor. It contains listening facilities, recordings, microfilms, and a broad spectrum of scores, collected works and music texts. Library services and collections support the research and information needs of students at the undergraduate and graduate levels, faculty and the community-at-large. The library's collection is comprised of resources in traditional and electronic formats, including print micro format, audio-visual and multimedia, CD-ROM and electronic full-text. Electronic resources are accessible at networked workstations across campus. The Library provides course reserve services, on-site listening facilities, photocopiers, microreaders/printers, laser disk players and other specialized equipment required to use audio-visual and multimedia resources.

**City of Regina:** Other resources available in the City of Regina include the Saskatchewan Legislative Library, which holds unique photo-archives and historical sub-collections; the Gabriel Dumont Institute of Metis Studies and Applied Research; La Cité Universitaire Francophone; as well as other research centres and public archives.

### **Entrance Requirements and Application**

Students entering the Master of Arts program must hold a four-year undergraduate degree from an accredited university or a similar recognized qualification from a comparable institution. Students entering the Master of Fine Arts program should in most cases hold a Bachelor of Fine Arts or a Bachelor of Music. Qualified applicants will be considered for admission to the program on the basis of academic standing and a proposal leading to an MA thesis or an MFA project. This proposal must clearly demonstrate the need for supervision in more than one area of knowledge and must indicate the availability of resources and supervision in these areas. In addition to the proposed program, applicants should submit appropriate supporting material (portfolio, sample of scholarly writing, etc.) and a proposed format for their graduation project. An audition and/or interview may be required. Once students have begun course work a more detailed, formal proposal will be submitted to the supervisors and IDS Graduate Committee for approval.

## **Interdisciplinary Doctor of Philosophy (PhD) in Media and Artistic Research**

### **Entrance Requirements and Application**

The MAP Interdisciplinary PhD program in Media and Artistic Research aims to equip students with advanced research skills and extensive knowledge in a specialized area of research-creation and/or scholarship. The target audience for the program is primarily students who have completed their MFA and/or MA education and have a strong interest in a research-focused career in the arts and/or education with a clear understanding of the relationship between artistic research, artistic practice and reflection.

The program provides an opportunity to expand the role of arts-based research to include, for example, areas of technology and science; social history; pedagogy; Indigenous and non-Indigenous consciousness and identity; and curation. It encourages students to consider innovative research questions that investigate new terrain beyond the traditional disciplinary boundaries by combining multiple theoretical and methodological frames, or to focus on research that addresses the scope and bounds of one discrete discipline.

The MAP Interdisciplinary PhD program is also aligned with the University of Regina Strategic Plan 2015-2020, *peyak aski kikawinaw: Together We Are Stronger*, as a catalyst for generating meaningful scholarly experience and research with impact based in our collective focus as treaty people on shared values, a wide vision for the future and collaboration. To join this doctoral program means developing an artistic research project or thesis of high quality that is expected to contribute to the development of new knowledge and deepen and/or challenge existing practices within the artistic field—enjoying equal status with other forms of academic research that communicate together in a peer context. The doctoral candidate will work in an interdisciplinary environment where focus is on artistic processes/outcomes and reflection on their significance to their larger cultural, social and political contexts.

The degree has three possible paths:

1. Path A: Research on the Arts: Course/thesis-based investigations aimed at drawing valid conclusions about art practice from contemporary theoretical perspectives.
2. Path B: Research in the Arts: Multi-modal research based in course and practice-based applied research. A written thesis is not required although another means of critical reflection must be agreed upon with the supervisory committee and in evidence.
3. Path C: Research through the Arts: Course/practice/thesis-based investigations in which the artistic practice itself is an essential component of both the research process and the research results.

Students entering the PhD program must hold an MA or MFA from a recognized institution. Qualified applicants will be considered for admission to the program on the basis of academic standing and a proposal leading to a thesis (Path A), research-creation project (Path B), or hybrid research-creation/thesis project (Path C). The proposal must clearly demonstrate the need for supervision in more than one area of knowledge and must indicate the availability of resources and supervision in these areas. In addition to the proposal, applicants should submit appropriate supporting material (proposal, portfolio, sample of scholarly writing, etc., as indicated below) and a proposed format for their graduation project. An audition and/or interview may be required. Once students have begun course work a more detailed, formal proposal will be submitted to the supervisors and IDS Graduate Committee for approval.

What to include in a proposal for an Interdisciplinary PhD in Media and Artistic Research:

1. Nature and Proposed Title of the Research Program and/or Thesis Project. State clearly what degree you wish to obtain (PhD Path A, Path B, or Path C).
2. Proposed Areas of Research. Outline the areas of research and investigation (and proposed subject areas) you wish to address in your program of study and what your goals are. What questions do you wish your program of study to address? If you have determined a thesis project topic, briefly outline it here.
3. Background/Rationale. Situate your proposed program of study in relation to fine arts practices/concepts/theories. If you have begun research, indicate its extent.
4. Statement on Interdisciplinarity. State clearly the interdisciplinary nature of your program of study and justify the need to be supervised in more than one department. State succinctly why you wish to do a PhD in Interdisciplinary Studies. Define what aspects of your training and background make you a suitable candidate for this program.
5. Departments from which Supervision will be required. Most projects will require supervision from two departments, or one department and an area. Occasionally supervision from a third department might be considered.
6. Supervisors. List proposed supervisors as well as their department affiliation. Note their academic strengths and what expertise they will bring to the thesis or project. State if you have contacted these faculty members.
7. Examples of your work in support of the application:

**PATH A:** Requires a proposal and writing sample

**PATH B:** Requires a proposal, writing sample, and portfolio of creative work

**PATH C:** Requires a proposal, writing sample, and portfolio of creative work

Proposals should be approximately 6-8 pages, excluding bibliography. Writing samples will demonstrate critical thinking at the graduate level. Portfolios of creative work can include all forms of digital and analog materials, as well as written and published materials (curatorial statements, artist statements). All proposals and examples of written work in support of the application should be uploaded as indicated on the application website. All portfolios of creative work should be accessible through a live link to a website or streaming site in your CV and/or proposal, as well as emailed to the IDS program. DVDs and CDs are not acceptable.

Credit hours	Interdisciplinary Doctor of Philosophy (PhD) in Media and Artistic Research
Degree Requirements	
3.0	MAP 800
3.0	MAP 803
3.0	MAP 804 or FILM 804
3.0	MAP 805
3.0	MAP 900
9.0	Elective 8xx (Any ART, ARTH, MAP, FILM, MU, THEA, or relevant elective outside the MAP faculty)
36.0	MAP 901
<b>60.0</b>	<b>Total</b>

### Graduation Requirements

All the regulations of the FGSR apply. Students are required to: a) Present a thesis, research-creation, or thesis/research-creation hybrid project in a professional manner in a university or alternative urban arts space approved by the supervisors; b) Prepare a written thesis or research-creation support paper, as required by the PhD path in question; c) Complete and pass an oral and/or written comprehensive examination on the project.

Student progress will be reviewed each year at the end of Fall semester by the supervisors and the IDS Graduate Committee.

In keeping with the regulations of FGSR, the panel to examine the thesis, research-creation or thesis/research-creation hybrid project of a PhD candidate will consist of the co-supervisors, the external examiner, two other members of the Faculty of MAP and a Chair of Defense from outside the Faculty of MAP. Another committee member external to the university may be added where appropriate and with the approval of the supervisors and FGSR.

### Interdisciplinary MA or MFA in Media and Artistic Research

Nature and Proposed Title of the Research Program and/or Thesis Project

1. State clearly what degree you wish to obtain (MA or MFA).
2. Proposed Areas of Research. Outline the areas of research and investigation (and proposed subject areas) you wish to address in your program of study and what your goals are. What questions do you wish your program of study to address? If you have determined a thesis or project topic, briefly outline it here.
3. Background/Rationale. Situate your proposed program of study in relation to Fine Arts practices/concepts/theories. If you have begun research, indicate its extent.

4. Statement on Interdisciplinarity. State clearly the interdisciplinary nature of your program of study and justify the need to be supervised in more than one department. State succinctly why you wish to do an MA or MFA in Interdisciplinary Studies. Define what aspects of your training and background make you a suitable candidate for this program.
5. Departments from which Supervision will be required. Most projects will require supervision from two departments or one department and an area. Occasionally supervision from a third department might be considered.
6. Supervisors. List proposed supervisors as well as their department affiliation. Note their academic strengths and what expertise they will bring to the thesis or project. State if you have contacted these faculty members.
7. Examples of your work in support of the application.

**MFA:** Requires a proposal, writing sample and portfolio of creative work.

**MA:** Requires a proposal and writing sample.

Proposals for the MA and MFA should be approximately five pages, excluding bibliography. Writing samples will demonstrate critical thinking at the upper undergraduate level. For the MFA, portfolios of creative work can include all forms of digital and analog materials, as well as written and published materials (curatorial statements, artist statements). All proposals and examples of written work in support of the application should be uploaded as indicated on the application website. All portfolios of creative work should be accessible through a live link to a website or streaming site in your CV and/or proposal, as well as emailed to the IDS program. DVDs and CDs are not acceptable.

### Residence Requirements

The student must be in residence for at least two consecutive semesters for the MA, and four consecutive semesters for the MFA, and all work toward the degree must be completed within five years. The workload of interdisciplinary degrees is typically heavier than in other graduate programs, and such programs frequently take longer than two years.

### Interdisciplinary Master of Fine Arts (MFA) in Media and Artistic Research (research and exhibition)

This is a professional, practice-based program requiring 42 credit hours of graduate work.

Credit hours	Interdisciplinary Master of Fine Arts (MFA) in Media and Artistic Research (research and exhibition)
Degree Requirements	
3.0	MAP 800
3.0	MAP 803
3.0	MAP 804 or FILM 804
3.0	One of: MAP 899 ART 801-804
3.0	Elective 8xx*
12.0	Courses related to two major areas of research
15.0	MAP 901
<b>42.0</b>	<b>Total</b>

\*In exceptional circumstances and with the permission of the Supervisor(s) and the Department Head, a maximum of three credit hours of senior undergraduate courses (300-400 level) in a discipline of direct relevance to the student's proposed program of study may be taken.

### Graduation Requirements

All the regulations of the FGSR apply. Students are required to: a) Present an exhibition, production or performance in a professional manner in a university or alternative urban arts space approved by the supervisors; b) Prepare a written engagement paper (a support document of approximately 40 pages, not including bibliography); and c) Complete and pass an oral examination on the exhibition, production or performance.

Student progress will be reviewed each year at the end of Winter semester by the supervisors and the IDS Graduate Committee.

In keeping with the regulations of the FGSR, the panel to examine the exhibition/production/performance of a Master of Fine Arts candidate will consist of the co-supervisors, the external examiner, two other members of the Faculty of MAP and a Chair of Defense from outside the Faculty of MAP.

### Interdisciplinary Master of Arts (MA) in Media and Artistic Research (thesis)

This is a studies-based program requiring 30 credit hours.

Credit hours	Interdisciplinary Master of Arts (MA) in Media and Artistic Research (thesis)
Degree Requirements	

3.0	MAP 800
3.0	MAP 803
6.0	Courses in identified disciplinary areas
3.0	One of: MAP 804 FILM 804 MAP 899
15.0	MAP 901
<b>30.0</b>	<b>Total</b>

\*In exceptional circumstances and with the permission of the Associate Dean (Graduate & Research), Faculty of MAP and FGSR, a maximum of three credit hours of senior undergraduate courses (300-400 level) in a discipline of direct relevance to the student's proposed program of study may be taken.

### Graduation Requirements

All the regulations of the FGSR apply. Students are required to present a thesis on an approved topic (approximately 60-100 pages, not including bibliography) and complete and pass an oral examination on the thesis. In keeping with the regulations of the FGSR, the panel to examine the thesis of a Master of Arts candidate will consist of the supervisor or co-supervisors, the external examiner, one or two other members of the Faculty of MAP and a Chair of Defense from outside the Faculty of MAP.

## Department of Music

Graduate Co-ordinator: [September Russell](#)

[Faculty Listing](#)

[Handbook](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The degree Master of Music is offered with the following areas of concentration:

1. Performance
2. Composition
3. Conducting (Choral or Wind Band)

The degree Master of Arts is offered in the following areas:

1. Musicology
2. Music Theory

### Application Dates

Applicants are expected to have supporting materials (scores, letters of reference, transcripts, etc.) available for review by the Department of Music no later than the [application deadline date](#). Auditions where required are also to be completed before this deadline.

### Departmental Facilities

The Dr. John Archer Library contains listening facilities, recordings, microfilms, and a broad spectrum of scores, collected works and music texts. Electronic music studios used for composition contain a full range of advanced digital systems for sequencing, notation, editing and recording.

Concert halls include the University Theatre, seating 400; the Schumiatcher Theatre (The Shu Box Theatre), seating 140; and the Education Auditorium, seating 800.

Master of Music Program Information

### Entrance Requirements

Students entering the Master of Music (MMus) degree program will ordinarily hold a music degree comparable to the degree Bachelor of Music offered by the University of Regina. Bachelor of Music Education graduates accepted to the Master of Music program are normally required to complete additional undergraduate music courses, and to do so by the end of the first semester of graduate study.

Applicants for the MMus in Performance degree program (instrumental or vocal) will ordinarily perform an in-person audition arranged through the department head. International applicants, and Canadian applicants who are not within driving distance of Regina, will be considered on the basis of a video recording (an audio recording alone is not acceptable).

### **Audition Requirements:**

**Voice:** Vocalists are to demonstrate acceptable singing ability in French, Italian, and German as well as English. The video audition should demonstrate a full and representative program, of approximately 60 minutes in length minimum. Applicants may contact the voice professor for more information.

**Composition:** Composition applicants are to submit four recent compositions and supporting audio/video for evaluation.

**Conducting:** It is strongly recommended that applicants for Wind or Choral conducting have at least three to five years of teaching/conducting experience before considering an application to the MMus Conducting program. Conducting applicants are to submit a video recording approximately 30 to 45 minutes of unedited material and should not be more than three years old. The camera should be positioned to show the upper body from a frontal view. An audio recording alone is not acceptable. The conducting audition video should provide footage of:

- a performance
- 20 minutes of consecutive rehearsal

Conducting students will also submit a list of all repertoire conducted.

**Piano:** MMus applicants in piano will be expected to have prepared a full and representative program, of approximately 60 minutes in length minimum. Applicants may contact the piano professor for more information.

**Music Theory:** Theory applicants must submit a music analysis paper that demonstrates proficiency in the application of analytical principles to harmonic, melodic, formal and/or rhythmic features of a piece.

**Instrumental:** Instrumentalists should prepare a program of at least 45 minutes. The program should include three contrasting styles and periods:

- one contrasting movements of a sonata
- one contrasting movements of a concerto
- one own choice selection of any genre or style
- three standard orchestral excerpts

All programs: Applicants may be requested to participate in an online video interview with University of Regina Music Faculty members as part of the application process. All applicants are required to:

- submit a Letter of Intent (one to two page statement that delineates plans for research and performance)
- complete a theory placement exam
- submit a writing sample (a recent, upper-level English essay, minimum 1500 words)

### **Master of Arts Program**

Students entering the Master of Arts (MA) degree program must hold a music degree comparable to the degree Bachelor of Music or Bachelor of Arts (Theory) offered by the University of Regina. Applicants are to submit samples of their scholarly writing, drawing from senior research projects.

### **Residence Requirements**

The student in MMus in Composition or MA program must be in residence for at least two regular semesters and one six-week spring/summer session. The student in MMus Performance or MMus Conducting program must be in residence for a least four semesters, regular or spring/summer. Work toward the degree must be completed within five years, with interruption of not more than two years in duration.

### **Graduation Requirements**

**Performance:** In lieu of a thesis, students are required to complete:

- a project
- a written project report, and
- an oral examination. The project consists of juries and two recitals.

All graduate students in performance are required to take jury examinations for each semester in which they are enrolled in MU 902 but do not perform a recital. Two recitals are to be performed, one after not more than 6 credit hours of study and the other after the remaining credit hours of study. A preliminary hearing of the second recital will take place at least one month before the performance date. An oral examination covering topics related to the project is required during the same semester that the recital is presented.

### **Composition**

In lieu of a thesis, students are required to complete:

- a project
- a written project report
- an oral examination. The project consists of a composition portfolio.

The portfolio of compositions for a variety of performing mediums, totaling 45 minutes duration, including one major work of at least 12 minutes. The student should arrange for the compositions to be recorded. An oral examination will cover topics related to the portfolio.



## Conducting

In lieu of a thesis, students are required to complete:

- a project
- a written project report
- an oral examination. The project consists of juries and the final major performance with a choral or wind band ensemble.

All graduate students in conducting will be required to take jury examinations for any semester in which they are enrolled in MU 902. The conducting of a major work for chorus, wind band, or chorus and orchestra, or its equivalent, will be presented in public performance as the fulfillment of the project requirement. A preliminary hearing will take place at least one month before the performance date. This will be preceded by a wide range of conducting projects and score study. An oral examination covering topics related to the project is required during the same semester that the recital is presented.

### MMus Committee Membership:

The committee to review the graduate recital of a Master of Music candidate shall consist of the candidate's applied music teacher, the Head of the department, two other members of the Department of Music, an examiner from outside of the department and the Dean of FGSR (or designate). The general requirements for Master's degrees are applied where appropriate.

### Music Theory and Musicology Concentrations:

The student is to demonstrate language facility in French or German by means of an examination which carries no credit hours or by successful completion of an approved course. This requirement must be successfully completed before beginning thesis work. Acceptance of a thesis on an approved topic and successful completion of an oral examination on the thesis are required.

### MA Committee Membership:

The committee to review the thesis of a Master of Arts candidate shall consist of the thesis supervisor, the designated second reader, one other member of the Department of Music, the Head of the department (ex officio), an examiner from outside of the department and the Dean of FGSR (or designate). The general requirements for Masters' degrees are applied where appropriate.

## Master of Music (MMus) in Performance Orchestral Instruments (project)

Credit hours	Master of Music (MMus) in Performance Orchestral Instruments (project)
Degree Requirements	
3.0	MAP 800
6.0	MU 881, 882
3.0	MU 813
3.0	MU 815
3.0	MU 871 & 872 OR MU 801 & 802
12.0	MU 902
<b>30.0</b>	<b>Total</b>

## Master of Music (MMus) in Performance Keyboard Instruments (project)

Credit hours	Master of Music (MMus) in Performance Keyboard Instruments (project)
Degree Requirements	
3.0	MAP 800
6.0	MU 881, 882
3.0	MU 813
3.0	MU 815
3.0	One of: MU 803-809, 811, 816-818, 820, 841
12.0	MU 902
<b>30.0</b>	<b>Total</b>

## Master of Music (MMus) in Performance Voice (project)

Credit hours	Master of Music (MMus) in Performance Voice (project)
Degree Requirements	

3.0	MAP 800
3.0	MU 861
3.0	MU 813
3.0	MU 815
3.0	MU 831, 832 or MU 881, 882
3.0	One of: MU 803-809, 811, 817, 818, 820, 821, 841 or GER XXX, FRN XXX, SPAN XXX, MU 860 (at any level)*
12.0	MU 902
<b>30.0</b>	<b>Total</b>

\*For students in a specialized study, the Department Head may give permission for this requirement to be filled by, for example, a course in Ukrainian, Hebrew, Korean, Japanese, Mandarin, Cantonese or Cree, Dakota or Saulteaux. If Italian (non-credit) is used to fulfill the language requirement, an MU 8XX from the list provided will be required.

### Master of Music (MMus) in Composition (project)

Credit hours	Master of Music (MMus) in Composition (project)
Degree Requirements	
3.0	MAP 800
3.0	MU 815
3.0	MU 813
3.0	MU 811
3.0	One of: MU 803-809, 811, 817, 818, 820, 821, 841
15.0	MU 902
<b>30.0</b>	<b>Total</b>

### Master of Music (MMus) in Conducting (project)

Credit hours	Master of Music (MMus) in Conducting (project)
Degree Requirements	
3.0	MAP 800
3.0	MU 815
3.0	MU 813
3.0	MU 801 & 802 or 831 & 832 or 871 & 872
3.0	One of MU 803-809, 811, 817, 818, 820, 821, 841
3.0	One of MU 803-809, 811, 817, 820, 821, 841 or GER XXX, FRN XXX, SPAN XXX, MU 860*
12.0	MU 902
<b>30.0</b>	<b>Total</b>

\*Please note it is recommended for those following the Choral stream to take one language course, a language facility examination, or Italian (non-credit).

### Master of Arts (MA) Musicology (thesis)

Credit hours	Master of Arts (MA) Musicology (thesis)
Degree Requirements	
3.0	MAP 800
3.0	MU 819
6.0	Two of: MU 803-809
3.0	One of: MU 811, 816-818, 820

15.0	MU 901
<b>30.0</b>	<b>Total</b>

### Master of Arts (MA) Music Theory (thesis)

Credit hours	Master of Arts (MA) Music Theory (thesis)
Degree Requirements	
3.0	MAP 800
3.0	MU 815
3.0	MU 817
3.0	One of: MU 811, 816, 818, 820
3.0	One of: MU 803-809, 841
15.0	MU 901
<b>30.0</b>	<b>Total</b>

## Department of Visual Arts

Graduate Coordinator: [Ruth Chambers](#), MFA

[Faculty Listing](#)

[Handbook](#)

### Courses

[Course catalogue and current course offerings](#)

### Master of Fine Arts Program (Studio Art Practice)

The MFA program focuses on studio art practice/production and its contextualization within contemporary practice and critical discourse. Students meet with studio faculty on an individual basis. Weekly seminars allow students to discuss art theory and criticism and to develop and clarify individual research projects. The program is intentionally small (a maximum of five students are accepted each year) to allow for intensive interaction between students and faculty. The MFA program is supported by faculty members from the Department of Visual Arts, Faculty of Media, Art, and Performance, MAP Interdisciplinary Studies (IDS), MAP Creative Technologies Program, First Nations University of Canada, and Luther College.

The MFA program culminates with a graduating exhibition at the Fifth Parallel Gallery on campus or an alternate exhibition space chosen by the student, and a comprehensive support paper of 25-50 pages. The degree requirements are completed by an oral defense, assessed by an external examiner, with a committee of Visual Arts faculty and an external Chair.

### Facilities

Each graduate student in the Department of Visual Arts is given a shared studio space for the first two years of the program. The studio may be accessed 24 hours/7 days per week. Studios are made available to students for a period of six consecutive semesters. After this time, studio availability is determined by the Graduate Program Coordinator in consultation with the student and their supervisor.

Graduate students have access to all department equipment and facilities including: the Fifth Parallel Student Gallery; a fully equipped wood shop; and equipment in each of the studio areas.

**Ceramics:** multiple electric kilns, 4 gas kilns, including soda kiln and car kiln, outdoor wood kiln, 18 Brent pottery wheels, 3 slab rollers, including 36" hydraulic slab roller, extruders, including hydraulic extruder, two clay mixers, pug mill, slip mixer, plaster room.

**Drawing and Painting:** 24-hour access to bright purpose-built semi-private graduate studios, access to spray booth and solvent dispensers.

**Photo-based media:** DSLR cameras, Mac labs, Epson 44" archival printer, Epson 11000 Pro flatbed scanner, cyanotype facilities and support for chemical processes.

**Printmaking:** Three etching presses including a motorized Charles Brand, three litho presses, a large selection of litho stones up to 26x35", screenprinting stations and full water-based UV setup with 48" w Magnum Curing unit, four typography presses including a Chandler & Price 8x12 platen letterpress, nearly 100 drawers of lead type and vintage cuts, a large darkroom with two Olec 5K lights and vacuum exposure units for Silkscreen, and Photo-etching, Photo-polymer (letterpress), and Photo-litho, iMac computer with Adobe Creative software and Epson Expression Scanner, 24" w Epson printer for positive and negative transparencies.

**Sculpture:** lost wax bronze casting facility, outdoor working area, overhead hoist, full-size walk-in spray booth, mould-making plaster room, silicone degassing equipment, MakerBot printer, welding area (MIG/TIG/Arc/Oxy-Acet, plasma cutters, English wheel, small sheet metal brake, roller and shear,

large planetary ring roller), gas forge (summer access only) and wood shop (3 bandsaws, SawStop table saw, floor sanders, chop saws, radial arm saw, floor lathe, hand tools).

The Dr. John Archer Library houses an extensive collection of Visual Arts volumes and numerous periodicals.

The City of Regina has public galleries: the MacKenzie Art Gallery, the Dunlop Art Gallery, the Art Gallery of Regina, Neutral Ground Artist Run Centre, and Sakêwêwak Artists' First Nations Collective, as well as commercial galleries.

**Visiting Artists:** The Department and Faculty offer a wide range of opportunities for students to hear and interact with local, national, and international artists, art historians, and others, through the Art For Lunch lecture series, the Fine Arts Presentation Series, special guest lectures, and workshops.

### Financial Assistance

Financial Assistance such as the FGSR Scholarships, Teaching Assistantships, Research Awards and Teaching Fellowships are based on merit. A student may receive a maximum of five semesters of FGSR funding and the FGSR awards are only available to students in good standing who are registering in formal credit hours. FGSR scholarships etc. are awarded following the Winter semester review. There are also a number of employment opportunities offered by the department. (see the MFA Visual Arts Handbook for more information on funding opportunities).

### Entrance Requirements and Application

Candidates for the MFA program must hold a BFA degree or equivalent. Applicants will submit a Portfolio, Artist Statement, the [Letter of Intent](#), Transcripts, References, and Language Proficiency where applicable. Please see the [supplementary materials page](#) for more details.

The degree Master of Fine Arts offers the following areas of concentration. Students may also opt to work between the areas:

- Ceramics
- Drawing
- Intermedia
- Photo-Based Media
- Painting
- Printmaking
- Sculpture

### Master of Fine Arts (MFA) in Visual Arts (research and exhibition)

The MFA program normally requires seven consecutive semesters to complete. This includes two summer semesters. Studios are available to students for the first six consecutive semesters.

Credit hours	Master of Fine Arts (MFA) in Visual Arts (research and exhibition)
Degree Requirements	
3.0	MAP 800
3.0	MAP 803
12.0	ART 8xx
12.0	ART 801-804
3.0	Elective
9.0	VART 901
<b>42.0</b>	<b>Total</b>

### Exhibition, Comprehensive Support Paper, and Oral Examination

In order to complete degree requirements students are required to: (a) present an exhibition; (b) prepare a written comprehensive support paper; (c) undergo an oral defense.

1. The graduating exhibition is presented in a professional manner at the Fifth Parallel Gallery or alternative space as approved no later than the fourth end of semester Review.
2. The comprehensive support paper defines the intent of the student's work and refers to the sources and theoretical basis of the art presented.
3. The Oral Defense is a formal examination by a designated Examining Committee (see 5.3 below). The Oral Defense normally takes place at the time of and at the site of the graduation exhibition. It is chaired by a member of the University graduate faculty from outside the Department who represents the Dean of FGSR.

Upon successful completion of the exhibition and oral defense students are required to submit the following to the Department or submission to FGSR:

- A final (digital) copy of the comprehensive support paper, revised according to directives of the External Examiner and approved by the supervisor and the Graduate Program Coordinator. Images of the work in the exhibition should be included in an appendix at the end of the paper.

## Special Case Program

Theatre. See [Appendix D](#) for application instructions.

# Faculty of Nursing

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Associate Dean, Graduate Programs and Research: [Laurie Clune](#), PhD

[Faculty Listing](#)

## Courses

[Course catalogue and current course offerings](#)

## Master of Nursing

### Program Description

The Master of Nursing course-based program will prepare students for advanced practice in focused areas, including clinical nursing practice, education with skills to improve healthcare delivery and patient outcomes, and strengthened leadership capacity to expand and evaluate nursing practice. Academic content will focus on vulnerable or marginalized populations. Graduates of the MN program will be prepared to engage in opportunities, such as leadership roles in healthcare organizations (e.g., coordinator, manager and director), faculty/clinical education and research roles in university and college, and clinical/community education roles. The MN course-based program will provide a solid foundation for students who are interested in progressing to doctoral studies in future.

### Admission Requirements

- Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research.
- Registered Nurses, Registered Psychiatric Nurses or Licensed Practical Nurses with any baccalaureate degree

Credit hours	Master of Nursing
Degree Requirements	
3.0	NURS 700
3.0	NURS 701
3.0	NURS 702
3.0	NURS 703
18.0	Choose a minimum of 2: NURS 775, NURS 777, NURS 778, NURS 785, NURS 786, NURS 787, NURS 788, NURS 799AA-ZZ, NURS 804, NURS 815, NURS 820 Choose a maximum of 4: EAHR 810, EC&I 804, EC&I 834, ED 817, AGIN 803, AGIN 816, JSGS 823, JSGS 824, JSGS 826, JSGS 829, JSGS 887
<b>30.0</b>	<b>Total</b>

## Collaborative Nurse Practitioner Program (CNPP)

### Department Description

The Faculty of Nursing offers an innovative approach to Canadian primary care Nurse Practitioner education with the Collaborative Nurse Practitioner Program (CNPP) in partnership with the Saskatchewan Polytechnic. The CNPP program will prepare primary care nurse practitioners (NP's) at the graduate level enabling them to contribute and support improved access to quality primary health care in Saskatchewan. Graduates of the program will have both academic and clinical preparation in the knowledge, skills, judgements and essential competencies that are required for the Canadian NP examination.

### What is a Nurse Practitioner?

A Nurse Practitioner (NP) is a registered nurse with graduate level educational preparation who possesses advanced clinical knowledge and can: autonomously assess; order, and interpret diagnostic tests; diagnose; prescribe pharmaceuticals; and perform specific medical procedures, within their legislated scope of practice (CNA 2009). The role of a NP is derived from blending clinical diagnostic and therapeutic knowledge, skills and abilities within a nursing framework that emphasizes holism, health promotion and partnership with individuals, families and communities.

The CNPP will be delivered entirely in an online asynchronous format with the exception of a week-long residency expectation in the first year.

### Program Description

As clinicians, leaders and role models, nurse practitioners bring a holistic approach to care that directly impacts the lives of individuals, families and communities. The CNPP will offer Registered Nurses an opportunity to achieve advanced competencies required for nurse practitioner registration and licensure.

Building on baccalaureate RN practice, the program blends in-depth knowledge of nursing theory and practice with legal authority and autonomy. Students will develop enhanced skills in health assessment, diagnosis, planning, intervention and evaluation within the framework of primary health care. Community development, health promotion and collaboration with interprofessional health care providers are essential components of the CNPP. Students will critically appraise and apply research, best practice guidelines and theory relevant to advanced nursing practice.

The degree awarded will be a Master of Nursing (MN) with a specialization in Nurse Practitioner (NP).

Because this program is delivered on-line, those admitted must have access to appropriate hardware, software and internet access in order to participate in courses.

### Distinctive Features of the CNPP

1. The program brings together a college and a university for the development and delivery of a highly specialized graduate nursing program that is efficient in the utilization of human, physical and educational resources.
2. The development committee comprised of faculty and instructional designers has worked with consultants, external reviewers and considered official documents specific to nursing education standards in proposing this innovative program.
3. The entrance requirements and curriculum are designed to foster student success and the development of a CNPP student identity.
4. Evaluation strategies and academic content are designed to promote student success with the national NP licensure examination.
5. Internal and external program evaluation mechanisms are built into the program design.
6. Responsiveness to the need of students in rural and remote areas is addressed through distributive teaching and learning methodologies.

### Admission

Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research, be licensed to practice as an RN in a Canadian Province(s) or Territory and:

- Have an overall grade point average of 75% in the last 60 credit hours of most recent post-secondary studies;
- Demonstrate completion of an approved baccalaureate nursing program;
- Indicate which Canadian Province(s) or Territory applicant has licensure as a registered nurse;
- Provide a CV/resume and cover letter. CV/resume should include your education (formal and continuing nursing education), nursing and work history, professional practice and/or community involvement. The cover letter (maximum 1 page) should include why you are interested in becoming a Nurse Practitioner and what supports you have that will ensure your success in the program.
- Sign the [Authorization for Release of Personal Information](#) form;
- In addition to two references required for FGSR, we require a third reference. Minimally, two of the references should be familiar with the applicants nursing practice (i.e., manager, supervisor, clinical faculty, preceptor); applicants must refer to FGSR criteria for further details.

### Risk Management Requirements

NOTE: details pertaining to these documents and the submission process will be provided after acceptance into the program.

### Application Deadline [here](#).

NOTE: Applications from out of province candidates are welcome but first consideration will be given to Saskatchewan residents. Quebec does not support practice experiences for students enrolled in out of province programs. Applicants from Quebec should contact the program prior to applying.

### Clinical Placements

Students complete 702 preceptored clinical practice education hours during the program. Suitability of clinical placement practice sites are determined by the Associate Dean and Program Head. Students will be assigned qualified, experienced RN(NP) preceptors. Students who are from outside of Saskatchewan are responsible for finding their own clinical placements, with the guidance and approval of the Program Head. Other interprofessional, licensed health care provider preceptors may be considered depending on the educational learning objectives. These opportunities will be limited in time.

All preceptors must participate in an online preceptorship orientation program before they will be assigned a CNPP student. Preceptors will work with students on their mastery of the professional competencies needed to practice as a RN(NP) and provide continuous feedback to the CNPP faculty member regarding progress.

### Full-time Option

Credit hours	Collaborative Nurse Practitioner Program (CNPP)
Degree Requirements	
18.0	Year 1: MNUR 800 MNUR 801 MNUR 802* MNUR 803 MNUR 805 MNUR 818
15.0	Year 2: MNUR 806 MNUR 807 MNUR 808 MNUR 809 MNUR 810
<b>33.0</b>	<b>Total</b>

\*A mandatory residency week is held at the end of the course in Regina.

### Part-time Option

Credit hours	Collaborative Nurse Practitioner Program (CNPP)
Degree Requirements	
9.0	Year 1: Semester 1 MNUR 800 Semester 2 MNUR 801 Semester 3 MNUR 818
9.0	Year 2: Semester 1 MNUR 803 Semester 2 MNUR 802* Semester 3 MNUR 805
6.0	Year 3: Semester 1 MNUR 808 Semester 2 MNUR 806 Semester 3 none
9.0	Year 4: Semester 1 MNUR 807 Semester 2 MNUR 809 Semester 3 MNUR 810
<b>33.0</b>	<b>Total</b>

\*A mandatory residency week is held at the end of the course in Regina.

## Graduate Certificate in Nursing Education

### Program Description

The Graduate Certificate in Nursing Education (GCNE) will prepare nurses with specialized knowledge and skills for teaching in various academic and clinical settings, including clinical facilities, hospitals, community health centers and academic institutions, using multiple teaching modalities such as clinical instruction, simulation and classroom-based learning. The GCNE program will emphasize teaching strategies, development, implementation and evaluation of programs and courses. Moreover, it will underscore the importance of professionalism and effective education within diverse environments and with diverse populations, including vulnerable and marginalized populations. The GCNE program will offer a platform for further academic pursuits in the profession of nursing, including master's studies. Certificate courses will be transferable into the Master of Nursing course based.

### Admission Requirements

- Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research.
- Registered Nurses, Registered Psychiatric Nurses or Licensed Practical Nurses with any baccalaureate degree.

Credit hours	Graduate Certificate in Nursing Education
Degree Requirements	

3.0	NURS 775
3.0	Choose one of: NURS 700, NURS 701, NURS 702, NURS 703, NURS 777, NURS 778, NURS 785, NURS 786, NURS 787, NURS 788, NURS 804, NURS 815, NURS 820
3.0	Choose one of: EAHR 810, EC&I 804, EC&I 834, ED 817, AGIN 803, AGIN 816, JSGS 823, JSGS 824, JSGS 826, JSGS 829, JSGS 887
<b>9.0</b>	<b>Total</b>

## Graduate Certificate in Nursing Leadership

### Program Description

The Graduate Certificate in Nursing Leadership (GCNL) will expand knowledge and competence in nursing leadership within a variety of healthcare contexts. Using an evidence-based approach, students will explore, define and develop traits that nurses need to improve healthcare quality and safety, manage the finances and operations of healthcare organizations, lead healthcare innovations and respond to industry challenges and trends. The curriculum will also enhance learners' leadership skills, focusing on ethical and cultural awareness when working with vulnerable or marginalized populations. The GCNL program will offer a platform for further academic pursuits in the field of nursing, including master's studies. Certificate courses will be transferable into the course-based Master of Nursing.

### Admission Requirements

- Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research.
- Registered Nurses, Registered Psychiatric Nurses or Licensed Practical Nurses with any baccalaureate degree.

Credit hours	Graduate Certificate in Nursing Leadership
Degree Requirements	
3.0	NURS 785
3.0	Choose one of: NURS 700, NURS 701, NURS 702, NURS 703, NURS 775, NURS 777, NURS 778, NURS 785, NURS 786, NURS 787, NURS 788, NURS 804, NURS 815, NURS 820
3.0	Choose one of: EAHR 810, EC&I 804, EC&I 834, ED 817, AGIN 803, AGIN 816, JSGS 823, JSGS 824, JSGS 826, JSGS 829, JSGS 887
<b>9.0</b>	<b>Total</b>

## Clinical Nurse Specialist (CNS) (Admission to this program has been suspended until further notice)

### Program Description

The Clinical Nurse Specialist program (CNS) will educate nurses (registered nurses and registered psychiatric nurses) for an advanced role in the health care system in Saskatchewan. The report "Commitment to Care: Nursing Recruitment and Retention in Saskatchewan" (2009) calls for a provincial strategy that addresses the role and utilization of clinical nurse specialists and nurse practitioners, as these two roles have proven to positively impact health care delivery and patient outcomes (Ministry of Health, Government of Saskatchewan (2009), p.180). The clinical nurse specialist works with other registered nurses, physicians and other health professionals to promote excellence in nursing practice by leading quality improvement initiatives, designing and implementing evidence-based policies and practices, and supporting nurses and other health-care professionals in using best practice guidelines.

The CNS program consists of 11 courses including 8 nursing courses, 2 courses from the Johnson-Shoyama Graduate School of Public Policy and 1 approved elective. The entire program can be taken online, including an elective.

Two advanced nursing practice roles are recognized in Canada: the clinical nurse specialist and the nurse practitioner. Clinical nurse specialists provide expert nursing care and play a leading role in the development of clinical guidelines and protocols. They promote the use of evidence, provide expert support and consultation, and facilitate the system change. Nurse practitioners provide direct care, focusing on health promotion and the treatment and management of health conditions. They have an expanded scope of practice and can diagnose, order and interpret diagnostic tests. They can also prescribe medications and perform certain procedures. (Canadian Nurses Association, 2008)

Listed below are several examples of areas of specialty within our program that a student could choose:

- Mental Health
- Geriatrics
- Indigenous Studies
- Palliative Care
- Maternity
- Med/Surg
- Pediatrics



## Admission

Applicants must satisfy the admission requirements of the Faculty of Graduate Studies and Research and additionally must:

- Provide CV and personal statements indicating clinical interest or expertise and goals for graduate study;
- Be licensed with the Saskatchewan Registered Nurses' Association or the Registered Psychiatric Nurses' of Saskatchewan or in the regulatory jurisdiction in which they will engage their practice education (clinical practice);
- Have completed an undergraduate degree, normally in Nursing;
- Have an overall grade point average of 75% in the last 60 credit hours of most recent post-secondary studies;
- Have a minimum of two years experience in a focused clinical area to be demonstrated on CV.

### Additional Requirements:

Risk Management documents are required to engage in the clinical placements, **following** acceptance to the program.

**NOTE:** These documents are to be submitted to the CNS graduate office via email at [cns@uregina.ca](mailto:cns@uregina.ca) or by fax at 306-337-8493 no later than September 30.

- A Vulnerable Sector Search (VSS). Please note that a Criminal Record Check is done within this document. **\*\*IMPORTANT\*\*** Please indicate to your local Police Department of RCMP detachment that you require a *Vulnerable Sector Search* for educational and clinical placement purposes, as you will be working with the elderly, the infirm, children, youth and other vulnerable populations. This document must be dated within three months from acceptance into the program.
- A record of immunizations specific requirements are outlined:
  - Tuberculin Skin Test: within the last year or documentation of a previous positive test with a copy of the X-ray report;
  - MMR (Measles, Mumps, Rubella): documentation of 2 doses of MMR containing vaccine and a blood test for Measles IgG, Mumps IgG and Rubella IgG that confirms immunity;
  - Tdap: documentation of a primary series and 1 adult dose of Tdap after the age of 18 years and within 5 years of program start date;
  - Hepatitis B: documentation of a 2 or 3 dose Hepatitis B series and a blood test for Hepatitis B antibodies (anti-HBs or HBsAb);
  - Varicella (chickenpox): documentation of 1 or 2 doses of Varicella-containing vaccine or a blood test for Varicella-Zoster IgG that confirms immunity;
  - Polio: documentation of a primary series;
  - Influenza: annual immunization is required as per provincial Mask or Immunize policy;
  - Current Basic Life Support (BLS) for Health Care Providers (C);
  - Respiratory Mask FIT Testing;
  - Workplace Hazardous Materials Information System (WHMIS) Training;
  - HSPnet Consent Form;
  - Confidentiality Agreement Form;
  - Workers Compensation Form.

## Clinical Placements

All students registering in the clinical courses must be registered within 30 days of the first day of registration. Although clinical practice education course practicum experiences could be completed in your community, provided the site can be approved by the program, most students should expect to travel to appropriate clinical sites. All clinical placements in Saskatchewan will be arranged by the program and will not be in your employment setting. Students external to Saskatchewan must arrange their own clinical placements with the guidance and approval of the Associate Dean (Graduate), Faculty of Nursing.

Credit hours	Clinical Nurse Specialist (CNS)
Degree Requirements	
18.0	Year 1: Semester 1 MNUR 800 & NURS 812 or PSYCH Nursing 75.657 Semester 2 MNUR 801 & NURS 815 Semester 3: NURS 813 APN Choose one of the approved electives: EPSY 820 AGIN 803 AGIN 816 AGIN 890 JSGS 823 MNUR 818 NURS 804 NURS 820 PSYC 845 PSYC 846 PSYC 847

	PSYC 848	
15.0	Year 2: Semester 1	NURS 814 APN & JSGS 829
	Semester 2	MNUR 809 & JSGS 824
	Semester 3	MNUR 810
<b>33.0</b>	<b>Total</b>	

\*PSYC 75.657 Advanced Clinical Practice in Psychiatric Nursing I through Brandon University is also an acceptable course to fulfill this requirement.

## Faculty of Science

### Department of Biochemistry

Graduate Co-ordinator: [Stephen Cheng](#), PhD

[Faculty Listing](#)

#### Courses

[Course catalogue and current course offerings](#)

#### PhD Programs

The Doctorate program may be entered in one of three ways:

- Entrance after a completed MSc
- Entrance after a completed BSc
- Transfer from our MSc program (See FGSR Calendar/Program Changes and Program Transfers)

The Doctorate program consists of the following minimum credit-hour requirements listed below. In addition, it is mandatory for all students to:

- Attend all department seminars each semester they are on campus
- Present two department seminars and three progress reports on their research
- Complete and defend a research thesis

#### Doctor of Philosophy (PhD) in Biochemistry (after MSc)

Credit hours	Doctor of Philosophy (PhD) in Biochemistry (after MSc)
Degree Requirements	
3.0 or 0	BIOC 800*
3.0	BIOC 801
3.0	BIOC 8xx**
3.0	BIOC 8xx**
48 or 51	BIOC 901*
<b>60.0</b>	<b>Total</b>

\*A student may be granted an exemption from CHEM 800 by the Department Head if the student can show that he/she has successfully completed an equivalent course. If granted the exemption, the student would be expected to complete an additional three credit hours of CHEM 901.

\*\*Courses from outside of a student's discipline may be substituted with the permission of the Department Head.

#### Doctor of Philosophy (PhD) in Biochemistry (after BSc)

Credit hours	Doctor of Philosophy (PhD) in Biochemistry (after BSc)
Degree Requirements	
3.0 or 0	BIOC 800*
3.0	BIOC 801
3.0	BIOC 8xx**
3.0	BIOC 8xx**

3.0	BIOC 8xx**
75 or 78	BIOC 901*
<b>90.0</b>	<b>Total</b>

\*A student may be granted an exemption from CHEM 800 by the Department Head if the student can show that he/she has successfully completed an equivalent course. If granted the exemption, the student would be expected to complete an additional three credit hours of CHEM 901.

\*\*Courses from outside of a student's discipline may be substituted with the permission of the Department Head.

### Master's Program

The Master's program consists of the following minimum credit-hour requirements listed below. In addition, it is mandatory for all students to:

- Attend all department seminars each semester they are on campus
- Present a department seminar and two progress reports on their research
- Complete and defend a research thesis

### Master of Science (MSc) in Biochemistry (thesis)

Credit hours	Master of Science (MSc) in Biochemistry (thesis)
Degree Requirements	
3.0	BIOC 800
3.0	BIOC 8xx*
3.0	BIOC 8xx*
21	BIOC 901
<b>30.0</b>	<b>Total</b>

\*Only one of these courses can be given by the student's supervisor. Courses outside of a student's discipline may be substituted with the permission of the Department Head.

Note: Students with less than our recommended undergraduate background for graduate study may be accepted as a qualifying MSc student, with additional supplementary undergraduate course(s) assigned to them.

## Department of Biology

Graduate Co-ordinator: [Andrew Cameron](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The department offers thesis-based degree programs at both the Master's and Doctoral level. The Department of Biology has expertise in ecology and evolution, cell and molecular biology and organismal physiology/biochemistry. Our field station is located in the picturesque Cypress Hills of south-western Saskatchewan, and is used for both field-based research and for upper-level courses. We are also home to the Institute for Environmental Change & Society and the Institute for Microbial Systems & Society. As well, the Department of Biology has modern facilities for molecular biology and related disciplines, and is home to a modern aquatics facility for housing a variety of aquatic vertebrates. Our faculty and students conduct research in a wide variety of locations across Canada and elsewhere, and have national and international collaborations. The Biology Department also has close connections and collaborations with the Department of Chemistry and Biochemistry and with various local, provincial and national agencies.

Further information about the Biology graduate programs is available [here](#). We **strongly recommend** arranging for a supervisor prior to applying for admission; suggestions for how to contact potential supervisors are available in the Graduate section of the Biology Dept. website.

### Doctor of Philosophy (PhD) in Biology (after Master's) (Current until 202420)

Typically the PhD program is entered following the completion of a Master's program. The PhD program consists of a minimum of 10 to 16 credit hours of course work and 44 to 50 credit hours of BIOL 901 (for a total of 60 credit hours).

Credit hours	Doctor of Philosophy (PhD) in Biology (after Master's)
Degree Requirements	
3.0	BIOL 801

3.0	BIOL 802
1.0	BIOL 887
1.0	BIOL 887
1.0	BIOL 888
1.0	BIOL 888
0 to 6.0	BIOL 8xx*
44 to 50	BIOL 901
<b>60.0</b>	<b>Total</b>

\*800-level courses from any unit: courses from outside of Biology require the approval of the supervisory committee and the Faculty of Graduate Studies and Research.

### Doctor of Philosophy (PhD) in Biology (after Master's) (Effective 202430)

Typically, acceptance to the PhD program is pending the completion of a Master's program. The PhD program consists of 10 to 16 credit hours of course work and 44 to 50 credit hours of BIOL 901 (for a total of 60 credit hours). Students present an exit seminar based on their thesis research.

Credit hours	Doctor of Philosophy (PhD) in Biology (after Master's)
Degree Requirements	
3.0	BIOL 801
3.0	BIOL 802
1.0	BIOL 887
1.0	BIOL 887
1.0	BIOL 888*
1.0	BIOL 888*
0 to 6.0	BIOL 8xx*
44 to 50	BIOL 901
<b>60.0</b>	<b>Total</b>

\*Students register twice for a total of 2 credit hours; students are expected to attend BIOL 888 seminars in all semesters unless otherwise advised by the supervisor.

\*\*800-level courses from any unit: courses from outside of Biology require the approval of the supervisory committee and the Faculty of Graduate Studies and Research.

### Doctor of Philosophy (PhD) in Biology (after Bachelor's)

Typically, acceptance to the PhD program is pending the completion of a Master's program. The PhD program consists of 10 to 16 credit hours of course work and 44 to 50 credit hours of BIOL 901 (for a total of 60 credit hours). Students present an exit seminar based on their thesis research.

Credit hours	Doctor of Philosophy (PhD) in Biology (after Bachelor's)
Degree Requirements	
3.0	BIOL 801
3.0	BIOL 802
1.0	BIOL 887
1.0	BIOL 887
1.0	BIOL 888*
1.0	BIOL 888*
3 to 12	BIOL 8xx*
68 to 77	BIOL 901
<b>90.0</b>	<b>Total</b>

\*Students register twice for a total of 2 credit hours; students are expected to attend BIOL 888 seminars in all semesters unless otherwise advised by the supervisor.

\*\*800-level courses from any unit: courses from outside of Biology require the approval of the supervisory committee and the Faculty of Graduate Studies and Research.

### Master of Science (MSc) in Biology (thesis)

The MSc program consists of 9-15 credit hours of course work, 15-21 credit hours of BIOL 901 (for a total of 30 credit hours). Students present an exit seminar based on their thesis research.

Credit hours	Master of Science (MSc) in Biology (thesis)
Degree Requirements	
1.0	BIOL 887
1.0	BIOL 888*
1.0	BIOL 888*
6 to 12	BIOL 8xx or related discipline**
15 to 21	BIOL 901
<b>30.0</b>	<b>Total</b>

\*Students register twice for a total of 2 credit hours; students are expected to attend BIOL 888 seminars in all semesters unless otherwise advised by the supervisor.

\*\*800-level courses from any unit: courses from outside of Biology require the approval of the supervisory committee and the Faculty of Graduate Studies and Research.

## Department of Chemistry

Graduate Co-ordinator: [Stephen Cheng](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department offers programs leading to MSc and PhD degrees in the following areas: analytical/physical chemistry including nuclear magnetic resonance and chromatography-mass spectrometry, biophysics of biological interfaces, chemogenomics, enzymology/chemical biology, environmental chemistry, inorganic/organometallic chemistry, proteomics and bioinformatics, supramolecular organic photochemistry and photophysics, synthetic organic chemistry and theoretical/computational chemistry.

### PhD Programs

The Doctorate program may be entered in one of three ways:

- Entrance after a completed MSc
- Entrance after a completed BSc
- Transfer from our MSc program (See FGSR Calendar/Program Changes and Program Transfers)

The Doctorate program consists of the following minimum credit-hour requirements listed below. In addition, it is mandatory for all students to:

- Attend all department seminars each semester they are on campus
- Present two department seminars and three progress reports on their research
- Complete and defend a research thesis

### Doctor of Philosophy (PhD) in Chemistry (after MSc)

Credit hours	Doctor of Philosophy (PhD) in Chemistry (after MSc)
Degree Requirements	
3 or 0	CHEM 800*
3.0	CHEM 801
3.0	CHEM 8xx**
3.0	CHEM 8xx**
48 or 51	CHEM 901*
<b>60.0</b>	<b>Total</b>

\*A student may be granted an exemption from CHEM 800 by the Department Head if the student can show that he/she has successfully completed an equivalent course. If granted the exemption, the student would be expected to complete an additional three credit hours of CHEM 901.

\*\*Courses from outside of a student's discipline may be substituted with the permission of the Department Head.

### Doctor of Philosophy (PhD) in Chemistry (after BSc)

Credit hours	Doctor of Philosophy (PhD) in Chemistry (after BSc)
Degree Requirements	
3 or 0	CHEM 800*
3.0	CHEM 801
3.0	CHEM 8xx**
3.0	CHEM 8xx**
75 or 78	CHEM 901*
<b>90.0</b>	<b>Total</b>

\*A student may be granted an exemption from CHEM 800 by the Department Head if the student can show that he/she has successfully completed an equivalent course. If granted the exemption, the student would be expected to complete an additional three credit hours of CHEM 901.

\*\*Courses from outside of a student's discipline may be substituted with the permission of the Department Head.

### Master of Science (MSc) in Chemistry (thesis)

Credit hours	Master of Science (MSc) in Chemistry (thesis)
Degree Requirements	
3.0	CHEM 800
3.0	CHEM 8xx*
3.0	CHEM 8xx*
21.0	CHEM 901
<b>30.0</b>	<b>Total</b>

\*Only one of these courses can be given by the student's supervisor. Courses outside of a student's discipline may be substituted with the permission of the Department Head.

Note: Students with less than our recommended undergraduate background for graduate study may be accepted as a qualifying MSc student, with additional supplementary undergraduate course(s) assigned to them.

## Department of Computer Science

Graduate Co-ordinator: [Lisa Fan](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department of Computer Science offers programs of study involving interdepartmental, multi-institutional and inter-institutional collaboration that has attracted faculty members and graduate students from all over the world. Students may pursue full-time or part-time graduate study leading towards MSc and PhD degrees.

The MSc and PhD degrees in Computer Science focus on six main areas of research: artificial intelligence and deep learning; data science and data analytics, human-centred computing and computational media, software engineering; systems, communication, and cybersecurity; and theoretical computer science. Active research topics conducted by faculty members, their research labs and the research of graduate students can be found on the Computer Science research [webpage](#).

### Program Requirements and Procedures

The Department offers both an MSc and a PhD program in Computer Science.

For fully qualified students, the MSc program provides three options for completing the degree requirements: thesis route, project route or course route.

For the MSc thesis or project routes, one course, at most, at the 400-level is allowed. No more than two directed reading or special topics classes may be used in a program. The courses taken may include at most two courses outside of Computer Science. Program requirements are slightly different depending on which option is chosen. For the MSc course route, two courses, at most, at the 400-level are allowed. No more than five directed readings or special topics classes may be used in a program. The courses taken may include at most two courses outside of Computer Science.

MSc thesis or project and PhD students are required to do two seminar presentations that are not associated with program credit hours. The MSc course route requires only one seminar presentation that is not associated with program credit hours.

A co-op designation can be added to the MSc programs, with the following requirements:

- Be registered full-time in the Computer Science (MSc) program
- Complete at least two University of Regina grad-level Computer Science (CS 800 level) courses before applying for the co-op program
- Obtain a minimum GPA of 80%

Note: Acceptance to a co-op work term is subject to the approval of the Co-op Graduate Co-ordinator. Attaining a co-op work term is a competitive process through the career centre. Co-op work term(s) are extra to the program.

The following presents the MSc program requirements for each program option. Students must choose the MSc program option they will be following at the time of application, but may request a transfer after starting the program.

### Doctor of Philosophy (PhD) in Computer Science (after MSc)

After an MSc in Computer Science, the PhD program consists of at least 9 credit hours of course work and 51 credit hours of research resulting in the presentation of a substantial thesis. In addition, the student is required to give two non-credit CS seminar presentations. Successful completion of the PhD course requires a minimum of three (3) full years.

Credit hours	Doctor of Philosophy (PhD) in Computer Science (after MSc)
Degree Requirements	
3.0	CS 8xx
3.0	CS 8xx
3.0	CS 8xx
0	CS 900
0	CS 900
51	CS 901
<b>60.0</b>	<b>Total</b>

Note: A minimum of 9 credit hours of course work are required, and course selection must adhere to the following conditions:

- 1) Courses must be chosen in consultation with the supervisor or co-supervisors
- 2) Only one course may be taught by the supervisor or co-supervisor
- 3) Only one course may be a directed reading

### Master of Science (MSc) in Computer Science (thesis)

The Master's thesis route requires students to pursue research supported by the Department of Computer Science. A fully qualified student may complete a Master's thesis route by undertaking 15 credits of coursework as well as 15 credits of thesis research together with the thesis defense. Two non-credit CS seminar presentations are also required.

Credit hours	Master of Science (MSc) in Computer Science (thesis)
Degree Requirements	
3.0	CS 8xx*
3.0	CS 8xx*
3.0	CS**
3.0	CS/non-CS**
3.0	CS/non-CS**
15.0	CS 901
0	CS 900
0	CS 900
<b>30.0</b>	<b>Total</b>

\*May **not** be a directed study or selected topics reading class.

\*\*Maximum of two 700-level courses may be taken (others must be 800-level).

### Pre-Approved Non-Computer Science Courses

The following courses have been pre-approved and will satisfy the non-CS course requirement in the CS graduate program listed above. **Please note** that this is not meant to be an exhaustive list of the non-CS courses that may be taken. It's only purpose is to itemize those courses that have already been examined and approved. Students are encouraged to consider courses not on the list that are relevant to their programs, while being reminded that all non-CS courses not on the list must be approved. Please see the relative programs areas on the FGSR website for course descriptions.

Courses in Electronic Systems Engineering:  
ENEL 489, 492, 495, 811, 812, 813, 850, 857

Courses in Software Systems Engineering:  
ENSE 483, 882, 885AJ

Courses in Mathematics and Statistics:  
MATH 809, 827, 869, STAT 852, 871

Courses in Business Administration:  
GBUS 866

### Master of Science (MSc) in Computer Science (project)

A fully-qualified student may complete a Master's project route by undertaking 21 credits of coursework, 9 credits of professionally oriented project research, and project defense. In addition, the student is required to give two non-credit CS seminar presentations.

In the project route students must successfully complete a minimum of seven courses and a research project undertaken in the field together with a project report, presentation and defense, coupled with two non-credit seminar presentations.

Credit hours	Master of Science (MSc) in Computer Science (project)
Degree Requirements	
3.0	CS 8xx
3.0	CS 8xx
3.0	CS 8xx
3.0	CS 8xx
3.0	CS*
3.0	CS/non-CS*
3.0	CS/non-CS*
9.0	CS 902 or CS 901**
0	CS 900
0	CS 900
<b>30.0</b>	<b>Total</b>

\*Maximum of two 700-level courses may be taken (others must be 800-level).

\*\*It is recommended that students register in CS 902; however, CS 901 will be accepted for those students who have transferred to the MSc project route from another MSc route (such as thesis) in Computer Science.

### Pre-Approved Non-Computer Science Courses

The following courses have been pre-approved and will satisfy the non-CS course requirement in the CS graduate program listed above. **Please note** that this is not meant to be an exhaustive list of the non-CS courses that may be taken. It's only purpose is to itemize those courses that have already been examined and approved. Students are encouraged to consider courses not on the list that are relevant to their programs, while being reminded that all non-CS courses not on the list must be approved. Please see the relative programs areas on the FGSR website for course descriptions.

Courses in Electronic Systems Engineering:  
ENEL 489, 492, 495, 811, 812, 813, 850, 857

Courses in Software Systems Engineering:  
ENSE 483, 882, 885AJ

Courses in Mathematics and Statistics:  
MATH 809, 827, 869, STAT 852, 871

Courses in Business Administration:  
GBUS 866



### Master of Science (MSc) in Computer Science (Data Science) (course)

A fully-qualified student may complete a Master's in Data Science by undertaking 30 credits of coursework. Students in this route who are interested in pursuing the Co-op Designation must complete CS 700, 710, 711, 712, 713, 714, 715 and 716 before they can undertake any co-op work terms.

Credit hours	Master of Science (MSc) in Computer Science (Data Science) (course)
Degree Requirements	
3.0	CS 700
3.0	CS 710
3.0	CS 711
3.0	CS 712
3.0	CS 713
3.0	CS 714
3.0	CS 715
3.0	CS 716
0	CS 718
6.0	CS 719
<b>30.0</b>	<b>Total</b>

### Master of Science (MSc) in Computer Science (Human-Centred Computing) (course)

A fully-qualified student may complete a Master's in Human-Centred Computing by undertaking 30 credits of coursework. Students in this route who are interested in pursuing the Co-op Designation must complete CS 700, 730, 731, 732, 733, 734, 735, and 736 before they can undertake any co-op work terms.

Credit hours	Master of Science (MSc) in Computer Science (Human-Centred Computing) (course)
Degree Requirements	
3.0	CS 700
3.0	CS 730
3.0	CS 731
3.0	CS 732
3.0	CS 733
3.0	CS 734
3.0	CS 735
3.0	CS 736
0	CS 738
6.0	CS 739
<b>30.0</b>	<b>Total</b>

## Department of Earth Sciences

Graduate Co-ordinator: [Osman Salad Hersi](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department of Earth Sciences offers graduate work leading to the MSc degree. Areas of specialization include quaternary and soil studies; geochemical, igneous, metamorphic, and structural studies of the Canadian Shield; Phanerozoic carbonate, clastic, and evaporite studies; and coal, petroleum, mineralization, geothermometry and fluid inclusion studies, isotope, and uranium studies. Resources are available for particular western regional projects. Close co-operation with Saskatchewan Industry and Resources gives excellent opportunity for field work in the Shield and for access to sedimentary cores and data relating to the Phanerozoic rocks of Saskatchewan. The Saskatchewan Geological Society provides a pool of highly qualified personnel from which the department draws strength. On campus, staff and students of the department work in co-operation with the Energy Research Unit.

## Graduate Programs

The Department of Earth Sciences has a Master's of Science program and a PhD program. Our faculty members are active in various fields of geoscience research including petroleum and mineral resources and environmental studies. Graduate students have the opportunities to conduct field-based projects in various parts of Saskatchewan, Canada and elsewhere in the world as well as laboratory-based research. The Department of Earth Sciences closely co-operates on many projects with the Saskatchewan Geological Survey, which provide significant funding opportunities for graduate students.

### Doctor of Philosophy (PhD) in Earth Sciences (after Master's)

Typically the PhD program is entered following the completion of a Master's program. The PhD program consists of a minimum of 14 credit hours of course work and 46 credit hours of ESC 901. The minimum course work will typically consist of:

Credit hours	Doctor of Philosophy (PhD) in Earth Sciences (after Master's)
Degree Requirements	
6.0	ESC 801
3.0	Elective 8xx
3.0	Elective 8xx
1.0	ESC 900
1.0	ESC 900
46.0	ESC 901
<b>60.0</b>	<b>Total</b>

Note: Students must complete a minimum of two credit hours of ESC 900.

### Doctor of Philosophy (PhD) in Earth Sciences (after Bachelor's)

In exceptional circumstances, a candidate may transfer into the PhD program without completion of a Master's degree. In these cases, the PhD program consists of a minimum of 20 credit hours of course work and 70 hours of ESC 901. The minimum course work will typically consist of:

Credit hours	Doctor of Philosophy (PhD) in Earth Sciences (after Bachelor's)
Degree Requirements	
6.0	ESC 801
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
3.0	Elective 8xx
1.0	ESC 900
1.0	ESC 900
70.0	ESC 901
<b>90.0</b>	<b>Total</b>

Note: Students must complete a minimum of two credit hours of ESC 900.

### Master of Science (MSc) in Earth Sciences (thesis)

Credit hours	Master of Science (MSc) in Earth Sciences (thesis)
Degree Requirements	
3.0	ESC 8xx*
3.0	ESC 8xx*
1.0	ESC 900
1.0	ESC 900
22.0	ESC 901
<b>30.0</b>	<b>Total</b>

\*One must be from the ESC 800AA-ZZ series.

Note: Students must complete a minimum of two credit hours of ESC 900.

Students may be required to take a departmental diagnostic examination immediately following first registration.

## Department of Mathematics and Statistics

Graduate Co-ordinator: [Martin Frankland](#), PhD

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Department Description

The Department is engaged in a broad range of research in pure and applied mathematics and statistics, and offers programs leading to the MSc, and PhD degrees in mathematics or statistics. The MSc degrees normally requires two years of study, and students may chose either a course-based option or a thesis option for the research component of the degree. The PhD program is an advanced, research-oriented course of study for which an original contribution to knowledge in the form of a dissertation is to be written and defended. The PhD program involves course work, comprehensive examinations, seminars, original research and the defence of the dissertation.

The entrance requirement for the MSc program is a BSc degree in mathematics or statistics, with a grade average of at least 75%. Applicants to the PhD program should have an MSc degree or its equivalent, and show strong evidence of research potential.

### Degree Requirements

After a Master's degree, the PhD program in Mathematics or Statistics consists of course work, seminar, thesis proposal and original research resulting in the presentation of a thesis. All doctoral candidates are required to pass two comprehensive examinations (MATH 903/904 or STAT 903/904) that are normally taken after the completion of the course work. Doctoral candidates must also complete a seminar and a thesis proposal.

### Doctor of Philosophy (PhD) in Mathematics (after MSc)

Credit hours	Doctor of Philosophy (PhD) in Mathematics (after MSc)
Degree Requirements	
15.0	Course work minimum*
1.0	MATH 900
0	MATH 902
1.0	MATH 903
1.0	MATH 904
1.0	MATH 905
41.0	MATH 901
<b>60.0</b>	<b>Total</b>

\*Up to two courses may be from a related discipline. PhD students may take at most 3 credits in MATH 890AA-ZZ and STAT 890AA-ZZ, except where permission has been granted by Department Head.

### Doctor of Philosophy (PhD) in Statistics (after MSc)

Credit hours	Doctor of Philosophy (PhD) in Statistics (after MSc)
Degree Requirements	
15.0	Course work minimum*
1.0	STAT 900
0	STAT 902
1.0	STAT 903
1.0	STAT 904
1.0	STAT 905
41.0	MATH 901

<b>60.0</b>	<b>Total</b>
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\*Up to two courses may be from a related discipline. PhD students may take at most 3 credits in MATH 890AA-ZZ and STAT 890AA-ZZ, except where permission has been granted by Department Head.

### Master of Science (MSc) in Mathematics (thesis)

Credit hours	Master of Science (MSc) in Mathematics (thesis)
Degree Requirements	
15.0	Course work minimum (chosen from Mathematics graduate course offerings)*
1.0	MATH 900
1.0	MATH 900
0	MATH 902
13.0	MATH 901
<b>30.0</b>	<b>Total</b>

\*Up to two courses may be from a related discipline. Thesis based students may take at most three credits in Math 890AA-ZZ and STAT 890AA-ZZ, except where permission has been granted by Department Head.

### Master of Science (MSc) in Mathematics (course)

Credit hours	Master of Science (MSc) in Mathematics (course)
Degree Requirements	
12.0	First academic year in the program Fall: MATH 810, MATH 841 Winter: MATH 813, MATH 822
18.0	Second academic year in the program Spring/Summer: 2 of MATH/STAT 8xx or MATH/STAT 890AA-ZZ Fall: MATH 820/823**, MATH 827 Winter: MATH 831, MATH 802
<b>30.0</b>	<b>Total</b>

\*\*Only one of the two courses will be offered in an academic year. The choice of the course to be offered will be made by the department head one year in advance based on available resources and in consultation with the academic members of the department, and it will be promptly communicated to enrolled students in the program. It is preferable for the offering of these courses to alternate each year.

### Master of Science (MSc) in Statistics (thesis)

Credit hours	Master of Science (MSc) in Statistics (thesis)
Degree Requirements	
15.0	Course work minimum (chosen from Statistics graduate course offerings)*
1.0	STAT 900
1.0	STAT 900
0	STAT 902
13.0	STAT 901
<b>30.0</b>	<b>Total</b>

\*Up to two courses may be from a related discipline. Thesis based students may take at most three credits in Math 890AA-ZZ and STAT 890AA-ZZ, except where permission has been granted by Department Head.

### Master of Science (MSc) in Statistics (course)

Credit hours	Master of Science (MSc) in Statistics (course)
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Degree Requirements	
12.0	First academic year in the program Fall: STAT 754***, STAT 851 Winter: STAT 757***, STAT 855
18.0	Second academic year in the program Spring/Summer: 2 of MATH/STAT 8xx or MATH/STAT 890AA-ZZ Fall: STAT 818, STAT 859 Winter: STAT 852, STAT 802
<b>30.0</b>	<b>Total</b>

\*\*\* Students transferring to the MSc Thesis-Based Program or PhD Program from the MSc Course-Based Program may not receive any credit for completion of the STAT 754 and STAT 757 courses.

### Master of Science (MSc) in Statistics (co-op)

Credit hours	Master of Science (MSc) in Statistics (co-op)
Degree Requirements	
12.0	First academic year in the program Fall: STAT 754***, STAT 851 Winter: STAT 757***, STAT 855
12.0	Second academic year in the program Spring/Summer: SCI 601 Fall: STAT 818, STAT 859 Winter: STAT 852, 1 of STAT/MATH 8xx or STAT/MATH 890AA-ZZ
6.0	Third academic year in the program Spring/Summer: SCI 602 Fall: STAT 802, 1 of STAT/MATH 8xx or STAT/MATH 890AA-ZZ
<b>30.0</b>	<b>Total</b>

\*\*\* Students transferring to the MSc Thesis-Based Program or PhD Program from the MSc Course-Based Program may not receive any credit for completion of the STAT 754 and STAT 757 courses.

### Master of Science (MSc) in Actuarial Science (course)

Credit hours	Master of Science (MSc) in Actuarial Science (course)
Degree Requirements	
3.0	ACSC 716
3.0	ACSC 717
3.0	ACSC 718
3.0	STAT 754
3.0	ACSC 816
3.0	ACSC 817
3.0	ACSC 819
3.0	ACSC 802
3.0	STAT 8xx
3.0	STAT 8xx
<b>30.0</b>	<b>Total</b>

## Department of Physics

Graduate Co-ordinator: [Aram Teymurazyan](#), PhD

[Faculty Listing](#)

## Courses

[Course catalogue and current course offerings](#)

### Department Research Summary

The Department of Physics at the University of Regina offers graduate programs leading to the MSc and PhD degrees in Experimental and Theoretical Subatomic Physics, with special emphasis in:

- High Energy Physics
- Weak Interactions and Neutrino Physics
- Hadronic QCD Physics

Faculty members and graduate students pursue their research locally, and at locations elsewhere in Canada, the United States, Europe and Japan. Graduate instruction is provided in an encouraging and productive environment. The department is a full member of the TRIUMF subatomic physics laboratory in Vancouver, and has a close relationship with the Jefferson Laboratory in Newport News, Virginia, USA. Our department is also an institutional member of both the institute of Particle Physics and the Canadian Institute for Nuclear Physics.

### Admission Requirements

A BSc Honours degree (or equivalent) in physics or engineering physics is required for admission to the MSc program. A minimum average of 75% in all physics and mathematics courses, and an overall average of 70%, is required. Applicants not meeting this standard will be considered for probationary acceptance only. In addition to the grades and recommendation letters, the overlap of the applicant's research interests with those of the department is also taken into account in the acceptance decision. International applicants are encouraged to write the GRE physics subject exam in addition to an English Proficiency exam.

Admission to the PhD program requires satisfactory completion of the MSc degree, in addition to the above requirements. However, it may be possible for a student to transfer directly into the PhD program after an evaluation period if the course work is completed exceptionally well, and clear evidence of research ability is demonstrated.

### Application Process

The Faculty of Graduate Studies and Research (FGSR) has sole authority for admission, and all offers of admission are approved by and made by the Dean of FGSR.

Applications are reviewed on a continuing basis. Applications and supporting documentation by international applicants are to be received by May 15 for consideration for the Fall semester, and by August 15 for Winter semester entry.

Please go to the FGSR website to start the on-line application.

It is advisable that you inform the Physics Graduate Co-ordinator at: [physgrad@uregina.ca](mailto:physgrad@uregina.ca) that you have applied online.

Once the application is complete, you will be contacted by faculty members or research groups interested in having you work under their supervision. Any recommendation for admission will be referred to FGSR for a final assessment and decision. All applicants who are admitted will receive an official letter of acceptance directly from FGSR.

### Doctor of Philosophy (PhD) in Physics (after MSc)

Credit hours	Doctor of Philosophy (PhD) in Physics (after MSc)
Degree Requirements	
12 to 18	PHYS 8xx*
0 to 2	PHYS 900
0	PHYS 902
42 to 26	PHYS 901
<b>60.0</b>	<b>Total</b>

\*Physics courses chosen in consultation with thesis supervisor and Department Head.

### Doctor of Philosophy (PhD) in Physics (after BSc)

Credit hours	Doctor of Philosophy (PhD) in Physics (after BSc)
Degree Requirements	
21 to 27	PHYS 8xx*
0 to 2	PHYS 900

0	PHYS 902
63 to 67	PHYS 901
<b>90.0</b>	<b>Total</b>

\*Physics courses chosen in consultation with thesis supervisor and Department Head.

### Master of Science (MSc) in Physics (thesis)

Credit hours	Master of Science (MSc) in Physics (thesis)
Degree Requirements	
3.0	PHYS 800
3.0	PHYS 801
6 to 9	PHYS 4xx-8xx*
0 to 1	PHYS 900
14 to 17	PHYS 901
<b>30.0</b>	<b>Total</b>

\*Physics courses chosen in consultation with thesis supervisor and Department Head. These additional courses can be chosen from other disciplines (e.g. Math, CS, etc). Up to three credit hours from this series may be at the 400-level.

## Faculty of Social Work

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The Faculty of Social Work offers two degree programs: a Master of Social Work and a Master of Indigenous Social Work.

[Faculty Listing](#)

### Courses

[Course catalogue and current course offerings](#)

### Master of Social Work

Associate Dean - Research & Graduate Program: Gabriela Novotna, PhD  
MSW Program Advisor: TBA - MSW.advising@uregina.ca

#### Program Description

The Faculty of Social Work is committed to a graduate education program that will enhance the quality of individual and community well being. Our focus is with the development of advanced social work intervention methods as well as with broader aspects and issues of service delivery, professional leadership, social policy analysis, and social welfare research.

Students may select major areas of study such as: social policy, social justice and human rights, direct practice, community development and research. The MSW program provides an option to complete the program with a thesis or a practicum.

#### Program Objective

The MSW program is designed to enable students to undertake a variety of responsibilities in management, policy formulation, program consultation, planning, research roles, and advanced direct social work practice within human services. Fundamental to the program is an emphasis on integrative analysis as a means of understanding the manner in which social research, direct social work practice, social policy development, and social administration are interrelated.

Candidates may be enrolled on either a full time or part time basis. Students must maintain candidacy. No more than two semesters may elapse before a student is required to register. Students have a maximum of five years to complete the thesis program and six years to complete the practicum program.

#### Admission

Candidates for the degree of Master of Social Work must hold a Bachelor of Social Work (BSW) degree with a minimum GPA of 70% and have the equivalent of at least two years employment in a social work position following their BSW degree. However, human service employment gained prior to and during the BSW degree may be considered as part of the two year employment requirement. A previous undergraduate or graduate course in research methods is required. In addition, evidence of awareness of contemporary global and social issues and values will be assessed through a letter of intent and stated areas of social research. Applicants are required to submit two confidential letter of reference. It is recommended that at least

one reference be able to speak to the applicant's academic and research abilities. Preference will be given to applicants with experience in the broad field of human services.

### Program

The MSW program provides an option of completing the requirements with a thesis, or a practicum. The practicum option contains two streams: the field practicum and the research practicum. Program requirements are slightly different depending on which option is chosen. Thesis students, admitted after 2015, must complete six courses and a thesis. Field practicum students must complete six courses and a practicum. Research practicum students must complete six courses and a project undertaken in the field. All three groups will participate in a graduate seminar. Course requirements include two research courses (qualitative and quantitative research) and for students enrolled in the thesis route, SW 885 (Thesis Proposal) is an additional required course. The following presents the program requirements for each program option (course offerings may alternate year to year).

### Master of Social Work (MSW) (thesis)

Credit hours	Master of Social Work (MSW) (thesis)
Degree Requirements	
3.0	SW 880
3.0	SW 881
9.0	Three of: SW 803, 810, 811, 812, 816, 817, 820, 821AA-ZZ, 831, 835, 840AA-ZZ, 849, 850AA-ZZ, 851, 852, 855, 860AA-ZZ, 861, 867, 872, 873, 876, 879, 890AA-ZZ
3.0	SW 885
12.0	SW 901
<b>30.0</b>	<b>Total</b>

### Master of Social Work (MSW) (research practicum)

Credit hours	Master of Social Work (MSW) (research practicum)
Degree Requirements	
3.0	SW 880
3.0	SW 881
12.0	Four of: SW 803, 810, 811, 812, 816, 817, 820, 821AA-ZZ, 831, 835, 840AA-ZZ, 849, 850AA-ZZ, 851, 852, 855, 860AA-ZZ, 861, 867, 872, 873, 876, 879, 890AA-ZZ
12.0	SW 910
<b>30.0</b>	<b>Total</b>

### Master of Social Work (MSW) (field practicum)

Credit hours	Master of Social Work (MSW) (field practicum)
Degree Requirements	
3.0	SW 880
3.0	SW 881
12.0	Four of: SW 803, 810, 811, 812, 816, 817, 820, 821AA-ZZ, 831, 835, 840AA-ZZ, 849, 850AA-ZZ, 851, 852, 855, 860AA-ZZ, 861, 867, 872, 873, 876, 879, 890AA-ZZ
12.0	SW 920
<b>30.0</b>	<b>Total</b>

### Master of Indigenous Social Work (First Nations University of Canada)

Graduate Program Coordinator: [Susannah Walker](#)

Note: Admission to this program will resume for Fall 2022 and in alternating years thereafter, i.e. 2024, 2026.



## Program Description

The Faculties of Social Work and Graduate Studies and Research offers graduate work leading to a MISW degree. Faculty Members from the School of Indigenous Social Work at First Nations University of Canada are involved in this program. The graduate program of studies aims to prepare students as clinical practitioners, especially skilled in First Nations approaches to therapy and especially sensitive to issues facing First Nations and Metis communities. As clinicians, they would be capable of functioning in a broad spectrum of human services activity and in a wide variety of social work and social welfare settings. There will be a focus on the abuses of residential schools, including intergenerational effects, as one lens through which generic clinical skills, relevant to serving all populations, are developed. The program encourages the development of critical analytical framework with which to understand the effects of colonization on Indigenous people. The program has a commitment to respecting the principles and practices of Indigenous pedagogy, and to building its teaching and learning experiences on a foundation which respects traditional Indigenous knowledge and the collective wisdom of the Elders.

The program of studies leads to a Master of Indigenous Social Work (MISW). Candidates will enroll on a full-time basis. On-line application is made through the Faculty of Graduate Studies and Research website with an application deadline of **March 15** of each alternating year ie. 2022, 2024, 2026 etc.

There are two program options: an internship route and a thesis route. The internship route will include clinical interships.

### Master of Indigenous Social Work (MISW) (internship)

Credit hours	Master of Indigenous Social Work (MISW) (internship)
Degree Requirements	
3.0	MISW 800
3.0	MISW 810
3.0	MISW 822
3.0	MISW 830
3.0	MISW 850
3.0	MISW 860
3.0	MISW 900
3.0	MISW 904
<b>30.0</b>	<b>Total</b>

### Master of Indigenous Social Work (MISW) (thesis)

This route is not offered at this time.

Credit hours	Master of Indigenous Social Work (MISW) (thesis)
Degree Requirements	
3.0	MISW 800
3.0	MISW 810
3.0	MISW 822
3.0	MISW 830
3.0	MISW 850
3.0	MISW 860
12.0	MISW 901
<b>30.0</b>	<b>Total</b>